

October 8, 2025

NOTICE OF MEETING

The **Regular Meeting** of the Board of Regents of the Del Mar College District will convene at **1:00 p.m., Tuesday, October 14, 2025**, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

AGENDA

CALL TO ORDER

QUORUM CALL

MOMENT OF SILENCE *

PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: *Del Mar College empowers our communities to achieve their dreams.*

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific Public Comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
 1. Provide a statement of specific factual information in response to an inquiry.
 2. Recite existing policy in response to an inquiry.
 3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.

(Tex. Govt. Code Section § 551.042)

RECOGNITIONS:

- Veteran Services awarded the VEERA Gold Award by the Texas Veterans Commission
.....Ms. Rita Hernandez
(III: Cultivate, Goal 2: Optimize the Viking Student Experience)

COLLEGE PRESIDENT’S REPORT..... Dr. Mark Escamilla

- CEO Annual Report – Title IX/SB212
(I: Communicate, Goal 1: Collaborate across the College and Goal 2: Connect beyond the College)
- September 10, 2025: TAMUCC State of the University
(I: Communicate, Goal 2: Connect beyond the College)
- September 17, 2025: American GI Forum (AGIF) Dr. Hector P. Garcia Day Luncheon
(I: Communicate, Goal 2: Connect beyond the College)

REGENT’S REPORTS:

- Discussion related to the San Patricio County Appraisal District Board of Directors’ Election process.....Ms. Carol Scott
(I: Communicate, Goal 2: Connect beyond the College)
- 2025 CCATT Annual Conference, Austin, TX 9/11 – 9/13, 2025
.....Regents Scott, Adame, Kelly and Babbili
(I: Communicate, Goal 2: Connect beyond the College)
- Coastal Bend Legislative Day, Washington DC, 9/14 – 9/16, 2025.....Ms. Carol Scott
(I: Communicate, Goal 2: Connect beyond the College)

STAFF REPORTS:

- Federal Legislative Update.....Dr. Natalie Villarreal
(I: Communicate, Goal 2: Connect beyond the College)
- Nueces County Appraisal District Update.....Mr. Raul Garcia
(III: Elevate, Goal 2: Maximize resources entrusted to the College)
- TRIO Student Support Services Grant and TRIO Student Support Services STEM Grant.....Ms. Cheryl Sanders
(III: Cultivate, Goal 2: Optimize the Viking Student Experience)

- Brand Health Survey.....Mr. Jeff Olsen
(I: Communicate, Goal 2: Connect beyond the College)
- Annual Safety and Security Report (Clery).....Ms. Tammy McDonald
(I: Communicate, Goal 1: Collaborate across the College and Goal 2: Connect beyond the College)
- Notice and Summary of Emergency Operations Plan Submission to Texas School Safety Center.....Ms. Tammy McDonald
(I: Communicate, Goal 1: Collaborate across the College and Goal 2: Connect beyond the College)

PENDING BUSINESS:

Status Report on Requested Information

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
 - Called Meeting, Adoption of Budget, August 26, 2025
 - Called Meeting, Adoption of Tax Rate, August 26, 2025
 - Called Meeting, August 26, 2025
 - Regular Board Meeting, September 9, 2025
 - (I: Communicate, Goal 2: Connect beyond the College)*
2. Acceptance of Investments for September 2025
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for consent agenda items

REGULAR AGENDA

3. Discussion and possible action regarding the College's Internal Audit Activity including:
FY25 Annual Report; FY26 Proposed Plan; IA Report Financial Aid
.....Ms. Tammy McDonald
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

4. Discussion and possible action related to the College's Quarterly Investment Report for the
period ending August 31, 2025.....Mr. Raul Garcia
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

5. Discussion and possible action related to the College's Quarterly Financial Statement for
the period ending August 31, 2025.....Mr. Raul Garcia
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

6. Discussion and possible approval relating to Welding Shop Project Windward Campus
Job Order Contract.....Ms. Tammy McDonald
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

7. Discussion and possible action of reappointment of Del Mar College Regent to Tax
Increment Reinvestment Zone (TIRZ) #4 Board. Regent David Loeb has represented the
College since February 2023 and is interested in continuing that representation
.....Ms. Carol Scott
(I: Communicate, Goal 2: Connect beyond the College)

Public comments for this agenda item

8. CLOSED SESSION pursuant to:
 - a. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or
contemplated litigation, or a settlement offer, with possible discussion and action in
open session; and the seeking of legal advice from counsel on pending legal or
contemplated matters or claims, with possible discussion and action in open session; and

- b. **TEX. GOV'T CODE § 551.087:** (Deliberation Regarding Economic Development), regarding discussion or deliberation of information received from a business prospect with which the College is conducting economic development negotiations and/or the deliberation of an offer of a financial or other incentive to a business prospect, with possible discussion and action in open session; and,
- c. **TEX. GOV'T CODE § 551.074(a)(1):** (Personnel matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

CALENDAR: Discussion and possible action related to calendaring dates.


ADJOURNMENT

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the revision of the Open Meetings Act, Chapter 551, of the Texas Government Code.

President's Report

Chief Executive Officer Report

TO: Del Mar College Board of Regents
FROM: Mark Escamilla, Ph.D., President & Chief Executive Officer
DATE: October 14, 2025
RE: Chief Executive Officer Reporting Requirements under Tex. Educ. Code § 51.253(c)



Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252, concerning "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report¹ includes all of the required reporting information to the Del Mar College Board of Regents for the time period of September 1, 2024 through August 31, 2025. The summary data report is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

The summary data report is also posted on the institution's website as per the public reporting requirements under TEC, Section 51.253(c) at: <https://delmar.edu/offices/titleix/reporting.html>

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.

¹ When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

CEO Summary Data Report

September 1, 2024 through August 31, 2025

Texas Education Code, Section 51.252	
Number of reports received under Section 51.252	15
Number of confidential reports ² under Section 51.252	5
Number of investigations conducted under Section 51.252	2
Disposition ³ of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation	a. 0
b. Concluded, with Employee Disciplinary Sanction	b. 0
c. Concluded, with Student Disciplinary Sanction	c. 2
d. SUBTOTAL	d. 2
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process	12

Texas Education Code, Section 51.255	
Number of reports received that include allegations of an employee's failure to report or who submits a false report to the institution under Section 51.255(a)	0
Any disciplinary action taken, regarding failure to report or false reports to the institution under Section 51.255(c) :	
a. Employee termination	0
b. Institutional intent to termination, in lieu of employee resignation	0

² "Number of confidential reports" is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling Center, Student Health Center, Victim Advocate for Students, or Student Ombuds).

³ "Disposition" means "final result under the institution's disciplinary process" as defined in the Texas Higher Education Coordinating Board's (THECB) rules for TEC, Section 51.259 [See 19 Texas Administrative Code, Section 3.6(3) (2019)]; therefore, pending disciplinary processes will not be listed until the final result is rendered.

Staff Reports

Federal Legislative Update

Dr. Natalie Villarreal
AVP of External & Government Affairs and Strategic Planning



Federal Legislative Update 119th Congress

October 14th, 2025

Dr. Natalie C. Villarreal

Associate Vice President of External & Government Affairs
and Strategic Planning



DEL MAR COLLEGE

Agenda

Changes in Leadership

Priorities at the Federal Level

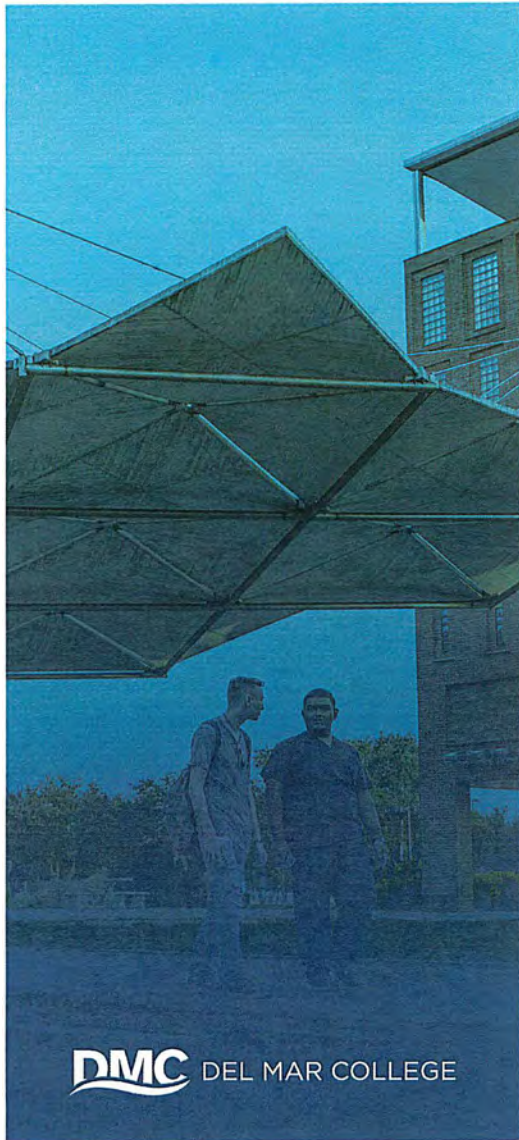
Advocacy Work

What's Next



Dr. DeRionne Pollard
President & CEO
American Association of
Community Colleges





Nicholas Kent
Under Secretary of Education



U.S. Department of
Education

Priorities at the Federal Level

Funding

Rule Making

Clean Up

Advocacy

Pell Grant

Minority Serving
Institutions

Workforce Development,
Adult Basic Education and
Career and Technical
Education



Source

<https://www.aacc.nche.edu/advocacy-v2/>

<https://www.acct.org/advocacy>

Questions





JOINT LEGISLATIVE AGENDA FOR THE 119th CONGRESS (2025-2026)

Advancing America's Community Colleges



COMMUNITY COLLEGE FACTS & STATS



COMMUNITY COLLEGE STATS

Total Number of Community Colleges

- 1,024

Representation of Community College Students Among Undergraduates (Fall 2023)

- 39%

ENROLLMENT

Enrollment

- Credit Seeking: 6.4 million
- Non-credit Seeking: 4.1 million

Degrees and Certificates Awarded (2022-2023)

- Associate: 800,958
- Bachelor's: 22,104
- Certificates: 628,838

Attendance Status (Fall 2022)

- Full-time: 2 million (32.7%)
- Part-time: 4 million (67.3%)

STUDENT DEMOGRAPHICS

Student Information

- Women: 57.5%
- Men: 42.5%
- Average Age: 27
- First Generation: 32%
- Single Parents: 13%
- Veterans: 4%
- Nonresident Alien: 2%

Race and Ethnicity of Students Enrolled for Credit

- White: 42%
- Hispanic/Latino: 28%
- Black/African American: 12%
- Asian/Pacific Islander/Native Hawaiian: 6%
- Two or more races: 4%
- Other/Unknown: 4%
- Native American/Alaska Native: 1%

Employment Data

- Full-time students employed full-time: 43%
- Full-time students employed part-time: 30%
- Part-time students employed full-time: 59%
- Part-time students employed part-time: 23%

AFFORDABILITY

Average Cost of Attendance (2024-2025)

- Tuition and Fees: \$4,050
- Housing and Food: \$10,390
- Books and Supplies: \$1,520
- Transportation and Other Expenses: \$4,610
- Total Cost of Attendance: \$20,570

Percentage of Students Receiving Aid (2019-2020)

- Any Aid: 55%
- Federal Grants: 36%
- Federal Loans: 12%
- State Aid: 22%
- Institutional Aid: 8%

SOURCES:

AACC Analysis of 2019-20 National Postsecondary Student Aid Study

AACC Analysis of Integrated Postsecondary Education Data System (IPEDS). *Fall 2023 Enrollment Survey*

AACC Analysis of Integrated Postsecondary Education Data System (IPEDS). *Fall 2023 Enrollment by Age Survey*

AACC Membership Database. January 2024

AACC Analysis of Membership Database & Jacoby, T. *The Indispensable Institution: Taking the Measure of Community College Workforce Education*. 2021

ACCT Analysis of IPEDS, 12-month Enrollment Component 2022-23 Provisional Data. (<https://nces.ed.gov/ipeds/TrendGenerator>)

ACCT Analysis of IPEDS, Undergraduate Enrollment by Degree/certificate Seeking Status and Attendance Status. 2023

(<https://nces.ed.gov/ipeds/SummaryTables>)

College Board. *Trends in College Pricing and Student Aid 2024*. <https://research.collegeboard.org/media/pdf/Trends-in-College-Pricing-and-Student-Aid-2024-ADA.pdf>

COMMUNITY COLLEGE FEDERAL LEGISLATIVE PRIORITIES



The American Association of Community Colleges (AACC) and the Association of Community College Trustees (ACCT) support the following legislative priorities for the 119th Congress.

Federal Pell Grants

- Substantially increase the maximum Federal Pell Grant, which serves as the foundation for millions of financially needy community college students.
- Extend Pell Grant eligibility to high-quality, workforce-oriented short-term programs offered by community colleges.
- Increase lifetime Pell Grant eligibility to 14 semesters or its full-time equivalent.
- Help safeguard the Pell Grant program's future financial stability by ensuring Pell Grant reserve funds remain dedicated to the Pell Grant program.

Funding for Federal Student Financial Aid and Institutional Aid Programs

- Support federal investments in higher education by providing funding allocations for domestic discretionary programs sufficient to support the multi-faceted community college mission.
- Support the Federal Supplemental Educational Opportunity Grant (FSEOG) and Federal Work-Study (FWS) programs, which enhance community college student enrollment and success.
- Increase funding for vital institutional aid programs, including the Strengthening Institutions (Title III-A of the HEA), Developing Hispanic-Serving Institutions, Tribal Colleges and Universities, Historically Black Colleges and Universities, Asian American and Native American Pacific Islander Serving Institutions, and Predominantly Black Institutions programs.
- Strengthen TRIO, GEAR UP, CCAMPIS, Postsecondary Student Success Grants, Basic Needs Grants and other student support programs that help community colleges meet the needs of diverse, historically underrepresented, and economically disadvantaged populations.

Higher Education Act (HEA) Reauthorization

Student Financing, Access, and Affordability

- Ensure that loan subsidies are targeted on those borrowers who need them the most; focus repayment flexibility on students who borrow smaller amounts; tie borrowing limits to enrollment intensity; give institutions more authority to limit borrowing in defined circumstances.

- Reform the allocation formulas for the FSEOG and FWS programs to distribute funds based on current student and family finances rather than previous allocations; extend authority to use these funds for emergency aid.
- Create a federal-state partnership that provides federal support to states that make community college tuition-free for all students.
- Restore full Title IV student eligibility for community college students who lack a high school diploma or its equivalent but can benefit from postsecondary education.

Institutional Accountability and Promoting Student Success

- Create a federal student-level data system to generate accurate, meaningful information on postsecondary outcomes and earnings, which will inject great accountability across higher education.
- Establish more accurate measures of community college success by counting in the graduation rate students who complete within six years and those who transfer to other colleges with or without a credential or degree.
- Oppose risk-sharing proposals because they penalize institutions with the fewest resources who serve the neediest students.
- Allow institutions that qualify under multiple MSI designations to receive simultaneous funding if selected.
- Support an independent accreditation process that provides necessary quality assurance for the federal government and other stakeholders without limiting autonomy or hindering innovation.

Innovation and Compliance

- Ensure that Title IX policies enhance student safety and clarify institutional responsibilities, while considering the unique features of community college campuses.
- Encourage quality innovations in higher education, including competency-based education, dual enrollment, guided pathways, new credentials, and other educational advancements.
- Target anti-fraud measures on institutions that have historically abused the Title IV programs, and strengthen the “90/10” rule, which requires that for-profit institutions derive at least 10% of their overall funding from non-Title IV sources.
- Ensure that the Department of Education effectively implements the FAFSA Simplification Act and Title IV programs generally without undue regulatory burdens, while ensuring that the agency has adequate administrative funding for this purpose.

Access to Basic Needs Services for Low-Income Students

- Streamline access to key public benefits programs for eligible community college students, including SNAP, WIC, Medicaid, TANF, and public housing programs.
- Create new federal support for campus and community-based programs that provide food, housing, transportation, child care, technology access, medical care, including mental health services, and other basic needs services to community college students.
- Alter the CCAMPIS program to provide grant funding of adequate size to maintain high-quality, broadly available campus childcare; allow for a portion of funding to be used for facilities upgrades.

Workforce Development, Adult Basic Education and Career and Technical Education

- Authorize and substantially increase funding for the Strengthening Community College Training Grants program as a means of addressing severe skilled workers shortages in key industries.
- Increase funding for state grants under the Carl D. Perkins Career and Technical Education Act (CTE), the occupational and adult basic education programs in the Workforce Innovation and Opportunity Act (WIOA), the Advanced Technological Education (ATE) and other programs at the National Science Foundation to include community colleges in efforts to bolster America's competitiveness in science, technology, engineering, and mathematics (STEM) fields.
- Enhance the Workforce Investment and Opportunity Act to bolster the role of community colleges in workforce development by ensuring community colleges are part of the leadership apparatus, prioritizing credential attainment, and streamlining reporting requirements.
- Support a National Apprenticeship Act that recognizes the role of community colleges and the value of multiple types of apprenticeships.
- Foster community development by providing adequate federal resources for essential programs addressing education, health care, renewable energy, and workforce development needs across the country, including in rural communities.

Higher Education Tax Benefits for Low-Income Students

- End the taxation of Pell Grants, which disproportionately and unfairly impacts low-income community college students
- Alter the eligibility criteria for the American Opportunity Tax Credit (AOTC) so that low-income community college students, particularly Pell Grant recipients, qualify for the credit

- Improve the Lifetime Learning Credit for business and community college students by covering 100% of the first \$2,000 of expenses for technical education programs.

DREAM Act and Immigration Policy

- Pass comprehensive immigration reform that creates a path to citizenship for qualifying undocumented students and that allows them to be eligible for federal student aid.
- Provide a pathway for students with Temporary Worker Visas and their families to stay in the U.S. while enrolled in higher education, providing a pathway for these students to obtain other visas for high-need skill areas in H1B or H1C areas.

Veterans

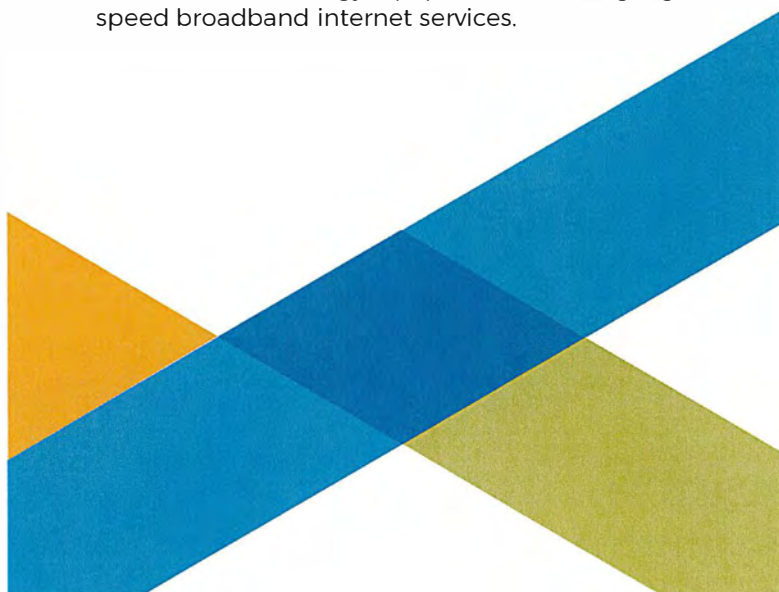
- Ensure that active-duty personnel and their dependents can fully participate in community college educational programs.
- Enact reforms that help veterans choose the educational program that best suits their needs and prevents their exploitation.

International Education Programs

- Increase opportunities for community college students to study abroad and encourage, through outreach as well as improvement of F1 student visa approval access, international students to enroll in community colleges.
- Increase funding for the HEA Title VI and Fulbright Hays undergraduate international education programs, which are vital to national security and economic productivity.

Infrastructure

- Invest in upgrading and modernizing the community college facility infrastructure, including physical plant and equipment, as they are integral to the nation's economic vitality.
- Ensure that community colleges and their students can access technology equipment, including high-speed broadband internet services.





Association of Community College Trustees

Jee Hang Lee, President & CEO

Carrie Warick-Smith, Vice President-Public Policy

José Miranda, Director of Government Relations

Génesis Santiago, Senior Government Relations Associate

A: 1101 17 St NW, Suite 300, Washington, DC 20036

P: (202) 775-4667

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American Association of Community Colleges

Dr. Walter G. Bumphus, President & CEO

David Baime, Senior Vice President,
Government Relations

James (Jim) Hermes, Associate Vice President,
Government Relations

Kathryn Gimborys, Manager,
Government Relations

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Washington, DC 20036

P: (202) 728-0200

www.aacc.nche.edu

TRIO Student Support Services Grant &
TRIO Student Support Services STEM Grant

Ms. Cheryl Sanders,
AVP for Student Affairs

The background of the slide is a dark, blue-tinted photograph of graduates in caps and gowns. Some graduates are visible in the foreground, while others are in the background, creating a sense of a large gathering.

U.S. Department of Education Federal TRIO Programs (Student Support Services)

October 14, 2025

Cheryl G. Sanders
Associate Vice President, Student Affairs



DEL MAR COLLEGE

New Grant Awards

1. TRIO Student Support Services (SSS) (Continuation)

Five-year grant, totaling \$1,361,820

Funded to serve 160 students per year

2. TRIO Student Support Services STEM (SSS STEM) (New)

Five-year grant, totaling \$1,361,820

Funded to serve 120 students per year

The goal of Student Support Services is to improve the college retention and graduation rates of its participants.

***September 2025-September 2030**



Grant Requirements

Eligibility

- Be a currently enrolled U.S. citizen or permanent resident
- Pursuing a degree in a Science, Technology, Engineering, Math, or Health-related Field **(SSS STEM)**

Meet one of the following:

- Be a first-generation college student
- Meet federal low-income guidelines
- Have a documented physical or learning disability

Key services and benefits

- Academic Guidance and Tutoring
- Financial Aid Assistance/ Grant Aid
- Career Planning and Mentoring
- Transfer Assistance
- Personalized Support
- Workshops and Cultural Events



Grant Staff

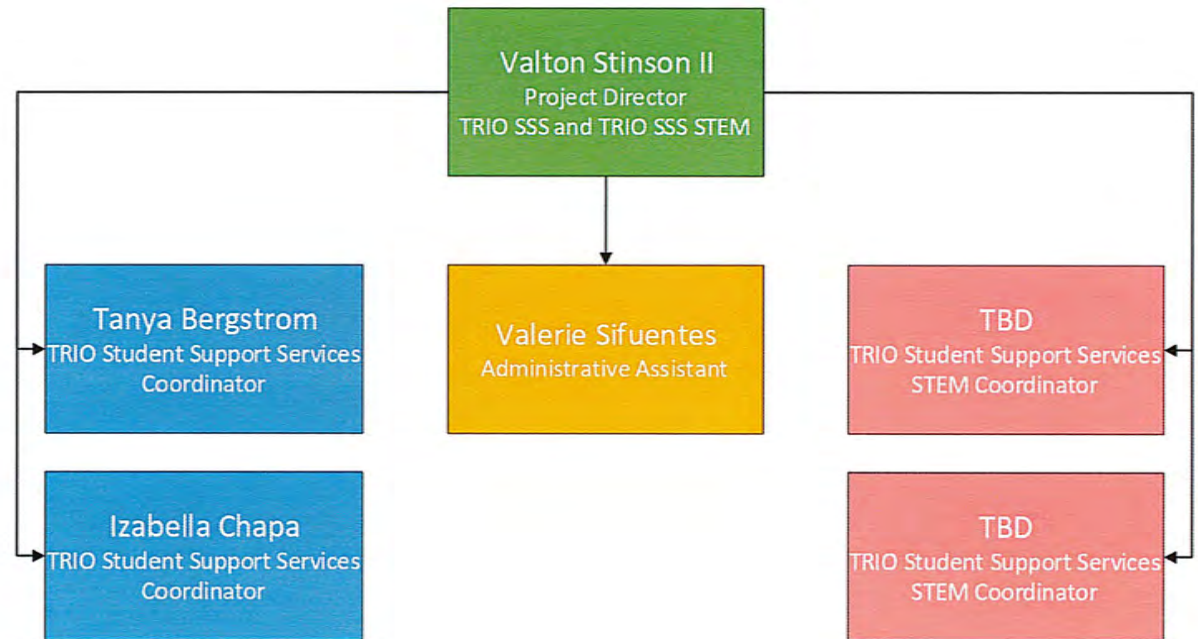
Grant Writing Team

Cheryl G. Sanders

Associate Vice President, Student Affairs

Valton Stinson II

Director, Student Support Services



Thank you!



Brand Health Survey

Mr. Jeff Olsen,
Chief of Staff and VP of Communications and Marketing



DEL MAR COLLEGE

BRAND HEALTH SURVEY

October 14, 2025

Jessie Chrobocinski

Executive Director of Communication

Prepared by: MDR Advertising

AGENDA

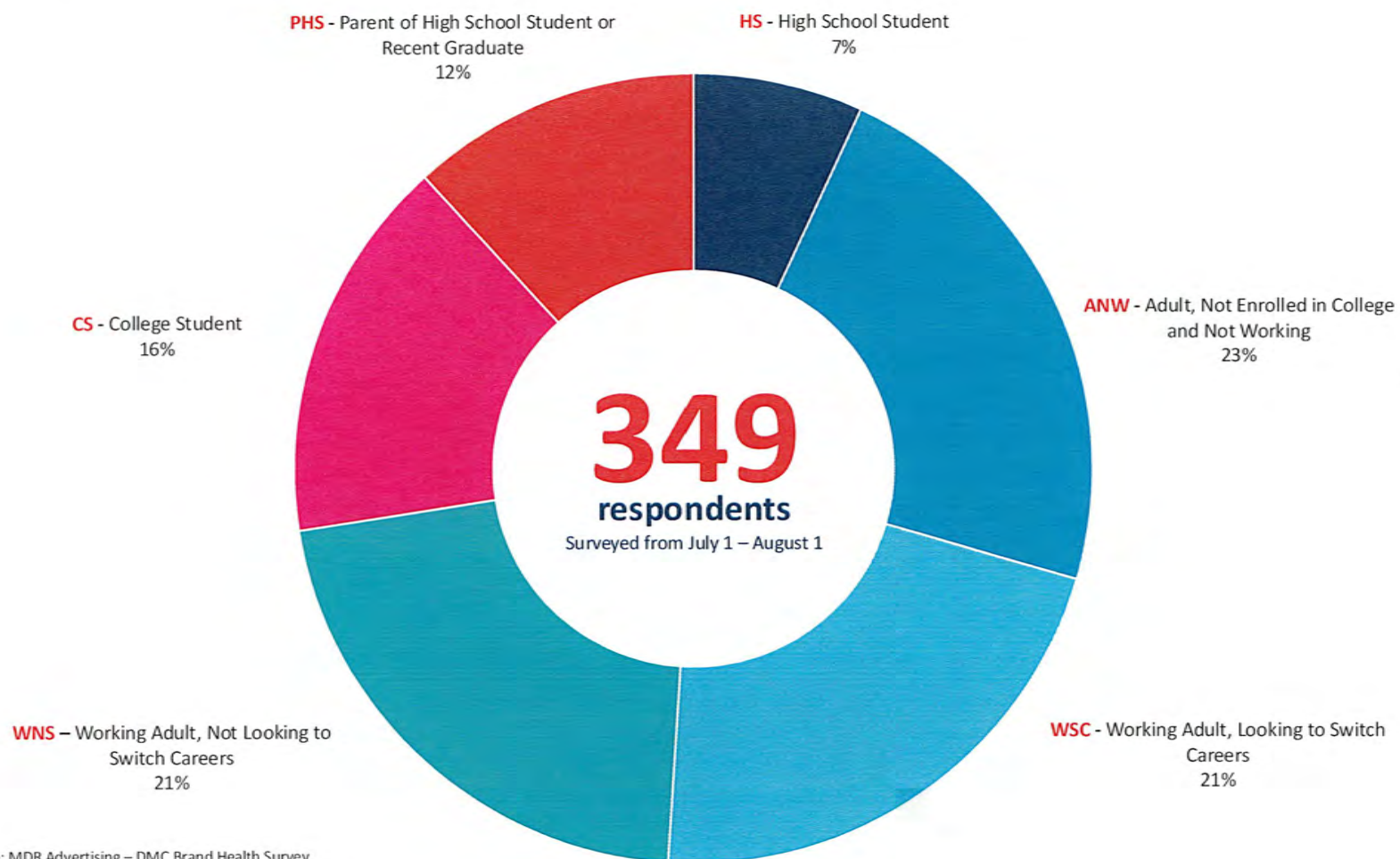
Define the Brand Health
Survey

Competitive Awareness
and Rankings

Del Mar College Familiarity
and Intent

Key Takeaways

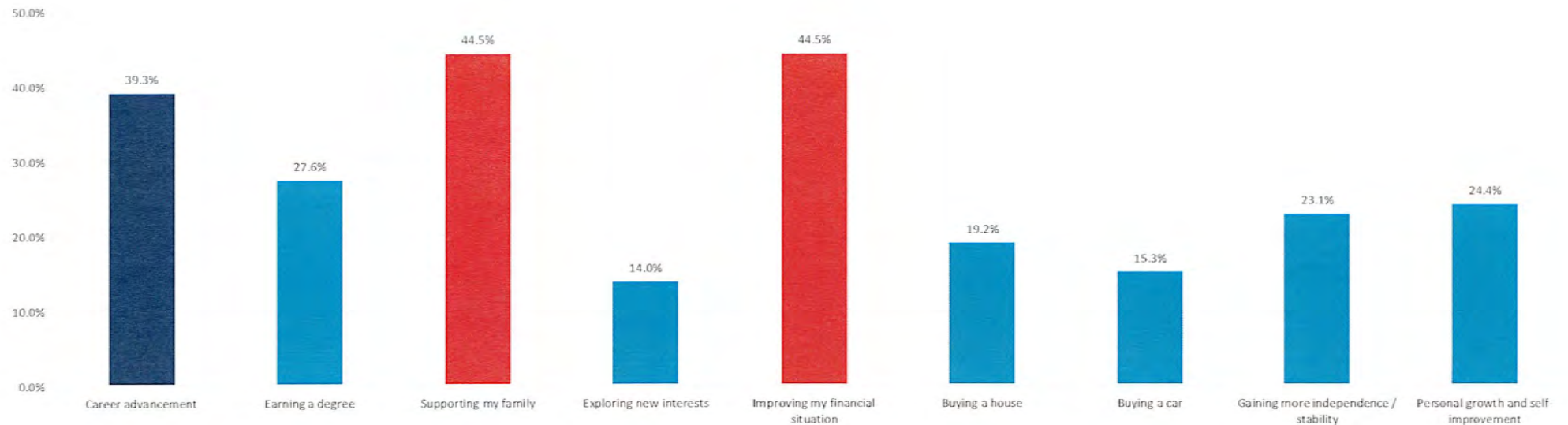
RESPONDENT POOL



Source: MDR Advertising – DMC Brand Health Survey

CURRENT LIFE PRIORITIES

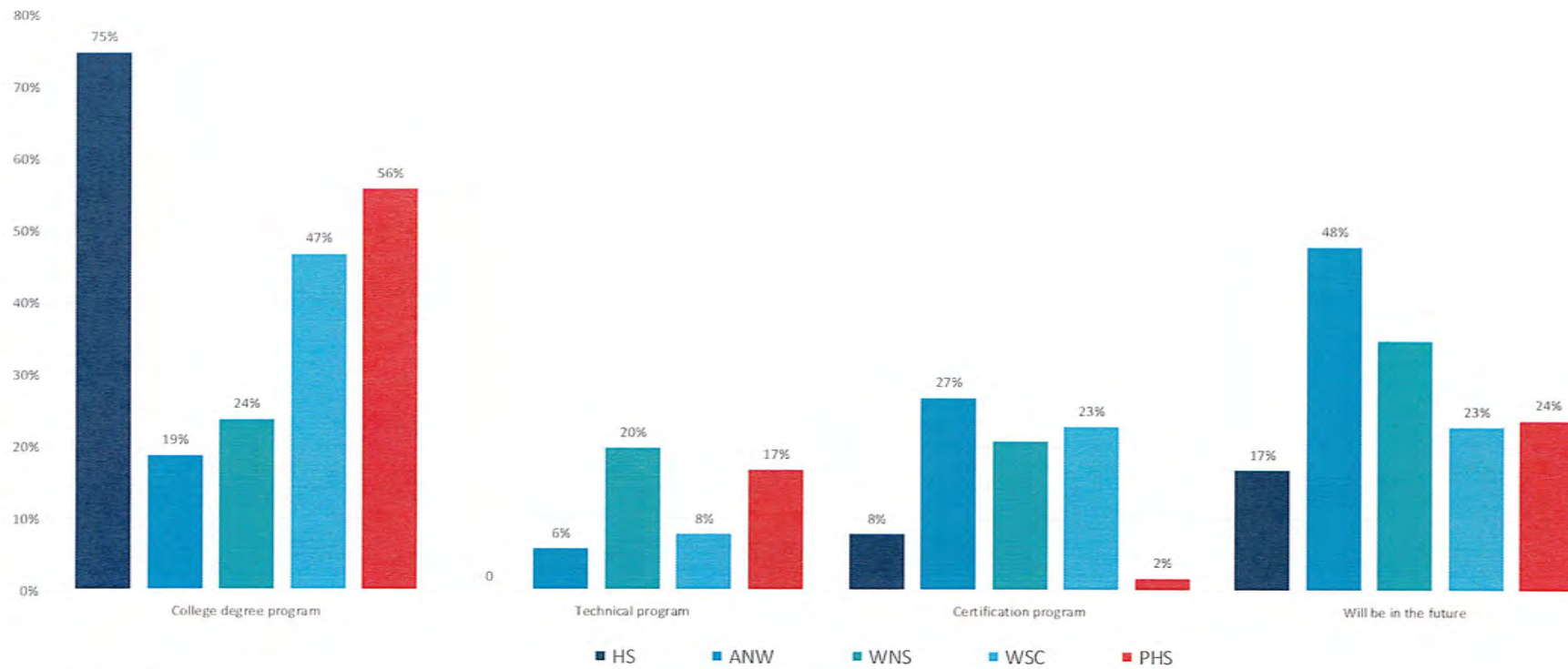
Across segments, priorities centered around a means to stability with supporting family and improving finances leading overall (44.5%).



Source: MDR Advertising – DMC Brand Health Survey

INTEREST IN FURTHER EDUCATION

Interest in further education was split on college degree programs or delaying interest for the future.



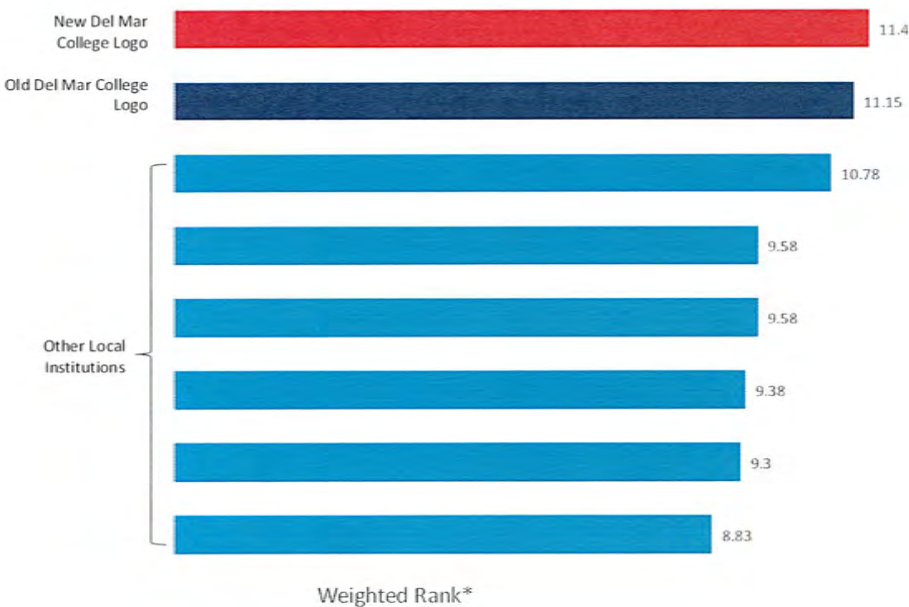
Source: MDR Advertising – DMC Brand Health Survey

COMPETITIVE AWARENESS AND RANKINGS

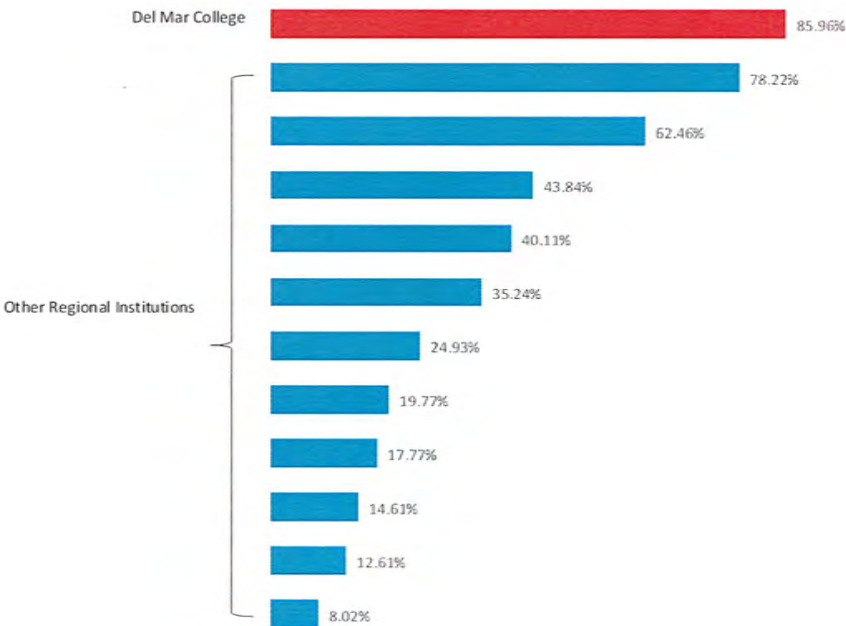


REGIONAL COLLEGE AWARENESS

Logo Awareness

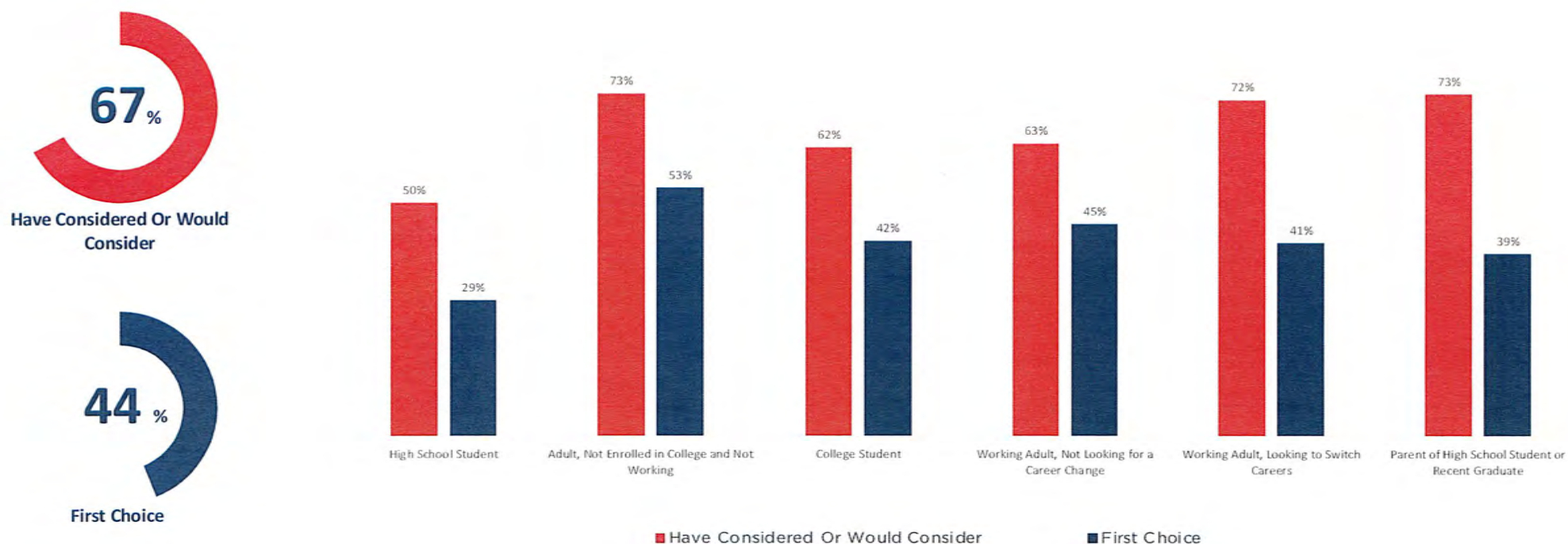


Institution Awareness



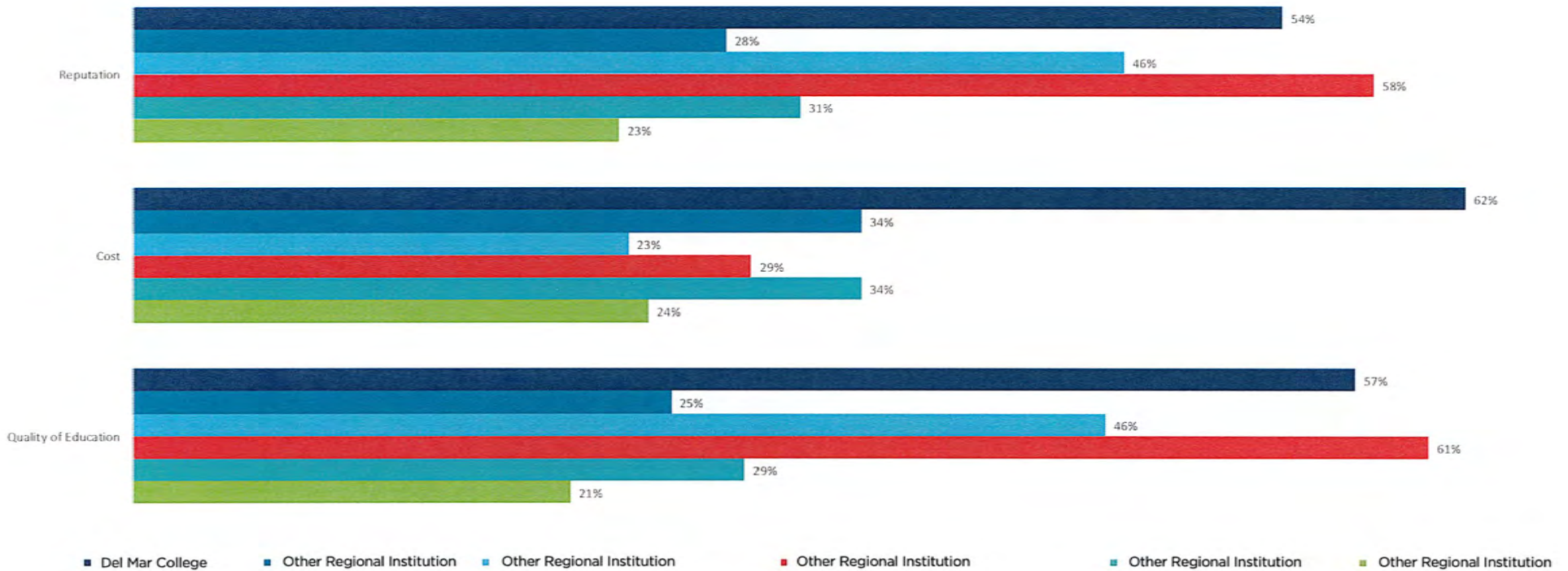
Source: MDR Advertising – DMC Brand Health Survey

CONSIDERATION FOR REGIONAL COLLEGES



Source: MDR Advertising – DMC Brand Health Survey

COLLEGE RANKINGS

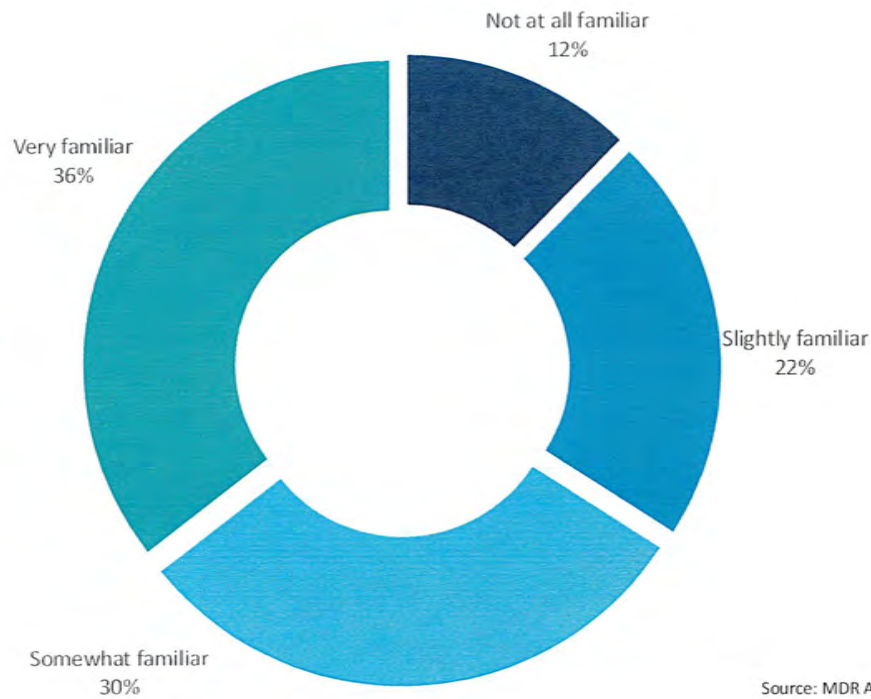


DEL MAR COLLEGE FAMILIARITY AND INTENT

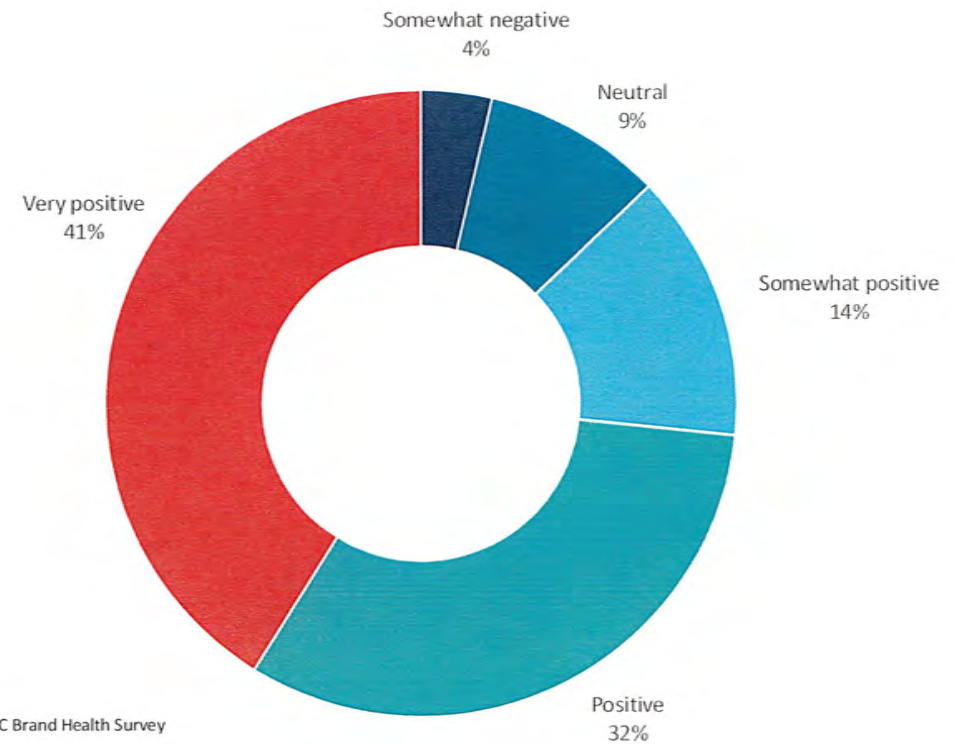


DMC FAMILIARITY AND OPINION

Familiarity with Del Mar College and its offerings



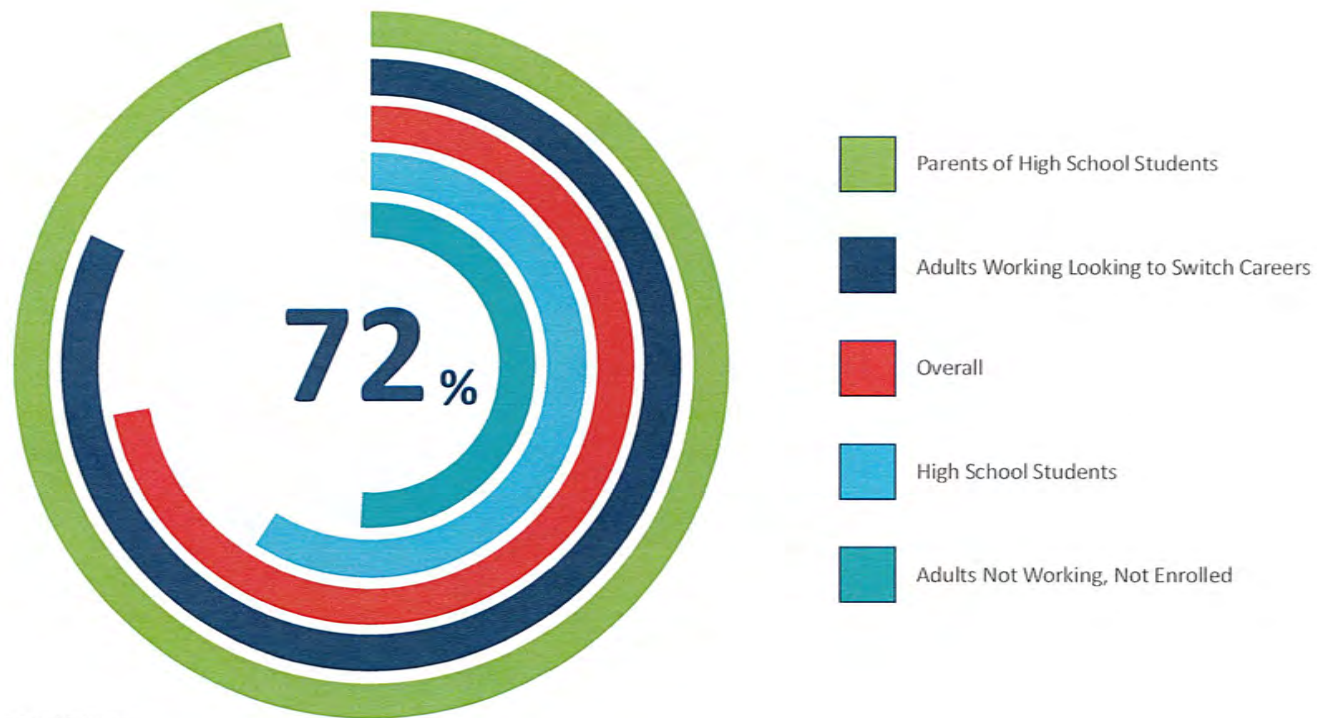
Overall Opinion of Del Mar College



Source: MDR Advertising – DMC Brand Health Survey

LIKELIHOOD / INTENT TO ATTEND DMC

Overall intent to attend is high with 72.4% saying they're likely / very likely to attend Del Mar College.



Source: MDR Advertising – DMC Brand Health Survey

FINAL THOUGHTS



KEY TAKEAWAYS

1

High school students remain the toughest audience.

They're degree-focused but less positive toward community colleges, believing they can get a better education elsewhere.

They respond best to belonging, support, and success stories.

2

Adults are split.

Non-working adults face personal barriers and cost concerns, while career switchers and working adults show high familiarity and strong intent when the program fits their schedule.

3

Parents are powerful allies.

They're highly aware, strongly favorable, and normalize community college as a smart choice.

Scholarships, affordability, and proof of outcomes (reviews, success stories, campus experience) drive interest across segments.



DEL MAR COLLEGE

THANK YOU!

APPENDIX

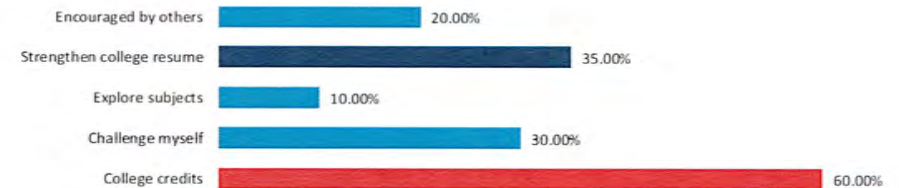


HIGH SCHOOL STUDENTS

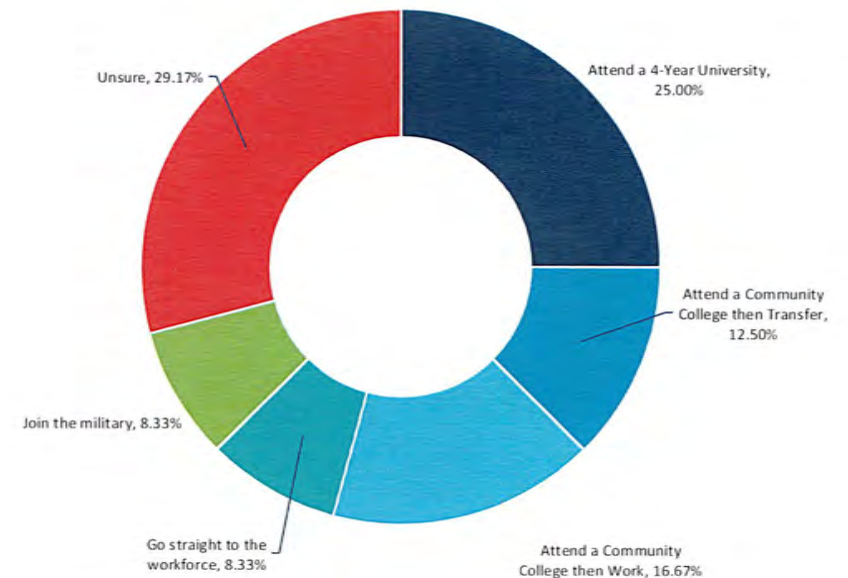
TOP SEGMENT TAKEAWAYS

- Awareness and sentiment trail peers, along with Familiarity and Positive opinion.
- They under-credit DMC on academic pillars, so “first choice” drifts with whoever gets the quality checkmark.
- Proof matched price for persuasion: teens respond to reviews and success stories more than aid.
- Aspirational pull is toward 4-year pathways: When they don’t pick DMC, the narrative is “somewhere else/4-year,” not rejection of college overall (Better education elsewhere).
- Path after High School is unsettled but still 4-year-leaning, reinforcing the need for transfer clarity.

Why Take Dual Enrollment Courses



Post Graduation Plans

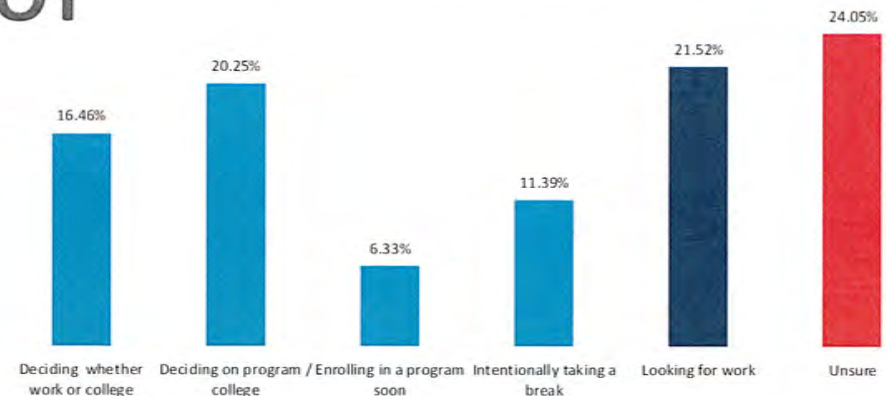


ADULT, NOT WORKING AND NOT ENROLLED

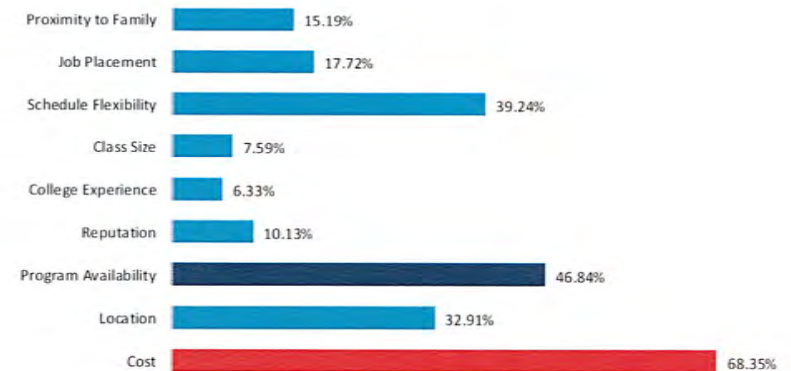
TOP SEGMENT TAKEAWAYS

- Awareness is the gap: Less familiar but feel positively about DMC.
- Life is unsettled, so school feels distant: Near-term intent is low (~19% likely); many are unsure (24.1%), looking for work (21.5%), or still deciding on a program (20.3%) — and next-year plans skew to start working (45.6%) over school (21.5% community college).
- Decisions are practical, not aspirational: Cost (68.4%), program fit (46.8%), and schedule flexibility (39.2%) drive “go/no-go.”
- Barriers are structural, not attitudinal: Financial (51.6%) and family/personal constraints (46.8%) dominate.
- They need proof school is worth it now: Many are still figuring it out or not sure school matters, and they under-credit DMC on quality/reputation.

Describes Your Position



Most Important Considerations

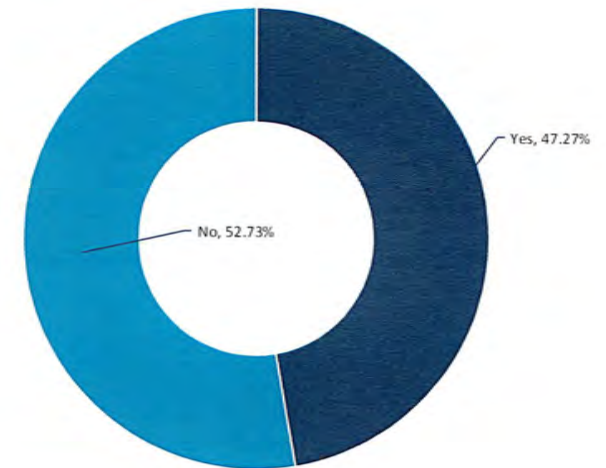


COLLEGE STUDENTS

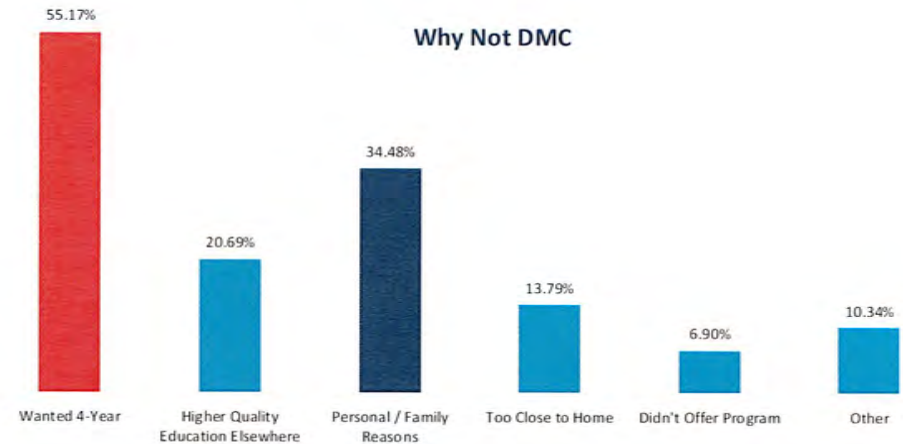
TOP SEGMENT TAKEAWAYS

- High familiarity, less positive: College Students know DMC but feel less positive than peers.
- Pragmatics land well: They see DMC as a viable first choice with affordability and smoother mechanics.
- Quality credit drifts to rivals: College Students often award value/quality to Other Regional Universities.
- The blocker is the 4-year experience: The leading reason to choose elsewhere is wanting a 4-year campus life (55.2%; next: personal/family 34.5%, higher quality elsewhere 20.7%).
- What moves them looks like a 4-year path: Interest rises with a 4-year track, campus tours, on-campus living — with aid still meaningful.

Currently Student



Why Not DMC



WORKING ADULT, NOT LOOKING TO SWITCH

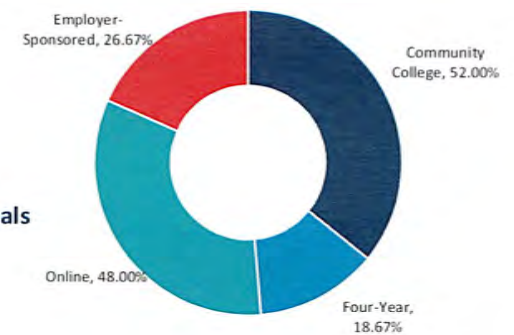
TOP SEGMENT TAKEAWAYS

- Open and positive: Strong positive sentiment and consideration (~78% positive; ~79% would consider; 82.7% want further training).
- Time is the wall; flexibility is the key: Schedule pressure ("no time" 19%); but flexible formats unlock interest.
- They want short, stackable, and online: Top formats are certificate programs (48.4%) and online courses (48.4%); job-training sources favor community colleges (52%) ahead of online platforms (48%).
- Credibility is high — but quality proof still matters: Community college is seen as respected, and DMC gets lifts on visibility and quality.
- Awareness exists but is shallow: Workforce/CE awareness skews somewhat aware (54.7%), with 22.7% unaware.

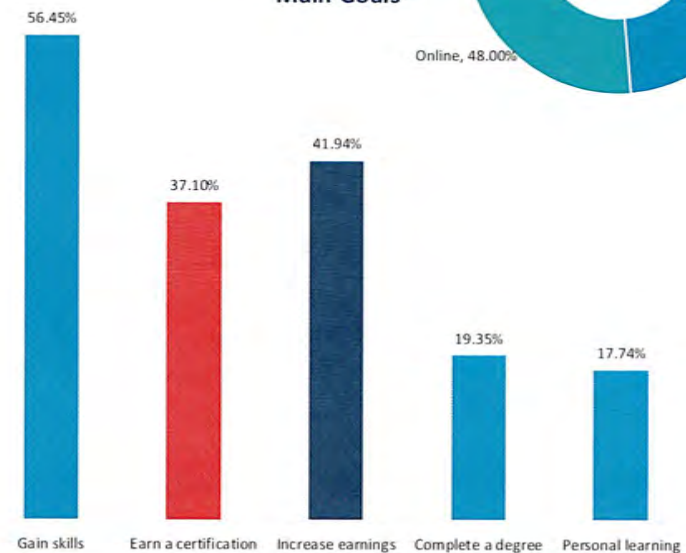
Interested in Further Education



Where Would You Look For Training



Main Goals



WORKING ADULT, LOOKING TO SWITCH

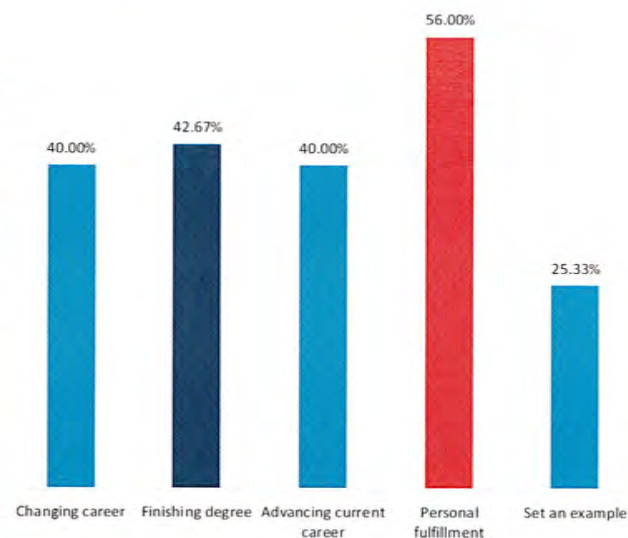
TOP SEGMENT TAKEAWAYS

- Primed to enroll: They know and like DMC and are open to enrolling (~75% familiar; ~81% likely to attend; 0% negative sentiment).
- Time-flexibility decides it: Preferred formats are online (76%), evening (58.7%), weekend (44%); top frictions are cost (61.3%), family responsibilities (50.7%), and time required (42.7%), with “no time” (36%) a common stopper.
- Value is assumed; clarity converts: Affordability (80%) is table stakes — what moves them is program clarity and aid; community college (34.7%) or online (28%) is their route.
- Career purpose fuels demand: Motivations center on personal fulfillment (56%), finishing a degree (42.7%), and career change/advancement (40% / 40%) — so clear outcomes and pathways matter.

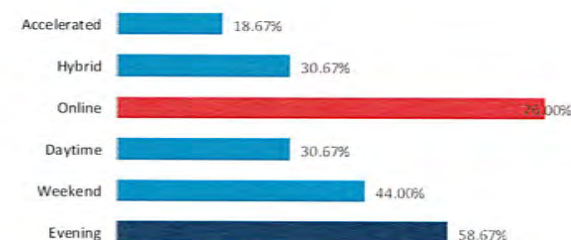
Biggest Obstacles



Why Consider Further Education



Learning Format

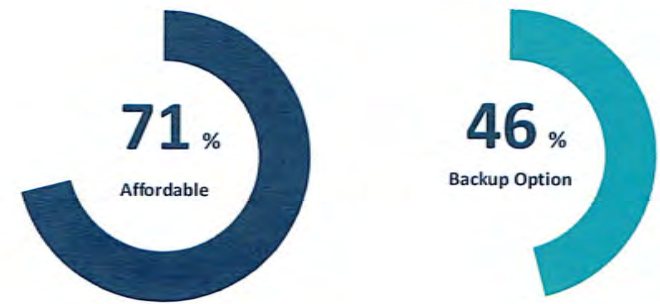


PARENTS OF HIGH SCHOOL STUDENTS

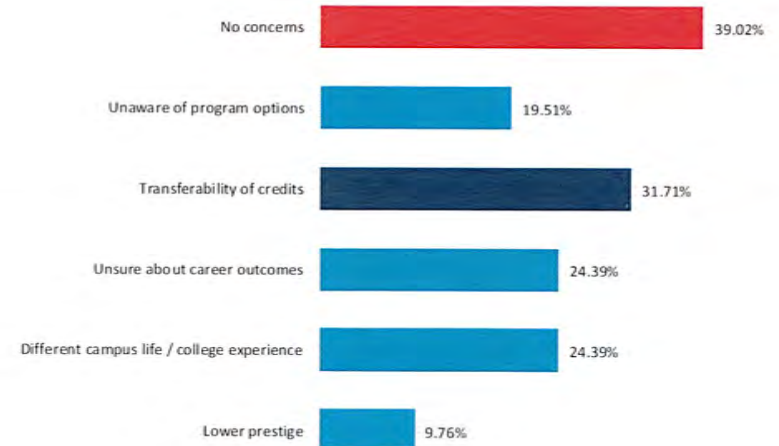
TOP SEGMENT TAKEAWAYS

- High-information advocates: Parents know and like DMC and are primed to recommend it (aided awareness 92.7%; ~95% would recommend/consider).
- Practical decision lens: Choices hinge on cost, programs, location (65.9% / 63.4% / 36.6%). They see community college as affordable (~85%) and give it quality and value credit, with awareness at parity with TAMU-CC.
- Risk-reduction proof wins: Most have no concerns (39.0%), but confidence rises with hands-on learning, and job placement when selecting a college.
- Positioning nuance: Parents see DMC as affordable and career-focused (31.7%), yet often as a good backup (46.3%) — signal to elevate a confident first-choice frame.

DMC Perception



Community College Concerns



Annual Safety and Security Report (Clery)

Ms. Tammy McDonald,
VP of Administration and Human Resources

Ms. Lauren White,
Chief of Police

2025 Annual Security and Safety Report



Crime Security Awareness, Safety and Prevention

- Jeanne Clery Disclosure of Campus Security Policy
- Campus Crime Statistics 2022-2024
- Safety Programs and Services – including sexual assault and sexual violence
- Drug-Free Schools and Communities Act
- Violence Against Women Act

DMC DEL MAR COLLEGE

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Del Mar College is an Equal Opportunity Employer and Educational Institution

Del Mar College District takes steps to ensure that no person shall be denied the benefits of equal employment or be subjected to discrimination in employment or educational programs and activities of Del Mar College on the basis of race, color, sex, age, national origin, religion, disability, or any other constitutionally or statutorily impermissible reason.

This report and other documents can be found online at delmar.edu

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Introduction

Del Mar College District (DMC) prepares the Annual Security and Safety Report (ASR) for 2024 in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and subsequent amendments specified in the Higher Education Opportunity Act (HEOA) and the reauthorization of the Violence Against Women Act (VAWA).

The ASR is an overall guide for many safety and security policies at DMC and provides information about education and prevention programs which all community members are invited to participate. The ASR also provides crime statistics for the 2022-2024 calendar years for review.

The safety and well-being of our students, staff, faculty, and visitors are of the highest importance and are continually at the forefront of what we do. Del Mar College District consistently works to reduce the risk and potential for crime and other hazardous situations on our campuses. However, despite our best efforts, crimes and hazardous situations still occur. Safety and Security is a shared responsibility, and we expect all DMC community members to contribute. All members of our community are encouraged to act responsibly, work collaboratively, and whenever possible, assist each other promptly, accurately, and effectively to report all unsafe incidents and criminal offenses to DMC Security at (361) 698-1946.

If you have any questions or suggestions regarding this publication, please contact the Chief of Police at (361) 698-2900, Environmental Health and Safety at (361) 698-1641, or the Dean of Student Engagement and Retention at (361) 698-1277.

Del Mar College District Compliance Committee

Lenora Keas
Executive Vice President and Chief Operating Officer

Tammy McDonald
Vice President of Administration and Human Resources

Cheryl G. Sanders
Associate Vice President for Student Affairs

Rita Hernandez
Dean of Student Engagement and Retention

Lauren White
Chief of Police

J. Chris Tweddle
Director of Environmental Health and Safety

Jessica A. Alaniz
Executive Director of Administration

Augustin Rivera, Jr.
General Counsel

Campus Resources

Contact

Counseling Center Heritage Campus, Harvin Student Center, Room 233A Windward Campus, Health Science Building 1, Room 262 Oso Creek Campus, Main Building, Room 212 www.delmar.edu/offices/counsel	(361) 698-1586
Dean of Student Engagement and Retention Heritage Campus, Harvin Student Center, Room 204 www.delmar.edu/offices/engage	(361) 698-1277
Campus Security Heritage Campus, Maintenance Building, Room 115A www.delmar.edu/offices/safety	(361) 698-1946
Del Mar College Police Department Heritage Campus, 3002 Ayers St. http://www.delmar.edu/offices/police	(361) 698-2900
Environmental Health and Safety Windward Campus, Emerging Technology Building, Room 106 www.delmar.edu/offices/safety	(361) 698-1641
Financial Aid Services Heritage Campus, Harvin Student Center, Room 263 Windward Campus, Coleman Center, Room 140 Oso Creek Campus, Main Building, Room 107 www.delmar.edu/finaid	(361) 698-1293
Center for Access and Advocacy Harvin Student Center, Heritage Campus, Room 188 Windward Campus, Health Science Building 1, Room 215 Oso Creek Campus, Main Building, Room 213 www.delmar.edu/disability	(361) 698-1292
Student Leadership and Campus Life Heritage Campus, Harvin Student Center, Room 105 Windward Campus, Coleman Center Student Hub Oso Creek Campus, Main Building, Room 227 www.delmar.edu/offices/campus-life	(361) 698-1249
Vice President for Student Affairs Heritage Campus, Memorial Building Room A129 www.delmar.edu/offices/student-affairs	(361) 698-2250
Veterans Services Heritage Campus, Harvin Student Center, Room 271 Windward Campus, Emerging Technology Building, Room 104 Oso Creek Campus, Main Building, Room 225 www.delmar.edu/veteran	(361) 698-1250
Campus Security Emergency Non-emergency	911 (361) 698-1946

Title IX Coordinators

Tammy McDonald
Vice President of Administration and Human Resources
Heritage Campus, Memorial Building Room D211
(361) 698-2177
tmcdonal1@delmar.edu

Deputy Title IX Coordinator *(Faculty, Staff, Vendors or Visitors)*

Jerry W. Henry
Executive Director of Human Resources
Heritage Campus, Memorial Building Room B113
(361) 698-1088
jhenry12@delmar.edu

Deputy Title IX Coordinator *(Students)*

Rita Hernandez
Dean of Student Engagement and Retention
Heritage Campus, Harvin Student Center, Room 204
(361) 698-1277
rhernandez18@delmar.edu

Student Parent Liaison

Dr. Sara J. King
Assistant Dean of Student Engagement and Retention & Oso Creek Campus Administrator
Oso Creek Campus, Main Building, Room 213
(361) 698-3930
sking10@delmar.edu

Community Resources

City of Corpus Christi Police Department	
Emergency	911
Non-Emergency	(361) 886-2600
Nueces Center for Mental Health & Intellectual Disabilities 24-Hour Crisis Line	1-888-767-4493
Mental Health Crisis Hotline 24-Hour	Call or Text 988

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal mandate requiring all institutions of higher education that participate in the federal student financial aid program to make known crimes occurring on their campus and in the surrounding community. The U.S. Department of Education enforces the Clery Act, and institutions that fail to comply are penalized with hefty fines and may be suspended from participating in federal financial aid programs.

The Clery Act was signed in 1990 and named after student Jeanne Clery, who was raped and murdered in a residence hall at Lehigh University in 1986. Clery's parents lobbied Congress to enact the law so that parents, students and faculty know about crimes on campus.

Compliance with the Clery Act

The Clery Act requires Del Mar College District (DMC) to provide timely warnings of crimes that represent a threat to the safety of students and employees. The campus security policies are made available to the public on the DMC website. The act requires DMC to collect, report, and make the Annual Security and Safety Report available to everyone on campus as well as to the Department of Education.

To be in full compliance, DMC must do the following:

- Publish and distribute the Annual Security and Safety Report to current students, prospective students, and employees by October 1 of each year. The report must include crime statistics for the past three years, campus policies about safety and security measures, campus crime prevention programs, and list procedures to be followed in the investigation of alleged sex offenses.
- Provide students and employees with timely warnings of crimes that represent a threat to their safety.
- DMC Security must keep and make available a crime log of all crimes reported to them in the past 60 days. A copy of the crime log is available for viewing at the DMC Police Department.

In addition to the items above, the Annual Security and Safety Report addresses the Violence Against Women Act (VAWA) amendments to the Clery Act. VAWA expanded the rights afforded to campus survivors of sexual assault, domestic violence, dating violence, and stalking.

The safety and security of all members of the College community are paramount issues of concern.

The pages in the report contain detailed information regarding crime prevention, fire safety, law enforcement authority, crime reporting policies, disciplinary procedures, and other areas of security and safety on campus. This report also contains information about campus crime statistics.

Members of the campus community are encouraged to use this report as a guide for safe practices on and off campus. The report is available at <https://delmar.edu/current-students/student-right-to-know/disclosure.html>. Every member of DMC receives an email that describes the report and provides its website address. For more information or to request a paper copy of this report, contact the Dean of Student Engagement and Retention at (361) 698-1277.

Preparing the Annual Disclosure of Crime Statistics

The College coordinates the collection and reporting of crime statistics as specified in the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). Each year, the institution notifies all enrolled students and employees, via email, that they can view the report at <https://delmar.edu/current-students/student-right-to-know/disclosure.html>.

Prospective employees and students are notified about the availability and location of the report via the online employee and student application process. This report is prepared in cooperation with DMC security, the office of Environmental Health and Safety, local law enforcement agencies, and the office of Student Affairs. Each entity provides current information about its Safety and Security Educational efforts and programs. DMC does allow individuals to report crimes on a confidential, voluntary basis for inclusion in the annual disclosure of crime statistics.

"Campus Security Authority" (CSA) means an individual with responsibility for campus safety and security. This includes campus security, individuals who are responsible for monitoring buildings or college grounds or with similar security responsibilities who are not part of campus security, individuals or organizations specifically identified to receive reports of criminal offenses and college officials, including all deans, directors, department chairs, student conduct officers, advisors to student organizations and human resources.

Reports of criminal activity given to CSAs and reports of crimes made to local law enforcement agencies are collected and included in the Annual Security and Safety Report as required by the Clery Act.

Campus Security and Crime Awareness

Through the teamwork of the College and campus community, DMC consistently strives to be among the safest large community college campuses in Texas. We work to achieve this by developing a partnership with students, administrators, faculty, and staff. With a campus population of more than 12,000 students, DMC campus reflects the communities it serves and is not immune to societal problems.

Preventing or reducing crime in any community is a tough task. Success in crime prevention and safety at DMC depends largely on the education and participation of the campus community. The campus community is provided information about safety programs and services, but individuals should be advised that they are responsible for their own security and safety.

The College must publish this annual report concerning campus security and crime statistics to comply with the Clery Act. The report includes information for reporting crimes, important college policies, and procedures.

It is the policy of DMC to provide an environment conducive to an educational mission; thus, any conduct that is prohibited by state, federal or local law is subject to discipline under the provisions of policies stated in the *Del Mar College Policy Manual and Student Handbook* as appropriate. The College monitors and reports to law enforcement agencies illegal conduct of students, faculty or staff on College premises or off-campus locations. In addition, College officials may refer any evidence of illegal activities to the proper local, state or federal authorities for review and potential prosecution.

Campus Security and Law Enforcement Authority

DMC has a contract with a licensed security company to provide commissioned security guards who provide services 24 hours a day, 7 days a week.

DMC employs off-duty Corpus Christi Police Department (CCPD) police officers who are trained and certified under the guidelines of the State of Texas. Officers are sworn with the full powers of arrest and mandated to enforce all applicable federal and state laws as well as local ordinances. Reports of offenses occurring on campus are generally investigated by the off-duty CCPD officers and forwarded to the police department for any follow-up investigation. DMC also maintains formal and informal liaisons with various local, state, and federal law enforcement agencies in support of campus security and safety efforts.

Accurate and Timely Reporting of Criminal Offenses

DMC community members are encouraged to accurately and promptly report all crimes to DMC Security and local police agencies. Reporting of criminal offenses aids the College in informing the community when necessary and assists in the accurate reporting of crimes statistics. Any alleged criminal actions (including sex offenses) involving DMC students or employees that occur on or off campus can be reported in any of the following ways:

For Emergencies

- Dial 911

For Non-Emergencies

- Call DMC Security at (361) 698-1946
- Request that any campus official assist with reporting the event.
- TTY callers: (800) RELAY TX

Timely Warnings

DMC provides timely warning to the campus community when a crime is reported to have occurred on DMC's property and is considered to represent a serious or continuing threat to students or employees.

The College will distribute timely warning announcements when there appears to be a threat to the safety and security of persons on campus for the following crimes:

- Aggravated assault
- Arson
- Burglary
- Negligent manslaughter
- Motor vehicle theft
- Murder/Non-negligent manslaughter
- Robbery
- Sex offenses
- Domestic violence/ dating violence/ stalking
- Violations of liquor laws, drug law or weapons possession law
- Any crimes where victim was based solely on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity or national origin

Decisions concerning whether to issue a timely warning will be made on a case-by-case basis using the following criteria:

- Nature of the crime
- Danger and continuing danger to the campus
- Risk of compromising law enforcement efforts

Criminal reports are considered on a case-by-case basis, depending on the facts and the information known by campus security. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other DMC community members and a timely warning may not be distributed. Cases involving sexual assault are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. The DMC Chief of Police or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a timely warning is warranted. Timely warnings may also be posted for other crime classifications and locations, as deemed necessary. These crimes are normally reported directly to campus security. However, sometimes they are reported to a local law enforcement agencies or Campus Security Authorities (CSAs). Campus security has requested CSAs notify campus security about crimes reported to them that may require a timely warning.

Timely warnings are primarily distributed through the College's email system but may also be posted on campus bulletin boards or other appropriate locations and sent to campus and local newspapers.

Timely warning notices are usually written by the Chief of Police or designee and distributed by the College Relations Office. Warnings will contain information about the nature of the threat and allow members of the community to take protective action.

Emergency Response and Evacuation/Closing Procedures on Campus

DMC regularly develops and updates plans and procedures for emergency response and evacuation for the campus community.

Possible emergencies that may occur include, but are not limited to, the following:

- Bomb threat
- Campus violence
- Civil unrest
- Explosion
- Fire (localized building fire or wildfire)
- Gas leak
- Hazardous material spill
- Public health crisis
- Severe weather
- Terrorist incident

Environmental Health and Safety Office (EHSO) is responsible for conducting tests of emergency response and evacuation procedures on an annual basis through a variety of drills and exercises designed to assess and evaluate emergency plans and capabilities. Emergency notification systems are tested at least once annually. Exercises may include tabletop, functional, full-scale or any combination thereof. Tests may be announced or unannounced in advance to the campus community. Each test is documented, including a description of the test, the date and time, and whether it was announced or unannounced.

Various campus units, including EHSO and Security, utilize outreach programs to train and educate the campus community, providing the knowledge needed to respond appropriately to various types of hazards.

Emergency Notification System

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the life, safety or security of the campus community, DMC will determine the content of emergency notification messages and initiate the notification system, unless issuing a notification compromises efforts to assist a victim or the response to the emergency.

The following campus officials have been designated to serve as authorized officials who are empowered to approve the content and issuance of emergency notifications:

- President/CEO or designee
- Executive Vice President and Chief Operating Officer or designee
- Vice President of Administration and Human Resources or designee
- Chief of Police or designee
- Vice President for Student Affairs or designee
- Director of Environmental Health and Safety Office or designee
- Vice President of Communication and Marketing or designee

When an authorized official receives a report of an imminent or occurring situation that poses an immediate threat to life, safety or security on campus, the official will confirm the report.

Depending on the situation, confirmation may be achieved through one or more of the following sources:

- Investigation by campus security, including off-duty CCPD officers
- Investigation by another DMC campus unit, including but not limited to, the Director of Environmental Health and Safety, Vice President for Student Affairs, and Director of Physical Facilities
- Investigation by City of Corpus Christi Fire Department and/or Police Department
- Nueces County Emergency Services and/or Health Department
- Texas Department of State Health Services
- Media reports originating from the incident scene

The authorized official will determine, consulting with other campus officials as appropriate, how much information is appropriate to disseminate at different points in time. This determination will be based on the following:

- Nature of incident or threat
- Segment to be notified
- Location of the incident or threat

Depending on the circumstances, DMC may send emergency notification messages to the entire campus community or only a segment of the population. If a confirmed emergency situation appears likely to affect a limited segment of the campus community, emergency notification messages may be limited to that group. If the potential exists for a very large segment of the campus community to be affected by a situation or when a situation threatens the operation of the campus as a whole, then the entire campus will be notified.

In any case, there will be a continuing assessment of the situation and additional segments of the campus community may be notified if the situation warrants such action. The authorized official will, considering the nature of the threat and the population to be notified, choose the appropriate communication tool(s) to utilize.

DMC has access to a variety of communication tools to disseminate emergency notifications to the campus community. Emergency notification will be sent through one or more of the following methods:

- DMCA! (Powered by Rave Mobile Safety)
- Email
- Information posted on the DMC website and/or social media
- Additional notification methods may include:
 - Fire alarms
 - Public address systems
 - Posted advisory messages
 - Emergency responder announcements

The nature of the emergency will determine the types and extent of the notification. The authorized official will approve the issuance of notification and contact College Relations, which will issue the notification message as soon as possible. The authorized official will notify Administration.

Sex Offender Registry

The following information is provided to the campus community under Section 121 of the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921):

- A public sex offender registry search function is provided on the Texas Department of Public Safety's website: <https://publicsite.dps.texas.gov/SexOffenderRegistry/Search>
- Sex offenders must register with the DMC Police Department as required by law or court order. In compliance with state law, DMCPD maintains a listing of registered sex offenders who currently work, volunteer or are enrolled in classes at DMC.

Security Awareness and Crime Prevention

Security/Safety Awareness

Del Mar College is concerned about the safety and security of all students, faculty, staff, and visitors to our campuses. Throughout the year, the Security Office, along with the Environmental Health and Safety Office, provide training for individuals on various security and safety issues.

The trainings include:

- Active Shooter (available online)
- CRASE (Civilian Response to Active Shooter Events)
- Campus Threat (online video)
- New Student Orientation
- Blood Borne Pathogens
- Hazard Communication (online)
- Fire Alarm and Portable Fire Extinguisher
- Back Safety and Injury Prevention
- Other specialized training

The Campus Security Office and the Environmental Health and Safety Office provide general safety and security information to the College community. These offices collaborate with local authorities and the College's Incident Management Team to send out mass notification announcements regarding potential campus threats, severe weather conditions, and public health issues affecting the Del Mar College community.

Title IX Events on Campus 2024

January:

- Welcome Back to Campus: Traveled around campuses with wagon passing out campus maps, welcome back goody boxes, snacks/water, and Foghorn orientation issue, which included information about Title IX and Campus Resources.
- Online Orientation: Title IX presentation video.

February:

- Valdar's Share the Love Party: Set up tables with safe sex information and healthy relationship tips.
- Online Orientation: Title IX presentation video.
- RSO Club Workshop for new clubs: Clubs were required to undergo a risk management strategies session in every club workshop that covers possession and use of alcohol and drugs, hazing, sexual abuse and harassment, and behavior at student organization events. Virtual through TEAMS meetings.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- QPR Suicide Prevention Training: Question. Persuade. Refer: Learned how to help someone who may be suicidal, how to recognize warning signs, risk factors, common causes of suicidal behavior, and how to have the conversation to get people connected to helpful resources.
- First Friday Suicide Prevention Training: Discuss student mental health, suicide risk factors, & warning signs. Learn how to respond to someone in a crisis & refer them to help.
- Building Better Boundaries Workshop: Students can learn to build boundaries in various relationships in their lives and practical tips for communicating them.
- Be Well Workshop: "The Love Hangover" – Exploring healthy versus unhealthy relationships, "love bombing", grieving relationships, and remedies for moving through it.
- QPR Suicide Prevention Training: Question. Persuade. Refer. Learn how to help someone who may be suicidal, how to recognize warning signs, risk factors, common causes of suicidal behavior, and how to have the conversation to get people connected to helpful resources.

March:

- Spring Break Bash: Set up tables with safe sex information and healthy relationship tips.

- Representative from Women's and Men's Health Clinic, Coastal Bend Wellness, YCCC Coalition safe and sober Spring Break.
- Requested Access to Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- Building Better Boundaries Workshop: Students can learn to build boundaries in various relationships in their lives and practical tips for communicating them.

April:

- Denim Day: Set up tables with safe sex information and healthy relationship tips.
- Domestic Violence/Title IX with Dr. Shuey.
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- Sexual Assault Awareness and Prevention Month social media campaign: Provided information on statistics, consent, campus resources, and community resources throughout the month.
Counseling
- First Friday Suicide Prevention: Discuss student mental health, suicide risk factors, & warning signs. Learn how to respond to someone in a crisis & refer them to help.
- Denim Day: Campus event to promote sexual violence awareness, education, prevention, and resources.

May:

- T&H TacTIXs: 2024 Title IX Webinar Series (Education Investigator Only)
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discuss student mental health, suicide risk factors, & warning signs. Learn how to respond to someone in a crisis & refer them to help.

June:

- T&H TacTIXs: 2024 Title IX Webinar Series (Education Investigator Only)
- Online Orientation: Title IX presentation video.

July:

- T&H TacTIXs: 2024 Title IX Webinar Series (Education Investigator Only)
- Online Orientation: Title IX presentation video.

August:

- Welcome Back to Campus Heritage, Oso Creek, and Windward: Traveled around campuses with wagon passing out campus maps, welcome back goody boxes, snacks/water, and Foghorn orientation issue, which included information about Title IX and Campus Resources.
- T&H TacTIXs: 2024 Title IX Webinar Series (Education Investigator Only)

September:

- Civility: Civility is defined primarily as the demonstration of respect for others, basic courtesy, reciprocity (treating others as we wish to be treated), and behaviors that create a positive environment in which to learn and work. Virtual through Canvas Page.
- Campus Safety: Provided students with DMC policies pertaining to safety, Title IX, alcohol and drugs, how to stay safe on and off campus and how to report under emergency and nonemergency.
- RSO Club Workshops: Clubs were required to undergo a risk management strategies session in every club workshop that covers possession and use of alcohol and drugs, hazing, sexual abuse and harassment, and behavior at student organization events. Virtual through TEAMS meetings.
- T&H TacTIXs: 2024 Title IX Webinar Series (Education Investigator Only)
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- QPR Suicide Prevention Training: Question. Persuade. Refer.: Learned how to help someone who may be suicidal, how to recognize warning signs, risk factors, common causes of suicidal behavior, and how to have the conversation to get people connected to helpful resources.
- Suicide Prevention Tabling Event: Students were given the space to explore and share what helps them to move through difficult days. Support and resources were made available to them.

- 9th Annual Suicide Prevention Symposium: Counseling Center collaborated with the Suicide Prevention Coalition of the Coastal Bend to provide a two-day suicide prevention event to community members and professionals.
- Title IX Training: Training provided to Physical Therapy Assistant program.
- First Friday Suicide Prevention: Discuss student mental health, suicide risk factors, & warning signs. Learn how to respond to someone in a crisis & refer them to help.
- Suicide Prevention Tabling Events: Suicide awareness and prevention tabling sharing statistics, how to help themselves and others, and campus and community resources.
- 10th Annual Suicide Prevention Symposium: Counseling Center collaboration with the Suicide Prevention Coalition of the Coastal Bend to provide a two-day suicide prevention event to community members and professionals.

October:

- RSO Club Workshops: Clubs were required to undergo a risk management strategies session in every club workshop that covers Possession and use of alcohol and drugs, hazing, sexual abuse and harassment, and behavior at student organization events. Virtual through TEAMS meetings.
- Domestic Violence/Title IX with Dr. Shuey, The Importance of Intentional Relationships.
- Purple Door Informational Table Advocates for domestic violence/sexual assault awareness.
- T&H TacTIXs: 2024 Title IX Webinar Series (Education Investigator Only)
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- Building Better Boundaries Workshop: Students were given space to learn to build boundaries in various relationships in their lives and were offered practical tips for communicating them.
- Spooktacular Mental Health & Resource Fair: Counseling Center collaborated with community agencies and campus support resources providing information regarding topics such as personal safety, mental health, physical and sexual health, drugs and alcohol, and basic needs.

November:

- Sex, Healthy Relationships, Consent, Title IX with Dr. Shuey.
- T&H TacTIXs: 2024 Title IX Webinar Series (Education Investigator Only)
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- Building Better Boundaries Workshop: Students were given space to learn to build boundaries in various relationships in their lives and were offered practical tips for communicating them.

December:

- T&H TacTIXs: 2024 Title IX Webinar Series (Education Investigator Only)
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.

Women's and Men's Health Services of the Coastal Bend

Education is a primary component and risk prevention for people of all ages Women's & Men's Health Services of the Coastal Bend (WAMHS) believes that collaboration is the best way to reach the broadest scope of people with important health information. Trained WAMHS community health educators are invited to speak to wide range of audiences as well provide outreach on clinic services and other health issues. The topics we are asked to cover fall along a broad spectrum that includes various aspects of human development, relationships, personal skills, sexual behavior, and reproductive health.

Information Table dates:

Heritage Campus

1/31, 2/14, 3/27, 4/9, 4/24, 5/6, 5/22, 6/5, 6/19, 7/17, 7/31, 9-11, 10-9, 10-21, 11-18, 12-4

Windward Campus

2/7 2/21 3/5 3/20 4/3 4/17 5/1 5/15 5/29 6/12 6/26 7/10 7/24

Oso Creek Campus

9-27, 11-3

Alcohol and Drug Abuse YCCC Coalition

The Council on Alcohol and Drug Abuse YCCC Coalition (Youth Continuum of Care Coalition): Monthly Meeting January - December held to discuss underage drinking in 15-20 years of age. Supported by events and activities at Del Mar College, TAMUCC, surrounding High Schools and Community Events. Safe and Sober events to provide awareness and reduce underage drinking and drunk driving as well as Opioid Awareness. Current drug trends are a reduction in synthetic cannabis. Increase in counterfeit pills and a continuation of THC in vaping devices. How the use of alcohol and drug abuse affect healthy relationships, sexual misconduct and violence, anger management, anxiety, alcohol and the brain, dealing with peer pressure. No means No. etc. All events are free and open to 15-20 years of age and parents.

Crime Stoppers

Anyone with information on criminal activity can call (361) 888-TIPS (8477) and may receive a cash award if the tip leads to the arrest and indictment of the criminal offender. The cash award comes from the Corpus Christi Crime Stoppers, a non-profit organization. Callers may remain anonymous when reporting crime tips. Students and employees are urged to use this reporting option when anonymity is a primary concern.

If an individual does not want to report a crime to the police, the individual may also report crimes to a designated Campus Security Authority (CSA). These designated individuals have significant responsibility for student and campus activities, and as such are provided notice by DMC as to the extent of their responsibility and how to report crimes to DMC.

Access to Facilities and Security Services

All campus facilities can be accessed during normal business hours. Campus security is responsible for ensuring all exterior doors at DMC facilities are secured after hours. Admittance to DMC facilities during non-business hours and periods of extended closing must be coordinated with DMC Chief of Police and employees must follow check-in/out procedures with Campus Security. Access to individual offices and classrooms is the responsibility of the employee. Campus Security is responsible for allowing access to primary entry points only.

Electronic Alarm Security

DMC has a contract with an off-site monitoring company for fire and security alarms.

Environmental Health and Safety

The Environmental Health and Safety Office (EHSO) establishes, implements and maintains comprehensive environmental health, safety, emergency and fire prevention and training programs for the College. This is accomplished in three ways. First, the EHSO inspects facilities, operations, equipment, and work areas to ensure safe working conditions. Second, the EHSO prepares and maintains emergency preparedness plans and training. Finally, the office ensures compliance with federal, state, and local laws and safety regulations.

Fire Safety

The EHSO conducts safety inspections of facilities and enforces fire safety regulations on DMC property. This includes inspecting College property and facilities for fire hazards, code violations, and the adequacy of fire protection systems and equipment. The EHSO also provides periodic training on the proper use of fire extinguishers and conducts campus fire drills specifically for on-campus childcare facilities. Firefighting services are provided 24 hours a day by the Corpus Christi Fire Department.

The Higher Education Act fire safety regulations apply only to institutions with on-campus student housing facilities. Because DMC does not provide on-campus student housing facilities, the Higher Education Act requirement to maintain fire statistics and a daily fire log does not apply.

Fire Statistics and Fire Safety Reporting Procedures

In the event of a fire:

- Dial 911
- Provide location, and cause of the fire, if known
- Report any injuries, if known

All fires, no matter how small, must be reported regardless of emergency response. Please contact DMC Security at (361) 698-1946 to report the fire and any possible property damage.

Firefighting services for the college locations are provided by the Corpus Christi Fire Department. The EHSO is responsible for the management, contractor supervision, service, inspection, and testing of the fire sprinkler systems, special hazard systems, kitchen suppression systems, and fire extinguishers for all College-owned facilities.

Fire alarm systems are inspected and maintained by EHSO and contract personnel. Fire alarm systems are monitored 24/7 by a third (3rd) party monitoring company that is UL listed.

EHSO conducts life safety inspections of facilities and enforces city and state fire safety regulations in all college-owned facilities.

False Alarm or Report

Texas Penal Code Section 42.06 provides that "a person commits an offense if he knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he knows is false or baseless." A false report made to a college or university is a state jail felony.

2024 Fire Safety Education and Drills

The following is a summary of monthly fire drills conducted at DMC locations:

Collegiate High School

The Collegiate High School (CHS) located on Del Mar College Heritage Campus performs fire evacuation drills and other drills according to Corpus Christi Independent School District standards. Records are maintained in the CHS Administrative Office.

Residential Facilities

Federal law requires colleges having residential facilities to report fire related statistics. DMC **does not** have residential facilities and therefore does not meet this reporting requirement.

Date	Description	Announced / Unannounced	Time
01/30/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	2:46 PM
02/27/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	2:01 PM
03/25/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	2:51 PM
04/25/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	2:01 PM
05/22/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	2:07 PM
06/18/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	1:29 PM
07/25/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	1:46 PM
08/14/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	1:26 PM
09/24/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	1:30 PM
10/22/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	2:30 PM
11/20/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	2:24 PM
12/12/2024	Fire Drill / CO and Smoke Detector Test	Unannounced	2:21 PM

Fire Related Policies, Procedures and Programs

DMC EHSO is responsible for managing programs to enhance the safety of the campus community while also maintaining compliance with applicable fire and life safety codes. These programs include:

- Conducting fire and life safety inspections of college buildings.
- Assessing campus events to identify risks, implement control measures, mitigate potential injury to personnel, and protect property.
- Inspecting fire detection and fire suppression systems in buildings throughout the college campus to reduce the potential for fire loss.
- Correcting unsafe conditions or deficiencies to eliminate hazards that pose a risk to the campus community.

Fire Safety: General Fire Safety Standards

- Where allowed, small Personal Heaters must be approved by DMC EHSO.
- Extension cords are only for temporary use.
- Multi-outlet surge protectors with in-line fuse, circuit breaker or overload protection must be used when needed.
- Do not run electrical cords under rugs, over nails or in high traffic areas.
- Do not staple electrical cords to walls or otherwise pierce the cord.
- Keep flammable objects away from heat producing items such as coffee makers.
- Place rugs in a location that does not hinder the opening and closing of doors.
- Do not hang objects from sprinkler heads.
- Do not tamper with or disable smoke detectors.
- Do not store or stack items within 18 inches of sprinkler heads.
- Do not cover more than 20 percent of office/classroom with paper or other decorative items.

Fire Equipment

Fire and safety equipment must function properly when it is needed; therefore, the following acts are prohibited:

- Tampering or playing with fire extinguishers, smoke detectors, exit lights or emergency lights;
- Tampering with or pulling a fire alarm under false pretenses;

- Blocking fire alarm pull station with trashcans, furniture, signs and/or other items;
- Removing or rendering a smoke detector inoperative;
- Propping open stairwell fire doors or tampering with corridor fire doors (fire doors inhibit the travel of smoke, toxic gases, heat and fire from the area of origin); and
- Obstructing halls and stairwells with furniture, debris and/or other items.

Appliances

Electrical appliances must be used and maintained in accordance with manufacturer's specifications in safe working conditions and should require no more than 1000 watts.

Open Flames

Individuals may not ignite any substance inside classrooms or offices at any time unless it is required and in laboratory setting. This includes but is not limited to decorative candles and incense. Heated elements that could be left unattended for long periods of time and which require heat to release scent are prohibited.

Smoking

Individuals may not ignite any substance, including cigarettes, e-cigarettes (vaping), cigars, pipes or hookahs, on the DMC campus. DMC is a smoke-free campus.

DMC Policy B5.39 Smoke & Tobacco Free Environment

B5.39.1 Purpose: In order to protect and promote the health, safety, and welfare of employees, students, and the public, Del Mar College will provide a smoke and tobacco free environment.

A5.39.2 Scope: The College District prohibits the use of tobacco, E-cigarettes, vaping pens and any other related products and devices by any employee, student, or visitor on all premises owned, rented, leased, or supervised by the College District, including all College District facilities, buildings, and grounds. This prohibition applies to property owned by others that the College District uses by agreement, and further applies to all District vehicles.

A5.39.2.1: Exceptions to this total prohibition shall be:

- In those circumstances where the College District is party to a contract or other agreement relating to the property that limits its authority in this matter.
- All research projects, artistic productions or other College sponsored activities involving the act of smoking must have prior approval from the Office of the Chief Academic Officer (CAO).

Explosives/flammable fluids

The unauthorized possession of explosives, fireworks, flammable materials or pyrotechnics of any nature is prohibited on College premises.

Safety Education and Training Programs

DMC EHSO provides annual fire safety training to Restaurant Management/Culinary Arts and Process Technology students covering procedures and the operation of fire extinguishers and fire alarm systems. EHSO also provides fire extinguisher and fire alarm systems training to Physical Facilities, Campus Dining, and other faculty and staff.

Clery Act Statistics - Heritage Campus 2022-2024

	2022				2023				2024			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	1	0	0	1
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	1	1	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	1	0	0	1	1	0	0	1	1	0	0	1
Motor Vehicle Theft	0	0	0	0	1	0	0	1	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	1	2	2	0	0	2	2	0	0	2
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	1	0	0	1	0	0	1	1
Liquor Law Violations	1	0	1	2	1	0	0	1	0	0	0	0
Total	1	0	1	2	2	0	0	2	0	0	1	1
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	1	0	0	1	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	1	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Unfounded Reports: None

Clery Act Statistics - Windward Campus 2022-2024

	2022				2023				2024			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	1	0	0	1	1	0	0	1
Burglary	1	0	0	1	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	1	0	0	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	1	1	0	0	1	2	0	0	2
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	1	0	0	1	0	0	0	0
Drug Law Violations	1	0	0	1	0	0	0	0	1	0	0	1
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	1	1	0	0	1	1	0	0	1
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	1	0	0	1	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	1	0	0	1	0	0	0	0

Unfounded reports: None

Clery Act Statistics – Oso Creek Campus 2022-2024

	2022				2023				2024			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Unfounded reports: None

Clery Act Statistics – Center for Economic Development 2022-2024

	2022				2023				2024			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	1	0	0	1	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	1	0	0	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	1	0	0	1	1	0	0	1
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	1	0	0	1	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	1	0	0	1	0	0	0	0
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	1	0	0	1	0	0	0	0
Total	0	0	0	0	1	0	0	1	0	0	0	0

Unfounded reports: None

Clery Act Statistics – Northwest Center 2022-2024

	2022				2023				2024			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	1	1
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	1	1	0	0	0	0
Burglary	0	0	1	1	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	1	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	1	1	0	0	1	1	0	0	2	2
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	1	1	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	1	1	0	0	2	2
Total	0	0	1	1	0	0	1	1	0	0	2	2
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Unfounded reports: None

Clery Act Statistics – Aviation at CCIA 2022-2024

[illegible]

Drug and Alcohol Policies

Del Mar College District is committed to working to maintain a safe, healthy, lawful, and productive working and educational environment for all employees and students. Studies have shown that use of illegal drugs and abuse of alcohol increases the potential for accidents, absenteeism, tardiness, unsatisfactory performance, inefficiency, poor employee morale, and damage to the College's reputation.

The intent of this policy is to make Del Mar College District a better place to study and work through upgrading the mental and physical health of the total College community. It acknowledges the freedom of choice for those individuals who require or seek information relative to drug/alcohol abuse.

Definition of Legal Drugs

A "legal drug" is a prescribed drug or over-the-counter drug which has been legally obtained and is being legally used for the purpose for which it was prescribed or manufactured.

Definition of Illegal Drugs

An "illegal drug" is any drug or controlled substance which is (1) not legally obtainable or (2) is legally obtainable but was not legally obtained. The term "illegal drug" includes all illegal drugs, dangerous drugs and controlled substances defined and listed in Articles 4476-14 and 4476-15 (Texas Controlled Substances Act) Vernon's Texas Civil Statutes. Marijuana, hashish, cocaine, PCP, LSD, heroin, dilaudid, quaaludes, steroids and methamphetamine are only a few of the dangerous drugs or controlled substances which are included within such terms.

This policy applies to all students and employees of Del Mar College District, as well as College visitors, contractors, and all other persons occupying space in/on conveyances, offices, buildings, facilities, or grounds over which Del Mar College District has custody and control, including, but not limited to, rentals and leasing of auditorium and classroom spaces.

This policy does not cancel or supersede other laws, orders, instructions, or regulations which make the use, possession and/or distribution of dangerous drugs and controlled substances illegal.

When personal or behavioral problems begin to affect an employee's work or student's academic performance, and this appears to be the result of drug or alcohol abuse, the individual may be referred to the College Counseling Center for information on drugs/alcohol and/or to local community professionals. The student shall be responsible for any cost and/or fees incurred for professional services. Information concerning diagnosis, treatment, and medical records will be kept strictly confidential.

It is recognized that a person's job performance or academic studies may be affected by persons in the employee's or student's family who have alcohol, drug, or other emotional or behavioral problems. Therefore, the College will offer information services to these family members but accepts no further responsibility.

Use, distribution, or possession of alcoholic beverages, dangerous drugs, or controlled substances while on College property or at any authorized activity sponsored by or for any College-related organization, whether on or off campus, is subject to disciplinary action.

Services Offered

Counseling Center
(361) 698-1586

Center for Access and Advocacy
(361) 698-1292

Dean of Student Engagement and Retention
(361) 698-1277

Compliance with Policies and Laws

Each DMC student should be familiar with all published College policies. DMC holds each student responsible for compliance with these published policies. A violation that occurs off campus during a college-sponsored program or activity may be treated the same as if it occurred on campus.

Students are also expected to comply with all federal, state, and local laws; any student who violates any provision of those laws is subject to disciplinary action in addition to any action taken by civil authorities because of the violation. This principle extends to conduct off campus that is likely to have an adverse effect on the College or the educational process.

All sanctions are cumulative. Students who have previous Code of Conduct violations, including alcohol policy violations, may receive increased sanctions. Sanctions may also be increased based on the severity of the behavior.

Title IV Consumer Information Disclosure

Drug and Alcohol Abuse Prevention/Policy

B5.40 Policy on Drugs and Alcohol: The purpose of this policy is to inform the Del Mar College Community of its intent to comply with the "Drug Free Schools and Communities Act of 1986" (PL 99-570).

B5.40.1 General Statement: Del Mar College is committed to working to maintain a safe, healthy, lawful, and productive working and educational environment for all employees and students. Studies have shown that use of illegal drugs and abuse of alcohol increases the potential for accidents, absenteeism, tardiness, unsatisfactory performance, inefficiency, poor employee morale, and damage to the College's reputation. The intent of this policy is to make Del Mar College a better place to study and work through upgrading the mental and physical health of the total College community. It acknowledges the freedom of choice of those individuals who require or seek information relative to drug/alcohol abuse.

B5.40.1.1 Definition of Legal Drugs: A "legal drug" is a prescribed drug or over-the-counter drug which has been legally obtained and is being legally used for the purpose for which it was prescribed or manufactured.

B5.40.1.2 Definition of Illegal Drugs: An "illegal drug" is any drug or controlled substance which is (1) not legally obtainable or (2) is legally obtainable but was not legally obtained. The term «illegal drug» includes all illegal drugs, dangerous drugs, and controlled substances defined and listed in Articles 4476-14 and 4476-15 (Texas Controlled Substances Act) Vernon's Texas Civil Statutes. Marijuana, hashish, cocaine, PCP, LSD, heroin, dilaudid, Quaaludes, steroids, and methamphetamine are only a few of the dangerous drugs or controlled substances which are included within such terms.

B5.40.2 Educational Objectives:

B5.40.2.1 To include the subject of illegal drug and alcohol abuse in future College-sponsored student and employee training programs.

B5.40.2.2 To inform employees of the College's informational service and of this policy through various means, such as divisional and departmental meetings, and new employee orientation processes.

B5.40.2.3 To inform students of the College of this policy and informational services through various means, such as the campus newspaper *Foghorn*, Counseling Office, club meetings, "drug free"-related activities each semester, and the College's electronic data board located in the campus student centers.

B5.40.3 Applicability and Scope:

B5.40.3.1 This policy applies to all students and employees of Del Mar College, as well as College visitors, contractors, and all other persons occupying space in/on conveyances, offices, buildings, facilities, or grounds over which Del Mar College has custody and control, including but not limited to rentals and leasing of auditorium and classroom spaces.

B5.40.3.2 This policy does not cancel or supersede other laws, orders, instructions, or regulations which make the use, possession, and/or distribution of dangerous drugs, and controlled substances illegal.

Drug and Alcohol Information Services

B5.40.4 Drug and Alcohol Information Services: The College recognizes that alcoholism and drug dependency are "illnesses" or "disorders" and the College will provide information to any employee or student seeking assistance.

B5.40.4.1 When personal or behavioral problems begin to affect an employee's work or a student's academic performance and this appears to be the result of drug or alcohol abuse, the individual may be referred to the College Counseling Office for information on drug/alcohol and/or to local community professionals. The following guidelines apply to all persons seeking help.

B5.40.4.2 Employees or students shall not be discriminated against because they are known to have had alcohol, drug, or any other behavioral problems as evidenced by their responsibly seeking or utilizing counseling or treatment services.

B5.40.4.3 As outlined in the College's Sick Leave Policy (B5.27), employees may utilize accumulated sick leave or a reasonable leave of absence without pay for the purpose of treatment or rehabilitation as in any other illness.

B5.40.4.4 The employee or student shall be responsible for any cost and/or fees incurred for professional services.

B5.40.4.5 It is recognized that a person's job performance or academic studies may be affected by persons in the employee's or student's family who have alcohol, drug, or other emotional or behavioral problems. Therefore, the College will offer information services to these family members, but accept no further responsibility.

B5.40.4.6 Information concerning a student's or employee's diagnosis, treatment, and medical records will be kept strictly confidential.

B5.40.5 Prohibition of Anabolic Steroid or Human Growth Hormone: Section 7, Section 4.11, Texas Controlled Substances Act (Article 44.76, Vernon's Texas Civil Statutes), requires that the following notice be posted in a conspicuous place in the gymnasium:

- Anabolic steroids and growth hormones are for medical use only. State law prohibits the possession, dispensing, delivery, or administering of an anabolic steroid or growth hormone in any manner not allowed by State law. State law provides that body building, muscle enhancement, or increasing muscle bulk or strength through the use of an anabolic steroid by a person who is in good health is not a valid medical purpose. Only a medical doctor may prescribe an anabolic steroid or human growth hormone for a person. A violation of state law concerning anabolic steroids or human growth hormones is a criminal offense punishable by confinement in jail or imprisonment in the Texas Department of Corrections.

B5.40.6 Prohibition (Drugs and/or Alcohol): The College prohibits the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substances and/or alcohol in the workplace. The College further prohibits the consumption of any alcoholic beverage or being under the influence of alcohol or any controlled substances within the workplace or in College-owned vehicles. An individual need not be legally intoxicated to be considered "under the influence of a controlled substance or alcohol."

B5.40.6.1 Exemptions (CEO Approval Required): The College Chief Executive Officer (CEO) is authorized to approve exemptions to B5.40.6 to allow the serving of alcoholic beverages, as provided by law, at various Foundation, Alumni, and community events sponsored or approved by the College. Exemption requests shall be made on a form provided by the College.

B5.40.7 Condition of Employment: As a condition of employment with the College or as a condition of receiving or continuing to receive a federal grant, each person affected shall abide by the terms of the requirements and prohibitions set out in this policy and shall notify the College CEO, in writing, of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

B5.40.7.1 Within thirty (30) days of receiving notice from an employee or grant recipient, or otherwise receiving actual notice of a conviction for criminal drug statute violation occurring in the workplace, the College shall either (1) take appropriate personnel action against the employee up to and possibly including termination, or (2) require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, State or local health agency, law enforcement agency or other appropriate agency.

B5.40.8 Notice: Each employee, full-time or part-time, as well as student workers and grant recipients, shall be given a copy of the College's policy on drugs and alcohol and must sign a statement attesting to the receipt of the policy.

B5.40.8.1 A copy of this policy shall be printed in the College [Student Handbook](#).

A5.40.9 Drug Prevention Program: The Administration hereby adopts and implements a program to prevent the illicit use of drugs and the abuse of alcohol by employees and students in the workplace. This policy will be maintained in compliance with federal regulations on behalf of the Drug-Free Schools and Communities legislation.

A5.40.9.1 Annually the College will distribute copies of this policy and others related to it to each employee and to each student enrolled in a credit course or courses.

A5.40.9.2 For all of the above persons, the College prohibits the unlawful possession, use, or distribution of illicit drugs or alcohol on College property or as part of College activities.

A5.40.9.3 All students and staff are reminded that local, State, and federal laws provide legal sanctions for unlawful possession of illicit drugs and alcohol. These sanctions may include probation and/or imprisonment.

A5.40.9.4 Numerous health risks are associated with the use of alcohol, tobacco, and illicit drugs. These include fetal alcohol syndrome, cancer, heart problems, cirrhosis of the liver, AIDS, and mental and other health problems.

A5.40.9.5 The College provides limited counseling services for students and employees who desire them, but prefers to refer those in need of treatment and rehabilitation to local community professionals. Current employee health benefits include insurance coverage for treatment of illnesses associated with the use of illicit drugs and the abuse of alcohol.

A5.40.9.6 The College will impose disciplinary sanctions on students and employees which are consistent with law and other policies which have been or will be established. These sanctions may extend up to, and include, expulsion from the College or termination of employment and referral for prosecution. A disciplinary sanction may include the completion of an appropriate rehabilitation program.

A5.40.9.7 The College will undertake a biennial review of this program through the College Heads-Up Committee to determine its effectiveness, implement changes as needed, and ensure that its disciplinary sanctions are consistently enforced.

Sexual Misconduct-Programs and Reporting Procedures

B9.1 Policy Prohibiting Sexual Misconduct:

B9.1.1 Purpose and Authority: Del Mar College establishes this policy and related procedures and processes in its continuing effort to seek equity in education and employment, and consistent with its legal responsibility and authority to take measures to address, report, investigate, and prevent sexual misconduct, as required by Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681, et. seq.; Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e; Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990, 20 U.S.C. § 1092(f), including the Campus Sexual Violence Elimination Act (Campus SaVE) amendment to the Clery Act (2013); Violence Against Women Reauthorization Act of 2013 (VAWA), as amended; and, Texas Education Code § 51.252 (Tex. SB 212)."

This policy is intended to inform students and employees of their rights if they are subjected to or accused of sexual misconduct, including the complaint procedures and support services that a survivor of sexual misconduct can access. This policy is also intended to inform students and employees of their responsibilities

if they are aware that sexual misconduct has occurred to a Del Mar College student or employee.

Sexual misconduct includes sexual violence, sexual harassment, domestic violence, dating violence, sexual assault, stalking, and sex discrimination.

B9.1.2 Statement of Policy: Del Mar College (the "College") will not tolerate and strictly prohibits sexual misconduct. The College will act to protect its students and employees from incidents of sexual misconduct committed by employees, students, or outside third parties. Conduct prohibited under this policy will not be tolerated and will be subject to disciplinary action, up to and including dismissal from employment and/or from the College, in accordance with Federal and State regulations and College policy.

B9.1.3 Scope: This policy applies to and may be used by all students and employees, regardless of gender, sexual orientation, or gender identity, to report incidents of sexual misconduct occurring on or off campus. Procedures and processes under this policy will distinguish between reporting sexual misconduct incidents and Filing Formal Complaints.

Student and employee grievances and complaints that do not contain allegations of sexual misconduct are excluded from this process. General student complaints or grievances reflecting a student's disagreement with the application of a specific College rule, practice and/or policy are processed through Board Policy **B7.12**. Employee complaints or grievances regarding general terms and conditions of employment are processed through Board Policy **B5.43**. Student complaints of discrimination, retaliation, and harassment, that do not contain allegations of sexual misconduct, are processed in accordance with Board Policy **B7.19**. Employee complaints of discrimination, retaliation and harassment that do not contain allegations of sexual misconduct are processed through Board Policy **B5.50**.

A9.1.4 Definitions: The following definitions apply to terms referenced herein.

Actual Knowledge: Actual knowledge means notice of dating violence, domestic violence, gender-based harassment, sex discrimination, retaliation, sexual assault, sexual harassment, or stalking (i.e., "sexual misconduct") or allegations of sexual misconduct to the appropriate Title IX coordinator or designee who has authority to institute corrective measures on behalf of Del Mar College. This standard is not met when the only individual with actual knowledge of sexual misconduct is the respondent. The term "notice," as used in this paragraph, includes, but is not limited to, a report of sexual misconduct to the appropriate Title IX coordinator or designee.

Coercion: The use of pressure to compel another individual to initiate or continue sexual activity against an individual's will. Coercion can include a wide range of behaviors, including psychological or emotional pressure, physical or emotional threats, intimidation, manipulation, or blackmail that causes the person to engage in unwelcome sexual activity. A person's words or conduct are sufficient to constitute coercion if they eliminate a reasonable person's freedom of will and ability to choose whether or not to engage in sexual activity. Examples of coercion include but are not limited to threatening to "out" someone based on sexual orientation, gender identity, or gender expression; threatening to harm oneself if the other party does not engage in the sexual activity; and threatening to expose someone's prior sexual activity to another person.

Complainant: The Complainant is the student or employee who initiates a complaint of sexual misconduct with either the District Student Complaint Coordinator or the District Complaint Coordinator. Complainants are not limited to those employees or students who have personally experienced the alleged act of sexual misconduct, but also those employees or students who may have either received notice of or witnessed the incident.

Confidential Employees: Confidential Employees include counselors in Counseling Services. Additionally, employees who receive information regarding an incident of sexual misconduct under circumstances that render the employee's communications confidential or privileged under other law (such as attorneys) are also considered "Confidential Employees."

Note: Under state law, Confidential Employees who receive information regarding incidents of sexual harassment, sexual assault, dating violence or stalking committed by or against a student or an employee of the College, are required to report the type of incident to the Title IX Coordinator (or Deputy Coordinators). Confidential Employees may not include any information that would violate a student's expectation of privacy. The Confidential Employee's duty to report an incident under any other law also applies.

Consent to Sexual Activity: Sexual activity requires consent, which is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. The following guidelines will be used to determine whether consent was obtained when investigating a complaint of sexual assault against a Del Mar College student or employee:

- Consent to sexual activity can be communicated in a variety of ways, but one should not presume consent has been given in the absence of a clear, positive agreement.
- Consent can only be accurately gauged through direct communication about the decision to engage in sexual activity. The absence of the word "no" or the like (e.g., "stop") does not imply consent.
- Although consent can be non-verbal, verbal communication is the most reliable form of asking for and obtaining consent. Discussing desires, needs, and limitations with sexual partners provides a basis for positive sexual experiences shaped by mutual willingness and respect.
- Presumptions based upon contextual factors (e.g., provocative clothing or dancing, etc.) are unwarranted, and should not be considered grounds for consent.
- As defined in the State of Texas Penal Code §22.011 Sexual Assault, the age of sexual consent is 17. Therefore, consent cannot be obtained from someone who is under the age of 17, as that person is legally considered to be a minor.
- Consent cannot be obtained from someone who is asleep, unconscious, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition (e.g., an intellectual or other disability). A person is mentally or physically incapacitated when that person lacks the ability to make or act on considered decisions to engage in sexual activity. Engaging in sexual activity with a person whom you know – or reasonably should know – to be incapacitated constitutes sexual assault.
- Consent to some sexual acts does not constitute consent to other sexual acts.
- Consent must be ongoing throughout a sexual encounter and can be revoked at any time. If you proceed despite your partner's verbal and/or non-verbal communication to stop, you have committed sexual assault.
- Consent cannot be obtained by threat, coercion, or force. Agreement under such circumstances does not constitute consent.
- A prior sexual encounter or pre-existing relationship does not indicate consent to current or future sexual activity.

Complainant: A complainant is an individual who is alleged to be the victim of conduct that could constitute dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the consideration of the following factors:

- The length of the relationship;
- The type of relationship; and
- The frequency of interaction between the persons involved in the relationship.

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. It does not include acts covered under the definition of domestic violence.

Deliberate Indifference: Deliberate indifference occurs when an institution of higher education with actual knowledge of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking (i.e., sexual misconduct) in the institution's education program or activity against a person in the United States responds in a manner that is clearly unreasonable in light of the known circumstances. When an institution of higher education responds in a clearly unreasonable manner, that response constitutes intentional discrimination. Failing to promptly respond once an institution of higher education has actual knowledge of sexual misconduct can also be considered deliberate indifference.

District Complaint Coordinator: The District Complaint Coordinator, who is the Director of Human Resources, is the person designated by the College to receive any complaint of sexual misconduct against or by employees; assist the Complainant in the use of the complaint form and procedures provided herein; identify a designee to conduct the investigation; provide information regarding law enforcement, medical, sexual trauma and counseling resources; provide assistance regarding various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external

agencies and law enforcement agencies.

District Student Complaint Coordinator: The District Student Complaint Coordinator, who is the Dean of Student Engagement and Retention, is the person designated by the College to receive any complaint of sexual misconduct against or by students; assist the Complainant in the use of the complaint form and procedures provided herein; identify a designee to conduct the investigation; provide information regarding law enforcement, medical, sexual trauma and counseling resources; provide assistance regarding various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external agencies and law enforcement agencies.

Domestic (Family) Violence: In accordance with the [Violence Against Women Reauthorization Act of 2013 \(VAWA\)](#), the term "domestic violence" means a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's actions under the domestic or family violence laws of the jurisdiction in which the violence occurred.

Education Program or Activity: Education program or activity includes locations, events, or circumstances over which Del Mar College exercised substantial control over both the respondent and the context in which the dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking (i.e., sexual misconduct) occurred; and also includes any building owned or controlled by a student organization that is officially recognized by Del Mar College.

Formal Complaint: Formal complaint means a document filed by a complainant or signed by the appropriate Title IX coordinator or designee alleging dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking against a respondent and requesting that Del Mar College investigate the allegation. At the time of filing a formal complaint, the complainant must be participating in or attempting to participate in Del Mar College's education program or activity. A formal complaint may be filed with the appropriate Title IX coordinator or designee in person, by mail, email, using the contact information listed in this procedure for the appropriate Title IX coordinator or designee, or completing the online form available at [Student Complaint of Sexual Misconduct Incident Form](#). The formal complaint must contain the complainant's physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead; however, when the appropriate Title IX coordinator or designee signs a formal complaint, they are not a complainant or otherwise a party and must comply with all Title IX requirements.

Gender-Based Harassment: Gender-based harassment includes physical, verbal, or non-verbal conduct based on the student's or employee's gender, the student's or employee's expression of characteristics perceived as stereotypical for the student's or employee's gender, or the student's or employee's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, pervasive, or objectively offensive that the conduct limits or denies a student's ability to participate in or benefit from Del Mar College's education program or activity.

Examples of gender-based harassment directed against a student or employee, regardless of the student's or employee's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

Hostile Environment: exists when sexual misconduct is sufficiently severe or pervasive to deny or limit the individual's ability to participate in or benefit from an education program or activity or an employee's terms and conditions of employment. A hostile environment can be created by anyone (e.g., administrators, faculty members, employees, students, and College visitors) involved in an education program or activity or work environment.

In determining whether sexual misconduct has created a hostile environment, the College considers the conduct in question from both a subjective and objective perspective. It will be necessary, but not adequate,

that the conduct was unwelcome to the individual who was mistreated. To conclude that conduct created or contributed to a hostile environment, the College must also find that a reasonable person in the individual's position would have perceived the conduct as undesirable or offensive.

To ultimately determine whether a hostile environment exists for an individual or individuals, the College may consider a variety of factors related to the severity, persistence, or pervasiveness of the sexual misconduct, including: (1) the type, frequency, and duration of the conduct; (2) the identity and relationships of the persons involved; (3) the number of individuals involved; (4) the location of the conduct and the context in which it occurred; and (5) the degree to which the conduct affected an individual's education or employment.

The more severe the sexual misconduct, the less need there is to show a repetitive series of incidents to find a hostile environment. Indeed, a single instance of sexual assault may be sufficient to create a hostile environment. Likewise, a series of incidents may be sufficient even if the sexual misconduct is not particularly severe.

Incapacitation: Incapacitation is the inability, temporarily or permanently, to give consent because the individual is mentally and/or physically helpless, either voluntarily or involuntarily, or the individual is unconscious, asleep, or otherwise unaware that the sexual activity is occurring. An individual may be incapacitated if they are unaware at the time of the incident of where they are, how they got there, or why or how they became engaged in a sexual interaction.

When alcohol is involved, incapacitation is a state beyond drunkenness or intoxication. When drug use is involved, incapacitation is a state beyond being under the influence or impaired by use of the drug. Alcohol and other drugs impact each individual differently and determining whether an individual is incapacitated requires an individualized determination.

After establishing that a person is in fact incapacitated, the College asks two questions:

- Did the person initiating sexual activity know that the other party was incapacitated? and if not,
- Should a sober, reasonable person in the same situation have known that the other party was incapacitated?

If the answer to either of these questions is "YES," consent was absent, and the conduct is likely a violation of this Policy.

A Respondent will be found to have violated policy only if the Respondent knew or should have known that the person was incapacitated.

Unlawfully placing another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Official with Authority: An "official with authority" is any Del Mar College employee to whom notice of an incident of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking triggers Del Mar College's response obligations under Title IX; and who have authority to institute corrective measures on behalf of Del Mar College. Del Mar College's officials with authority include, but are not limited to, the Title IX coordinators, deputy Title IX coordinators, dean of students, associate deans of students, and student conduct officers.

Other Inappropriate Sexual Conduct: Conduct on the basis of sex that does not meet the definition of "sexual harassment" under this Policy, but is:

If verbal conduct (including through electronic means), unwanted statements of a sexual nature intentionally stated to a person or group of people, that are objectively offensive to a reasonable person and also so severe or pervasive that they created a Hostile Environment, as defined in this Policy. The type of verbal conduct (if all other elements are met) may include:

- Unwelcome sexual advances (including explicit or implicit proposition(s) of sexual contact or activity);
- Requests for sexual favors (including overt or subtle pressure);
- Gratuitous comments about an individual's sexual activities or speculation about an individual's sexual experiences;
- Gratuitous comments, jokes, questions, anecdotes, or remarks of a sexual nature about clothing or

bodies;

- Persistent, unwanted sexual or romantic attention;
- Exposure to sexually suggestive visual displays such as photographs, graffiti, posters, calendars or other materials; or
- Deliberate, repeated humiliation or intimidation.

If physical conduct, either:

Sexual exploitation, as defined in this Policy;

- Unwelcome intentional touching of a sexual nature
- Deliberate physical interference with or restriction of movement; or
- Sexual violence as defined in this Policy.

Participants: The term "participants" includes the Complainant, Respondent, and any witnesses.

Parties: The term "parties" refers to the "Complainant" and the "Respondent" under this Policy.

Preponderance of the Evidence: The greater weight of the credible evidence. Preponderance of the evidence is the standard for determining allegations of prohibited conduct under this Policy. This standard is satisfied if the action is deemed more likely to have occurred than not.

Respondent: The Respondent is the student, employee or outside third party named in a complaint of sexual violence, initiated pursuant to this policy, as having engaged in sexual misconduct against a College employee or student.

Responsible Employee: A College employee who has the duty to report incidents of and information reasonably believed to be Sexual Misconduct to the Title IX Coordinator. All employees are Responsible Employees except Confidential Employees. Responsible Employees include all administrators, faculty, staff, and advisors. Responsible Employees must report all known information concerning the incident to the Title IX Office and must include whether a Complainant has expressed a desire for confidentiality in reporting the incident.

Retaliation: A party engages in retaliatory action when he or she engages in revenge or reprisal in response to a complaint of sexual misconduct. Retaliation occurs when the Respondent personally engages in an act of reprisal or allows others to engage in acts of reprisal on their behalf. Retaliation includes, but is not limited to, threats of harm injury against the Complainant and, or witnesses, employment actions meant or to harm an employee Complainant or employee witnesses, adverse grading of student Complainants or student witnesses, or attempts to influence the testimony of witnesses by trying to discuss allegations with the witnesses during the pendency of an investigation and appeal.

Sex Discrimination: Occurs when an individual is treated less favorably on the basis of that person's sex (including gender), which may also include on the basis of sexual orientation, gender identity, or expression, pregnancy or pregnancy-related condition, or a sex stereotype. Sexual harassment, as defined in this Policy, is a form of sex discrimination.

Sexual Assault: Sexual assault is a form of sexual harassment. Sexual assault includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability. In accordance with the Clery Act, sexual assault is any sexual act directed at another person, without consent of the victim, including instances where the victim is incapable of giving consent; and includes attempted sexual acts, fondling, incest, rape, and statutory rape.

Sexual Exploitation: Conduct where an individual takes non-consensual or abusive sexual advantage of another for their own benefit, or to benefit anyone other than the one being exploited. Examples of sexual exploitation include, but are not limited to, engaging in voyeurism; forwarding of pornographic or other sexually inappropriate material by email, text, or other channels to non-consenting students/groups; the intentional removal of a condom or other contraceptive barrier during sexual activity without the consent of a sexual partner; and any activity that goes beyond the boundaries of consent, such as recording of sexual activity, letting others watch consensual sex, or knowingly transmitting a sexually transmitted disease (STD) to another.

Sexual Harassment: In accordance with Title IX, sexual harassment means conduct on the basis of sex that satisfies one (1) or more of the following:

- A Del Mar College employee conditioning the provision of an aid, benefit, or service of Del Mar College on an individual's participation in unwelcome sexual conduct (i.e., quid pro quo sexual harassment);
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to Del Mar College's education program or activity; or sexual assault, as defined in the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act); and dating violence, domestic violence, or stalking as defined in the Violence Against Women Reauthorization Act of 2013 (VAWA).

Note: Quid pro quo sexual harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because prohibiting such conduct presents no First Amendment concerns and such serious misconduct causes denial of equal educational access.

Examples of sexual harassment may include unwelcome sexual advances, requests for sexual favors, and other verbal, non-verbal, or physical conduct of a sexual nature by an employee, a student, or a third (3rd) party; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; rape; sexual assault; sexual battery; sexual coercion; dating violence, domestic violence, or stalking; and other sexually motivated conduct, communications, or contact.

Physical contact not reasonably construed as sexual in nature is not sexual harassment.

Sexual Misconduct: This term is broadly defined to encompass sex discrimination, sexual harassment, sexual assault, domestic violence, dating violence, stalking, and other Inappropriate Sexual Conduct.

Stalking: In accordance with the Violence Against Women Reauthorization Act of 2013 (VAWA), the term "stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress. "Course of conduct" means two (2) or more acts including, but not limited to, acts in which the stalker directly, indirectly, or through third (3rd) parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim. "Substantial emotional distress" means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Supportive Measures: Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Supportive measures are designed to restore or preserve equal access to Del Mar College's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or Del Mar College's educational environment, or deter sexual misconduct. Supportive measures may include, but are not limited to, counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. Del Mar College must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality will not impair Del Mar College's ability to provide the supportive measures. The appropriate Title IX coordinator or designee is responsible for coordinating the effective implementation of supportive measures.

A9.1.5 What To Do If You Are A Victim of Sexual Violence: Students and employees are advised of the following courses of action in the event of an incident of sexual misconduct.

- a. Your immediate personal safety is of the utmost importance. As soon as possible, following an incident of sexual violence, get to a place of safety.
- b. Contact the police at 911 as soon as possible after the assault has occurred. It is the decision of the person experiencing sexual violence in determining whether or not to file charges. It is important to note that where a charge is filed with the police, the State covers the cost of medical care provided at the emergency room. If a charge is not filed, the person experiencing sexual violence will be responsible for medical costs incurred. However, when a report is filed, you are NOT obligated to continue with the police criminal justice system or the campus disciplinary action process.

- c. Contact someone you trust to be with you and help you deal with any trauma you are experiencing. If you wish, you may contact the College's Counseling Center to assist you (361-698-1586). After business hours, contact Campus Security at (361) 698-1199. Your situation will be handled with confidentiality.
- d. It will be important to collect and preserve all evidence, where possible, within 24 hours of the attack of sexual violence. For example, do not change clothes or wash or dispose of clothes you were wearing at the time of the sexual violence incident. Do not wash, shower, or douche. If a change of clothing is unavoidable, put all clothing you were wearing at the time of the sexual violence incidence in a paper (not a plastic) bag. Until police have investigated the area where the incident occurred and dusted for fingerprints, avoid touching any smooth surfaces that the assailant may have touched.
- e. Document any injury you suffered either by photographing or by showing your injuries to someone you trust.
- f. Seek and obtain medical attention as soon as possible to treat any physical injury and obtain preventative treatment for possible sexually transmitted disease and other health services. Medical providers can also assist with preserving evidence documenting your injuries.
- g. In addition to seeking assistance from law enforcement, you can also take steps to protect yourself from the assailant by staying with friends or family after the act of sexual violence, letting your voicemail record telephone calls and messages, notifying the College of the incident in order to ensure the assailant is not allowed to have contact with you while on campus or at campus event.

A9.1.5.1 Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator

Del Mar College students and employees can contact the appropriate Title IX coordinator or deputy Title IX coordinator to report incidents of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and stalking (hereafter referred to as "sexual misconduct").

Note: Reporting to any individual other than the appropriate Title IX coordinator or deputy Title IX coordinator does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator listed below. Additionally, to initiate the Title IX complaint resolution process, complainants cannot remain anonymous.

Del Mar College designates the following persons as Title IX coordinators and deputy Title IX coordinators:

Title IX Coordinator

Tammy F. McDonald
 Vice President for Administration and Human Resources
 101 Baldwin Blvd.
 Memorial Building, Heritage Campus
 Corpus Christi, TX 78404
tmcdonal1@delmar.edu
 Phone: (361) 698-2177

Deputy Title IX Coordinators

District Employee Complaint Coordinator
 Jerry Henry, SPHR, SHRM-SCP
 Executive Director of Human Resources
 101 Baldwin Blvd.
 Memorial Building, Heritage Campus
 Corpus Christi, TX 78404
jhenry12@delmar.edu
 Phone: (361) 698-1088

District Student Complaint Coordinator
 Rita Hernandez
 Dean of Student Engagement and Retention
 101 Baldwin Blvd.
 Harvin Student Center, Heritage Campus
 Corpus Christi, TX 78404
rhernandez18@delmar.edu
 Phone: (361) 698-1277

A9.1.5.2 Online Reporting Form: To file a complaint with the appropriate Title IX coordinator or deputy Title IX coordinator electronically, Del Mar College students and employees can submit the online form available at [Student Complaint of Sexual Misconduct Incident Form](#).

A9.1.5.3 Reporting to the Appropriate Official(s)

A9.1.5.3.1 Law Enforcement: For immediate notification to local law enforcement, dial 911. Contact information for local law enforcement agencies is also listed below.

Note: Reporting to the appropriate law enforcement official(s) does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the "Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator" (See A9.1.5.1).

If a complainant requests assistance with reporting to law enforcement, a Del Mar College official will help the complainant with that process. Additionally, complainants have the right not to report a crime or to decline to notify authorities, including law enforcement, if they so choose.

Corpus Christi Police Department

321 John Sartain St.
Corpus Christi, TX 78401
Phone: (361) 886-2600
www.cctexas.com/police

Nueces County Sheriff's Office

901 Leopard St.
Corpus Christi, TX 78401
Phone: (361) 887-2222
www.nuecesco.com/law-enforcement/sheriff

San Patricio Sheriff's Office

300 N. Rachal Ave.
Sinton, TX 78387
Phone: (361) 364-9600
<https://www.sanpatriciocountytx.gov/page/sheriff>

A9.1.5.3.2 Report to Internal Entities: To report an incident that occurred on a Del Mar College campus or property owned or controlled by Del Mar College, you may contact Campus Security as follows:

Campus Security

Heritage Campus
101 Baldwin Blvd.
Corpus Christi, TX 78404
Security: (361) 698-1946
Extension: 1946 on any campus phone
<https://delmar.edu/offices/police>

A9.1.5.3.3 Reporting to Outside Entities

You may also contact the following external agencies:

For students:

Office for Civil Rights
U.S. Department of Education
1999 Bryan Street, Suite 1620
Dallas, TX 75201-6810
Phone: (214) 661-9600
Fax: (214) 661-9587

For employees:

U.S. Equal Employment Opportunity Commission
Dallas District Office
207 S. Houston Street, 3rd Floor
Dallas, TX 75202
Phone: (800) 669-4000
Fax: (214) 253-2720

Texas Workforce Commission Civil Rights Division
101 E. 15th Street Room 144-T
Austin, TX 78778-0001
Phone: (512) 463-2642

A9.1.5.4 Counseling and Supportive Services

A9.1.5.4.1 Del Mar College Counseling Office and Human Resources Office (HR)

Note: Reporting to the Counseling Services Office or Human Resources Office (HR) does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the "Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator" section above.

Personal and group counseling sessions are offered free of charge to all currently enrolled Del Mar College students. Counseling sessions are confidential and conducted by licensed mental health professionals. Additionally, the Counseling Services Office can provide appropriate referrals to on- and off-campus resources for Del Mar College students. For more information, contact:

Del Mar College Counseling Center

Heritage Campus
101 Baldwin Blvd.
Harvin Student Center, Room 233A
Corpus Christi, TX 78404
Phone: (361) 698-1586
Fax (361) 698-1649

Windward Campus
4101 Old Brownsville Rd.
Health Sciences Building 1 Room 262
Corpus Christi, TX 78405

Oso Creek Campus
7002 Yorktown Blvd.
Main Building Room 212
Corpus Christi, TX 78414

Del Mar College employees can contact the Human Resources Office (HR) for advocacy and support. HR can assist employees with appropriate accommodations and reporting to law enforcement. Additionally, HR provides appropriate resource information for off-campus resources. For more information, contact:

Office of Human Resources

101 Baldwin Blvd.
Memorial Building, Heritage Campus
Corpus Christi, TX 78404
Phone: (361) 698-1088

A9.1.5.4.2 External Confidential Support and Resources: Students may discuss an incident with Confidential Employees or an off-campus resource (e.g. rape crisis center, doctor, psychologist, clergyperson, etc.) without concern that the person's identity will be reported to the Title IX Officers. Employees may also seek assistance from their own personal health care provider, the clergyperson of their choice, or an off-campus rape crisis resource without concern that the person's identity will be reported to the Title IX Officers.

The community resources that provide confidential services are:

Behavioral Health Center of Nueces County
1233 Agnes Street
Corpus Christi, TX
24/7 psychiatric crisis hotline: 1-888-767-4493

Bayview Behavioral Hospital
6629 Wooldridge Road
Corpus Christi, TX
Crisis Line: (361) 986-8200

Christus Spohn Hospital
2606 Hospital Blvd.
Corpus Christi, TX
24/7 Crisis Line: 1-888-767-4493

Coastal Plains Community Center
Locations in Rockport, Beeville, Falfurrias, Alice, Kingsville, and Portland
24/7 Crisis Line: 1-800-841-6467

Crime Victim Services
3833 S. Staples St. #203
Corpus Christi, TX 78411
(361) 852-7540

Corpus Christi Hope House
658 Robinson St.
Corpus Christi, TX 78404-2521
(361) 852-2273

Sexual Assault Legal Services & Assistance
(888) 343-4414

Purple Door
813 Buford St.
Corpus Christi, TX 78404
(361) 881-8888 or (800)-580-4878

National Sexual Assault
24/7 Crisis Hotline (RAINN)
1-800-656-HOPE (4673)
Stalking Resource Center/National Center for Victims of Crime

A9.1.5.5 Anonymous Reports: In accordance with the Texas Education Code § 51.9365, Del Mar College students and employees can report sexual misconduct anonymously by submitting the online form available at [Student Complaint of Sexual Misconduct Incident Form](#). However, the submission of an anonymous electronic report may impair Del Mar College's ability to investigate and address the sexual misconduct. Additionally, to initiate the Title IX complaint resolution process, complainants cannot remain anonymous.

A9.1.5.6 Alternative Reporting Procedures: A student or employee will not be required to report sexual misconduct to the person alleged to have committed the conduct. Reports concerning sexual misconduct, including reports against the Title IX coordinators, may be directed to the College CEO.

A report against the College CEO may be made directly to the Board of Regents (Board). If a report is made directly to the Board, the Board will appoint an appropriate person to conduct the investigation.

A9.1.5.7 Timely Reporting: Reports of sexual misconduct should be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair Del Mar College's ability to investigate and address the sexual misconduct.

A9.1.5.8 Federal Statistical Reporting Obligations: Federal law requires that certain campus officials report incidents of sexual assault, domestic violence, dating violence and stalking solely for federal statistical reporting purposes. However, all personally identifiable information is kept confidential, but statistical information must be forwarded to campus law enforcement regarding the type of incident and the general location where it occurred for publication in the Campus Security Report.

A9.1.5.9 Federal Timely Warning Reporting Obligations: Employees and students who have been subjected to acts of sexual violence should also be aware that federal law requires College administrators issue immediate timely warnings for incidents that are confirmed to pose a substantial threat of bodily harm or danger to members of the campus community. Under these circumstances, the Complainant's name and other identifying information is not disclosed, but the campus community will still be provided with enough information so that individuals can make safety decisions considering the immediate danger posed.

A9.1.5.10 Amnesty Policy for Del Mar College Students: In accordance with the Texas Education Code §51.284, Del Mar College will give amnesty to (i.e., not take disciplinary action against) a student who reports, in good faith, that the student was the victim of or a witness to an incident of sexual misconduct as defined by this policy. This amnesty policy applies regardless of the location at which the incident occurred or the outcome of Del Mar College's disciplinary process regarding the incident, if any. This amnesty policy does not apply to a student who reports their own commission or assistance in the commission of sexual misconduct as defined by this policy.

A9.1.5.11 Privacy and Confidentiality: To the greatest extent possible, Del Mar College will respect the privacy of the complainant, respondent, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. Del Mar College will complete publicly available recordkeeping, including Clery Act reporting and disclosures, without inclusion of personally identifying information about the complainant. Additionally, Del Mar College must maintain as confidential any accommodations or supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality will not impair Del Mar College's ability to provide the accommodations or supportive measures.

A9.1.5.12 False Reports and Claims: A Del Mar College student who intentionally submits a false report, makes a false claim, or offers false statements will be subject to appropriate disciplinary action.

A Del Mar College employee who intentionally submits a false report, makes a false claim, offers false statements, or refuses to cooperate with a Del Mar College investigation regarding sexual misconduct will be subject to appropriate disciplinary action.

Charging an individual with a violation(s) for making a materially false statement in bad faith in the course of a complaint resolution proceeding does not constitute prohibited retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

A9.1.6 Informal Resolution Process

Del Mar College's Title IX complaint process is initiated by the alleged victim (hereafter referred to as the "complainant"), appropriate Title IX coordinator, or an official with authority to institute corrective measures on behalf of Del Mar College.

A9.1.6.1 To file a complaint, the complainant can contact the appropriate Title IX coordinator or deputy Title IX coordinator listed in the Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator section of this procedure, or submit the online form available at [Student Complaint of Sexual Misconduct Incident Form](#).

If reported orally, the complaint will be reduced to writing by the appropriate Title IX coordinator or designee. The complaint must be signed. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead.

A9.1.6.2 Supportive Measures: Once Del Mar College has actual knowledge of an allegation of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and/or stalking (hereafter referred to as "sexual misconduct"), the appropriate Title IX coordinator or designee will promptly contact the complainant and offer supportive measures (i.e., appropriate advocacy resources on and off campus).

These supportive measures and resources are available to the complainant whether or not they choose to file a formal complaint.

In the event a complaint is filed, and the appropriate Title IX coordinator or designee determines an investigation should be initiated, supportive measures will also be offered to the respondent.

A9.1.6.3 Initiation of Informal Resolution Process: Title IX permits the voluntary use of an informal resolution process after a formal complaint is filed at any time prior to a final determination being reached in the case. The parties must provide their voluntary consent in writing to participate in an informal resolution process.

Informal resolution is prohibited in any case where an employee is accused of engaging in sexual misconduct against a student.

Del Mar College will not require the parties to waive their rights to a formal process and agree to informal resolution as a condition of enrollment or employment.

Prior to initiating the informal resolution process, the appropriate Title IX coordinator will provide the parties with the required written notice of the allegations and a description of the parameters of the informal resolution process. This written notice will include a statement that either party is permitted to withdraw from the informal resolution process and resume the formal resolution process at any time prior to a final determination being reached in the case.

A9.1.6.4 Anticipated Time Frame for Informal Resolution Process: Del Mar College will endeavor to expedite all informal resolutions. Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for Del Mar College to delay its investigation, the informal resolution process should be completed within a reasonably prompt time frame. However, Del Mar College may temporarily delay or grant a limited extension of the time frame for good cause as long as both parties are notified in writing of the delay or extension and the reason(s) for the action.

The anticipated time frame from receipt of the formal complaint through the informal resolution process, culminating with both parties signing the Informal Resolution Agreement Form, is thirty (30) days.

A9.1.6.5 Phase 1 of the Informal Resolution Process:

A9.1.6.5.1 Meeting with Informal Resolution Facilitator: The appropriate Title IX coordinator or designee will assign an informal resolution facilitator to coordinate the informal resolution process. Del Mar College may outsource the facilitator at their discretion.

A9.1.6.5.2 The informal resolution facilitator will meet separately with both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) and explain the Title IX complaint and informal resolution processes. The informal resolution facilitator will inform the parties that an informal resolution is permissible if both parties choose to participate in and willingly consent to this type of resolution in writing. The informal resolution facilitator will notify both parties that either party is permitted to withdraw from the informal resolution process and resume the formal complaint process at any time prior to a final determination being reached in the case.

A9.1.6.5.3 Both parties will have to agree in writing indicating they are voluntarily and willingly consenting to pursue the informal resolution process at this time. This form serves as written notice to both parties that they are permitted to withdraw from the informal resolution process and resume the formal complaint process at any time prior to a final determination being reached in the case. Additionally, this form stipulates that the matter will be closed once a final determination is reached and informs the parties that the formal process will not be re-initiated once both parties agree to the final determination in writing.

A9.1.6.5.4 If either party chooses to withdraw from the informal resolution process, they will be required to do so in writing. This process must be completed prior to a final determination being reached and both parties signing the Informal Resolution Agreement Form.

A9.1.6.6 Phase 2 of the Informal Resolution Process: Informal Resolution Agreement

A9.1.6.6.1 After meeting with both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) separately to ascertain the parameters for an informal resolution agreement, the informal resolution facilitator will present the Informal Resolution Agreement Form to both parties and clearly explain the informal resolution terms.

A9.1.6.6.2 Both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) will be notified simultaneously in writing of the completed Informal Resolution Agreement Form and allowed ten (10) days to review and respond to the document.

A9.1.6.6.3 Any edits made to the Informal Resolution Agreement Form by either party and/or the informal resolution facilitator will be simultaneously sent in writing to both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process).

A9.1.6.6.4 If, after ten (10) days, both parties agree to the informal resolution terms, including any edits made by either party and/or the informal resolution facilitator during the review period, they will sign the final Informal Resolution Agreement Form. Both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) will be provided an electronic and hard copy of the signed Informal Resolution Agreement Form for their respective records by the informal resolution facilitator or appropriate Title IX coordinator or designee.

A9.1.6.6.5 Once the final Informal Resolution Agreement Form is signed, the matter will be closed, the resolution will be non-appealable, and the formal complaint process will not be re-initiated.

A9.1.7 Formal Resolution Process

A9.1.7.1 Receipt of Complaint: Del Mar College's Title IX complaint process is initiated by the alleged victim (hereafter referred to as the "complainant"), appropriate Title IX coordinator, or an official with authority to institute corrective measures on behalf of Del Mar College.

A9.1.7.2 To file a complaint, the complainant can contact the appropriate Title IX coordinator or deputy Title IX coordinator listed in the Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator section of this handbook, or submit the online form available at [Student Complaint of Sexual Misconduct Incident Form](#).

If reported orally, the complaint will be reduced to writing by the appropriate Title IX coordinator or designee. The complaint must be signed. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead.

A9.1.7.3 Supportive Measures: Once Del Mar College has actual knowledge of an allegation of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and/or stalking (hereafter referred to as "sexual misconduct"), the appropriate Title IX coordinator or designee will promptly contact the complainant and offer supportive measures (i.e., appropriate advocacy resources on and off campus).

These supportive measures and resources are available to the complainant whether or not they choose to file a formal complaint.

In the event a complaint is filed, and the appropriate Title IX coordinator or designee determines an investigation should be initiated, supportive measures will also be offered to the respondent.

A9.1.7.4 Anticipated Time Frame for Formal Resolution Process

A9.1.7.4.1 Del Mar College will endeavor to expedite all formal complaint investigations and resolutions. Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for Del Mar College to delay its investigation, the formal complaint process should be completed within a reasonably prompt time frame. However, Del Mar College may temporarily delay or grant a limited extension of the time frame for good cause as long as both parties are notified in writing of the delay or extension and the reason(s) for the action.

A9.1.7.4.2 The anticipated time frame from receipt of the formal complaint through the investigation and live hearing phases, culminating with the hearing officer's Written Determination of Responsibility, is 60 days.

A9.1.7.4.3 The anticipated time frame for the appeal process phase, culminating with the appeal decision-maker's Appeal Determination or the CEO or designee's decision (in cases where expulsion of a student or termination of an employee is recommended), is 45 days.

A9.1.7.5 Phase 1 of the Formal Resolution Process: Determination to Proceed with an Investigation

A9.1.7.5.1 The appropriate Title IX coordinator or designee will determine whether the allegation(s):

- occurred while participating in or attempting to participate in Del Mar College's education program or activity;
- impacted a person in the United States; and/or
- if proven, would meet the definition of sexual misconduct.

A9.1.7.5.2 The alleged conduct must be so severe, pervasive, or objectively offensive that it limits or denies a student's ability to participate in or benefit from an educational program or activity.

Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, or offensiveness, or denial of equal educational access because such misconduct is sufficiently serious to deprive a student of equal access.

A9.1.7.5.3 If the allegations in the complaint meet the criteria defined above, the appropriate Title IX coordinator or designee will assign an appropriate individual(s) to investigate the complaint.

A9.1.7.5.4 If the allegation(s) should be addressed through another Del Mar College process, the Title IX coordinator or designee will forward the complaint to the appropriate party.

A9.1.7.5.5 Dismissal of Complaint: If the allegations in the formal complaint do not meet one (1) or more of the criteria listed above, the complaint will be dismissed. Additionally, Del Mar College may dismiss a complaint at any time if:

- the complainant would like to withdraw the complaint;
- the respondent is no longer enrolled at or employed by Del Mar College; or
- specific circumstances prevent Del Mar College from gathering evidence sufficient to reach a determination.

If a complaint is dismissed for any of the reasons above, the appropriate Title IX coordinator or designee will notify the parties in writing of the reason(s) for the dismissal.

Even if a formal complaint is dismissed for any of the reasons above, the appropriate Title IX coordinator or designee may refer the alleged incident to the student disciplinary process or employee general complaint process for appropriate investigation and resolution. For more information on the student disciplinary process, contact the Dean of Student Engagement and Retention Office at (361) 698-1277. For more information on the employee general complaint process, contact the Human Resources Office (HR) at (361) 698-1088 or hr@delmar.edu.

A9.1.7.5.5.1 Appealing the Complaint Dismissal: Either the complainant or respondent may appeal any dismissal of the complaint on the following grounds by submitting a written request to the appropriate Title IX coordinator or designee:

- procedural irregularity that affected the outcome;
- new evidence not reasonably available that could affect the outcome; and/or
- conflict of interest or bias by Del Mar College's participants that affected the outcome.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

A9.1.7.5.5.2 Dismissal of Complaint Appeal Procedures: The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of hearing officers to conduct the dismissal of complaint appeal. For more information on hearing officers, see the Hearing Officer section under A9.1.7.7 of the Formal Complaint Process: Live Hearing below.

- The hearing officer will be free from conflicts of interest or bias for or against the parties.
- The hearing officer will conduct a prompt, fair, impartial, unbiased, and equitable process from receipt of the dismissal of complaint appeal to the submission of the Decision Regarding Dismissal of Complaint Appeal.
- The appropriate Title IX coordinator or designee will forward all information regarding the formal complaint, reason(s) for dismissal, appeal of the dismissal, and the non-appealing party's written statement to the hearing officer.
- The hearing officer will review the documentation and may, at their discretion, meet separately with the complainant and/or respondent.

- The hearing officer will consider whether the dismissal of the complaint is appropriate and will write a rationale explaining their decision. The hearing officer will then notify the parties and appropriate Title IX coordinator or designee in writing whether the dismissal of the complaint is upheld or overturned.

If the dismissal of the complaint is overturned, the appropriate Title IX coordinator or designee will re-initiate the Title IX complaint resolution process at the appropriate level. The Title IX complaint resolution process will resume at the same point it ended when the complaint was dismissed.

If the dismissal of the complaint is upheld, the hearing officer's determination is final and non-appealable. However, the appropriate Title IX coordinator or designee may still refer the alleged incident to the student disciplinary process or employee general complaint process for appropriate investigation and resolution. For more information on the student disciplinary process, contact the Dean of Student Engagement and Retention Office at (361) 698-1277. For more information on the employee general complaint process, contact the Human Resources Office (HR) at (361) 698-1088 or hr@delmar.edu.

A9.1.7.6 Phase 2 of the Formal Resolution Process: The Investigation

A9.1.7.6.1 Investigator: Del Mar College will maintain a pool of investigators consisting of members of the Dean of Student Engagement and Retention Office and any other appropriately trained investigators designated by Del Mar College. The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of investigators to investigate the complaint.

- All investigators will receive appropriate training on at least an annual basis to function in this role.
- The investigator will be free from conflicts of interest or bias for or against the complainant or respondent (hereafter referred to as "the parties").
- The investigator will conduct a prompt, fair, impartial, unbiased, and equitable process from the initial investigation to the submission of the Investigation Report.
- Throughout the investigation, the burden of gathering evidence and burden of proof will fall on Del Mar College and the investigator, not the parties.

A9.1.7.6.2 Initiating the Investigation: The investigator will send an initial written notice containing details of the complaint and allegation(s) to both parties at the onset of the investigation.

The respondent will be presumed to be not responsible for the alleged sexual misconduct until a written determination is made at the conclusion of the Title IX complaint process. This presumption will be stated in the initial written notice provided to both parties at the onset of the investigation.

A9.1.7.6.3 Advisors' Roles During the Investigation Phase: In accordance with Title IX, both parties will have equal right to be accompanied by an advisor of their choice to interviews, meetings, and hearings with the investigator. Del Mar College will not provide an advisor for either party during this phase of the Title IX complaint process. Del Mar College retains the right to limit the role of both parties' advisors in interviews, meetings, and hearings with the investigator.

A9.1.7.6.4 Interim Action(s) and Temporary Removal(s): If, after engaging in an individualized safety and risk analysis, the investigator determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegation of sexual misconduct justifies the temporary removal of the respondent, the investigator may recommend interim action(s) to the appropriate Title IX coordinator or designee. If the appropriate Title IX coordinator or designee approves the interim action(s), the investigator will provide the respondent with written notice of the interim action(s).

The investigator will meet with the respondent to discuss and explain the interim action(s). If the interim action(s) include a temporary removal (e.g., temporary immediate suspension, temporary removal from Del Mar College, temporary employee administrative leave):

The investigator will explain to the respondent their right to challenge the interim action(s) immediately after the temporary removal.

If the respondent chooses to challenge the temporary removal and submits a challenge in writing, the investigator will submit it to the Title IX Coordinator or Title IX Deputy Coordinator along with a brief rationale explaining the individualized safety and risk analysis utilized to arrive at the interim action(s). The Title IX Coordinator or Title IX Deputy Coordinator will review the documentation, consider whether the removal is appropriate, and write a rationale explaining their decision. The Title IX Coordinator or Title IX Deputy Coordinator will then notify the parties and investigator in writing whether the removal is upheld or overturned.

A9.1.7.6.5 Investigative Interviews, Meetings, or Hearings: The investigator will meet separately with the parties, their respective advisors (if the parties elect to provide their own advisors during this phase), and witnesses.

The investigator will send written notice of any investigative interviews, meetings, or hearings to both parties and afford them sufficient time to prepare for these events.

During the initial interview, meeting, or hearing, with the parties and their respective advisors (if the parties elect to provide their own advisors during this phase), the investigator will:

- notify the parties and their respective advisors (if the parties elect to provide their own advisors during this phase) of their rights and options, including their right to file a complaint with the U.S. Department of Education Office for Civil Rights (OCR);
- explain the preponderance of the evidence standard (i.e., more likely than not to have occurred);
- provide a list of potential disciplinary sanctions and remedies. The investigator will review and explain this document and answer any questions regarding the potential disciplinary sanctions and remedies; and
- explain the informal resolution provisions outlined in the Informal Resolution section of this handbook.

The parties will have equal opportunity to present witnesses (including both fact and expert witnesses), inculpatory evidence (i.e., evidence that can establish an individual's involvement in an act or guilt), and exculpatory evidence (i.e., evidence that can exonerate an individual).

The investigator will not restrict the ability of either party or their respective advisors (if the parties elect to provide their own advisors during this phase) to discuss the allegations and gather or present relevant evidence.

A9.1.7.6.6 Authorization to Obtain Treatment Records: The investigator will not access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the investigator first obtains the party's voluntary, written consent to do so.

A9.1.7.6.7 Investigation Report: At the conclusion of the investigation, the investigator will write an Investigation Report that fairly summarizes the investigation and includes all evidence. The investigator will send the parties and their respective advisors (if the parties elect to provide their own advisors during this phase) the Investigation Report in electronic format or hard copy, and will give them 10 days to respond to the document prior to finalizing it.

The investigator will complete the finalized Investigation Report at least 10 days prior to the live hearing. The parties and their respective advisors (if the parties elect to provide their own advisors during this phase) will be notified simultaneously in writing of the final investigation findings, and a copy of the finalized Investigation Report will be sent to them in electronic format or hard copy by the investigator or appropriate Title IX coordinator or designee.

A9.1.7.7 Phase 3 of the Formal Resolution Process: Live Hearing

The investigation will be followed by a live hearing.

The parties and their respective advisors will be notified simultaneously in writing of the date, time, and place of the live hearing.

If a party is unable to obtain an advisor for the live hearing, Del Mar College will provide one (1) free of charge for the purpose of conducting cross-examination for the party. The appropriate Title IX coordinator or designee

will assign an appropriate advisor to the party for the live hearing.

A9.1.7.7.1 Hearing Officer: The hearing officer will serve as the first (1st) decision-maker in the formal Title IX complaint process.

Del Mar College will maintain a pool appointed hearing officers. The hearing officers will not be the Title IX coordinators, deputy Title IX coordinators, investigators, or hearing officer who made a determination in the complaint dismissal appeal, if applicable.

The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of hearing officers to conduct the live hearing. Del Mar College may utilize outside resources as the hearing officer.

All hearing officers will receive appropriate training on at least an annual basis to function in this role. The hearing officer will be free from conflicts of interest or bias for or against the parties.

The hearing officer will conduct a prompt, fair, impartial, unbiased, and equitable process from the live hearing to the submission of the Written Determination of Responsibility.

A9.1.7.7.2 Live Hearing Procedures: The Title IX Coordinator or Title IX Deputy Coordinator can determine to conduct the live hearing in person or by video conference.

- Specific procedures for the live hearing, including time limits for statements, rebuttal, and cross-examination, will be provided to the complainant, respondent, and their respective advisors prior to the live hearing.
- The live hearing will be conducted by the hearing officer on the specified date and time to hear from the complainant, respondent, their respective advisors, and witnesses. Live hearings will be conducted in a designated room at the Del Mar College East Campus.
- At either party's request, the hearing officer will provide the parties with separate rooms and the use of appropriate technology so the hearing officer, the parties, and their respective advisors can simultaneously see and hear all questions.
- The hearing officer must make an audio recording, video recording, or transcript of the live hearing. The hearing officer will make the audio recording, video recording, or transcript available to the parties for inspection and review after the conclusion of the live hearing.
- The hearing officer will permit each party's advisor to ask the other party and all witnesses any relevant questions and follow-up questions, including those bearing on credibility. Cross-examination will be conducted directly, orally, and in real time by the parties' respective advisors and never by the parties personally.
- Advisors' roles will not be limited when cross-examination is permitted during the live hearing. However, the hearing officer has the responsibility to determine the relevancy of questions and explain in real time any decision not to permit a question. Questions and evidence concerning a complainant's sexual predisposition or prior sexual behavior are irrelevant and not permitted, unless these questions are offered to prove that someone other than the respondent committed the alleged misconduct or to prove consent.
- If a party or witness refuses to submit to cross-examination, the hearing officer is required to ignore that individual's statement and reach a decision based on the remaining body of relevant evidence. However, the hearing officer is not permitted to draw an adverse inference based on the mere fact that an individual refused to submit to cross-examination.

A9.1.7.7.3 Written Determination of Responsibility: After the live hearing, the hearing officer will deliberate on the evidence provided and determine responsibility using the preponderance of the evidence standard (i.e., more likely than not to have occurred). The hearing officer will compose a Written Determination of Responsibility which will:

- identify the allegation(s) at issue;

- describe the procedural steps taken throughout the case;
- detail the findings of fact supporting the hearing officer's determination;
- enumerate the conclusions regarding application of Del Mar College's Title IX policy;
- contain a detailed statement and rationale as to the determination for each allegation;
- clearly state any disciplinary sanctions being imposed (or recommended in the case of expulsion of a student or termination of an employee) on the respondent and any remedies that must be provided to the complainant; and
- describe the procedures and permissible grounds for appeal.

The hearing officer or appropriate Title IX coordinator or designee will send the Written Determination of Responsibility simultaneously to the parties and their respective advisors in electronic format or hard copy along with information about how to file an appeal.

The Written Determination of Responsibility will become final when:

- the stated time period to file an appeal has passed for both parties and neither party appeals, or
- the parties are notified that the hearing officer's determination was upheld after the appeal process has been exhausted for both parties.

A9.1.7.7.4 Potential Penalties Imposed on a Respondent: The hearing officer may impose the following penalties on a student respondent or other penalties, as appropriate:

- Reprimand;
- Loss of privileges
 - Removal from elected or appointed office;
 - Loss of privileges which may be consistent with the offense committed and the rehabilitation of the student.
 - Restriction from specific college buildings, areas, or facilities;
 - No contact with designated person;
 - Academic registration block; or
 - Loss of college privileges, including social or co-curricular privileges.
 - Disciplinary probation with or without loss of designated privileges for a specified period of time. The violation of the terms of disciplinary probation or the infraction of any College rule during the disciplinary action will result in automatic suspension.
- Suspension for a definite period of time; and
- Recommendation for Expulsion.

The hearing officer may impose the following penalties on an employee respondent or other penalties, as appropriate:

- Coaching and Counseling,
- Written Disciplinary Action,
- Unpaid Administrative Leave, and
- Recommendation for Termination

A9.1.7.7.5 Potential Remedies Provided to Complainants: If a respondent is found to be responsible for committing sexual misconduct, Del Mar College must effectively implement remedies for the complainant that are designed to restore or preserve the complainant's right to equal access to education.

Remedies the hearing officer can offer to a student complainant include, but are not limited to:

- Campus Change if course work is available at a different Del Mar College location;
- Class Schedule Change;
- Drop a Course Without an Academic Penalty;
- Increased Security and Staff Monitoring of Certain Areas of the Campus;
- Information Regarding and Referrals to the Appropriate Agency for a No-Contact Order, Order of Protection,
- Restraining Order, or Similar Lawful Order through a Civil, Criminal, or Tribal Court;
- Late Withdrawal from a Course;
- No Contact Directive Issued by Del Mar College;

- Referral to Appropriate Medical Facility;
- Referral to Appropriate Off-Campus Resources;
- Referral to Del Mar College Campus Security Department and/or Local Law Enforcement Agency;
- Referral to Counseling Services;
- Specific Educational Programming for an Individual or Group;
- Student Employment Assignment Change; and

Remedies the hearing officer can offer to an employee complainant include, but are not limited to:

- Increased Security and Staff Monitoring of Certain Areas of the Campus;
- Information Regarding and Referrals to the Appropriate Agency for a No-Contact Order, Order of Protection,
- Restraining Order, or Similar Lawful Order through a Civil, Criminal, or Tribal Court;
- No Contact Directive Issued by Del Mar College;
- Referral to Appropriate Medical Facility;
- Referral to Appropriate Off-Campus Resources;
- Referral to Del Mar College Security Department and/or Local Law Enforcement Agency;
- Specific Educational Programming for an Individual or Group; and
- Work Schedule Reassignment.

A9.1.7.8 Phase 4 of the Formal Resolution Process: Appeal

Either the complainant or respondent may appeal the hearing officer's determination on the following grounds by submitting a written request to the appropriate Title IX coordinator within ten (10) College District business days of the hearing officer's decision:

- procedural irregularity that affected the outcome;
- new evidence not reasonably available that could affect the outcome; and/or
- conflict of interest or bias by Del Mar College's participants that affected the outcome.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

A9.1.7.8.1 Appeal Decision-Maker: The appeal decision-maker will be an appropriate college official. The appeal decision-maker will not be the same individual who served as the hearing officer during the live hearing. Additionally, the appeal decision-maker(s) will not be the Title IX coordinators, deputy Title IX coordinators, or investigators.

All appeal decision-makers will receive appropriate training on at least an annual basis to function in this role.

The appeal decision-maker will be free from conflicts of interest or bias for or against the parties.

The appeal decision-maker will conduct a prompt, fair, impartial, unbiased, and equitable process from the appeal to the submission of the Appeal Determination.

A9.1.7.8.2 Appeal Procedures: The appropriate Title IX coordinator or designee will forward all information regarding the investigation, Investigation Report, and hearing officer's Written Determination of Responsibility to the appeal decision-maker.

The appeal decision-maker will review the records and evidence and may, at their discretion, meet separately with the complainant and their advisor, the respondent, and their advisor, and/or witnesses.

A9.1.7.8.3 Appeal Determination: After the appeal, the appeal decision-maker will deliberate on the evidence provided and make a determination using the preponderance of the evidence standard (i.e., more likely than not to have occurred). The appeal decision-maker will compose an Appeal Determination, which will describe the:

- appeal and rationale for the determination, and
- procedures and permissible grounds for appeal.

The appeal decision-maker or appropriate Title IX coordinator or designee will send the Appeal Determination simultaneously to the parties and their respective advisors in electronic format or hard copy along with information about how to file an appeal, if applicable.

The appeal decision-maker's determination is final and non-appealable except when expulsion of a student or termination of an employee is recommended.

A9.1.7.8.4 Expulsion and Termination Appeals to the Chief Executive Officer (CEO) or Designee: In cases where expulsion of a student or termination of an employee is recommended, either the complainant or respondent may appeal the appeal decision-maker's determination by submitting a written request to the appropriate Title IX coordinator or designee within ten (10) College District business days of the appeal decision-maker's determination.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

The appropriate Title IX coordinator or designee will forward all information regarding the investigation, Investigation Report, hearing officer's Written Determination of Responsibility, and appeal decision-maker's Appeal Determination to the CEO or designee.

The CEO or designee will review the records and evidence and may, at their discretion, meet separately with the complainant and their advisor, the respondent, and their advisor, and/or witnesses.

The CEO or designee will deliberate on the evidence provided and make a determination to affirm, modify, or reverse the recommendation for expulsion or termination.

The CEO or designee or appropriate Title IX coordinator or designee will simultaneously notify the parties and their respective advisors in writing of the CEO or designee's decision within ten (10) College District business days.

The CEO or designee's decision is final and non-appealable.

A9.1.7.8.5 Appeals to the Board of Regents: In cases where the complainant or respondent is the Chief Executive Officer (CEO), either the complainant or respondent may appeal the appeal decision-maker's determination by submitting a written request to the Chair of the Board of Regents within ten (10) College District business days of the appeal decision-maker's determination.

A9.1.7.8.6 Disclosure of Results of Disciplinary Proceeding: Upon written request, Del Mar College will disclose to the alleged victim of a crime of violence, as defined in Title 18, § 16, United States Code, or non-forcible sex offense (i.e., incest or statutory rape) the report on the results of any disciplinary proceeding conducted by Del Mar College against a student or employee who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, Del Mar College will treat the victim's next of kin as the alleged victim.

A9.1.7.8.7 Other Policies Not Applicable: Unless expressly referenced in this policy, the requirements of any other policy or provision relating to rights or procedures for filing and hearing of a grievance or an appeal, or specifying a time within which a grievance or appeal must be filed or heard, are overruled as inapplicable to sexual violence complaints.

A9.1.7.8.8 Extension of Time Limits: During the pendency of the investigation and appeal process, any party may request an extension of time limits stated herein to deal with emergent exigencies. A request for an extension of time limits shall be submitted to and approved by the College CEO during the investigation stage, or the independent arbitrator during the appeal stage. If the CEO is the Respondent, any such request must be made to the Board of Regents. All parties must be advised of any approved request by the party granting the request.

A9.1.8 Information for Del Mar College Employees

A9.1.8.1 Employees' Duty to Report: Note: Submitting a mandatory report for incidents of sexual misconduct does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution.

process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the "Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator" section in this document.

A9.1.8.1.1 In accordance with the Texas Education Code §51.252, a Del Mar College employee who, in the course and scope of employment, witnesses or has knowledge of information regarding the occurrence of an incident that the employee reasonably believes constitutes dating violence, sexual assault, sexual harassment, or stalking and is alleged to have been committed by or against a person who was a student enrolled at or an employee of Del Mar College at the time of the incident will promptly report the incident to Del Mar College's Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

A9.1.8.1.2 In accordance with the Texas Education Code §51.252, an employee of Del Mar College who is designated by Del Mar College as a person with whom students may speak confidentially concerning dating violence, sexual assault, sexual harassment, or stalking, or who receives information regarding such an incident under circumstances that render the employee's communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student's expectation of privacy. This subsection does not affect the employee's duty to report an incident under any other law.

A9.1.8.2 Filing a Report: Del Mar College employees can report in writing or via email to following:

Title IX Coordinator

Tammy F. McDonald
Vice President for Administration and Human Resources
101 Baldwin Blvd.
Memorial Building, Heritage Campus
Corpus Christi, TX 78404
tmcdonal1@delmar.edu
Phone: (361) 698-2177

Deputy Title IX Coordinators:

District Employee Complaint Coordinator
Jerry Henry, SPHR, SHRM-SCP
Executive Director of Human Resources
101 Baldwin Blvd.
Memorial Building, Heritage Campus
Corpus Christi, TX 78404
jhenry12@delmar.edu
Phone: (361) 698-1088

District Student Complaint Coordinator

Rita Hernandez
Dean of Student Engagement and Retention
101 Baldwin Blvd.
Harvin Student Center, Heritage Campus
Corpus Christi, TX 78404
rhernandez18@delmar.edu
Phone: (361) 698-1277

A9.1.8.3 Failure to Report: An employee that fails to report an act of sexual misconduct or knowingly makes a false report under Texas Education Code § 51.252, could be subject to termination.

A9.1.8.4 Exceptions: A Del Mar College employee is not required to make a report under this section concerning:

- an incident in which the employee was a victim of dating violence, sexual assault, sexual harassment, or stalking; or
- an incident in which the employee received information due to a disclosure made at a dating violence, sexual assault, sexual harassment, or stalking public awareness event sponsored by the Del Mar College or by a student organization affiliated with Del Mar College.

Discrimination/Harassment

B7.19 Discrimination and Harassment Complaint Policy for Students: Del Mar College, in its continuing effort to seek equity in education and act in compliance with federal and state law, provides a complaint procedure for the prompt and equitable investigation and resolution of complaints of unlawful retaliation, or discrimination and/or harassment of students based on their race, color, age, national origin, religion, disability, veteran or military status.

This complaint procedure excludes complaints that are covered in the District's Policy **B9.1 Prohibiting Sexual Misconduct** that constitute the grievance procedures for complaints alleging unlawful sex discrimination and sexual misconduct as required under Title IX of the Education Amendments of 1972.

As used herein, "complaint" is synonymous with "grievance." This procedure may be used by any student of the College.

A7.19.1 Discrimination, Harassment and Retaliation Complaints: The Discrimination, Harassment and Retaliation Complaint procedure provides a process through which the College may receive, respond to, and prevent incidents of alleged retaliation or discrimination and, or harassment of students based on their race, color, age, national origin, religion, disability, veteran or military status.

A7.19.2 Exclusion: Student grievances and general complaints that do not contain allegations of retaliation, discrimination, or harassment based on the student's race, color, sex (including pregnancy, gender identity/ transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status are excluded from this process. Such complaints will be addressed under B7.12 for student issues that do not contain complaints of retaliation, discrimination or sexual harassment. Complaints of sexual violence will be addressed under the District's Policy Prohibiting Sexual Violence (B9.1).

A7.19.3 District Student Complaint Coordinator: The District Student Complaint Coordinator, who is the Dean of Student Engagement and Retention, shall receive any complaint of alleged retaliation, discrimination or harassment as identified herein, assist the Complainant in the use of the complaint form and provide the Complainant with information about various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external agencies. The District Student Complaint Coordinator may identify a designee to receive, and, or assist with the investigation of complaints. If any Del Mar College employee receives a complaint of retaliation, discrimination or harassment from a student, he or she will immediately notify the District Student Complaint Coordinator of the complaint.

A7.19.4 Complainant's Rights: The Complainant is always free to file a complaint with any appropriate state or federal agency at any point during the complaint process.

A7.20 Confidentiality and Freedom from Reprisal or Retaliation: Complaints involve sensitive student matters and potential personnel matters. All parties involved in a complaint shall take the process seriously and respect the rights of privacy of the Complainant, the Respondent, the reviewer(s) and any witnesses or parties engaged in the complaint process. Del Mar College will endeavor to maintain confidentiality to the extent permitted by law. There will be no retaliation, interference, or harassment toward any party to a complaint. Should a Complainant or witness experience any reprisal or retaliation as a result of filing a complaint pursuant to this section, the Complainant should immediately report the retaliatory action to the District Student Complaint Coordinator for intake, investigation and resolution as provided herein.

A7.21 Definitions

A7.21.1 Discrimination on the Basis of Protected Characteristic(s): Discrimination occurs where action adversely affecting the student's education is taken against a student by another student or Del Mar College employee, including Del Mar College administration, faculty or staff, or third parties participating in activities, work or programs of Del Mar College based on the student's race, color, sex (including pregnancy, gender identity/transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status.

A7.21.2 Harassment on the Basis of Protected Characteristic(s): Harassment is conduct of an oral, written, graphic or physical nature directed towards a student by another student or Del Mar College employee, including Del Mar College administration, faculty or staff, or third parties participating in activities, work or programs of Del Mar College based on the student's race, color, sex (including pregnancy, gender identity/transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status that is sufficiently severe, pervasive, or persistent so as to unreasonably interfere with the student's education such that an intimidating, hostile, or offensive environment is created.

A7.21.3 Retaliation: Retaliation occurs when action is taken against a student because the student filed a complaint of discrimination or harassment as provided by this policy, filed an OCR charge of discrimination or harassment, participated as a witness in an investigation pursuant to this policy, or brought/participated in a lawsuit of discrimination or harassment.

A7.21.4 Complainant: The Complainant is the student who initiates a complaint of retaliation, discrimination or harassment pursuant to **A7.23**.

A7.21.5 Respondent: The Respondent is the student or employee named in a complaint of retaliation, discrimination or harassment, initiated pursuant to **A7.23**, as having engaged in retaliation, discrimination or harassment against the Complainant.

Policy Carrying Handguns On Campus by License Holder

B10.1.1 Purpose and Authority: Del Mar College recognizes and enforces state law regulating firearms on campus.

Senate Bill 11 was passed by the Texas Legislature and signed into law on June 16, 2015, and made **effective for Community Colleges August 1, 2017**. This bill added Section 411.2031 to Chapter 411 of the Texas Government Code.

This policy is designed to be in compliance with Senate Bill 11 (Chapter 411 Section 411.2031 of the Texas Government Code) and to inform faculty, staff, students, and visitors of policy regarding the carrying of concealed handguns on campus by individuals who are licensed to carry a handgun and to address the safety, security, health and welfare of the college community. Individuals who do not have a valid license to carry a handgun are currently and will continue to be prohibited from carrying a handgun on campus.

The chief executive officer (CEO) of the Del Mar College District shall establish reasonable rules, regulations, or other provisions regarding the carrying of concealed handguns by license holders on the campus or on premises located on campus. The CEO may amend the provisions as necessary for campus security. The provisions take effect as determined by the CEO unless subsequently amended by the Board of Regents. No other College employee, student, council, committee, or student group may declare areas as prohibited campus locations.

B10.1.2 Scope: This policy applies to all individuals who attend classes, work, conduct business, or visit any Del Mar College campus, including but not limited to students, employees, consultants, visitors, patients, clients, volunteers, contractors, commercial tenants, or vendors. This policy does not apply to peace officers as defined in Article 2.12 of the Texas Code of Criminal Procedure, and does not apply to military service members or officers, inspectors, or investigators employed by a federal agency who are carrying a weapon in the discharge of official duties.

B10.1.3 Statement of Policy and Policy Violation: A handgun license holder under Chapter 411, Texas Government Code, may carry a concealed handgun on or about the license holder's person while the license holder is on the College campus or in a College vehicle, unless prohibited by state or federal law, or this policy,

The College enforces state law regulating firearms on campus. This enforcement occurs in two ways. First, College security or applicable law enforcement agencies will investigate and take appropriate action, including referral for criminal prosecution when violations occur. Second, the College will consider any violation of state law regulating firearms to be a violation of College policy.

Intentional reveal of a handgun on campus is prohibited. Any such incident is a criminal offense under Texas law and will be grounds for disciplinary action under DMC policy applicable to faculty, staff, and students. Texas Penal Code Section 30.06.

Failure to comply with this policy may result in disciplinary action up to and including termination or dismissal from the College under policy applicable to students, staff, and faculty.

The open carrying of a handgun on campus is prohibited by law.

The CEO or the CEO's designee is responsible for maintaining a **comprehensive list of prohibited campus locations**.

A10.1.4 Enforcement and Reporting: The primary responsibility for enforcement of this policy lies with Del Mar College Security. To report a concern or potential violation, immediately contact DMC Security at (361) 698-1946 or in an emergency call 911.

A10.1.5 Definitions: The following definitions apply to terms referenced herein.

1. **Adjudicatory** - Locations used for formal proceedings conducted for student and employee matters.
2. **Campus** - Means all land and buildings owned or leased by Del Mar College.
3. **Concealed Handgun** - A handgun, the presence of which is not openly discernible to the ordinary observation of a reasonable person.
4. **Interscholastic event** - Means a function or program existing or conducted among schools.
5. **License to Carry a Handgun (License Holder)** - A License to Carry a handgun (LTC) issued by the Texas Department of Public Safety (TXDPS), under Texas Government Code Chapter 411, Subchapter H. Also includes valid Concealed Handgun Licenses issued by the TXDPS, as well as licenses from other states, the validity of which is recognized by the State of Texas.
6. **Location** - Means a building, portion of a building, or a specific room or area in a building. The term does not include any public or private driveway, street, sidewalk or walkway, parking lot or other parking area.
7. **Open carry** - Visible possession of a handgun in public.
8. **Prohibited Campus Location** - An area of campus, building, portion of a building, or a specific room or area in a building in which the possession of handguns is prohibited as provided in (prohibited campus locations). The term does not include any public or private driveway, street, sidewalk or walkway, parking lot or other parking area.
9. **Sporting Event** - High school, collegiate, or professional sporting event or interscholastic (UIL) or similarly sponsored interscholastic events. (This provision does not apply to intramural games, club sports, or impromptu "pickup" games.)

A10.1.6 Prohibited Campus Locations: A license holder is prohibited from carrying a concealed handgun on the following prohibited campus locations.

1. Lichtenstein Center for Early Childhood Development building and school play yard.
2. Labs, storage rooms, mechanical rooms or IT server rooms {those with dangerous chemicals/ combustible gas/toxic biologic agents or where equipment failure would cause a catastrophic event resulting in the college's inability to operate}.
3. Physical activity courses and events such as: swimming, tennis, basketball, racquetball, dance, intramural sports, club sports.
4. Locations used for formal adjudicatory proceedings (student or employees).
5. Locations used for counseling by Licensed Professional Counselors employed by the Counseling Center {TPC §46.03;§46.035}.
6. Testing centers administering nationally sanctioned tests (ACT, SAT, TOEFL, CLEP, IBT) prohibit the carrying of a firearm under the rules of the testing organization.
7. In College owned or leased passenger transportation unless granted written permission from the CEO or CEO's designee.
8. Classrooms and other locations that are specified for exclusive use by Collegiate High School.

9. Locations where a high school, collegiate, or professional sporting event or interscholastic (UIL) or similarly sponsored interscholastic events are occurring. (This provision does not apply to intramural games or impromptu "pickup" games.)
10. Any campus locations where Pre-K through Grade 12 youth camps, academies, and UIL competitions are occurring.
11. Any room used by a government entity for a duly-posted meeting in accordance with the Texas Open Meetings Act.
12. Locations used as a polling place during early voting or on the day of election.

Other areas where handguns are not permitted:

1. Where alcohol is served at events held on DMC property.
2. Any DMC property that is rented on a temporary basis by outside entities.
3. Any locations where the college, as directed or approved by the president as necessary for campus safety, gives effective notice on a temporary basis pursuant to Section 30.06, Penal Code. For this rule, the term "owner of the property" in Section 30.06(b), Penal Code, means the president of the college. No college employee is "someone with apparent authority to act for the owner" for purposes of Section 30.06(b), Penal Code. All notices under Section 30.06, Penal Code, will be institutional notice, conform to Sections 46.03 and 46.035, Penal Code, and apply equally to all handgun license holders.

A listing of identified campus locations can be found here: [Prohibited Campus Locations](#)

A10.1.7 Other Possible Prohibited Campus Locations: The College leases locations to certain entities. The lessor of the leased facilities determines the restrictions on possession of weapons in those locations. The lessor of the leased facilities will notify the College of those restrictions as determined by the lease agreement.

A10.1.8 Effective Notice: At all locations where concealed carry is prohibited, the College must give effective notice under Section 30.06, Penal Code. The College Security Department is to be contacted for questions about signage or to acquire signs.

A10.1.9 Carrying of Concealed Handguns by Employee: Any employee who is a license holder may carry a concealed handgun into his or her work area, unless prohibited under this policy. However, if the employee is not authorized by Del Mar College district to use the handgun in the course and scope of performing his or her duties, the possession, storage, or use of a handgun which results in personal injury or property damage may make the employee personally liable for the injury or damage. Furthermore, the employee may not be entitled to immunity under Section 411.208 of the Texas Government code or any other immunity or indemnity the individual may otherwise be entitled as a Del Mar College district employee.

A10.1.10 Storage and Safeguarding of Handguns: The College will not provide general storage, secured storage or storage of any kind for handguns for license to carry holders. License to Carry Holders are solely responsible for safeguarding their handguns at all times. License to Carry Holders who fail to use reasonable care in securing handguns or properly concealing handguns are subject to disciplinary actions up to and including termination or dismissal from the College as applicable to students, faculty and staff or termination of a business relationship.

A10.1.11 Disclosure by License to Carry Holder: License to Carry Holders are not required to disclose their license status to anyone on campus other than a law enforcement officer. The College will not maintain a list of license to carry holders.

A10.1.12 Permitted Concealed Carry by a License Holder: Concealed carry is permitted on campus in areas that are not on the prohibited campus location list and in public or private driveway, street, sidewalk or walkway, parking lot, or other parking area.



DISCLAIMER

The provisions and information set forth in this publication are intended to be informational and not contractual in nature. Thus, this publication is not intended, and shall not be construed, to constitute a contract between the Del Mar College District and any student, prospective student, agency of the local, state, or federal government, or any other person or legal entity of any and every nature whatsoever. Del Mar College hereby reserves and retains the right to amend, alter, change, delete, or modify any of the provisions of this publication at any time, and from time to time, without notice, in any manner that the Administration or the Board of Regents of Del Mar College deems to be in the best interest of Del Mar College.

EQUAL OPPORTUNITY

Del Mar College is an Equal Opportunity Employer and Educational Institution. The College takes steps to ensure that no person shall be denied the benefits of equal employment or be subjected to discrimination in employment or educational programs and activities of Del Mar College on the basis of race, color, sex, age, national origin, religion, disability, or any other constitutionally or statutorily impermissible reason.

Summary of Emergency Operations Plan and Notice of Submission to Texas School Safety Center

Ms. Tammy McDonald
VP of Administration and Human Resources

Overview of DMC Emergency Operations Plan (EOP)

October 14, 2025

Tammy McDonald

Vice President of Administration and Human Resources
(Emergency Management Coordinator)



Overview of DMC EOP

Emergency Management Planning Team

- Tammy McDonald, Vice President of Administration & HR (EMC)
- Lauren White, Chief of Police
- Nathan Garcia, Captain
- Jessica Alaniz, Executive Director of Administration
- Chris Tweddle, Director of Environmental Health & Safety
- Alex Cahill, Environmental Health & Safety Manager



Overview of DMC EOP



- Texas Education Code § 37.2071 requires submission of EOP to the Texas School Safety Center (TxSSC).
- Every September, the TxSSC provides notification of the criteria for submission and deadline
- 2022 – 2024: Received satisfactory results on EOP submissions and Annexes
- September 2025 – Annual submission of the EOP requested by TxSSC to include Basic Plan and Active Threat Annex
- October 1, 2025 – EOP submitted to TxSSC for review and feedback

Overview of DMC EOP

Basic Plan Highlights

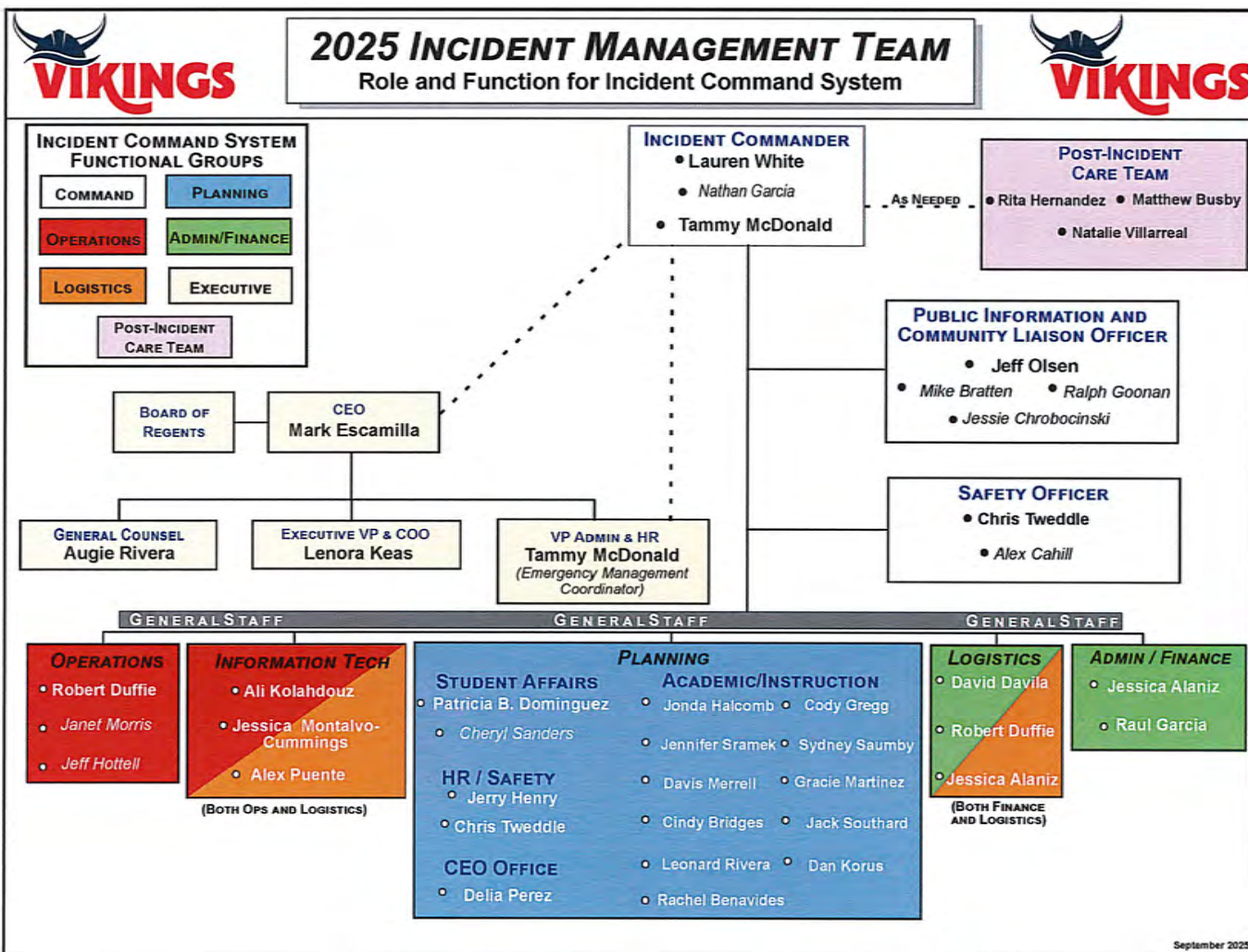
- ❖ Basis for emergency management
- ❖ Information to establish a framework
- ❖ Provides guidelines during an emergency, recovery/restoration
- ❖ Establishes the use of National Incident Management System (NIMS) for Incident Command
- ❖ Roles & responsibilities for the Incident Management Team & establishes Emergency Communication flow



Overview of DMC EOP

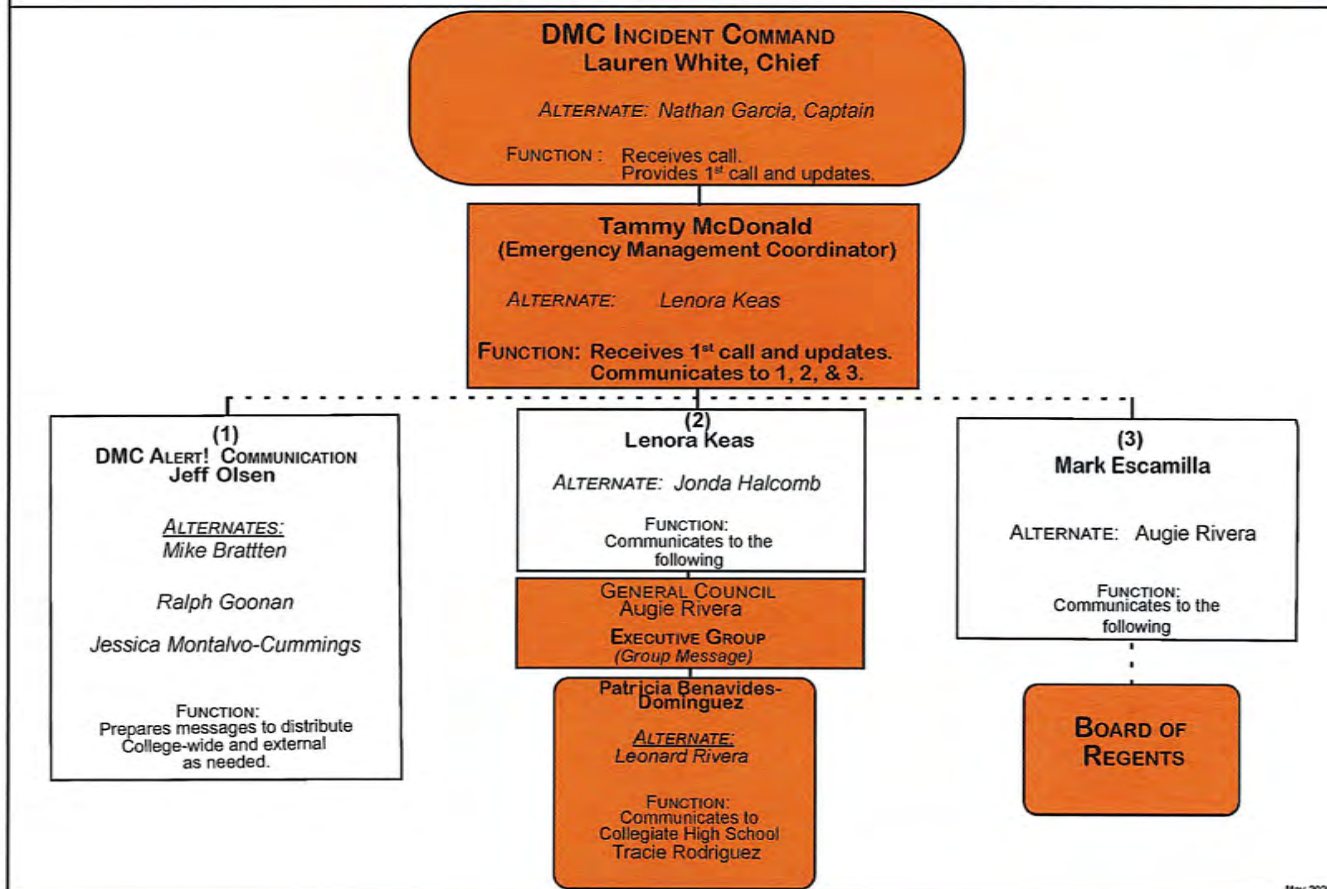
Active Threat Annex Highlights

- ❖ Revisions to the previous Active Threat Annex were completed to meet the newly added criteria from TxSSC
- ❖ Revisions made to Annex:
 - ❖ Revised operating procedures for active threat events such as: Active Shooter, Blunt Force Attack, etc.
 - ❖ Included detail on response procedures of AVOID, DENY and DEFEND
 - ❖ Established actions and responsibilities for the 5 phases of Emergency Management: Prevention, Mitigation, Preparedness, Response, and Recovery
 - ❖ Provided additional information and details in the Glossary for the Annex





INCIDENT EMERGENCY COMMUNICATION NETWORK

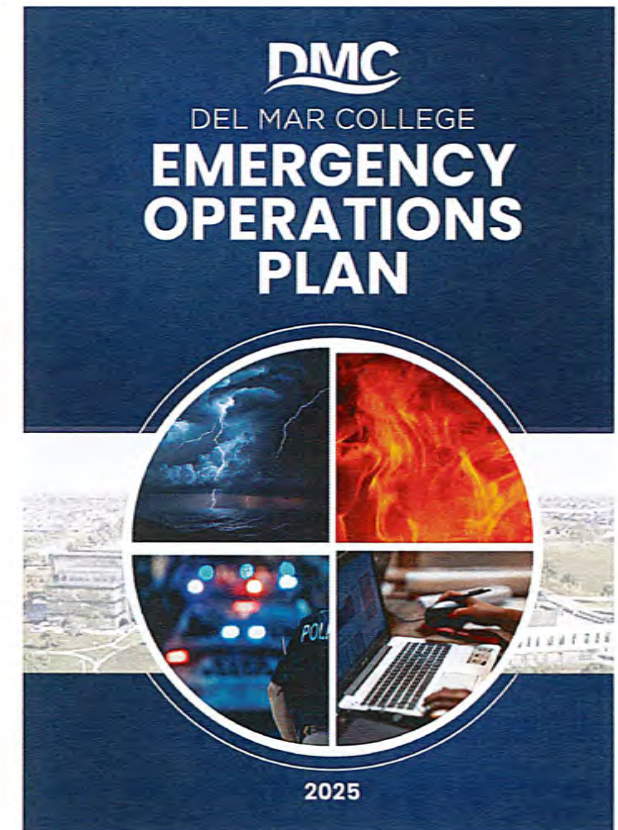


May 2025

Overview of DMC EOP

Plan Highlights

- ❖ **Procedures & guidelines for various incidents like:**
 - Severe Weather
 - Active Threat
 - Hazardous Materials
 - Medical Emergencies
 - Cyber Security
 - Train Derailment
- ❖ **Provides additional detailed information in Glossary of Terms and Annexes**



Overview of DMC EOP

- **May 28 – Hurricane Preparedness & Tabletop Exercise for Incident Management Team (IMT)**
- **October 2025:**
 - **Finalized EOP**
 - **President/CEO signed Formal Adoption Statement**
 - **October 1 - Submitted revised EOP to TxSSC**
 - **College-wide distribution and implementation of EOP and Quick Reference Guide**
- **October 14 - Overview of EOP and Active Threat Annex with Board of Regents**
- **October 23 – Follow-up meeting and Tabletop Exercise for Incident Management Team (IMT)**



QUICK REFERENCE GUIDE

Emergency and Incident Procedures



MEDICAL EMERGENCY

- Call **911** immediately.
- Give location and details.
- Do not move the person unless in danger.
- If trained, give first aid/CPR.
- Stay with the person and guide responders.



ILLNESS / MINOR INJURY

- Call **Campus Security**.
- Provide name, location, and details.



EVACUATION

- Leave by the nearest exit; use stairs.
- Close doors behind you (don't lock).
- Help others if you can.
- Do not re-enter until the All Clear.
- Follow instructions from Campus messaging or **DMC Alert**.



ACTIVE THREAT

- Avoid: Get away if possible.
- Deny: Hide, lock/barricade, silence phone.
- Defend: Last resort, fight to survive.
- Call **911** when safe.
- Do not re-enter until the All Clear.
- Follow instructions from Campus messaging or **DMC Alert**.



BOMB THREAT / SUSPICIOUS PACKAGE

- Leave immediately; stay calm.
- Do not touch or move items.
- Do not use fire alarms.
- Call **911** when safe; report details.
- Do not re-enter until the All Clear.



BEHAVIORAL DISTURBANCE

- Do not confront.
- Move away if possible.
- Do not let anyone into locked areas.
- Call **Campus Security**.
- If behavior escalates or becomes threatening, call **911**.



FIRE

- Pull the nearest alarm.
- Evacuate by nearest exit; use stairs.
- Close doors and windows as you leave.
- Assist others if you can.
- Call **911** when safe.
- Do not re-enter until the All Clear.
- Follow instructions from Campus messaging or **DMC Alert**.



SEVERE WEATHER

- Shelter inside, lowest interior area, away from windows.
- Crouch and cover your head.
- Stay put until the All Clear.
- Follow instructions from Campus messaging or **DMC Alert**.



POWER OUTAGE / UTILITY FAILURE

- Stay calm; stop work safely.
- In labs, turn off equipment if safe.
- Follow instructions from Campus messaging or **DMC Alert**.



GAS LEAK

- Leave immediately.
- Do not use phones, switches, or flames indoors.
- Do not re-enter until the All Clear.



HAZARDOUS MATERIAL SPILL

- Leave immediately; avoid fumes.
- Do not touch or clean spills.
- Report the spill to Environmental Health and Safety via **Campus Security**.
- Follow instructions from Campus messaging or **DMC Alert**.



CONTACT INFORMATION

- **Emergency: 911**
- **Non-Emergency/Campus Security: (361) 698-1946**
- **Sign up for DMC Alert:**
- Text **dmcalert** to 226787

SEE IT. HEAR IT. REPORT IT.

9/29/2025

Thank you



Upcoming Items/Pending List

Item	Date	Request	Due	Status
1		Internal Audit Report to the Board	October	October Agenda
2		Quarterly Financial Report	October	October Agenda
3		Quarterly Investment Report	October	October Agenda
4		Clery Act	October	October Agenda
5		CEO Annual Report to the Board – Title IX/SB212	October	October Agenda
6		Enrollment Report	November	
7		Freedom to Dream Update	November	
8		2024-2029 Strategic Plan	November	
9		Strategic Enrollment Management (SEM)	November	
10		Strategic Marketing Plan (SMP)	November	
11		SACSCOC – Fifth Year Interim Report Update and Details About Site Visit	November	
12		Policy Review	December	
13		TIRZ Update(s)	December	
14		Tax Abatement Yearly Review	December	
15		Professional Contract Review	December	
16		Foundation Yearly Update	December	
17		Preview of Student Charges	December	
18		HB8 Update	December	
19		Freedom to Dream Tuition Waiver Update	February	
20		Tuition and Fee Schedules for Credit and CE Programs	February	
21		Conferral of Tenure	April	
22		Report on Tax Collections	April	
23		Freedom to Dream Tuition Waiver Update	June	
24		SACSCOC – Site Visit Planning & Fifth-Year Interim Report Progress	June	
25		TIRZ Update(s)	June	
26		HB8 Update	June	
27		SACSCOC – Fifth-Year Interim Report Submission	September	
28		Policy Review	September	
29		SACSCOC – Site Visit Update and Fifth-Year Interim Report Decision	December	

Consent Agenda Item 1

MINUTES OF THE CALLED MEETING

PUBLIC HEARING ON ADOPTION OF BUDGET FISCAL YEAR 2025-2026

August 26, 2025

The Called Meeting and Public Hearing of the Board of Regents of the Del Mar College District convened on Tuesday, August 26, 2025, at 11:30 a.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., and Mr. David Loeb.

Absent:

Ms. Libby Averyt, Mr. Bill Kelly, and Dr. Laurie Turner.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Matthew Busby, Vice President of Development and Donor Advising; Mr. Jeff Olsen, Chief of Staff and Vice President of Communication and Marketing; Ms. Delia Perez, Director of CEO Office and Board Relations, Mr. Conrado Garcia, Superintendent in Residence, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

Chair Scott opened the Public Hearing on the adoption of the budget for 2025-2026 at 11:32 a.m.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Public hearing on College budget for Fiscal Year 2025-2026 Mr. Raul Garcia
(II: Elevate - Goal 2: Maximize resources entrusted to the College)

Mr. Garcia expressed his appreciation to the Board of Regents for their commitment and active engagement throughout the budget development process.

The College faces downward pressure on revenue projections due to changes in the state's performance funding model, property tax exemptions, and potential legislative restrictions on access to property tax revenues. The proposed 2025-2026 revenue budget plan for the College is valued at \$133.6 million. Main increases are related to insurance contribution, property tax revenue, and miscellaneous revenue. The proposed expense budget (Fiscal Year 2026) includes a 3.5% salary increase for eligible faculty and staff, total salaries and benefits is \$6.6 million. Total non-salary expenses are \$1.6 million, with an additional \$125,000 for contingency.

The debt service budget is projected to remain relatively flat at \$20.6 million for the FY 2025-2026 but is expected to decline to \$16.8 million in the FY 2026-2027 due to maturing long-term obligations. The College is navigating financial challenges while seeing significant enrollment gains, particularly in dual enrollment and continuing education. The proposed budget aims to support these successes and continues to remove barriers for students through strategic investments in student support services, marketing/recruiting, and infrastructure upgrades.

2. Discussion and possible action related to public hearing comments Mr. Raul Garcia
(1: *Communicate* - Goal 2: *Connect beyond the College*)

There were no public comments.

3. CLOSED SESSION pursuant to:

A. **TEX. GOV'T CODE§ 551.071**: (Consultation with Legal Counsel), regarding pending or contemplated litigation, or a settlement offer, and the seeking of legal advice from counsel, with possible discussion and action in open session.

The Board of Regents did not go into Closed Session.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting and public hearing was adjourned at 11:47 a.m.

MINUTES REVIEWED BY GC: /s/ARjr

**MINUTES OF THE CALLED MEETING
PUBLIC HEARING ON ADOPTION OF TAX RATE FOR FISCAL YEAR 2025-2026**

August 26, 2025

The Called Meeting and Public Hearing on the Tax Rate for Fiscal Year 2025-2026 of the Board of Regents of the Del Mar College District convened at 12:00 p.m. on Tuesday, August 26, 2025, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., and Mr. David Loeb.

Absent:

Ms. Libby Averyt, Mr. Bill Kelly, and Dr. Laurie Turner.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Matthew Busby, Vice President of Development and Donor Advising; Mr. Jeff Olsen, Chief of Staff and Vice President of Communication and Marketing; Ms. Delia Perez, Director of CEO Office and Board Relations, Mr. Conrado Garcia, Superintendent in Residence, and other staff and faculty.

Chair Scott called the meeting to order with a quorum present.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

Chair Scott opened the Public Hearing on the College Tax Rate for 2025-2026.

1. Public hearing on tax rate for Fiscal Year 2025-2026.....Mr. Raul Garcia
(II: *Elevate – Goal 2: Maximize resources entrusted to the College*)

Mr. Garcia stated over the course of several Board meetings, they have outlined allocation of financial resources, including proposed property tax rates.

In accordance with statutory requirements, the college is proposing a combined ad valorem tax rate of 27.60 cents per \$100 of property valuation in our district. This includes the M&O tax rate near 22.10 cents and a debt service tax rate near 5.50 cents. The proposed 2025-2026 tax rates apply to all property within the boundaries of the Del Mar College District.

Mr. Garcia also stated that the proposed combined tax rate of 27.60 cents continues to be below the voter-approved 2022 tax rate of 28.30 cents, demonstrating the College's commitment to fiscal responsibility. The proposed combined tax rate of 27.60 cents per \$100 of property valuation will allow the College to levy approximately \$102 million in property tax revenue. This includes funding for the M&O budget valued at \$81.3 million and general obligation debt service valued at \$20.6 million.

Chair Scott recessed the meeting at 12:05 p.m., but kept it open to allow for public comment.

Chair Scott reconvened the meeting at 12:29 p.m.

2. Discussion and possible action related to public hearing comments.....Mr. Raul Garcia
(*I: Communicate – Goal 2: Connect beyond the College*)

There were no public comments.

ADJOURNMENT: The meeting was adjourned at 12:29 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

**MINUTES OF THE CALLED MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT**

August 26, 2025

The Called Meeting of the Board of Regents of the Del Mar College District convened at 12:30 p.m. on Tuesday, August 26, 2025, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., and Mr. David Loeb.

Absent:

Ms. Libby Averyt, Mr. Bill Kelly, and Dr. Laurie Turner.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Matthew Busby, Vice President of Development and Donor Advising; Mr. Jeff Olsen, Chief of Staff and Vice President of Communication and Marketing; Ms. Delia Perez, Director of CEO Office and Board Relations, Mr. Conrado Garcia, Superintendent in Residence, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

BOARD NOTIFICATION:

- Annual Certifications of Compliance with Texas Education Code Sections 51.3525 (SB 17) and 51.942(g) (SB 18) Mr. Augustin Rivera, Jr.
(I: Communicate, Goal 2: Connect beyond the College)

Mr. Rivera provided notice regarding two specific requirements for Texas Senate Bill 17 (SB 17) and Texas Senate Bill 18 (SB 18). SB 17 is related to DEI compliance which states annually, by September 1st the College through its Board Chair and College President, must certify that it is not using state funds inappropriately for prohibited DEI activities. The College conducted a self-audit by Weaver which found no direct violations of SB 17 requirements.

SB 18 is related to tenure, and this bill requires the College to confirm that its tenure policies align with the legislative requirements of SB 18. The College already had a tenure policy, which was adjusted to meet the new requirements and approved by the Board. Last year, the College certified compliance by providing copies of the updated tenure policies and this process will be repeated.

Mr. Rivera concluded by restating the importance of transparency and compliance and assured the Board of Regents that the College is making every effort to comply with the law.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Discussion and possible action related to the Order of the Board of Regents of the Del Mar College District: 2025-2026 Maintenance and Operations Budget and the 2025-2026 Debt Service Budget Mr. Raul Garcia
(II: Elevate - Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated the College has complied with all statutory requirements as mandated by the State of Texas for the purpose of adopting proposed Maintenance & Operating (M&O) and Debt Service budgets. The College is asking for the Board's consideration of the action item to approve the proposed M&O and Debt Service budgets for fiscal year 2025-2026.

Regent Crull made a motion to adopt the maintenance operating budget and the debt service budget for Fiscal Year 2025-2026. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A roll call vote was taken and the motion carried unanimously 6-0, amongst Regents present, Regents Scott, Adame, Babbili, Crull, Garza, and Loeb in favor.

2. Discussion and possible action related to the Order of the Board of Regents of the Del Mar College District: 2025-2026 Maintenance and Operations and the 2025-2026 Debt Service Tax Rates Mr. Raul Garcia
(II: Elevate - Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated the College has complied with all statutory requirements as mandated by the State of Texas for adopting proposed Maintenance & Operating (M&O) and Debt Service budgets. The College is asking for the Board's consideration of the action item to approve the proposed M&O and Debt Service budgets for fiscal year 2025-2026.

Regent Adame made a motion that property tax rate be increased by adoption of a tax rate of 0.275903, which is effectively 4.08% increase in the tax rate. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A roll call vote was taken and the motion carried unanimously 6-0, amongst Regents present, Regents Scott, Adame, Babbili, Crull, Garza, and Loeb in favor.

3. Discussion and possible action related to the Order of the Board of Regents of the Del Mar College District: 2025-2026 Combined Tax Levy of 0.275903 per \$100 of taxable value for the Del Mar College District. Mr. Raul Garcia
(II: Elevate - Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated the College has complied with all statutory requirements mandated by the State of Texas for the purpose of adopting the proposed M&O and debt service property tax levies. The College asked the Board to authorize the levy on all property within our district as presented at today's public hearing.

Regent Crull made a motion to adopt the order regarding the 2025 tax levies as presented. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A roll call vote was taken and the motion carried unanimously 6-0, amongst Regents present, Regents Scott, Adame, Babbili, Crull, Garza, and Loeb in favor.

4. Discussion and possible action related to the Resolution of the Board of Regents of the Del Mar College District: 2025-2026 Tax Exemptions Mr. Raul Garcia
(II: Elevate - Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated the College is asking for the Board's approval of the property tax exemptions. The Qualified Charitable Organizations Exemption provides a tax exemption if the property is used for religious, charitable, scientific, literary, or educational purposes. The Qualified Disabled Veterans Exemption provides a tax exemption ranging from \$5,000 to \$12,000 for a disabled veteran's homeowner. The Homestead Exemption provides a tax exemption valued at \$5,000 on a person's residence homestead. In accordance with the state's property tax code, the College can elect to provide an additional tax exemption to the Homestead Exemption. The College is proposing an additional exemption to a person

of 65 years of age or older, or a person who is under the age of 65 who qualifies for disability insurance benefits. This exemption is valued at \$50,000, for a combined total of \$55,000 for each year.

Regent Loeb made a motion to adopt the order as presented for the 2025-2026 Tax Exemptions. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 6-0, amongst Regents present, Regents Scott, Adame, Babbili, Crull, Garza, and Loeb in favor.

5. Discussion and possible action related to Board approval of proposed revisions, deletions, and additions to DMC policy B2.4 Committees, Cabinets, and Councils to ratify and establish the Del Mar College Faculty Council in compliance with new Texas Education Code Section 51.3522 (SB37)Ms. Tammy McDonald
(I: Communicate, Goal 2: Connect beyond the College)

Ms. McDonald provided information regarding new requirements for Texas Senate Bill 37 (SB 37) that was enacted in the regular session of the 89th legislature. This proposed policy will authorize and ratify the establishment of our Faculty Council at Del Mar College to be in accordance with SB 37, which is part of the Texas Education Code Section 51.3522. Ms. McDonald stated a proposed policy has been drafted for the Board's consideration and approval.

Ms. McDonald and Mr. Dale Anderson responded to questions from the Board of Regents.

Regent Loeb made a motion to approve the policy provisions as stated. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 6-0, amongst Regents present, Regents Scott, Adame, Babbili, Crull, Garza, and Loeb in favor.

6. CLOSED SESSION pursuant to:

A. **TEX. GOV'T CODE§ 551.071**: (Consultation with Legal Counsel), regarding pending or contemplated litigation, or a settlement offer, and the seeking of legal advice from counsel, with possible discussion and action in open session.

The Board of Regents did not go into Closed Session.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 12:49 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT**

September 9, 2025

The Regular Meeting of the Board of Regents of the Del Mar College District convened on Tuesday, September 9, 2025, at 1:00 p.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

From the Board:

Present:

Ms. Carol Scott, Ms. Libby Averyt, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, and Mr. David Loeb.

Absent:

Dr. Laurie Turner.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. Matthew Busby, Vice President of Development and Donor Advising; Mr. Jeff Olsen, Chief of Staff and Vice President of Communication and Marketing; Ms. Delia Perez, Director of CEO Office and Board Relations, Mr. Conrado Garcia, Superintendent in Residence, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

RECOGNITIONS:

- Dr. Mark Robbins, History Professor, 2025 Aileen Creighton Award Recipient
(III: Cultivate, Goal 1: Nurture our faculty and staff to achieve their full potential)

Dr. Halcomb recognized Dr. Mark Robbins, History Professor, as the recipient of the 2025 Aileen Creighton award. Dr. Robbins is the 23rd faculty member to receive this honor. The Dr.

Aileen Creighton Award for Teaching Excellence represents the late educator's distinguished legacy of master teacher. The individuals must demonstrate the qualities of having expertise in their selected teaching discipline, setting high standards to deliver exceptional instruction, and exhibit their leadership abilities and commitment to the teaching profession. He has chaired and been a part of numerous committees. His work on labor, history, cultural history and consumer politics has appeared in many journals such as "Labor History", "Public Historian", "Oral History View". Dr. Robbins provided words of appreciation and gratitude.

COLLEGE PRESIDENT'S REPORT Dr. Mark Escamilla

- August 18, 2025: Convocation
(I: *Communicate, Goal 1: Collaborate across the College*)

Dr. Escamilla stated this year's Convocation was kicked off with music, lights, camera, and action. He thanked Dr. Bissel and the Coalition of the Willing for their performance. He also provided a summary of the upcoming programs and events discussed.

- August 25, 2025: CCREDC hosted Congressman Michael Cloud at Windward Campus for a discussion on economic trends and a tour of Process Technology.
(I: *Communicate, Goal 2: Connect beyond the College*)

Dr. Escamilla stated the Corpus Christi Regional Economic Development Center hosted Congressman Cloud at the Windward Campus for a tour of Process Technology area and discussed with CCAD and other local partners in attendance their continuing support for growth of our program.

Dr. Escamilla recognized Sushil Pallemmoni and his team for the preparation of the 2024-2025 Statistical Profile.

REGENT'S REPORTS:

- ACCT India-US Partnership Workshop, August 20 - 21, 2025 Dr. Anantha Babbili
(I: *Communicate, Goal 2: Connect beyond the College*)

Regent Babbili continues to represent the College at the Association of Community College Trustees India-US partnership. He stated ACCT is leading the way in identifying countries with unique skilling approaches and new technologies to foster partnerships between community colleges internationally. This Partnership is an initiative launched last year with a grant from Cognizant Philosophies, a high-tech firm focusing on AI and cybersecurity. The goal is to address the skills gap in American higher education. ACCT has also initiated a partnership with the United Kingdom (England, Scotland, Ireland) to merge learning traditions, skills development, and online/offline education.

Regent Babbili provided a summary regarding the Washington DC meeting he attended. The next phase of cooperation will be identifying colleges specializing in nursing and elder care for potential partnerships. Del Mar College's strong nursing program positions them to play a role.

Regent Babbili discussed ACCT’s next steps being considered. The College's active participation is a significant international initiative led by ACCT, aimed at addressing workforce development challenges, fostering cross-cultural collaboration, and positioning community colleges as key drivers of skills-based education in a globalized world.

With no objection from the Board, Chair Scott changed the order of the agenda:

- 4. Discussion and possible action regarding the College's Internal Audit Activity including:
FY25 Internal Audit status for Financial Aid; Maintenance, and follow-up internal audit report for IT Security; FY25 Annual Report; FY26 Proposed Audit Plan Budget
..... Ms. Tammy McDonald
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Ms. McDonald introduced Dan Graves, partner with Weaver who presented the report of the internal audit for Fiscal Year 2025. She also stated Mr. Graves presented his report to the Audit Committee on August 26, 2025.

Mr. Graves stated the Financial Aid Audit for fieldwork was completed August 31, 2025, and is currently in the review phase. The final report will be presented at a future Board meeting. The Maintenance Audit is in the preliminary planning stage and will focus on facilities maintenance, construction, repairs, ground maintenance, and deferred maintenance. Field work will begin in October after the Facilities Team gathers requested information. Information Technology (IT) follow-ups are complete. All findings for IT security audit have been remediated and are available for review. The FY 2025 Risk Assessment Update and Annual Report is being worked on with College Administration to update and create an internal audit plan for FY 2026. Planning for the update has started and will include SB 17 compliance audits.

Regent Garza made a motion to approve the College Internal Audit Report as presented. Regent Loeb seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 6-0, amongst Regents present, Regents Scott, Adame, Babbili, Crull, Garza, and Loeb in favor.

STAFF REPORTS:

- Write-Offs of Account Receivables Mr. Raul Garcia
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated that in accordance with College Write-offs and Default Board Policy B4.20, student account receivables are written off after multiple collection efforts have been exhausted. For the current year, \$27,555 is delinquent from fall 2021 through summer 2022. This year’s write-off represents one of the lowest in College history. The College’s bad debt recovery rate currently is 99.3%.

Mr. Garcia responded to questions from the Board of Regents.

- Freedom to Dream Cohort 1 Update

.....Dr. Patricia Benavides-Dominguez and Mr. Ali Kolahdouz
(*I: Communicate, .II: Elevate, and III: Cultivate*)

Mr. Kolahdouz provided a program overview of the Freedom to Dream (F2D) cohort regarding the goal to provide access to higher education and support student success. The CRM Element 451 was crucial for communication and application processing. A significant achievement with enrollment numbers includes 1,734 F2D students registering for Fall 2025 which represents a 34% yield from applicants. The enrollment trend shows a spike in activity from May through August as applications were processed and students registered. The F2D cohort makes up about 14% of the total Fall '25 headcount (12,133 students), a substantial increase compared to the Fall 2024 headcount (10,256). The Full-Time Equivalency (FTE) is 7,787, with the F2D cohort contributing 22%. This is a significant increase from the Fall '24 FTE of 6,334.

Dr. Benavides-Dominguez provided information regarding student profile and demographics. A large portion have zero semester credit hours, typical of community colleges. The number of non-dual enrollment seniors indicates the program is providing access to students who might not have otherwise enrolled. About 61% of F2D students are pursuing high-demand degrees in transfer and non-transfer fields.

An in-depth discussion was held among the Board of Regents, Dr. Escamilla and presenters.

Dr. Benavides Dominguez provided information relating to the student support systems, a key component is success coaching with a new department being developed. The Student Success Center and the Del Mar Care team are proactively engaging with F2D students. The lessons learned for future cohorts will highlight early insights to improve the program and will include predictive analysis and engaging with students earlier.

Dr. Benavides-Dominguez, Mr. Kolahdouz, Mr. Jeff Olsen, and Dr. Escamilla responded to questions from the Board of Regents.

- Dual Enrollment and Continuing Education (DECE) Staffing UpdatesDr. Leonard Rivera
(*II: Elevate, Goal 1: Increase completion for all students and III: Cultivate, Goal 2: Optimize the Viking Student Experience*)

Dr. Rivera presented a brief overview and states the DECE division has been restructured to improve effectiveness and efficiency. The changes aim to optimize performance measures related to House Bill 8 (HB 8) to align with the College's overall strategic plan. An increase in dual enrollment numbers, which are currently at a record high (approximately 3,800 students) with is a growth of 20%, an all-time high. They will ensure a prescriptive student trajectory that allows students to complete stackable credentials (while still in high school). Open enrollment will increase participation in Continuing Education programs.

Workforce-related career and industrial training programs will be offered to both high school (Dual Enrollment) students and the general public. Programs mentioned include welding, bookkeeping, process technology, and millwright.

Dr. Rivera continued and stated in the Adult Education (GED and ESL) program, they plan to expand and launch a new high school diploma program. The program is currently under review and being strengthened in alignment with the Coordinating Board's vision. The launch is anticipated in the spring. The division has secured over \$10 million in grants in the last eight years.

Dr. Rivera introduced faculty and provided information regarding new leadership and changes to the Continuing Community Education programs. The success of the division is attributed to the teamwork and support from the directors, deans, and the entire Del Mar College community.

The Board of Regents commended Dr. Rivera and Dr. Escamilla for their strategic thinking, restructuring and integrating the workforce and continuing education pieces. Dr. Rivera mentioned a video prepared by Mr. Olsen's team, "Strengthening Student Success" that provides in depth information about the DECE Division and its staff.

Dr. Rivera and Dr. Escamilla responded to questions by the Board of Regents.

- Policy Review Schedule Fiscal Year 2026 Ms. Tammy McDonald
(I: Communicate, Goal 1: Collaborate across the College)

Ms. McDonald introduced Ms. Jessica Alaniz, who provided information regarding the policy review process. The schedule is typically presented in September to outline the review process for the year. This year the focus will be on Chapter One (Introduction) and Chapter Two (Administrative Organization).

Ms. McDonald reported that they will specifically be recommending "B" policy changes, as well as some changes based on legislation including SB 2615 (Telework Bill) which is already in effect and being complied with. SB 2972 (Free Speech) requires changes, and the institution is working with General Counsel to prepare and comply with these changes. SB 37 changes include a portion related to Faculty Council structure with a 9/1 effective date and has already been addressed. The remaining portions, effective January 1st, will be presented for review, covering shared governance, curriculum changes, and hiring/personnel evaluations at certain levels.

Ms. McDonald responded to questions from the Board of Regents.

- Deactivation of Selected Programs Dr. Jonda Halcomb
(II: Elevate, Goal 1: Increase completion for all students)

Dr. Halcomb reported program deactivations approved by department chairs, academic deans, and the Curriculum Committee. The College routinely evaluates programs through a five-year review cycle, considering enrollment, graduation rates, and workforce relevance.

Dean Davis Merrell provided information on the following deactivations: Auto Body Applied Technology (AAS and Certificates) - This program was deactivated due to zero declared certificate options in '23 and '24, declining major enrollment (6 in '23, 0 in '24), the retirement of the sole instructor, and a lack of industry demand driven by automation and readily available parts for DIY repairs. Most students were using the program for personal projects. Aviation Maintenance Airframe Applied Technology (OSA) - this OSA was deactivated because it didn't allow graduates to enter the aviation maintenance field due to strict FAA requirements. OSAs are designed to allow completers to enter the workforce as a helper or assistant, but the OSA did not provide a path to actual maintenance options, and the block scheduling of the aviation program made it difficult. Industrial Machining Applied Technology (AAS and Certificates) the entire program was deactivated due to low enrollment (though enrollment increased in '24 due to the teach-out), the instructor's retirement, a lack of industry demand (employers prefer apprenticeships), and the repurposing of lab space for welding. Automation has also reduced the need for skilled machinists.

Dr. Jack Southard (STEM, Kinesiology, and Education) presented on the following deactivations: Interactive Game Technology and Simulation (Level Two Certificate) - this certificate was deactivated due to a steady decline in majors and few certificates awarded in the past five years. IT Essentials, Computer Programming (Level Two Certificate) – this program is deactivated due to zero graduates in the last five years and low enrollment. Students can pursue stackable credentials towards an AAS in computer programming. Web Development (Associate Applied Science) and Web Design Essentials (Level One Certificate) – this program is deactivated due to declining enrollment. Courses can be stacked into other programs within the department. Chemical Engineering (Associate in Science) is deactivated due to declining enrollment and graduation rates, despite graduates successfully pursuing bachelor's degrees in chemical engineering. Students can still pursue a chemistry major and have those hours count towards a chemical engineering degree with proper advising. Advanced Technical Certificate (Allied Health) – this program is deactivated due to low enrollment and few graduates. Students were often returning to their original bachelor's degree institutions to take the required courses, often online.

Dr. Halcomb, Mr. Paul Creacy, Mr. Merrell, and Dr. Escamilla responded to questions from the Board of Regents.

PENDING BUSINESS: Status Report on Requested Information is provided.

CONSENT AGENDA

Notice to the Public

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
Called Meeting, Budget Workshop, July 29, 2025
Regular Board Meeting, August 12, 2025
(I: *Communicate*, Goal 2: *Connect beyond the College*)
2. Acceptance of Investments for August 2025
(II: *Elevate*, Goal 2: *Maximize resources entrusted to the College*)
3. Acceptance of Financials for July 2025
(II: *Elevate*, Goal 2: *Maximize resources entrusted to the College*)

Regent Loeb made a motion to adopt the Consent Agenda. Regent Crull seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Averyt, Adame, Babbili, Crull, Garza., Kelly, and Loeb in favor.

REGULAR AGENDA

At 2:56 p.m., the Chair announced that the Board was going into Closed Session pursuant to:

5. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE§ 551.071:** (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and/or the seeking of legal advice from counsel on pending legal or contemplated matters or claims, with possible discussion and action in open session; and,
- B. **TEX. GOV'T CODE§ 551.074(a)(1):** (Personnel matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

The Board of Regents reconvened in Open Session at 4:07 p.m. with no action taken.


CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 4:09 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

Consent Agenda Item 2

To: Mark Escamilla, Ph.D.
President and CEO

Via: Raul Garcia, CPA, MBA, Vice President and CFO 

From: Catherine West, Ed.D., CPA, Director of Accounting and Treasury Officer

Date: October 3, 2025

Subject: Monthly Investment Activity

There were no investment purchases in the month of September, 2025.

The College has the following investments in accordance with the College's investment policy:

<u>Source</u>	<u>Amount</u>	<u>Interest</u>	<u>Yield</u>
Wells Fargo Stage Coach Sweep	\$ 2,563,260.92	\$ 9,396.08	4.03%
Logic Investment Pool	38,537,283.53	158,273.44	4.33%
		<u>\$ 167,669.52</u>	

Regular Agenda Item 3



DEL MAR COLLEGE

OFFICE OF VICE PRESIDENT
ADMINISTRATION AND HUMAN RESOURCES

TO: Mark Escamilla, Ph.D.
President and CEO

FROM: Tammy McDonald 
Vice President of Administration and Human Resources

DATE: October 6, 2025

RE: Internal Audit Report to the Board of Regents

SUMMARY:

As part of the internal audit process, for board review and acceptance, the following information will be presented by Daniel Graves, a partner with Weaver.

Regular Agenda

- FY25 Internal Audit Plan
 - Financial Aid Report
- FY26 Proposed Internal Audit Plan
- FY25 Annual Report

BACKGROUND:

In lieu of an audit committee meeting, the audit committee deferred this report to the Board as a whole.

RECOMMENDATION:

Board Action to accept the Internal Audit Report.

LIST OF SUPPORTING DOCUMENTS:

Presentation
FY 25 Annual Report
Financia Aid Report



Del Mar College

Internal Audit Status Report to the Board

October 14, 2025



2025 IA Update



2025 Internal Audit Plan Status

- Financial Aid: Complete
- Maintenance: Moved to FY 2026
- FY26 IA Plan and FY 25 Annual Report: Complete

Internal Audit over Financial Aid



Scope

- This internal audit is focused on the design and effectiveness of DMC's Financial Aid processes.

Objectives

- A. We determined whether internal controls over Financial Aid are designed to efficiently and effectively address risks within the processes and ensure compliance with federal law.
- B. We ensured that controls over selected critical Financial Aid processes are operating efficiently and effectively to ensure the accuracy of Financial Aid and reporting processes. Testing procedures primarily focused on the compliance activities and procedures in the federal single audit guidance.
- C. We evaluated user access and ensured that access to process and modify Financial Aid data is restricted to appropriate personnel and that access is periodically reviewed.

Status

- We have completed our procedures and a final report was issued on October 6, 2025.
- We identified four (4) findings.

Internal Audit over Financial Aid - Results



Finding 1: We identified while there are standardized procedures that address critical areas of federal financial aid administration, but they are not widely known, communicated, or consistently used by financial aid personnel.

Finding 2: We identified two students during our period where the College did not verify Satisfactory Academic Progress (SAP) status prior to awarding federal financial aid for the semester.

Finding 3: We identified eight students during our coverage period for whom the College did not identify and record the official in the timeline required by federal regulations. For 15 students, the College did not return Title IV funds to the U.S. Department of Education within the required timeframe following the determination of withdrawal.

Finding 4: We identified nine College personnel who had access within the financial aid module who had access that did not align with their job requirements.

Management has responded to and plans to implement changes to address all findings by the end of the calendar year.

Internal Audit over Maintenance



Scope

- This internal audit is focused on the design and effectiveness of DMC's Maintenance processes to ensure internal controls are appropriately designed and procedures are efficiently and effectively performed. The audit will include the following activities:
 - Facilities Maintenance
 - Construction and Repairs
 - Grounds Maintenance
 - Deferred Maintenance
- The following processes are not included:
 - Tools and Supplies
 - Custodial

Internal Audit over Maintenance



Objectives

- A. Determine whether annual maintenance plans are completed and verify that the annual maintenance plans are monitored to prioritize critical maintenance to avoid increasing items in the deferred maintenance listing.
- B. Determine whether unscheduled maintenance items are resolved effectively and in a timely manner.
- C. Determine whether planning and budgeting for annual maintenance, capital projects and addressing deferred maintenance are integrated to effectively manage and monitor overall facilities for the College.

Status

- Preliminary discovery and information gathering is complete
- Testing is ongoing starting this month

FY26 Proposed IA Plan



Audit Area	Risk Rating
2026 Planned Internal Audits	
Maintenance	High
SB 17 Part 2	High
Grant Compliance	High
Institutional Research and Reporting (Reporting Data Validation)	High
2026 Planned Audit Follow-Up	
Financial Aid Follow-Up	High
Bursar's Office Follow-Up	High
Accounts Payable and Disbursements Follow-Up	Low
2026 Planned Annual Requirements	
Project Management	N/A
Risk Assessment Refresh and IA Plan Development	N/A
Annual and Quarterly Board Reports	N/A

FY25 Annual Report



An Annual Internal Audit Report is due to state oversight agencies and posted on Del Mar College's website by November 1, 2025.

- State Auditor's Office
- Governor's Office – Budget and Policy Division
- Legislative Budget Board

The report format is prescribed by the State Auditor's Office and includes the following required sections:

- Compliance with Texas Government Code 2102.015
- Internal Audit Plan for Fiscal Year 2025
- Consulting Services and Non-audit Services Completed
- External Audit services performed for the College
- External Quality Assurance Review
- Internal Audit Plan for Fiscal Year 2026
- Reporting Suspected Fraud and Abuse

Discussion

Daniel Graves, CPA | Partner
512.609.1913 | daniel.graves@weaver.com

Del Mar College

Fiscal Year 2025 Annual Internal Audit Report

August 31, 2025

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Del Mar College
Fiscal Year 2025 Internal Audit Report
August 31, 2025

I. Compliance with Texas Government Code, Section 2102.015: Posting the Internal Audit Plan, Internal Audit Annual Report, and Other Audit information on Internet Website

Texas Government Code, Section 2102.015 requires state agencies and higher education institutions, as defined in the statute, to post their Internal Audit Plan, Internal Audit Annual Report, and other audit information on the Internet.

Del Mar College (Del Mar or the College) will post this report and its 2026 Internal Audit Plan on its website at www.delmar.edu on or before November 1, 2025. Del Mar College's Board of Regents reviewed and approved the Annual Internal Audit Report as part of their meeting held on October 14, 2025.

Del Mar will update its posting with a detailed summary of the weaknesses, deficiencies, wrongdoings or other concerns raised by performance of the audit plan as they are identified or by November 1, 2025. Del Mar will also update the posting with the corrective action taken to address the weaknesses, deficiencies, wrongdoings or other concerns identified in the internal audits.

II. Internal Audit Plan for Fiscal Year 2025

The internal audits planned and performed for Fiscal Year 2025 were selected to address open internal audit findings and significant processes that have not been previously audited. The audits conducted during fiscal year 2025 are listed below.

Internal Audit	Report #	Report Date	Current Status
Internal Audit over Maintenance	N/A	N/A	The internal audit was rescheduled to occur during the FY2026 Internal Audit Plan
Internal Audit over Senate Bill 17 Compliance	2025-1	February 5, 2025	The report was issued February 5, 2025
Internal Audit over Financial Aid	2025-5	October 6, 2025	The report was issued October 6, 2025
Internal Audit Follow-Up over Information Security	2025-4	July 28, 2025	The report was issued July 28, 2025 Our follow-up procedures identified that all prior findings were remediated or closed.
Internal Audit Follow-Up over Bursar's Office	2025-2	April 9, 2025	The report was issued April 9, 2025 Follow-up procedures to verify that corrective action has been performed on the remaining open finding is included in the proposed 2026 Internal Audit Plan.
Internal Audit Follow-Up over Accounts Payable and Disbursements	2025-3	April 17, 2025	The report was issued April 17, 2025 Follow-up procedures to verify that corrective action has been performed on the remaining three open findings is included in the proposed 2026 Internal Audit Plan.

Del Mar College
Fiscal Year 2025 Internal Audit Report
August 31, 2025

III. Consulting Services and Nonaudit Services Completed

Weaver, as Del Mar College's Internal Auditor, did not perform any consulting services as defined in Texas Government Code, Chapter 2102 during the fiscal year.

IV. External Audit Services Procured in Fiscal Year 2025

Del Mar College engaged Collier, Johnson & Woods, P.C., a certified public accounting firm, during Fiscal Year 2025 as its external auditors.

V. External Quality Assurance Review

In accordance with professional standards, and to meet the requirements of the Texas Internal Auditing Act, Internal Audit is required to undergo an external quality assurance review at least once every three years. Weaver's review was performed in September 2022.



Report on Firm's System of Quality Control

September 19, 2022

To the Partners of Weaver & Tidwell, L.L.P.
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Del Mar College
Fiscal Year 2025 Internal Audit Report
August 31, 2025

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, and examinations of service organizations [SOC 1 and SOC 2 engagements].)

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Weaver & Tidwell, L.L.P. has received a peer review rating of *pass*.

Eide Bailly LLP

Eide Bailly LLP

VI. Internal Audit Plan for Fiscal Year 2026

The Internal Audit Plan was submitted to the Colleges Board of Regents. The College Board of Regents approved the plan on October 14, 2025. Below is the Fiscal Year 2026 Internal Audit Plan submitted to the College's Board of Regents based on the results of the 2025 Internal Audit Risk Assessment update. The approved internal audit plan was submitted to the State Auditor's Office on November 1, 2025.

Fiscal Year 2026 Internal Audit Plan		
Audit Area	2025 Risk Rating	Estimated Hours
Maintenance	High	80
Senate Bill 17 Compliance	High	200
Grant Compliance	High	215
Institutional Research and Reporting (Reporting Data Validation)	High	230

Del Mar College
Fiscal Year 2025 Internal Audit Report
August 31, 2025

Planned follow-up procedures for fiscal year 2026 to verify and communicate with Management the remediation efforts of prior Internal Audit Recommendations.

Fiscal Year 2026 Follow-up Procedures		
Audit Area	2025 Risk Rating	Estimated Hours
Financial Aid	High	80
Bursar's Office	High	30
Accounts Payable and Disbursements	Low	60

As part of the risk assessment, the College assesses the probability and impact of the following risk categories across all significant activities of the college, which include the information technology risks and considerations related to Title 1, Texas Administrative Code, Chapter 202:

- financial stability and fraud risk
- demographic and economic risk
- student relations, operations, and compliance risk
- information technology risk
- reputational risk

Taking into consideration the input from the College management, all significant activities are assigned a risk rating for probability and impact related to each risk category. The overall risk rating (High, Moderate or Low) is assigned to each significant activity based on the activity's average risk rating.

The internal audit plan is developed by considering risk ratings for each significant activity and prioritizing "High" risk activities. The risk assessment is updated on an annual basis.

The 2025 Internal Audit Risk Assessment update resulted in 17 Significant Activities rated as "High" risk. 11 of the 17 Significant Activities are not included in the Fiscal Year 2025 Internal Audit Plan. Those activities are as follows:

- Safety and Security
- Information Security
- Information Technology Services
- Database Administration / ERP
- Construction Management
- Communications
- DMC Foundation
- Payroll
- Business and Community Programs
- Accreditation Standards
- Academics and Curricular Activities

VII. Reporting Suspected Fraud and Abuse

To ensure compliance with Article IX, Section 7.09, the General Appropriations Act (86th Legislature) and for the coordination of investigations to ensure compliance with Texas Government Code, Section 321.022, employees are encouraged to report suspected fraud, waste and abuse involving state resources to College Management or directly to the SAO at <https://sao.fraud.state.tx.us/hotline.aspx>.

If the President of the College believes that any money received from the state is lost, misappropriated, or misused, or that other fraudulent or unlawful conduct has occurred in relation to the operation of the College, the President, or their designee will report the reason and basis for that belief to the State Auditor's Office. If any investigation is deemed necessary, the President and College staff will coordinate the investigation with the State Auditor's Office.

Del Mar College

Internal Audit over Financial Aid
September 29, 2025

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Dr. Mark Escamilla
Del Mar College
101 Baldwin Blvd.
Corpus Christi, Texas 78404

This report presents the results of the internal audit procedures performed for Del Mar College (DMC or The College) during the period February 13, 2025, through September 29, 2025, relating to the financial aid processes of the College.

The objectives of the internal audit were to evaluate the design and effectiveness of Del Mar College's financial aid processes as follows:

- A. Determine whether internal controls over financial aid are designed to efficiently and effectively address risks within the processes and ensure compliance with federal law.
- B. Ensure that controls over selected critical financial aid processes are operating efficiently and effectively to ensure the accuracy of financial aid and reporting processes.
- C. c.

To accomplish these objectives, we conducted interviews and walkthroughs with personnel responsible for financial aid processes within the Financial Aid Department. We also examined existing documentation, evaluated internal controls over the processes, and performed specific testing procedures to assess controls. Our coverage period was the Fall 2024 through Spring 2025 semesters. Procedures were performed remotely and an exit meeting was conducted on September 29, 2025.

The following report summarizes the findings identified, risks to the organization, recommendations for improvement and management's responses.

Weaver and Tidwell, L.L.P.

WEAVER AND TIDWELL, L.L.P.

Austin, Texas
September 29, 2025

Del Mar College

Internal Audit over Financial Aid

September 29, 2025

Background

Established in 1935, Del Mar College (the College) is committed to providing high-quality education, workforce training, and lifelong learning opportunities. Each year, the College serves approximately 24,000 students across academic, technical, and non-credit programs, offering more than 100 degree and certificate options organized within eight guided pathways. As of Fall 2025, enrollment stood at approximately 12,035 students.

The Financial Aid Department at Del Mar College oversees the administration of all student financial aid programs, including Title IV funding, in compliance with federal regulations outlined in the Student Financial Assistance Cluster and the Federal Student Aid Handbook. Key responsibilities of the Department include:

- Evaluating student eligibility for Title IV funds
- Disbursing aid accurately and timely based on enrollment status
- Monitoring Satisfactory Academic Progress (SAP)
- Processing Return of Title IV Funds (R2T4) calculations
- Maintaining accurate documentation and reporting
- Communicating financial aid obligations, disbursements, and rights to students

Between the Fall 2024 and Spring 2025 semesters, the College awarded \$46,626,667 in federal financial aid to 7,956 eligible students. Aid was distributed through scholarships, grants, loans, student assistantships, and work-study programs. The Office of the Registrar plays a supporting role by reporting enrollment changes from the Colleague ERP system to the Student Loan Clearinghouse, which then updates the National Student Loan Data System (NSLDS).

By adhering to federal guidelines, the Financial Aid Department ensures institutional compliance while enabling access to financial resources for eligible students.

Del Mar College

Internal Audit of Financial Aid

September 29, 2025

Audit Objective and Scope

This audit focused on the design and effectiveness of Del Mar College's (DMC's) financial aid processes to ensure internal controls are appropriately designed and procedures were efficiently and effectively performed. The audit included an evaluation of the financial aid processes and internal controls currently in practice covering the activities within key process areas including:

- Processes and Controls
- Eligibility
- Award and Packaging
- Disbursement
- Return of Title IV
- Satisfactory Academic Progress
- User Access

Tuition waivers were excluded from the scope of this engagement since it is reviewed as part of the Admissions/Registrar processes.

Our procedures were designed to ensure relevant risks were covered and verify the following:

Eligibility

- Students ineligible for financial aid were identified and indicated in the College's financial aid system.
- For students that receive federal financial aid, the College verified the following:
 - The student's information was accurate and complete
 - The student was eligible for federal financial aid
 - The student's course registration was verified.
- The College verified that the recipient met Title IV requirements. (Student Financial Assistance Cluster, section III.E.1.; Appendix A; Pg. 5-3-81)

Award and Packaging

- Required income information was verified for students selected for verification by the Department of Education.
- Financial aid was accurately calculated and did not exceed the students' needs. (Student Financial Assistance Cluster, section III.E.1.a.(1); pg. 5-3-14)
- Financial aid complied with federal limits. (Student Financial Assistance Cluster, section III.E.1.a.(6); pg. 5-3-22)
- Other financial aid and loans were considered when determining financial aid award.

Disbursement

- Requested funds did not exceed institutional need.
- Disbursed funds were verified for accuracy, completion, and agreed with the amounts reported to Common Origination and Disbursement (COD).

Del Mar College
Internal Audit over Financial Aid
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- The College verified whether funds were disbursed within allowable federal limits.
- Funds were disbursed within three days of receipt from the Department of Education. (Student Financial Assistance Cluster, section III.C; pg. 5-3-12)
- Disbursed funds were reported to the COD within 15 days of disbursement. (Student Financial Assistance Cluster, section III.L.1; pg. 5-3-27)
- Title IV recipients were notified of the date and amount of disbursements. (Student Financial Assistance Cluster, section III.N.3, pg. 5-3-40)
- Disbursements were made only to students who meet federal enrollment requirements. (Student Financial Assistance Cluster, section III.N.3; pg. 5-3-41)
- The College obtained a promissory note prior to disbursing loan funds. (Student Financial Assistance Cluster, section III.N. Direct Loan; pg. 5-3-42)
- School Account Statement (SAS) data files were reconciled to school's records each month. (Student Financial Assistance Cluster, section III.C; pg. 5-3-13)
- Disbursement records were consistent with SAS. (Student Financial Assistance Cluster, section III.C; pg. 5-3-13)
- Any excess funds were returned to the Department of Education within three days of receipt. (Student Financial Assistance Cluster, section III.C, pg. 5-3-12)

Return to Title IV

- The College accurately calculated the amount of Title IV funds to be returned to the Department of Education. (Student Financial Assistance Cluster, section III.N.5 – Calculation of the Amount of Title IV Assistance Earned, pg. 5-3-54)
- Student withdrawal dates and course lengths used to calculate returns agreed to the withdrawal dates in the student records.
- Student withdrawals were identified and recorded within 30 days of the students' last day of attendance.
- Funds owed by the College were returned to the Department of Education within 45 days of determining the student withdrew. (Student Financial Assistance Cluster, section III.N.5 – Timing of Return of Title IV Funds, pg. 5-3-54)
- Returns of Title IV funds were reported to the COD.
- The federal portion of the uncollectable Title IV funds receivable referred to the National Student Loan Data System (NSLDS) were accurate.

Satisfactory Academic Progress

- Satisfactory Academic Progress was determined by the College prior to the award of federal financial aid.
- Enrollment status changes were recorded.
- Enrollment status changes were reported to the NSLDS within 15 days of receiving the enrollment reporting roster.



Del Mar College

Internal Audit of Financial Aid

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Our procedures included interviewing key personnel within the College's Financial Aid and Registrar Offices to gain an understanding of the current processes in place, examining existing documentation, performing walkthroughs, and evaluating the internal controls over the process. We evaluated the existing policies, procedures and processes in their current state. Our coverage period was the Fall 2024 and Spring 2025 semesters.

The objectives of this internal audit were as follows:

- A. Determine whether internal controls over financial aid are designed to efficiently and effectively address risks within the processes and ensure compliance with federal law.
- B. Ensure that controls over selected critical financial aid processes are operating efficiently and effectively to ensure the accuracy of financial aid and reporting processes.
- C. Ensure that user access to process and modify Financial Aid data is restricted to appropriate personnel and that access is periodically reviewed.

Executive Summary

Through our interviews, evaluation of internal control design and testing of transactions, we identified four findings. The listing of findings includes those items that have been identified and are considered to be non-compliance issues with documented Del Mar College policies and procedures, rules and regulations required by law, or where there is a lack of procedures or internal controls in place to cover risks to the College. These issues could have significant financial or operational implications.

A summary of our results, by audit objective, is provided in the table below. *See the Appendix for an overview of the Assessment and Risk Ratings.*

OVERALL ASSESSMENT		Satisfactory
SCOPE AREA	RESULT	RATING
Objective A: Determine whether internal controls over financial aid are designed to efficiently and effectively address risks within the processes and ensure compliance with federal law.	We identified controls are generally in place in the financial aid processes. We identified opportunities to prioritize the development and formalization of written procedures for all key financial aid processes to ensure alignment with federal requirements.	Satisfactory

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Internal Audit over Financial Aid

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Objective B: Ensure that controls over selected critical financial aid processes are operating efficiently and effectively to ensure the accuracy of financial aid and reporting processes.	Controls are in place; however, we identified that: <ul style="list-style-type: none"> • Student eligibility is inconsistently verified prior to awarding federal financial aid, and • Identification of withdrawals and return of Title IV funds are not performed timely. 	Satisfactory
Objective C: Ensure that access to process and modify financial aid data is restricted to appropriate personnel and that access is periodically reviewed.	We identified nine users with inappropriate access in Colleague to read and update data within the financial aid system. Additionally, we identified that the College does not perform periodic reviews of user access.	Satisfactory

Conclusion

Based on our evaluation, the financial aid function has procedures and controls in place designed to mitigate risks within the significant processes. However, we identified opportunities to strengthen the financial aid process and effectiveness of controls within the Financial Aid Department.

Most significantly, we recommend that the College ensure that the written procedures for the key financial aid processes are communicated and known by the College's personnel in the Financial Aid Department. The College should also implement controls to ensure satisfactory academic progress is consistently verified for all students prior to awarding federal financial aid.

Additionally, the College should strengthen its processes for monitoring student enrollment changes and managing Return of Title IV Funds (R2T4). Lastly, the College should deactivate access for terminated or transferred employees in financial aid systems and implement a formal user access management process with periodic access reviews.

Follow-up procedures will be performed in Fiscal Year 2026 to evaluate the effectiveness of remediation efforts taken to address the findings identified.

**Detailed Procedures Performed,
Findings, Recommendations and
Management Response**

Detailed Procedures Performed, Findings, Recommendations and Management Response

Our procedures included interviewing key personnel within the College's Financial Aid and Registrar Offices to gain an understanding of the current processes in place, examining existing documentation, performing walkthroughs, and evaluating the internal controls over the process. We evaluated the existing policies, procedures and processes in their current state.

Objective A: Design of Internal Controls

Determine whether internal controls over financial aid are designed to efficiently and effectively address risks within the processes and ensure compliance with federal law.

Procedures Performed: We gained an understanding of the current financial aid processes by conducting interviews and walkthroughs with key personnel within the Financial Aid Department and examined existing documentation. We documented our understanding of the processes and identified controls over the following critical processes:

- Processes and Controls
- Eligibility
- Award and Packaging
- Disbursement
- Return of Title IV
- Satisfactory Academic Progress

We evaluated whether the identified internal controls are sufficiently designed to comply with College policies and procedures and mitigate all critical risks associated with the financial aid processes. We identified any unacceptable risk exposures due to control design inadequacy or any opportunities to strengthen the effectiveness of the existing control design.

Finding 1 – Moderate – Lack of Documented Procedures for Key Financial Aid Processes:

During our review of the College's financial aid policies and procedures, we confirmed that documented procedures exist to address all critical areas of federal financial aid administration. However, these procedures are not widely known, communicated, or consistently used by relevant personnel.

The lack of awareness and utilization of established procedures increases the risk of noncompliance with federal regulations, inconsistent operational practices, and potential financial or reputational impacts on the College.

We acknowledge that the College is actively working with a third-party consultant to revise and/or develop comprehensive policies, procedures, and standard operating procedures (SOPs), and is also

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Internal Audit over Financial Aid
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collaborating with the Colleague ERP consultants to enhance reporting mechanisms and system functionality.

Recommendation: We recommend that the College prioritize the review, update, and dissemination of written procedures for all key financial aid processes in alignment with federal requirements. These procedures should:

- Clearly define roles and responsibilities.
- Include controls to ensure compliance with federal timelines and limits.
- Be reviewed and updated regularly to reflect changes in regulations or systems.
- Be communicated to all relevant staff and incorporated into training programs.

Additionally, once procedures are finalized, the College should implement a monitoring process to ensure consistent application and identify areas for continuous improvement.

Management Response: We are aware that while we have procedures, we do not have a formal Policy & Procedure (P&P) Manual that is well known by our staff. We are currently developing a P&P Manual using the NASFAA P&P Builder. Moving forward, we believe this will be resolved.

Responsible Party: Director, Financial Aid

Implementation Date: December 18, 2025

Objective B: Effectiveness of Controls

Ensure that controls over selected critical financial aid processes are operating efficiently and effectively to ensure the accuracy of financial aid and reporting processes.

Eligibility

1. **Procedures Performed:** We obtained a list of all students receiving federal financial aid and determined whether the FAFSA comment codes (C-codes) that identify students as ineligible for financial aid were identified in the College's financial aid system.

Results: No findings identified.

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2. **Procedures Performed:** We selected a sample of students that received federal financial aid and determined whether the College verified the following:
- The student's information was accurate and complete.
 - The student was eligible for federal financial aid.
 - The student's course registration was verified.

Finding 2 – Moderate – Inconsistent Verification of Student Eligibility Prior to Awarding Federal Financial Aid:

During our review of federal financial aid awards for the Fall 2024 and Spring 2025 semesters, we selected a sample of 25 students who received aid. We found that for two students, the College did not verify Satisfactory Academic Progress (SAP) status prior to awarding federal financial aid for the semester. Federal regulations require institutions to assess and confirm SAP before disbursing Title IV aid to ensure students meet academic standards necessary for continued eligibility. Failure to verify SAP may result in noncompliance with federal requirements, inaccurate aid disbursements, and potential liabilities for the College.

Recommendation: We recommend that the College implement controls to ensure SAP status is consistently verified for all students prior to awarding federal financial aid. Specifically:

- Establish a documented procedure requiring SAP verification as a mandatory step in the award process (See Finding 1).
- Provide training to financial aid staff on SAP requirements and verification protocols.
- Periodically audit a sample of awards to confirm compliance with SAP verification procedures.

These actions will help ensure compliance with federal regulations, reduce the risk of improper aid disbursement, and strengthen the integrity of the financial aid process.

Management Response: We are aware that our SAP process was unintentionally leaving students out. We have brought this to the attention of our I.T. department and have made adjustments to ensure all students are included. Moving forward, we believe this will be resolved.

Responsible Party: Associate Director, Financial Aid

Implementation Date: May 14, 2025

3. **Procedures Performed:** We selected a sample of students that received Title IV funds and determined whether the College verified that the recipient met Title IV requirements. (Student Financial Assistance Cluster, section III.E.1.; Appendix A; Pg. 5-3-81)

Finding 2 – Moderate – Inconsistent Verification of Student Eligibility Prior to Awarding Federal Financial Aid

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Internal Audit over Financial Aid
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Award and Packaging

- 4. Procedures Performed:** We selected a sample of students that received federal financial aid and determined whether:
- The College verified the required income information.
 - Financial aid was accurately calculated and did not exceed the students' needs. (Student Financial Assistance Cluster, section III.E.1.a.(1); pg. 5-3-14)
 - Financial aid complied with federal limits. (Student Financial Assistance Cluster, section III.E.1.a.(6); pg. 5-3-22)
 - Other financial aid and loans were considered when determining financial aid award.

Results: No findings identified.

Disbursement

- 5. Procedures Performed:** We obtained the College's documentation demonstrating the verification that the requested funds did not exceed institutional need.

Results: No findings identified.

- 6. Procedures Performed:** We selected a sample of students that received financial aid distributions and determined whether:
- The College verified whether disbursed funds were accurate, complete, and agreed with the amounts reported to Common Origination and Disbursement (COD).
 - The College verified whether funds were disbursed within allowable federal limits.
 - Funds were disbursed within three days of receipt from the Department of Education. (Student Financial Assistance Cluster, section III.C; pg. 5-3-12)
 - Disbursed funds were reported to the COD within 15 days of disbursement. (Student Financial Assistance Cluster, section III.L.1; pg. 5-3-27)
 - Title IV recipients were notified of the date and amount of disbursements. (Student Financial Assistance Cluster, section III.N.3, pg. 5-3-40)
 - Disbursements were made only to students who meet federal enrollment requirements. (Student Financial Assistance Cluster, section III.N.3; pg. 5-3-41)
 - The College obtained a promissory note prior to disbursing loan funds. (Student Financial Assistance Cluster, section III.N. Direct Loan; pg. 5-3-42)
 - The College reconciled School Account Statement (SAS) data files to school's records each month. (Student Financial Assistance Cluster, section III.C; pg. 5-3-13)
 - Disbursement records were consistent with SAS. (Student Financial Assistance Cluster, section III.C; pg. 5-3-13)

Results: No findings identified.

Del Mar College

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- 7. Procedures Performed:** We selected a sample of students that did not receive financial aid distributions and determined whether College returned the excess funds to the Department of Education within three days of receipt. (Student Financial Assistance Cluster, section III.C, pg. 5-3-12)

Results: No findings identified.

Return to Title IV

- 8. Procedures Performed:** We selected a sample of students that received financial aid and had changes to course schedules and determine whether the College verified the following:

- Recalculated the amount of Title IV funds to be returned to the Department of Education, based on the federal guidelines, and reported any differences. (Student Financial Assistance Cluster, section III.N.5 – Calculation of the Amount of Title IV Assistance Earned, pg. 5-3-54)
- Student withdrawal dates and course lengths used to calculate returns agreed to the withdrawal dates in the students' records.
- Student withdrawals were identified and recorded within 30 days of the students' last day of attendance.
- Funds owed by the College were returned to the Department of Education within 45 days of determining the student withdrew. (Student Financial Assistance Cluster, section III.N.5 – Timing of Return of Title IV Funds, pg. 5-3-54)
- Returns of Title IV funds were reported to the COD.

Finding 3 – Moderate – Untimely Identification of Withdrawals and Return of Title IV Funds:

During our review of federal financial aid awards for the Fall 2024 and Spring 2025 semesters, we selected a sample of 25 students who received aid and had changes to their course schedules. We identified the following issues:

- For 8 students, the College did not identify and record the official withdrawal within 30 days of the student's last date of attendance, as required by federal regulations.
- For 15 students, the College did not return Title IV funds to the U.S. Department of Education within the required 45-day timeframe following the determination of withdrawal.

Failure to timely identify student withdrawals and return unearned aid may result in noncompliance with federal regulations, financial penalties, and increased audit risk. These delays also impact the accuracy of federal reporting and the College's stewardship of public funds.

Recommendation: We recommend that the College strengthen its processes for monitoring student enrollment changes and managing Return of Title IV Funds (R2T4) by:

- Enhancing coordination between the Registrar's Office and Financial Aid to ensure accurate and timely communication of withdrawal dates.
- Conducting periodic reviews of R2T4 processing timelines to ensure compliance with the 30-day and 45-day federal requirement.
- Providing targeted training to staff involved in withdrawal processing and R2T4 calculations.

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These actions will help ensure compliance with federal regulations, reduce the risk of financial liabilities, and improve the accuracy and timeliness of federal aid administration.

Management Response: We are aware that R2T4/LDA calculations were not processed within the allotted timeframe. We have put systems in place that will prevent this from happening again and moving forward believe this will be resolved.

Responsible Party: Assistant Director, Financial Aid

Implementation Date: October 1, 2025

9. **Procedures Performed:** We obtained and verified that the federal portion of the uncollectable Title IV funds receivable referred to the National Student Loan Data System (NSLDS) were accurate.

Results: No findings identified.

Satisfactory Academic Progress

10. **Procedures Performed:** We selected a sample of students that received federal financial aid verified that Satisfactory Academic Progress was determined by the College prior to the award of federal financial aid.

Finding 2 – Moderate – Inconsistent Verification of Student Eligibility Prior to Awarding Federal Financial Aid

11. **Procedures Performed:** We selected a sample of students receiving federal financial aid who have had an enrollment change, and determined whether the College
- Recorded changes in student enrollment status.
 - Reported the student enrollment changes to the NSLDS within 15 days of receiving the enrollment reporting roster.

Results: No findings identified.

Objective C: User Access

Ensure that user access to process and modify financial aid data is restricted to appropriate personnel and that access is periodically reviewed.

12. **Procedures Performed:** We obtained a listing of personnel with access to financial aid systems or applications and verified that their access was reasonable and appropriate based on their position.

Finding 4 – High – Inappropriate User Access and Lack of Periodic Review of Financial Aid Systems:

Del Mar College

Internal Audit over Financial Aid

September 29, 2025

We obtained a listing of personnel with access to financial aid systems and applications and reviewed access permissions for all 84 users. Our review identified the following concerns:

- Nine users had inappropriate access permissions, which were confirmed by management as inconsistent with their current roles and responsibilities.
- The College does not perform formal, periodic reviews of user access to financial aid systems.
- Additional indicators of poor access management were observed, including incorrect spelling of user names, terminated employees still listed, and outdated department names and assignments.

Failure to maintain appropriate access controls and conduct regular reviews increases the risk of unauthorized access, data integrity issues, and noncompliance with federal and institutional security standards.

Recommendation: We recommend that the College implement a formal user access management process for financial aid systems, including:

- Periodic access reviews (e.g., quarterly or semi-annually) to validate that user permissions align with current job responsibilities.
- Immediate deactivation of access for terminated or transferred employees.
- Standardized naming conventions and regular updates to user records to ensure accuracy.
- Documentation of access review procedures, including roles responsible for oversight and escalation protocols for identified issues.
- Collaboration with IT and HR departments to ensure access changes are promptly communicated and implemented.

Establishing a robust access management framework will help safeguard sensitive financial aid data, reduce operational risk, and support compliance with applicable regulations.

Management Response: We are aware that user access was not being reviewed periodically. We have removed access for users who no longer require it based on their current job responsibilities and have set a quarterly calendar reminder to review and maintain user permissions. Moving forward, we believe this will be resolved.

Responsible Party: Director, Financial Aid

Implementation Date: September 1, 2025

13. Procedures Performed: We verified that user access was formally reviewed and evaluated.

Finding 4 – High – Inappropriate User Access and Lack of Periodic Review of Financial Aid Systems

Appendix

Del Mar College
Internal Audit over Financial Aid
September 29, 2025

The appendix defines the approach and classifications utilized by Internal Audit to assess the residual risk of the area under review, the priority of the findings identified, and the overall assessment of the procedures performed.

Report Ratings

The report rating encompasses the entire scope of the engagement and expresses the aggregate impact of the exceptions identified during our test work on one or more of the following objectives:

- Operating or program objectives and goals conform with those of the College
- College objectives and goals are being met
- The activity under review is functioning in a manner which ensures:
 - Reliability and integrity of financial and operational information
 - Effectiveness and efficiency of operations and programs
 - Safeguarding of assets
 - Compliance with laws, regulations, policies, procedures and contracts

The following ratings are used to articulate the overall magnitude of the impact on the established criteria:

Strong

The area under review meets the expected level. No high risk rated findings and only a few moderate or low findings were identified.

Satisfactory

The area under review does not consistently meet the expected level. Several findings were identified and require routine efforts to correct, but do not significantly impair the control environment.

Unsatisfactory

The area under review is weak and frequently falls below expected levels. Numerous findings were identified that require substantial effort to correct.

Del Mar College
Internal Audit over Financial Aid
September 29, 2025
Issued: October 2, 2025

Risk Ratings

Residual risk is the risk derived from the environment after considering the mitigating effect of internal controls. The area under audit has been assessed from a residual risk level utilizing the following risk management classification system.

High

High risk findings have qualitative factors that include, but are not limited to:

- Events that threaten the College's achievement of strategic objectives or continued existence
- Impact of the finding could be felt outside of the College or beyond a single function or department
- Potential material impact to operations or the College's finances
- Remediation requires significant involvement from senior College management

Moderate

Moderate risk findings have qualitative factors that include, but are not limited to:

- Events that could threaten financial or operational objectives of the College
- Impact could be felt outside of the College or across more than one function of the College
- Noticeable and possibly material impact to the operations or finances of the College
- Remediation efforts that will require the direct involvement of functional leader(s)
- May require senior College management to be updated


Low

Low risk findings have qualitative factors that include, but are not limited to:

- Events that do not directly threaten the College's strategic priorities
- Impact is limited to a single function within the College
- Minimal financial or operational impact to the College
- Require functional leader(s) to be kept updated, or have other controls that help to mitigate the related risk

Regular Agenda Item 4

To: Mark Escamilla, Ph.D.
President and CEO

From: Raul Garcia, CPA, Vice President and Chief Financial Officer 

Date: October 6, 2025

Subject: Board Agenda: Quarterly Investment Report

SUMMARY:

Mr. Barry Baughier, of Meeder Public Funds, will present the College's Quarterly Investment Report for the period May 31, 2025 to August 31, 2025.

BACKGROUND:

In compliance with Section 2256.023 of the Public Funds Investment Act (PFIA) and the Texas Education Code Section 51.032, the College's quarterly investment report is submitted to the Board of Regents for review and approval.

STAFF RECOMMENDATION:

It is recommended that the Board of Regents approve the College's Quarterly Investment Report for the period May 31, 2025 to August 31, 2025.

LIST OF SUPPORTING DOCUMENTS:

1. Del Mar College Quarterly Investment Report for the period May 31, 2025 to August 31, 2025.

DEL MAR COLLEGE

Quarterly Investment Report

AS OF AUGUST 31, 2025



MEEDER

PUBLIC FUNDS



Quarterly Portfolio Summary

This quarterly report is prepared in compliance with the Investment Policy and the Strategy of this entity and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

Portfolio as of May 31, 2025

BEGINNING BOOK VALUE	\$113,929,812.55
BEGINNING MARKET VALUE	\$113,948,018.39
UNREALIZED GAIN/(LOSS)	\$18,205.85
WEIGHTED AVERAGE MATURITY (YEARS)	0.20
WEIGHTED AVERAGE YIELD	4.40

Portfolio as of August 31, 2025

ENDING BOOK VALUE	\$78,756,440.25
ENDING MARKET VALUE	\$78,796,111.05
INVESTMENT INCOME FOR THE PERIOD	\$1,145,888.42
UNREALIZED GAIN/(LOSS)	\$39,670.81
CHANGE IN UNREALIZED GAIN/(LOSS)	\$21,464.96
WEIGHTED AVERAGE MATURITY (YEARS)	0.23
WEIGHTED AVERAGE YIELD	4.35

Portfolio Overview

August 31, 2025

Portfolio Statistics

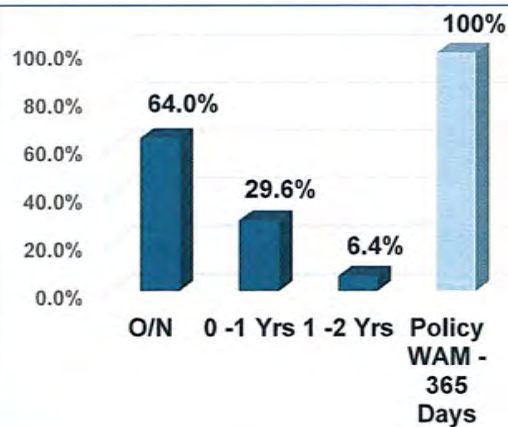
Portfolio Performance

- Average Yield 4.35%
- Benchmark – 6-month T-Bill 4.15%

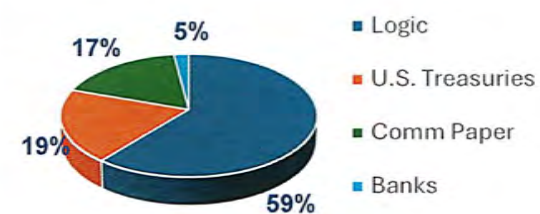
Policy Compliance

- Weighted Average Maturity
 - Actual – 83 Days
 - Policy – 365 Days
- Average Credit Rating
 - Logic Pool – AAA
 - Agencies – AA+
 - Comm Paper – A-1/P-1
 - Municipals – AA+

Maturity Distribution



Portfolio Allocation



Investment Type	Diversification	
	Allowable	Actual
Logic Invest Pool	100%	59%
U.S. Treasuries	75%	19%
Comm Paper	30%	17%
Banks	100%	5%



Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
LGIP	46,379,010.09	46,379,010.09	46,379,010.09	58.86%	1	4.39
Money Market Funds	4,088,097.93	4,088,097.93	4,088,097.93	5.19%	1	4.17
Commercial Paper	13,500,000.00	13,263,573.33	13,263,573.33	16.83%	150	4.40
U.S. Treasuries	15,000,000.00	15,065,429.70	15,025,758.89	19.12%	299	4.23
TOTAL	78,967,108.02	78,796,111.05	78,756,440.25	100.00%	83	4.35

CASH AND ACCRUED INTEREST

Purchased Accrued Interest		0.00	0.00			
TOTAL CASH AND INVESTMENTS	78,967,108.02	78,796,111.05	78,756,440.25		83	4.35

TOTAL EARNINGS

CURRENT QUARTER

1,145,888.42

Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
LOCAL MAINTENANCE						
LGIP	1	34,255,208.37	34,255,208.37	43.41	4.39	1
Money Market Funds	1	4,088,097.93	4,088,097.93	5.18	4.17	1
Commercial Paper	3	13,500,000.00	13,263,573.33	16.81	4.40	150
U.S. Treasuries	3	15,000,000.00	15,025,758.89	19.25	4.23	299
TOTAL	8	66,843,306.30	66,632,638.53	84.61	4.34	98
PLANT						
LGIP	1	1,166,703.66	1,166,703.66	1.48	4.39	1
TOTAL	1	1,166,703.66	1,166,703.66	1.48	4.39	1
REVBOND I & S						
LGIP	1	2,340,737.27	2,340,737.27	2.97	4.39	1
TOTAL	1	2,340,737.27	2,340,737.27	2.97	4.39	1
TAX BOND I & S						
LGIP	1	8,616,360.79	8,616,360.79	10.92	4.39	1
TOTAL	1	8,616,360.79	8,616,360.79	10.94	4.39	1
GRAND TOTAL	11	78,967,108.02	78,756,440.25	100.00	4.35	83

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
LOCAL MAINTENANCE												
LGIP												
LOGIC	LOGIC	08/31/2025 08/31/2025	34,255,208.37	34,255,208.37 0.00	34,255,208.37	4.39		1	1.00 34,255,208.37	0.00 34,255,208.37	43.47	AAA
LGIP TOTAL			34,255,208.37	34,255,208.37 0.00	34,255,208.37	4.39		1	1.00 34,255,208.37	0.00 34,255,208.37	43.47	AAA
MONEY MARKET FUNDS												
6936021309	Wells Fargo Stage-coach Sweep Account	08/31/2025 08/31/2025	4,088,097.93	4,088,097.93 0.00	4,088,097.93	4.17		1	1.00 4,088,097.93	0.00 4,088,097.93	5.19	NA NA
MONEY MARKET FUNDS TOTAL			4,088,097.93	4,088,097.93 0.00	4,088,097.93	4.17		1	1.00 4,088,097.93	0.00 4,088,097.93	5.19	NA
COMMERCIAL PAPER												
11042LYL8	BRITANNIA FNDG 11/20/25	05/22/2025 05/23/2025	5,000,000.00	4,889,640.28 0.00	4,889,640.28	4.49	11/20/2025	81	99.02 4,951,222.22	0.00 4,951,222.22	6.28	P-1 A-1
83369CAP9	SOCIETE GENERALE 01/23/26	05/23/2025 05/27/2025	5,000,000.00	4,855,065.28 0.00	4,855,065.28	4.46	01/23/2026	145	98.27 4,913,400.00	0.00 4,913,400.00	6.24	P-1 A-1
62479MEF6	MUFG BANK NY 05/15/26	08/19/2025 08/20/2025	3,500,000.00	3,394,214.44 0.00	3,394,214.44	4.19	05/15/2026	257	97.11 3,398,951.11	0.00 3,398,951.11	4.31	P-1 A-1
COMMERCIAL PAPER TOTAL			13,500,000.00	13,138,920.00 0.00	13,138,920.00	4.40		150	98.25 13,263,573.33	0.00 13,263,573.33	16.83	A-1
U.S. TREASURIES												
91282CJS1	US TREASURY 4.250 12/31/25	12/18/2024 12/31/2024	5,000,000.00	5,000,390.63 0.00	5,000,390.63	4.24	12/31/2025	122	100.03 5,001,367.20	1,241.83 5,000,125.37	6.35	Aa1 AA+
91282CKY6	US TREASURY 4.625 06/30/26	12/18/2024 12/19/2024	5,000,000.00	5,028,906.25 0.00	5,028,906.25	4.23	06/30/2026	303	100.55 5,027,539.05	11,894.45 5,015,644.60	6.38	Aa1 AA+
91282CJP7	US TREASURY 4.375 12/15/26	12/18/2024 12/19/2024	5,000,000.00	5,015,429.69 0.00	5,015,429.69	4.21	12/15/2026	471	100.73 5,036,523.45	26,534.53 5,009,988.92	6.39	Aa1 AA+
U.S. TREASURIES TOTAL			15,000,000.00	15,044,726.57 0.00	15,044,726.57	4.23		299	100.44 15,065,429.70	39,670.81 15,025,758.89	19.12	AA+
LOCAL MAINTENANCE TOTAL			66,843,306.30	66,526,952.87 0.00	66,526,952.87	4.34		98	1.00 66,672,309.33	39,670.81 66,632,638.53	84.61	AA

PLANT

LGIP												
LOGIC	LOGIC	08/31/2025 08/31/2025	1,166,703.66	1,166,703.66 0.00	1,166,703.66	4.39		1	1.00 1,166,703.66	0.00 1,166,703.66	1.48	AAA



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
LGIP TOTAL			1,166,703.66	1,166,703.66 0.00	1,166,703.66	4.39		1	1.00 1,166,703.66	0.00 1,166,703.66	1.48	AAA
PLANT TOTAL			1,166,703.66	1,166,703.66 0.00	1,166,703.66	4.39		1	1.00 1,166,703.66	0.00 1,166,703.66	1.48	AAA
REV BOND I & S												
LGIP												
LOGIC	LOGIC	08/31/2025 08/31/2025	2,340,737.27	2,340,737.27 0.00	2,340,737.27	4.39		1	1.00 2,340,737.27	0.00 2,340,737.27	2.97	AAA
LGIP TOTAL			2,340,737.27	2,340,737.27 0.00	2,340,737.27	4.39		1	1.00 2,340,737.27	0.00 2,340,737.27	2.97	AAA
REV BOND I & S TOTAL			2,340,737.27	2,340,737.27 0.00	2,340,737.27	4.39		1	1.00 2,340,737.27	0.00 2,340,737.27	2.97	AAA
TAX BOND I & S												
LGIP												
LOGIC	LOGIC	08/31/2025 08/31/2025	8,616,360.79	8,616,360.79 0.00	8,616,360.79	4.39		1	1.00 8,616,360.79	0.00 8,616,360.79	10.94	AAA
LGIP TOTAL			8,616,360.79	8,616,360.79 0.00	8,616,360.79	4.39		1	1.00 8,616,360.79	0.00 8,616,360.79	10.94	AAA
TAX BOND I & S TOTAL			8,616,360.79	8,616,360.79 0.00	8,616,360.79	4.39		1	1.00 8,616,360.79	0.00 8,616,360.79	10.94	AAA
GRAND TOTAL			78,967,108.02	78,650,754.59 0.00	78,650,754.59	4.35		83	39,670.81 78,796,111.05	78,756,440.25	100.00	AA

Cash Reconciliation Report

LOCAL MAINTENANCE						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
BUY						
08/20/2025	62479MEF6	MUFG BANK NY 05/15/26	3,500,000.00	05/15/2026	3,394,214.44	-3,394,214.44
BUY TOTAL			3,500,000.00		3,394,214.44	-3,394,214.44
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
COUPON						
06/16/2025	91282CJP7	US TREASURY 4.375 12/15/26	0.00	12/15/2026	0.00	109,375.00
06/30/2025	91282CKY6	US TREASURY 4.625 06/30/26	0.00	06/30/2026	0.00	115,625.00
06/30/2025	91282CJS1	US TREASURY 4.250 12/31/25	0.00	12/31/2025	0.00	106,250.00
COUPON TOTAL			0.00		0.00	331,250.00
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
MATURITY						
06/06/2025	8923A0T60	Toyota Credit De Puerto Rico, Inc 0.0 06/06/2025	-2,500,000.00	06/06/2025	-2,500,000.00	2,500,000.00
08/19/2025	62479LVK8	MUFG Bank, Ltd., New York Branch 0.0 08/19/2025	-3,500,000.00	08/19/2025	-3,500,000.00	3,500,000.00
MATURITY TOTAL			-6,000,000.00		-6,000,000.00	6,000,000.00



Transaction Statement

LOCAL MAINTENANCE									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	08/19/2025	08/20/2025	62479MEF6	MUFG BANK NY 05/15/26	3,500,000.00	3,394,214.44	0.00	(3,394,214.44)	4.19
BUY TOTAL					3,500,000.00	3,394,214.44	0.00	(3,394,214.44)	4.19
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE		TOTAL	NET REALIZED GAIN/LOSS
MATURITY									
	06/06/2025	06/06/2025	8923A0T60	Toyota Credit De Puerto Rico, Inc 0.0 06/06/2025	(2,500,000.00)	2,500,000.00		2,500,000.00	0.00
	08/19/2025	08/19/2025	62479LVK8	MUFG Bank, Ltd., New York Branch 0.0 08/19/2025	(3,500,000.00)	3,500,000.00		3,500,000.00	0.00
MATURITY TOTAL					(6,000,000.00)	6,000,000.00		6,000,000.00	0.00



Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
LOCAL MAINTENANCE									
11042LYL8	BRITANNIA FNDG 11/20/25	5,000,000.00	4,889,640.28	(110,359.72)	4,895,127.78	56,094.44	4,951,222.22	61,581.94	(48,777.78)
62479MEF6	MUFG BANK NY 05/15/26	3,500,000.00	3,394,214.44	(105,785.56)	0.00	4,736.67	3,398,951.11	4,736.67	(101,048.89)
62479LVK8	MUFG Bank, Ltd., New York Branch 0.0 08/19/2025	3,500,000.00	3,396,995.00	(103,005.00)	3,466,512.78	33,487.22	0.00	103,005.00	0.00
83369CAP9	SOCIETE GENERALE 01/23/26	5,000,000.00	4,855,065.28	(144,934.72)	4,858,072.22	55,327.78	4,913,400.00	58,334.72	(86,600.00)
8923A0T60	Toyota Credit De Puerto Rico, Inc 0.0 06/06/2025	2,500,000.00	2,416,124.31	(83,875.69)	2,498,440.97	1,559.03	0.00	83,875.69	0.00
91282CJS1	US TREASURY 4.250 12/31/25	5,000,000.00	5,000,390.63	390.63	5,000,220.70	(95.33)	5,000,125.37	(265.26)	125.37
91282CJP7	US TREASURY 4.375 12/15/26	5,000,000.00	5,015,429.69	15,429.69	5,011,944.20	(1,955.28)	5,009,988.92	(5,440.77)	9,988.92
91282CKY6	US TREASURY 4.625 06/30/26	5,000,000.00	5,028,906.25	28,906.25	5,020,410.51	(4,765.91)	5,015,644.60	(13,261.65)	15,644.60
TOTAL		34,500,000.00	33,996,765.88	(503,234.12)	30,750,729.16	144,388.63	28,289,332.23	292,566.35	(210,667.77)
GRAND TOTAL		34,500,000.00	33,996,765.88	(503,234.12)	30,750,729.16	144,388.63	28,289,332.23	292,566.35	(210,667.77)



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
LOCAL MAINTENANCE									
11042LYL8	BRITANNIA FNDG 11/20/25	2025-05-23	5,000,000.00	4,889,640.28	0.00	0.00	0.00	0.00	0.00
LOGIC	LOGIC	2025-08-31	34,255,208.37	34,255,208.37	0.00	0.00	535,695.46	535,695.46	0.00
62479MEF6	MUFG BANK NY 05/15/26	2025-08-20	3,500,000.00	3,394,214.44	0.00	0.00	0.00	0.00	0.00
83369CAP9	SOCIETE GENERALE 01/23/26	2025-05-27	5,000,000.00	4,855,065.28	0.00	0.00	0.00	0.00	0.00
91282CJS1	US TREASURY 4.250 12/31/25	2024-12-19	5,000,000.00	5,000,390.63	89,226.52	0.00	53,402.56	106,250.00	36,379.08
91282CJP7	US TREASURY 4.375 12/15/26	2024-12-19	5,000,000.00	5,015,429.69	100,961.54	0.00	55,032.31	109,375.00	46,618.85
91282CKY6	US TREASURY 4.625 06/30/26	2024-12-19	5,000,000.00	5,028,906.25	97,099.45	0.00	58,114.55	115,625.00	39,588.99
6936021309	Wells Fargo Stagecoach Sweep Account	2025-08-31	4,088,097.93	4,088,097.93	0.00	0.00	34,810.58	34,810.58	0.00
TOTAL			66,843,306.30	66,526,952.87	287,287.51	0.00	737,055.46	901,756.04	122,586.92
PLANT									
LOGIC	LOGIC	2025-08-31	1,166,703.66	1,166,703.66	0.00	0.00	19,839.84	19,839.84	0.00
TOTAL			1,166,703.66	1,166,703.66	0.00	0.00	19,839.84	19,839.84	0.00
REV BOND I & S									
LOGIC	LOGIC	2025-08-31	2,340,737.27	2,340,737.27	0.00	0.00	25,796.16	25,796.16	0.00
TOTAL			2,340,737.27	2,340,737.27	0.00	0.00	25,796.16	25,796.16	0.00
TAX BOND I & S									
LOGIC	LOGIC	2025-08-31	8,616,360.79	8,616,360.79	0.00	0.00	218,808.33	218,808.33	0.00
TOTAL			8,616,360.79	8,616,360.79	0.00	0.00	218,808.33	218,808.33	0.00
GRAND TOTAL			78,967,108.02	78,650,754.59	287,287.51	0.00	1,001,499.79	1,166,200.37	122,586.92

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
LOCAL MAINTENANCE											
11042LYL8	BRITANNIA FNDG 11/20/25	5,000,000.00	4,895,127.78	4,951,222.22	11/20/2025	0.00	4.49	0.00	56,094.44	0.00	56,094.44
62479LVK8	MUFG Bank, Ltd., New York Branch 0.0 08/19/2025	0.00	3,466,512.78	0.00	08/19/2025	0.00	4.47	0.00	33,487.22	0.00	33,487.22
62479MEF6	MUFG BANK NY 05/15/26	3,500,000.00	0.00	3,398,951.11	05/15/2026	0.00	4.19	0.00	4,736.67	0.00	4,736.67
6936021309	Wells Fargo Stagecoach Sweep Account	4,088,097.93	1,996,496.09	4,088,097.93	08/31/2025	4.90	4.17	34,810.58	0.00	0.00	34,810.58
6936021309A	Wells Fargo Analyzed Business Checking PF	0.00	103,717.00	0.00	08/31/2025	0.00	0.00	0.00	0.00	0.00	0.00
83369CAP9	SOCIETE GENERALE 01/23/26	5,000,000.00	4,858,072.22	4,913,400.00	01/23/2026	0.00	4.46	0.00	55,327.78	0.00	55,327.78
8923A0T60	Toyota Credit De Puerto Rico, Inc 0.0 06/06/2025	0.00	2,498,440.97	0.00	06/06/2025	0.00	4.62	0.00	1,559.03	0.00	1,559.03
91282CJP7	US TREASURY 4.375 12/15/26	5,000,000.00	5,011,944.20	5,009,988.92	12/15/2026	4.38	4.21	55,032.31	(1,955.28)	0.00	53,077.04
91282CJS1	US TREASURY 4.250 12/31/25	5,000,000.00	5,000,220.70	5,000,125.37	12/31/2025	4.25	4.24	53,402.56	(95.33)	0.00	53,307.23
91282CKY6	US TREASURY 4.625 06/30/26	5,000,000.00	5,020,410.51	5,015,644.60	06/30/2026	4.63	4.23	58,114.55	(4,765.91)	0.00	53,348.64
LOGIC	LOGIC	34,255,208.37	51,805,665.57	34,255,208.37	08/31/2025	0.00	4.39	535,695.46	0.00	0.00	535,695.46
TOTAL		66,843,306.30	84,656,607.82	66,632,638.53		1.30	4.34	737,055.46	144,388.63	0.00	881,444.09
PLANT											
LOGIC	LOGIC	1,166,703.66	4,610,576.79	1,166,703.66	08/31/2025	0.00	4.39	19,839.84	0.00	0.00	19,839.84
TOTAL		1,166,703.66	4,610,576.79	1,166,703.66		0.00	4.39	19,839.84	0.00	0.00	19,839.84
REV BOND I & S											
LOGIC	LOGIC	2,340,737.27	2,314,941.11	2,340,737.27	08/31/2025	0.00	4.39	25,796.16	0.00	0.00	25,796.16
TOTAL		2,340,737.27	2,314,941.11	2,340,737.27		0.00	4.39	25,796.16	0.00	0.00	25,796.16
TAX BOND I & S											
LOGIC	LOGIC	8,616,360.79	22,347,686.83	8,616,360.79	08/31/2025	0.00	4.39	218,808.33	0.00	0.00	218,808.33
TOTAL		8,616,360.79	22,347,686.83	8,616,360.79		0.00	4.39	218,808.33	0.00	0.00	218,808.33
GRAND TOTAL		78,967,108.02	113,929,812.55	78,756,440.25		1.10	4.35	1,001,499.79	144,388.63	0.00	1,145,888.42

Projected Cashflows

For the Period September 01, 2025 to February 28, 2026

CUSIP	DESCRIPTION	POST DATE	TRANSACTION TYPE	AMOUNT
LOCAL MAINTENANCE				
NOV 2025				
11042LYL8	BRITANNIA FNDG 11/20/25	11/20/2025	Final Maturity	5,000,000.00
NOV 2025 TOTAL				5,000,000.00
DEC 2025				
91282CJP7	US TREASURY 4.375 12/15/26	12/15/2025	Coupon	109,375.00
91282CJS1	US TREASURY 4.250 12/31/25	12/31/2025	Final Maturity	5,000,000.00
91282CJS1	US TREASURY 4.250 12/31/25	12/31/2025	Coupon	106,250.00
91282CKY6	US TREASURY 4.625 06/30/26	12/31/2025	Coupon	115,625.00
DEC 2025 TOTAL				5,331,250.00
JAN 2026				
83369CAP9	SOCIETE GENERALE 01/23/26	01/23/2026	Final Maturity	5,000,000.00
JAN 2026 TOTAL				5,000,000.00
MAY 2026				
62479MEF6	MUFG BANK NY 05/15/26	05/15/2026	Final Maturity	3,500,000.00
MAY 2026 TOTAL				3,500,000.00
LOCAL MAINTENANCE TOTAL				18,831,250.00
GRAND TOTAL				18,831,250.00



Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
LOCAL MAINTENANCE									
8923A0T60	Toyota Credit De Puerto Rico, Inc 0.0 06/06/2025 0.00	4.62	09/09/2024 06/06/2025	0.00 0.00	2,498,440.97 2,498,440.97	0.00	(2,500,000.00)	(2,498,440.97) (2,498,440.97)	0.00 0.00
62479LVK8	MUFG Bank, Ltd., New York Branch 0.0 08/19/2025 0.00	4.47	12/18/2024 08/19/2025	0.00 0.00	3,466,512.78 3,466,512.78	0.00	(3,500,000.00)	(3,466,512.78) (3,466,512.78)	0.00 0.00
LOGIC	LOGIC 34,255,208.37	4.39	08/31/2025	535,695.46 535,695.46	51,805,665.57 51,805,665.57	0.00	(17,550,457.20)	(17,550,457.20) (17,550,457.20)	34,255,208.37 34,255,208.37
6936021309	Wells Fargo Stagecoach Sweep Account 4,088,097.93	4.17	08/31/2025	34,810.58 34,810.58	1,996,496.09 1,996,496.09	2,091,601.84	0.00	2,091,601.84 2,091,601.84	4,088,097.93 4,088,097.93
6936021309A	Wells Fargo Analyzed Business Checking PF 0.00	0.00	08/31/2025	0.00 0.00	103,717.00 103,717.00	4,535.00	(108,252.00)	(103,717.00) (103,717.00)	0.00 0.00
11042LYL8	BRITANNIA FNDG 11/20/25 5,000,000.00	4.49	05/22/2025 11/20/2025	0.00 0.00	4,895,127.78 4,895,127.78	0.00	0.00	56,094.44 56,094.44	4,951,222.22 4,951,222.22
91282CJS1	US TREASURY 4.250 12/31/25 5,000,000.00	4.24	12/18/2024 12/31/2025	53,402.56 106,250.00	5,000,220.70 4,998,632.80	0.00	0.00	(95.33) 2,734.40	5,000,125.37 5,001,367.20
83369CAP9	SOCIETE GENERALE 01/23/26 5,000,000.00	4.46	05/23/2025 01/23/2026	0.00 0.00	4,858,072.22 4,858,072.22	0.00	0.00	55,327.78 55,327.78	4,913,400.00 4,913,400.00
62479MEF6	MUFG BANK NY 05/15/26 3,500,000.00	4.19	08/19/2025 05/15/2026	0.00 0.00	0.00 0.00	3,394,214.44	0.00	3,398,951.11 3,398,951.11	3,398,951.11 3,398,951.11
91282CKY6	US TREASURY 4.625 06/30/26 5,000,000.00	4.23	12/18/2024 06/30/2026	58,114.55 115,625.00	5,020,410.51 5,025,000.00	0.00	0.00	(4,765.91) 2,539.05	5,015,644.60 5,027,539.05
91282CJP7	US TREASURY 4.375 12/15/26 5,000,000.00	4.21	12/18/2024 12/15/2026	55,032.31 109,375.00	5,011,944.20 5,027,148.45	0.00	0.00	(1,955.28) 9,375.00	5,009,988.92 5,036,523.45
TOTAL		4.34		737,055.46 901,756.04	84,656,607.82 84,674,813.66	5,490,351.28	(23,658,709.20)	(18,023,969.29) (18,002,504.33)	66,632,638.53 66,672,309.33

PLANT									
LOGIC	LOGIC 1,166,703.66	4.39	08/31/2025	19,839.84 19,839.84	4,610,576.79 4,610,576.79	8,675.20	(3,452,548.33)	(3,443,873.13) (3,443,873.13)	1,166,703.66 1,166,703.66
TOTAL		4.39		19,839.84 19,839.84	4,610,576.79 4,610,576.79	8,675.20	(3,452,548.33)	(3,443,873.13) (3,443,873.13)	1,166,703.66 1,166,703.66

REV BOND I & S									
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Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
LOGIC	LOGIC 2,340,737.27	4.39	08/31/2025	25,796.16 25,796.16	2,314,941.11 2,314,941.11	25,796.16	0.00	25,796.16 25,796.16	2,340,737.27 2,340,737.27
TOTAL		4.39		25,796.16 25,796.16	2,314,941.11 2,314,941.11	25,796.16	0.00	25,796.16 25,796.16	2,340,737.27 2,340,737.27

TAX BOND I & S									
LOGIC	LOGIC 8,616,360.79	4.39	08/31/2025	218,808.33 218,808.33	22,347,686.83 22,347,686.83	165,005.58	(13,896,331.62)	(13,731,326.04) (13,731,326.04)	8,616,360.79 8,616,360.79
TOTAL		4.39		218,808.33 218,808.33	22,347,686.83 22,347,686.83	165,005.58	(13,896,331.62)	(13,731,326.04) (13,731,326.04)	8,616,360.79 8,616,360.79
GRAND TOTAL		4.35		1,001,499.79 1,166,200.37	113,929,812.55 113,948,018.39	5,689,828.22	(41,007,589.15)	(35,173,372.30) (35,151,907.34)	78,756,440.25 78,796,111.05

Del Mar College | August 31, 2025

Compliance Certification



MEEDER
PUBLIC FUNDS

The undersigned acknowledge they have reviewed this quarterly investment report for the period ending August 31, 2025. Officials designated as investment officers by this entity's Investment Policy attest that all investments comply with the Texas Public Funds Investment Act and this entity's Investment Policy.

Raul Garcia, Vice President and Chief Financial Officer

Dr. Catherine West, Director of Accounting

Meeder Representative

Disclosure

Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by Meeder. This information is provided as a client convenience and Meeder assumes no responsibility for performance of these accounts or the accuracy of the data reported.

Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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Regular Agenda Item 5

Date: October 7, 2025

To: Mark Escamilla, Ph.D., President and CEO

From: Raul Garcia, VP and CFO 

SUBJECT: Board Agenda: Quarterly Financial Report

SUMMARY:

Mr. Raul Garcia, Vice President and Chief Financial Officer, will present the College's Quarterly Financial Report for the period ending August 31, 2025.

Action Item: Discussion and possible action regarding the College's Quarterly Financial Report for the period ending August 31, 2025.

DEL MAR COLLEGE
INCOME/EXPENSE STATEMENT
CURRENT OPERATING FUNDS
For the Twelve Months Ended August 2025

	FY 2025			FY 2024		
	BUDGET	ACTUALS	% Spent YTD	BUDGET	ACTUALS	% Spent YTD
REVENUES:						
RG						
<u>STATE FUNDING</u>						
PERFORMANCE APPROPRIATION	\$ 19,508,146	\$ 19,909,934	102%	\$ 19,508,146	\$ 19,508,146	100%
FAST APPROPRIATION	1,187,164	2,303,326	194%	1,141,504	1,259,766	110%
INSURANCE CONTRIBUTION	4,281,371	4,281,371	100%	4,281,371	4,281,371	100%
RETIREMENT CONTRIBUTION	1,966,711	2,294,845	117%	1,966,711	2,161,527	110%
TOTAL STATE FUNDING	\$ 26,943,392	\$ 28,789,477	107%	\$ 26,897,732	\$ 27,210,809	101%
<u>OTHER REVENUES</u>						
TUITION & FEES	\$ 22,001,700	\$ 22,053,499	100%	\$ 22,001,700	\$ 20,851,275	95%
PROPERTY TAXES	75,055,641	77,854,735	104%	65,068,806	68,856,293	106%
INVESTMENT INCOME	793,400	3,949,193	498%	793,400	2,623,988	331%
MISCELLANEOUS	468,744	860,082	183%	468,744	574,702	123%
TOTAL OTHER REVENUES	\$ 98,319,485	\$ 104,717,509	107%	\$ 88,332,650	\$ 92,906,258	105%
TOTAL REVENUES	\$ 125,262,877	\$ 133,506,985		\$ 115,230,382	\$ 120,117,067	
EXPENDITURES:						
<u>SALARIES & BENEFITS</u>						
FACULTY SALARIES	\$ 36,431,043	\$ 35,749,496	98%	\$ 33,593,394	\$ 32,963,596	98%
EXEMPT SALARIES	17,649,603	18,005,950	102%	17,113,487	17,001,188	99%
NON EXEMPT SALARIES	13,204,608	12,368,738	94%	12,821,217	11,965,214	93%
BENEFITS	21,531,283	20,520,488	95%	20,487,813	20,363,054	99%
TOTAL SALARIES & BENEFITS	\$ 88,816,537	\$ 86,644,672	98%	\$ 84,015,911	\$ 82,293,052	98%
<u>NON-SALARY</u>						
CONTRACT INSTRUCTION	\$ 158,600	\$ 144,077	91%	\$ 158,600	\$ 144,077	91%
SUPPLIES, POSTAGE, DUPL., COPIER RENTAL	3,799,761	3,394,933	89%	3,497,541	2,843,891	81%
MAINTENANCE & REPAIRS	3,873,556	2,249,166	58%	1,747,539	1,813,138	104%
EQUIPMENT	1,588,748	3,119,123	196%	776,699	1,187,945	153%
STUDENT RECRUITING AND MARKETING	1,278,906	1,127,383	88%	1,139,569	884,915	78%
AUDIT & LEGAL, TAX APPRAISAL, COLL. FEES	1,823,694	1,843,070	101%	1,633,106	1,698,149	104%
CONTRACT LABOR & CONSULTANTS	3,596,155	4,783,634	133%	3,064,494	4,316,348	141%
ACCREDITATION	63,336	52,910	84%	65,636	50,149	76%
SPECIAL POP. INTERPRETOR	120,000	384,920	321%	114,397	185,369	162%
COMP. SOFTWARE, HARDWARE, LICENSE & SERV.	4,430,706	4,325,083	98%	3,612,534	3,869,100	107%
TRAVEL & PROFESSIONAL DEVELOPMENT	553,513	563,131	102%	499,515	423,430	85%
ELECTION	175,000	-	0%	-	-	0%
SECURITY	1,627,304	1,648,740	101%	1,565,000	1,921,022	123%
RECRUITMENT	32,000	141,192	441%	32,000	17,102	53%
FOOD BEVERAGE	99,312	87,127	88%	84,811	82,717	98%
LIBRARY	259,297	213,924	83%	250,976	243,493	97%
BAD DEBT	225,000	225,000	100%	151,707	178,903	118%
MEMBERSHIP & DUES	273,459	193,869	71%	227,153	178,643	79%
MEMBERSHIP & DUES/INDIRECT ADVOCACY	130	-	0%	130	126	97%
UTILITIES & TELEPHONE	3,092,861	3,202,737	104%	3,061,600	3,455,693	113%
INSURANCE	4,535,044	3,525,213	78%	4,805,000	3,978,879	83%
BANK & COLLECTION FEES	155,300	158,834	102%	192,300	153,735	80%
CAMPUS POLICE	302,858	29,246	10%	302,858	6,048	2%
TUITION BOND TRANSFERS OUT	1,951,000	1,951,000	100%	1,952,500	1,952,500	100%
MISCELLANEOUS	551,857	957,760	174%	550,350	268,669	49%
TOTAL NON-SALARY	\$ 34,567,397	\$ 34,322,072	99%	\$ 29,486,015	\$ 29,854,040	101%
CONTINGENCY	\$ 1,878,943	-	0%	\$ 1,728,456	-	0%
TOTAL CONTINGENCY	\$ 1,878,943	\$ -	0%	\$ 1,728,456	\$ -	0%
TOTAL EXPENDITURES	\$ 125,262,877	\$ 120,966,745	97%	\$ 115,230,382	\$ 112,147,093	97%
CURRENT NET INCOME AVAILABLE FROM OPERATIONS		\$ 12,540,241			\$ 7,969,975	

**DEL MAR COLLEGE
BALANCE SHEET
CURRENT OPERATING FUNDS
As of August 31, 2025**

	<u>FY2025</u>	<u>FY2024</u>	<u>Change</u>
ASSETS: <i>RG</i>			
CASH	\$ 5,246,056	\$ 5,162,456	\$ 83,600
INVESTMENTS	57,706,621	56,787,015	919,606
PREPAID EXPENSE	130,355	-	130,355
ACCOUNTS RECEIVABLE:			
ACCRUED INTEREST	24,641	479,036	(454,395)
STUDENT & OTHER RECEIVABLES	6,793,396	6,525,071	268,325
PROPERTY TAX RECEIVABLE	3,246,978	3,243,493	3,485
FAST APPROPRIATIONS RECEIVABLE	1,196,074	-	1,196,074
PERFORMANCE APPROPRIATIONS RECEIVABLE	-	-	-
DEFERRED OUTFLOWS PENSION & OPEB	12,071,064	12,023,412	47,652
TOTAL ASSETS	\$ 86,415,185	\$ 84,220,483	\$ 2,194,702
LIABILITIES:			
CURRENT LIABILITIES:			
ACCOUNTS PAYABLE	\$ 4,169,457	\$ 5,322,793	\$ (1,153,336)
SALARIES & BENEFITS PAYABLE	-	438,673	(438,673)
ESTIMATED SICK LEAVE & VAC. PAYABLE	780,353	816,079	(35,726)
NET PENSION AND OPEB LIABILITY	1,392,616	1,410,070	(17,454)
DEFERRED TUITION	8,704,120	9,740,611	(1,036,491)
DEFERRED STATE APPROPRIATIONS	-	-	-
DEFERRED INCOME-OTHER	392,563	-	392,563
REVENUE BOND PAYABLE	-	-	-
TOTAL CURRENT LIABILITIES	15,439,109	17,728,226	(2,289,117)
NONCURRENT LIABILITIES:			
ESTIMATED SICK LEAVE & VAC. PAYABLE	\$ 7,023,179	\$ 7,344,707	\$ (321,528)
OTHER LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:			
NET PENSION AND OPEB	76,755,835	77,209,508	(453,673)
DEFERRED INFLOWS RELATED TO PENSION & OPEB	16,381,348	16,953,720	(572,372)
TOTAL OTHER LIABILITIES AND DEFERRED INFLOWS OR RESOURCES	93,137,183	94,163,228	(1,026,045)
TOTAL NONCURRENT LIABILITIES	100,160,362	101,507,935	(1,347,573)
TOTAL LIABILITIES	\$ 115,599,471	\$ 119,236,161	\$ (3,636,690)
NET POSITION			
UNRESTRICTED FUND BALANCE FROM OPERATIONS	\$ 32,134,208	\$ 31,964,233	\$ 169,975
RISK RESERVE	8,600,000	8,600,000	-
REDUCTION RELATED TO NET PENSION & OPEB FUND BALANCE	(82,458,735)	(83,549,886)	1,091,151
CURRENT YEAR NET INCOME AVAILABLE FROM OPERATIONS	12,540,241	7,969,975	4,570,266
TOTAL NET POSITION	\$ (29,184,286)	\$ (35,015,678)	\$ 5,831,392
TOTAL LIABILITIES AND NET POSITION	\$ 86,415,185	\$ 84,220,483	\$ 2,194,702

Del Mar College
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Disbursements for dates 08/01/2025 thru 08/31/2025

Check	Date	Payee	Amount	Description
84322	8/5/2025	Aquatic Renovations	\$ 650.00	Repairs & Maintenance
84323	8/5/2025	Armstrong Lumber Company	1,087.97	Instructional Supplies
84324	8/5/2025	Beacon Technologies	630.00	Software Desk Lic Fees
84325	8/5/2025	Bibliu Campus Inc	1,720.20	Participant Support Costs
84326	8/5/2025	BSN Sports LLC	910.50	Production,Publications & Prom
84327	8/5/2025	CC Battery Co Inc	190.00	Repairs & Maintenance
84328	8/5/2025	Coastal Bend Fitness Service L	1,190.98	Repairs & Maintenance
84329	8/5/2025	Dayna M. De Los Santos	185.50	Travel
84330	8/5/2025	Department of Information	699.87	Telephone
84331	8/5/2025	EAN Services LLC	38.00	Travel
84332	8/5/2025	Kiii Tv Channel 3	230.00	Production,Publications & Prom
84333	8/5/2025	McKesson Medical-Surgical Gove	749.22	Instructional Supplies
84334	8/5/2025	Spectrum	16,778.55	Internet
84335	8/5/2025	Sutherlands Inc	31.04	Instructional Supplies
84336	8/5/2025	Trane U.S. Inc.	9,134.00	> 5,000 Equipment Capitalized
84337	8/5/2025	UniFirst	261.32	Supplies - Not Cap Not INVT
84338	8/5/2025	VWR Funding Inc	975.93	Instructional Supplies
84339	8/7/2025	Aircraft Spruce & Specialty Co	864.26	Instructional Supplies
84340	8/7/2025	Allied Universal Security Serv	132,007.92	Security Services
84341	8/7/2025	Aquatic Renovations	650.00	Repairs & Maintenance
84342	8/7/2025	Aspire Cyber LLC	550.00	Consultants
84343	8/7/2025	Avid Storage - Ayers St	680.00	Rent Expense
84344	8/7/2025	Big M Pest Control	325.00	Repairs & Maintenance
84345	8/7/2025	CC Battery Co Inc	14,920.90	> 5,000 Equipment Capitalized
84346	8/7/2025	Kalleen Chilcote	1,095.60	Recruitment
84347	8/7/2025	D & C Fence Co Inc	3,780.00	Contract Labor
84348	8/7/2025	Dell Technologies Inc	5,841.03	< 5,000 Computer Not Cap INVT
84349	8/7/2025	Discount School Supply	2,278.79	Instructional Supplies
84350	8/7/2025	Eppendorf North America Inc	1,062.00	Repairs & Maintenance
84351	8/7/2025	Facility Solutions Group	1,975.04	SC NC Electrical
84352	8/7/2025	Flowers Baking Company	127.73	Food Supplies
84353	8/7/2025	Full Compass Systems LTD	3,913.00	< 5,000 Equip Not Cap INVT
84354	8/7/2025	Gall's Inc	1,430.00	Other General Expense
84355	8/7/2025	Christina Garza	148.00	Travel
84356	8/7/2025	Got You Covered Work Wear and	1,629.41	Uniforms
84357	8/7/2025	HEB Grocery Company	168.38	Food Supplies
84358	8/7/2025	Home Depot	3,913.55	Building Structure
84359	8/7/2025	Interstate Batteries of	953.70	P & S - Other
84360	8/7/2025	Kilgore International Inc	2,214.00	Instructional Supplies
84361	8/7/2025	King Ranch	8,061.80	Site Supplies
84362	8/7/2025	Kyrish Truck Ctr	1,515.57	Repairs & Maintenance
84363	8/7/2025	Lawrence Greenwood	1,697.50	Instructional Supplies
84364	8/7/2025	Teresa M. Lawrence	458.99	Travel
84365	8/7/2025	Marlin Works Inc	894.00	Uniforms
84366	8/7/2025	Sutherlands Inc	34.48	Instructional Supplies
84367	8/7/2025	SymbolArts,LLC	2,397.50	Uniforms
84368	8/7/2025	UniFirst	106.04	Uniforms
84369	8/7/2025	United Rentals North America I	2,434.40	Repairs & Maintenance
84370	8/7/2025	VWR Funding Inc	5,273.16	Supplies - Not Cap Not INVT
84371	8/7/2025	VWR Funding Inc	3,429.73	Supplies - Not Cap Not INVT
84372	8/7/2025	Annuity Investment	25.00	A/P - TSA
84373	8/7/2025	Fiduciary Trust Company of New	20.00	A/P - TSA
84374	8/7/2025	IRS Austin Service Center	35.00	A/P - IRS Levy
84375	8/12/2025	Jennifer M. Argo	105.00	Funds Held for Others
84376	8/12/2025	AT & T	1,620.28	Telephone
84377	8/12/2025	AT & T	39.24	Internet
84378	8/12/2025	B. E. Beecroft Company, Inc	98,360.84	Contractors

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Disbursements for dates 08/01/2025 thru 08/31/2025

Check	Date	Payee	Amount	Description
84379	8/12/2025	Big M Pest Control	825.00	Repairs & Maintenance
84380	8/12/2025	Blick Art Materials	2,495.49	Instructional Supplies
84381	8/12/2025		53.45	Funds Held for Other Additions
84382	8/12/2025	Corpus Christi Builders	927.50	Building Structure
84383	8/12/2025	Demco Inc	1,134.81	< 5,000 Furn and Fix Not Cap
84384	8/12/2025	GrantWorks Inc	15,780.00	Contract Labor
84385	8/12/2025	Instructure Inc	132.00	Transcript Fee
84386	8/12/2025		120.04	Funds Held for Others
84387	8/12/2025	MediaValet Inc	17,010.00	Software Desk Lic Fees
84388	8/12/2025	Northern Safety Company Inc	1,010.35	Supplies - Not Cap Not INVT
84389	8/12/2025	Oslin Nation Co	1,320.00	HVAC
84390	8/12/2025	Pittsburg Paints	858.37	Building Structure
84391	8/12/2025	Realityworks Inc	2,999.00	< 5,000 Equip Not Cap INVT
84392	8/12/2025	Sequel Data Systems Inc	2,550.00	Contract Labor
84393	8/12/2025	SonoSim Inc	11,381.00	Software Desk Lic Fees
84394	8/12/2025	South Texas News Inc	900.00	Production,Publications & Prom
84395	8/12/2025	Spectrum	8,502.78	Internet
84396	8/12/2025	Stewart Dean Bearing Inc	39.50	HVAC
84397	8/12/2025	Swank Motion Pictures Inc	7,100.00	Library - Elec Resource
84398	8/12/2025	Toshiba Business Solutions	2,735.95	Copier Rental
84399	8/12/2025	Toshiba Business Solutions	2,551.64	Copier Rental
84400	8/12/2025	Toshiba Business Solutions	3,955.15	Copier Rental
84401	8/12/2025	Toshiba Business Solutions	2,551.64	Copier Rental
84402	8/12/2025	Toshiba Business Solutions	2,551.64	Copier Rental
84403	8/12/2025	UniFirst	180.62	Supplies - Not Cap Not INVT
84404	8/12/2025	United Corpus Christi Chamber	2,000.00	Production,Publications & Prom
84405	8/12/2025	VWR Funding Inc	135.84	Instructional Supplies
84406	8/12/2025	VWR Funding Inc	193.88	Instructional Supplies
84407	8/12/2025	VWR Funding Inc	373.72	Instructional Supplies
84408	8/12/2025	VWR Funding Inc	135.28	Instructional Supplies
84409	8/14/2025	Alliance Health Resources Mobi	4,144.00	Online Services
84410	8/14/2025	American GI Forum of South Tex	1,000.00	Production,Publications & Prom
84411	8/14/2025	Armstrong McCall Beauty Supply	191.72	Instructional Supplies
84412	8/14/2025	Aspire Cyber LLC	50.00	Consultants
84413	8/14/2025	Bay Area Time	175.00	Office Supplies
84414	8/14/2025	Big M Pest Control	174.00	Repairs & Maintenance
84415	8/14/2025	Columbia Advisory Group LLC	2,362.00	Consultants
84416	8/14/2025	Communities in Schools of the	132,500.00	Recruitment
84417	8/14/2025	DebtBook	10,305.48	Software Desk Lic Fees
84418	8/14/2025	Design Science Inc	547.91	Software Desk Lic Fees
84419	8/14/2025	Facility Programming and Consu	24,500.00	Consultants
84420	8/14/2025	Facility Solutions Group	5,782.50	Electrical
84421	8/14/2025	Full Compass Systems LTD	1,638.99	Supplies - Not Cap Not INVT
84422	8/14/2025	GreatAmerica Financial Service	531.00	Equipment Maintenance Subscrip
84423	8/14/2025	Grunwald Printing Co Inc	1,833.21	Production,Publications & Prom
84424	8/14/2025	HEB Grocery Company	58.21	Food Supplies
84425	8/14/2025	Hub City Overhead Door	845.48	SC NC Building Structure
84426	8/14/2025		420.00	A/R - Students
84427	8/14/2025	Kanopy Inc	5,882.50	Library - Elec Resource
84428	8/14/2025	Kelly Anderson Group	1,198.50	Online Services
84429	8/14/2025	Kilgore International Inc	626.80	Instructional Supplies
84430	8/14/2025	King Ranch Ag & Turf	85.36	Site Supplies
84431	8/14/2025	Konica Minolta	6,816.00	Copier Rental
84432	8/14/2025	Kyrish Truck Ctr	230.52	Repairs & Maintenance
84433	8/14/2025	Lawrence Greenwood	485.00	Instructional Supplies
84434	8/14/2025	Lindsey Jones	2,502.00	Software Desk Lic Fees
84435	8/14/2025		420.00	A/R - Students

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Disbursements for dates 08/01/2025 thru 08/31/2025

Check	Date	Payee	Amount	Description
84436	8/14/2025	Microtech Microscope Services	980.00	Repairs & Maintenance
84437	8/14/2025		2,985.00	A/R - Students
84438	8/14/2025	Sam's Club	618.66	Food Supplies
84439	8/14/2025	Sign-Ups and Banners	19,827.01	Production,Publications & Prom
84440	8/14/2025	Solid Border Inc	69,498.08	> 5,000 Equipment Capitalized
84441	8/14/2025	Source4	1,545.00	Equipment Maintenance Subscrip
84442	8/14/2025	TASB Risk Management Fund	227,446.00	Insurance - Auto
84443	8/14/2025	UniFirst	200.43	Uniforms
84444	8/14/2025	United Rentals North America I	488.00	Production,Publications & Prom
84445	8/14/2025	US Foods Inc	1,512.19	Food Supplies
84446	8/19/2025	A & A Graphics Supply, Inc	188.23	Supplies - Not Cap Not INVT
84447	8/19/2025	Alamo Iron Works	10,543.80	Instructional Supplies
84448	8/19/2025	AT & T	1,190.14	Telephone
84449	8/19/2025	AT & T	1,656.67	Telephone
84450	8/19/2025	AT & T	39.24	Internet
84451	8/19/2025	Avid Storage - Ayers St	3,900.00	Rent Expense
84452	8/19/2025	Dell Technologies Inc	59.97	Supplies - Not Cap Not INVT
84453	8/19/2025		114.37	Funds Held for Others
84454	8/19/2025	Pocket Nurse	209.14	Instructional Supplies
84455	8/19/2025	Steelco USA Inc	2,460.18	Repairs & Maintenance
84456	8/19/2025	VWR Funding Inc	571.11	Instructional Supplies
84457	8/21/2025	AIM Media Texas Operating,LLC	523.18	Funds Held for Others
84458	8/21/2025	Allied Universal Security Serv	143,546.46	Security Services
84459	8/21/2025	Aquatic Renovations	650.00	Repairs & Maintenance
84460	8/21/2025	Bibliu Campus Inc	119,258.76	A/P - Student 3rd Party
84461	8/21/2025	Big M Pest Control	202.50	Repairs & Maintenance
84462	8/21/2025	Binswanger Glass	687.65	Contractors
84463	8/21/2025	Daikin Applied	1,430.05	SC NC HVAC
84464	8/21/2025	Dell Technologies Inc	384.99	< 5,000 Computer Not Cap INVT
84465	8/21/2025	DEX Imaging LLC	4,938.17	Copier Rental
84466	8/21/2025	EAN Services LLC	6.54	Travel
84467	8/21/2025	Facility Solutions Group	5,058.98	SC NC Electrical
84468	8/21/2025	Gall's Inc	848.87	Other General Expense
84469	8/21/2025	Gannett Texas/New Mexico Local	1,176.90	Advertising
84470	8/21/2025	Getinge USA Sales, LLC	3,015.58	Repairs & Maintenance
84471	8/21/2025	Leslie L. Gomez	38.56	Instructional Supplies
84472	8/21/2025	Got You Covered Work Wear and	143.64	Uniforms
84473	8/21/2025		250.00	A/R - Students
84474	8/21/2025		40.00	A/R - Students
84475	8/21/2025	Guard Master Fire & Safety	1,205.00	Contract Labor
84476	8/21/2025	HEB Grocery Company	774.19	Instructional Supplies
84477	8/21/2025	Home Depot	6,154.93	Supplies - Not Cap Not INVT
84478	8/21/2025	Inframappa Inc	17,000.00	Software Desk Lic Fees
84479	8/21/2025	JimSon Inc	869.90	Repairs & Maintenance
84480	8/21/2025	Kaplan Early Learning Company	1,985.50	Instructional Supplies
84481	8/21/2025	King Ranch Ag & Turf	268.32	Site Supplies
84482	8/21/2025	Lincoln Electric Company	25,973.40	Instructional Supplies
84483	8/21/2025	Lizzy, Perez, LLC	7,000.00	Contract Labor
84484	8/21/2025	Lone Star Piano Tuning	1,500.00	Repairs & Maintenance
84485	8/21/2025	Kevin C. McDermott	250.00	Contract Labor
84486	8/21/2025	McKesson Medical-Surgical Gove	364.70	Instructional Supplies
84487	8/21/2025	Norcostco	640.72	Supplies - Not Cap Not INVT
84488	8/21/2025	Northern Safety Company Inc	807.35	Supplies - Not Cap Not INVT
84489	8/21/2025		40.00	A/R - Students
84490	8/21/2025	PODS Enterprises LLC	117.10	P & S - Other
84491	8/21/2025	QLess Inc	6,200.00	Software Desk Lic Fees
84492	8/21/2025	Audrey A. Quintero	154.00	Travel

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84493	8/21/2025	Sam's Club	245.86	Food & Beverage
84495	8/21/2025	South Texas Music Mart	315.00	Repairs & Maintenance
84496	8/21/2025	South Texas News Inc	900.00	Production,Publications & Prom
84497	8/21/2025	SymbolArts,LLC	5,360.00	Uniforms
84498	8/21/2025	TASB Risk Management Fund	14,582.26	Workman's Comp
84499	8/21/2025	Texas Association of	265.00	Memberships & Dues
84500	8/21/2025	Thomson Reuters- West	2,676.55	Software Desk Lic Fees
84501	8/21/2025	TOBGNE	375.00	Memberships & Dues
84502	8/21/2025	UniFirst	356.38	Uniforms
84503	8/21/2025	United Corpus Christi Chamber	1,500.00	Professional Development
84504	8/21/2025	Verizon Wireless	50.34	Telephone
84505	8/21/2025	Virage Simulation Inc	3,501.36	Repairs & Maintenance
84506	8/21/2025	Cassie L. Wilson	400.00	Participant Support Costs
84507	8/21/2025		218.00	A/R - Students
84508	8/22/2025	Annuity Investment	25.00	A/P - TSA
84509	8/22/2025	Fiduciary Trust Company of New	20.00	A/P - TSA
84510	8/22/2025	IRS Austin Service Center	35.00	A/P - IRS Levy
84511	8/22/2025		782.27	A/R - Students
84512	8/22/2025		943.68	A/R - Students
84513	8/26/2025	A & A Graphics Supply, Inc	251.21	Supplies - Not Cap Not INVT
84514	8/26/2025	Benco Dental Supply Co	492,660.56	> 5,000 Equipment Capitalized
84515	8/26/2025	Blue Ant Designs	2,300.00	Production,Publications & Prom
84516	8/26/2025	Bumper to Bumper Easy CDL	152.90	Online Services
84517	8/26/2025	Cristo Torres Plumbing	7,000.00	Repairs & Maintenance
84518	8/26/2025	D & C Fence Co Inc	11,872.50	Contractors
84519	8/26/2025	Dell Technologies Inc	573,284.15	< 5,000 Computer Not Cap INVT
84520	8/26/2025	Discount School Supply	43.98	Instructional Supplies
84521	8/26/2025	EAN Services LLC	8.29	Travel
84522	8/26/2025	EAN Services LLC	249.32	Travel
84523	8/26/2025	HEB Grocery Company	1,232.69	Instructional Supplies
84524	8/26/2025	Liquid Networkx	50,000.00	Contract Labor
84525	8/26/2025	Lone Star Piano Tuning	150.00	Contract Labor
84526	8/26/2025	National Accrediting Agency	3,117.00	Accreditation Expense
84527	8/26/2025	Nueces County	12,123.80	Tax Assessing & Collecting
84528	8/26/2025	Pittsburg Paints	1,545.75	Building Structure
84529	8/26/2025	Pocket Nurse	19,862.55	> 5,000 Equipment Capitalized
84530	8/26/2025	RTS Tactical	4,229.91	Supplies - Not Cap Not INVT
84531	8/26/2025	Salesforce, Inc.	1,471.32	Software Desk Lic Fees
84532	8/26/2025	Sam's Club	665.86	Funds Held for Others
84533	8/26/2025	San Patricio County Appraisal	1,694.53	Tax Appraisal Fee
84534	8/26/2025	Screening One Inc	459.80	Online Services
84535	8/26/2025	Stewart Dean Bearing Inc	124.64	HVAC
84536	8/26/2025	UniFirst	911.86	Supplies - Not Cap Not INVT
84537	8/26/2025	United Rentals North America I	41,352.35	> 5,000 Equipment Capitalized
84538	8/26/2025	US Omni & TSACG Compliance Ser	750.00	Consultants
84539	8/26/2025	West Music	15,123.94	Supplies - Not Cap Not INVT
84540	8/26/2025	Yale Materials Handling Corpor	38,951.00	> 5,000 Equipment Capitalized
84541	8/28/2025	American Psychological Associa	11,385.42	Library - Elec Resource
84542	8/28/2025	Astound Business Solutions	3,100.00	Internet
84543	8/28/2025		44.00	Funds Held for Other Additions
84544	8/28/2025	Barcodes, Inc	1,245.90	Supplies - Not Cap Not INVT
84545	8/28/2025	Big M Pest Control	67.50	Repairs & Maintenance
84546	8/28/2025	Buffel Grass Seed Company Inc	170.00	Environmental Compliance
84547	8/28/2025	City of Corpus Christi	273.34	Disposal Trash
84548	8/28/2025	City of Corpus Christi	60.00	Memberships & Dues
84549	8/28/2025	Examsoft Worldwide Inc	12,750.00	Electronic Testing REsources
84550	8/28/2025	Instructure Inc	2,514.37	Transcript Fee

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84551	8/28/2025	Interstate Batteries of	1,252.60	Repairs & Maintenance
84552	8/28/2025	JimSon Inc	675.50	Repairs & Maintenance
84553	8/28/2025	Koetter Fire Protection of Cor	440.00	Repairs & Maintenance
84554	8/28/2025	Liquid Environmental Solutions	2,252.37	Environmental Compliance
84555	8/28/2025	Lone Star Piano Tuning	2,250.00	Repairs & Maintenance
84556	8/28/2025	Marlin Works Inc	793.70	Uniforms
84557	8/28/2025	miniPCR bio	2,630.00	Supplies - Not Cap Not INVT
84558	8/28/2025	Mission Restaurant Supply	2,393.78	Supplies - Not Cap Not INVT
84559	8/28/2025	Nueces County Appraisal	317,463.00	Tax Appraisal Fee
84560	8/28/2025	Pittsburg Paints	394.13	Building Structure
84561	8/28/2025	Pocket Nurse	683.40	Supplies - Not Cap Not INVT
84562	8/28/2025	Promo Universal LLC	995.00	Production,Publications & Prom
84563	8/28/2025	Sam's Club	373.59	Food & Beverage
84564	8/28/2025	Secur-Serv Inc	1,485.58	Maint Agree-Software
84565	8/28/2025	Sequel Data Systems Inc	5,687.65	Maint Agree-Software
84566	8/28/2025	Surgical Science North America	8,500.00	Software Desk Lic Fees
84567	8/28/2025	Texas Scenic Company	1,566.50	Supplies - Not Cap Not INVT
84568	8/28/2025	Trace Analytics Llc	380.19	Instructional Supplies
84569	8/28/2025	U.S. Bank Voyager Fleet System	8,670.74	Fuel/Oil
84570	8/28/2025	UniFirst	118.20	Uniforms
84571	8/28/2025	United Refrigeration Inc	503.54	HVAC
84572	8/28/2025	VWR Funding Inc	2,849.65	Instructional Supplies
84573	8/28/2025	VWR Funding Inc	2,381.84	Supplies - Not Cap Not INVT
84574	8/28/2025	Wentworth Inc	3,736.00	Software Desk Lic Fees
84575	8/29/2025	Annuity Investment	2,376.99	A/P - ORP
84576	8/29/2025	Annuity Investment	150.00	A/P - TSA
84577	8/29/2025	Ascensus Trust Co	2,950.94	A/P - ORP
84578	8/29/2025	Ascensus Trust Co	700.00	A/P - TSA
84579	8/29/2025	Fiduciary Trust Company of New	3,835.55	A/P - ORP
84580	8/29/2025		358.72	A/R - Students
84581	8/29/2025	National Life Insurance Compan	309.02	A/P - ORP
84582	8/29/2025	National Life Insurance Compan	2,155.01	A/P - ORP
84583	8/29/2025	National Life Insurance Compan	2,534.00	A/P - TSA
84584	8/29/2025		388.31	A/R - Students
84585	8/29/2025	Putnam Investments (TSA)	750.00	A/P - TSA
84586	8/29/2025		981.95	A/R - Students
84587	8/29/2025	Yvonne V. Valdez Trustee	350.00	A/P - Bankruptcy
E004049	8/5/2025	Elizabeth A. Adamson	440.00	Travel
E004049	8/5/2025	Patricia S. Benavides-Domingue	421.00	Travel
E004049	8/5/2025	Ms. Cynthia L. Bridges	508.00	Travel
E004049	8/5/2025	Matthew Busby	88.20	Travel
E004049	8/5/2025	Mark S. Escamilla	322.00	Travel
E004049	8/5/2025	Ann B. Fierova	213.36	Travel
E004049	8/5/2025	Raul Garcia	502.20	Travel
E004050	8/5/2025	Tara D. Ivey	302.00	Travel
E004050	8/5/2025	Denise A. Kaufman	239.69	Travel
E004050	8/5/2025	Karl Kemm	164.00	Travel
E004050	8/5/2025	Jackie L. Landrum	1,167.84	Travel
E004050	8/5/2025	Cynthia A. Longoria	202.30	Travel
E004050	8/5/2025	Harvey I. Marquez	16.80	Travel
E004050	8/5/2025	Matthew D. Perry	365.30	Travel
E004050	8/5/2025	Lisa B. Pollakis	310.10	Travel
E004050	8/5/2025	Michael A. Quintana	2,000.00	Consultants
E004051	8/5/2025	Leonard Rivera	102.90	Travel
E004051	8/5/2025	Luis A. Robles	93.80	Travel
E004051	8/5/2025	Angela Saiz	205.10	Travel
E004051	8/5/2025	Debbie A. Salazar Mondragon	74.90	Travel

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E004051	8/5/2025	Darcy J. Shaw	618.19	Travel
E004051	8/5/2025	Mykia Thomas	850.55	Travel
E004051	8/5/2025	Thomas A. Villanueva	196.00	Travel
E004051	8/5/2025	A-Auto Tech	158.72	Repairs & Maintenance
E004051	8/5/2025	Altex Electronics	1,499.92	PC Maintenance Supplies
E004051	8/5/2025	Amazon.Com LLC	1,137.02	Instructional Supplies
E004052	8/5/2025	American Welding & Gas Inc	116.00	Instructional Supplies
E004052	8/5/2025	Apple Computer Inc	8,442.00	< 5,000 Computer Not Cap INVT
E004052	8/5/2025	Assessment Technologies	7,000.00	Electronic Testing REsources
E004052	8/5/2025	B & H Photo Video Pro Audio	13,110.26	Instructional Supplies
E004052	8/5/2025	Bird's Rubber Stamps	15.50	Office Supplies
E004052	8/5/2025	CDWG LLC	5,483.50	Supplies - Not Cap Not INVT
E004052	8/5/2025	Cintas Corporation	754.93	Contractors
E004052	8/5/2025	City of Corpus Christi	497.49	Water
E004052	8/5/2025	Clampitt Paper Co of San Anton	711.72	Supplies - Not Cap Not INVT
E004052	8/5/2025	Columbia Electric Supply	165.34	Electrical
E004053	8/5/2025	Corpus Christi Freightliner	4,503.03	Repairs & Maintenance
E004053	8/5/2025	Corpus Christi Produce	278.02	Food Supplies
E004053	8/5/2025	Corpus Christi Sign Company LI	1,375.47	Other General Expense
E004053	8/5/2025	Culligan Water Conditioning	444.85	Instructional Supplies
E004053	8/5/2025	Ellucian Company LLC	5,095.50	< 5,000 Software Not Cap INVT
E004053	8/5/2025	Gateway Printing & Office Supp	412.53	Supplies - Not Cap Not INVT
E004053	8/5/2025	Johnstone Supply	429.90	HVAC
E004053	8/5/2025	Pepsi Cola Corpus Christi	1,696.54	Food Supplies
E004053	8/5/2025	SecureTech	2,700.00	Consultants
E004053	8/5/2025	SpawGlass Contractors Inc	8,351.48	Contract Labor
E004054	8/5/2025	Winston Water Cooler of Corpus	509.67	Plumbing
E004054	8/5/2025	You Name It Specialties Inc	3,167.68	Production,Publications & Prom
E004054	8/7/2025	Jason B. Houlihan	277.44	Travel
E004054	8/7/2025	John J. Johnson	862.50	Contract Labor
E004054	8/7/2025	Marcia E. Lamb	1,531.80	Professional Development
E004054	8/7/2025	Alisa M. Lopez	37.10	Travel
E004054	8/7/2025	Rolando R. Pena	2,855.44	Funds Held for Others
E004054	8/7/2025	Mary E. Sanchez	142.96	Travel
E004054	8/7/2025	Eva V. Sepulveda	479.60	Food & Beverage
E004055	8/7/2025	A-Auto Tech	79.36	Repairs & Maintenance
E004055	8/7/2025	Amazon.Com LLC	5,534.76	Supplies - Not Cap Not INVT
E004055	8/7/2025	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E004055	8/7/2025	Best Buy for Business	1,558.00	< 5,000 Computer Not Cap INVT
E004055	8/7/2025	Bird's Rubber Stamps	31.00	Supplies - Not Cap Not INVT
E004055	8/7/2025	CDWG LLC	710.08	Supplies - Not Cap Not INVT
E004055	8/7/2025	Corpus Christi Athletic Club	207.27	Corpus Christi Athletic Club
E004055	8/7/2025	Del Mar College Foundation	130.00	Foundation Contributions
E004055	8/7/2025	Ferguson Enterprises Inc	139.33	Plumbing
E004055	8/7/2025	Gateway Printing & Office Supp	34,936.88	Office Supply Payable
E004056	8/7/2025	Grainger Inc	8,882.35	HVAC
E004056	8/7/2025	Johnstone Supply	2,455.36	HVAC
E004056	8/7/2025	Labatt Food Service LLC	6,551.98	Food Supplies
E004056	8/7/2025	Library Design Systems Inc	6,120.00	Supplies - Not Cap Not INVT
E004056	8/7/2025	LK Jordan & Associates	372.24	Contract Labor
E004056	8/7/2025	Metlife	275.00	A/P - TSA
E004056	8/7/2025	Reliastar Life Insurance Co	75.00	A/P - TSA
E004056	8/7/2025	Republic Services Inc	5,356.77	Disposal Trash
E004056	8/7/2025	Schneider Electric	7,998.00	Contractors
E004056	8/7/2025	Shoreline Plumbing Co	384.00	SC NC Plumbing
E004057	8/7/2025	Terracon Consultants Inc	4,600.00	Contractors
E004057	8/7/2025	Texas Gulf Coast JATC	2,040.00	Consultants

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E004057	8/7/2025	Uline	4,988.09	Instructional Supplies
E004057	8/7/2025	You Name It Specialties Inc	1,041.36	Production,Publications & Prom
E004057	8/12/2025	Meagan M. Alvarado	500.00	Contract Labor
E004057	8/12/2025	Gerald C. Brashears	377.92	Travel
E004057	8/12/2025	Paul T. Creacy	237.50	Travel
E004057	8/12/2025	Ralph W. Goonan	206.35	Travel
E004057	8/12/2025	Liana Joslin	19.60	Travel
E004057	8/12/2025	Melody A. Lawrence	273.70	Travel
E004058	8/12/2025	Linda A. Sanchez	49.00	Travel
E004058	8/12/2025	Domingo Vela, Jr.	1,507.48	Travel
E004058	8/12/2025	A-Auto Tech	79.36	Repairs & Maintenance
E004058	8/12/2025	ABM Industry Groups LLC	117,464.25	Contractors
E004058	8/12/2025	Amazon.Com LLC	370.62	Library Books
E004058	8/12/2025	American Welding & Gas Inc	2,325.86	Instructional Supplies
E004058	8/12/2025	Amtech Solutions, Inc.	3,000.00	Consultants
E004058	8/12/2025	B & H Photo Video Pro Audio	489.10	Supplies - Not Cap Not INVT
E004058	8/12/2025	Bird's Rubber Stamps	651.00	Instructional Supplies
E004058	8/12/2025	CDWG LLC	2,209.01	Supplies - Not Cap Not INVT
E004059	8/12/2025	Cintas Corporation	754.93	Contractors
E004059	8/12/2025	Clampitt Paper Co of San Anton	465.84	Supplies - Not Cap Not INVT
E004059	8/12/2025	Columbia Electric Supply	1,142.06	Electrical
E004059	8/12/2025	Everest Water and Coffee LLC	315.00	Food Supplies
E004059	8/12/2025	Gateway Printing & Office Supp	14,863.14	Supplies - Not Cap Not INVT
E004059	8/12/2025	Grainger Inc	86.64	HVAC
E004059	8/12/2025	Healthstream, Inc	395.00	Electronic Testing REsources
E004059	8/12/2025	Johnstone Supply	420.13	HVAC
E004059	8/12/2025	Labatt Food Service LLC	921.33	Food Supplies
E004059	8/12/2025	Malek Inc	45,228.00	Contractors
E004060	8/12/2025	O'Reilly Auto Parts	68.21	P & S - Other
E004060	8/12/2025	Republic Services Inc	9,776.97	Disposal Trash
E004060	8/12/2025	Safeguard System Inc	68.75	Repairs & Maintenance
E004060	8/12/2025	Southern Tire Mart	40.00	Repairs & Maintenance
E004060	8/12/2025	Terracon Consultants Inc	9,150.00	Contractors
E004060	8/12/2025	Texas Gulf Coast JATC	5,767.52	Consultants
E004060	8/12/2025	Turner Ramirez Associates Inc	2,835.83	Consultants
E004060	8/12/2025	TXU Energy	203,302.52	Electricity
E004060	8/12/2025	You Name It Specialties Inc	1,762.39	Production,Publications & Prom
E004060	8/14/2025	Jessica A. Alaniz	323.40	Travel
E004061	8/14/2025	Blanca S. Canales	113.00	Travel
E004061	8/14/2025	Phillip L. Davis	2,261.18	Travel
E004061	8/14/2025	Alexander A. Delapaz	400.00	Participant Support Costs
E004061	8/14/2025	Nina M. Fischer	184.10	Travel
E004061	8/14/2025	Joshua T. Gentry	384.00	Travel
E004061	8/14/2025	Timothy P. Giuliani	770.00	Commencement Expense
E004061	8/14/2025	Christina Gonzalez	420.60	Travel
E004061	8/14/2025	Raul Greses, Jr.	146.38	Travel
E004061	8/14/2025	Richard Guerrero, Jr.	247.48	Travel
E004061	8/14/2025	Sara J. King	202.30	Travel
E004062	8/14/2025	Mr. Daniel W. Korus	349.40	Travel
E004062	8/14/2025	Scott Krall	12,000.00	Contract Labor
E004062	8/14/2025	Megan L. O'Shaughnessy	400.00	Participant Support Costs
E004062	8/14/2025	Donald L. Pinson, Jr.	2,655.91	Travel
E004062	8/14/2025	Stefanie A. Salazar	311.00	Travel
E004062	8/14/2025	Mary E. Sanchez	50.01	Food & Beverage
E004062	8/14/2025	Patricia Shipton Gov Affairs	7,500.00	Consultants
E004062	8/14/2025	A-Auto Tech	87.71	Repairs & Maintenance
E004062	8/14/2025	Altex Electronics	284.98	PC Maintenance Supplies

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Check	Date	Payee	Amount	Description
E004062	8/14/2025	Amazon.Com LLC	5,924.43	Office Supplies
E004063	8/14/2025	American Welding & Gas Inc	317,509.12	Instructional Supplies
E004063	8/14/2025	B & H Photo Video Pro Audio	4,384.00	Supplies - Not Cap Not INVT
E004063	8/14/2025	Bird's Rubber Stamps	62.00	Supplies - Not Cap Not INVT
E004063	8/14/2025	CC Lawn Pros, LLC	6,525.00	Contractors
E004063	8/14/2025	CDWG LLC	1,273.80	Supplies - Not Cap Not INVT
E004063	8/14/2025	Clampitt Paper Co of San Anton	625.54	Supplies - Not Cap Not INVT
E004063	8/14/2025	Corpus Christi Freightliner	4,205.22	Repairs & Maintenance
E004063	8/14/2025	Corpus Christi Sign Company LL	2,249.42	Production,Publications & Prom
E004063	8/14/2025	Everest Water and Coffee LLC	51.00	Food Supplies
E004063	8/14/2025	Fisher Scientific Company LLC	2,159.56	Instructional Supplies
E004064	8/14/2025	Gateway Printing & Office Supp	250.04	Supplies - Not Cap Not INVT
E004064	8/14/2025	Grainger Inc	11,653.03	Supplies - Not Cap Not INVT
E004064	8/14/2025	Graves Dougherty Hearon	1,008.00	Legal Fees
E004064	8/14/2025	Henry Schein Inc	231.98	Instructional Supplies
E004064	8/14/2025	Holt Company of Texas	5,850.64	SC NC HVAC
E004064	8/14/2025	Johnstone Supply	1,488.79	HVAC
E004064	8/14/2025	Krohne,inc	94,739.95	Supplies - Not Cap Not INVT
E004064	8/14/2025	LK Jordan & Associates	12,832.72	Contract Labor
E004064	8/14/2025	Malek Inc	77,910.00	Contractors
E004064	8/14/2025	Meeder Public Funds, Inc.	2,166.00	Consultants
E004065	8/14/2025	PHCC San Antonio	4,228.75	Instructional Supplies
E004065	8/14/2025	RegisterBlast	2,561.00	Hobet Test
E004065	8/14/2025	Safeguard System Inc	1,885.86	Repairs & Maintenance
E004065	8/14/2025	Southern Tire Mart	768.86	Repairs & Maintenance
E004065	8/14/2025	Texas Gulf Coast JATC	1,456.56	Consultants
E004065	8/14/2025	Tipco Technologies LLC	70.42	Repairs & Maintenance
E004065	8/14/2025	TXU Energy	196,462.22	Electricity
E004065	8/14/2025	You Name It Specialties Inc	4,415.26	Production,Publications & Prom
E004065	8/19/2025	Lisa B. Pollakis	55.00	Travel
E004065	8/19/2025	Altex Electronics	2,605.05	PC Maintenance Supplies
E004066	8/19/2025	American Welding & Gas Inc	1,285.95	Instructional Supplies
E004066	8/19/2025	Assessment Technologies	53,726.00	Electronic Testing REsources
E004066	8/19/2025	Cintas Corporation	214.13	Contractors
E004066	8/19/2025	City of Corpus Christi	29,628.15	Water
E004066	8/19/2025	Clampitt Paper Co of San Anton	2,577.00	Supplies - Not Cap Not INVT
E004066	8/19/2025	Corpus Christi Freightliner	403.35	Repairs & Maintenance
E004066	8/19/2025	Corpus Christi Sign Company LL	885.97	Production,Publications & Prom
E004066	8/19/2025	Fisher Scientific Company LLC	460.65	Instructional Supplies
E004066	8/19/2025	Grainger Inc	110.16	Instructional Supplies
E004066	8/19/2025	Labatt Food Service LLC	4,806.01	Food Supplies
E004067	8/19/2025	O'Reilly Auto Parts	23.47	Repairs & Maintenance
E004067	8/19/2025	Schneider Electric	19,340.00	HVAC
E004067	8/19/2025	Southern Tire Mart	638.86	Repairs & Maintenance
E004067	8/19/2025	You Name It Specialties Inc	5,208.37	Production,Publications & Prom
E004067	8/21/2025	Trey M. Alvarez	880.04	Travel
E004067	8/21/2025	Juan A. Armadillo	500.00	Contract Labor
E004067	8/21/2025	Matthew Busby	453.86	Travel
E004067	8/21/2025	Sonia E. Carreon	58.80	Travel
E004067	8/21/2025	D'Andrea S. Chavez	78.40	Travel
E004067	8/21/2025	Ann B. Fierova	333.20	Travel
E004068	8/21/2025	Jason Flores	857.50	Travel
E004068	8/21/2025	Arturo L. Garcia	945.00	Contract Labor
E004068	8/21/2025	Willie A. Herrera	1,880.33	Travel
E004068	8/21/2025	Laura A. Konecne	2,000.00	Contract Labor
E004068	8/21/2025	Joslynn A. Lott	400.00	Participant Support Costs
E004068	8/21/2025	Warren G. Madden	571.86	Travel

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Disbursements for dates 08/01/2025 thru 08/31/2025

Check	Date	Payee	Amount	Description
E004068	8/21/2025	Rachel M. Martinez	506.40	Travel
E004068	8/21/2025	Fidencio G. Palomo	490.00	Travel
E004068	8/21/2025	Jose F. Palomo	571.90	Travel
E004068	8/21/2025	Victoria L. Pannone	177.10	Travel
E004069	8/21/2025	Odella M. Perez	104.00	Travel
E004069	8/21/2025	Gary D. Rivera	285.60	Travel
E004069	8/21/2025	Stefanie A. Salazar	221.00	Travel
E004069	8/21/2025	Eva V. Sepulveda	145.60	Travel
E004069	8/21/2025	Mykia Thomas	79.10	Travel
E004069	8/21/2025	Liza Torres	261.10	Travel
E004069	8/21/2025	Domingo Vela, Jr.	259.50	Travel
E004069	8/21/2025	A-Auto Tech	3,405.37	Repairs & Maintenance
E004069	8/21/2025	All Points Environmental LLC	2,124.00	Environmental Compliance
E004069	8/21/2025	Altex Electronics	253.13	PC Maintenance Supplies
E004070	8/21/2025	Amazon.Com LLC	16,294.54	Office Supplies
E004070	8/21/2025	American Welding & Gas Inc	27,647.03	Instructional Supplies
E004070	8/21/2025	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E004070	8/21/2025	Apple Computer Inc	56,190.75	Supplies - Not Cap Not INVT
E004070	8/21/2025	B & H Photo Video Pro Audio	315.41	Supplies - Not Cap Not INVT
E004070	8/21/2025	Best Buy for Business	1,012.00	Supplies - Not Cap Not INVT
E004070	8/21/2025	Bird's Rubber Stamps	15.50	Office Supplies
E004070	8/21/2025	CC Lawn Pros, LLC	17,825.00	Contractors
E004070	8/21/2025	Clampitt Paper Co of San Anton	700.30	Supplies - Not Cap Not INVT
E004070	8/21/2025	Columbia Electric Supply	29.80	Electrical
E004071	8/21/2025	Corpus Christi Athletic Club	207.27	Corpus Christi Athletic Club
E004071	8/21/2025	Corpus Christi Freightliner	1,885.39	Repairs & Maintenance
E004071	8/21/2025	Corpus Christi Produce	99.95	Food Supplies
E004071	8/21/2025	Del Mar College Foundation	130.00	Foundation Contributions
E004071	8/21/2025	Ellucian Company LLC	23,354.00	< 5,000 Software Not Cap INVT
E004071	8/21/2025	Everest Water and Coffee LLC	105.00	Food Supplies
E004071	8/21/2025	Felix Diesel Service Inc	34,858.80	Repairs & Maintenance
E004071	8/21/2025	Ferguson Enterprises Inc	16.54	Plumbing
E004071	8/21/2025	Fisher Scientific Company LLC	671.70	Instructional Supplies
E004071	8/21/2025	Garda CL Southwest Inc	1,827.65	Security Services
E004072	8/21/2025	Gateway Printing & Office Supp	15,486.86	Office Supply Payable
E004072	8/21/2025	Grainger Inc	1,611.98	HVAC
E004072	8/21/2025	GT Distributors	3,317.95	Other General Expense
E004072	8/21/2025	HJS Academy, LLC	900.00	Contract Labor
E004072	8/21/2025	Johnstone Supply	149.92	HVAC
E004072	8/21/2025	Labatt Food Service LLC	3,395.55	Food Supplies
E004072	8/21/2025	LK Jordan & Associates	5,199.72	Contract Labor
E004072	8/21/2025	Metlife	275.00	A/P - TSA
E004072	8/21/2025	O'Reilly Auto Parts	121.00	Instructional Supplies
E004072	8/21/2025	Procure Software	1,548.00	Software Desk Lic Fees
E004073	8/21/2025	Reliastar Life Insurance Co	75.00	A/P - TSA
E004073	8/21/2025	Safeguard System Inc	3,076.25	Contract Labor
E004073	8/21/2025	Schneider Electric	3,800.00	SC NC HVAC
E004073	8/21/2025	SecureTech	1,138.50	Contract Labor
E004073	8/21/2025	SpawGlass Contractors Inc	98,950.10	Contractors
E004073	8/21/2025	Stridde Callins & Associates	86,858.15	Consultants
E004073	8/21/2025	Texas Gulf Coast JATC	2,560.00	Consultants
E004073	8/21/2025	Texas Wilson Office Furniture	116,609.83	< 5,000 Furn and Fix Not Cap
E004073	8/21/2025	TK Elevator Corporation	7,480.86	Contractors
E004073	8/21/2025	Turner Ramirez Associates Inc	6,952.00	Consultants
E004074	8/21/2025	Urban Engineering	6,325.50	Consultants
E004074	8/21/2025	Victory Building Team	68,376.24	Const Cost - Contractors
E004074	8/21/2025	You Name It Specialties Inc	8,823.59	Production,Publications & Prom

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Disbursements for dates 08/01/2025 thru 08/31/2025

Check	Date	Payee	Amount	Description
E004074	8/26/2025	Dearborn Real Estate	638.21	Online Services
E004074	8/26/2025	Scott M. Obernesser	1,602.72	Professional Development
E004074	8/26/2025		373.79	Funds Held for Others
E004074	8/26/2025	Jennifer L. Sramek	488.61	Travel
E004074	8/26/2025	Thomas M. Weller	252.31	Travel
E004074	8/26/2025	Amazon.Com LLC	146.70	Office Supplies
E004074	8/26/2025	Assessment Technologies	5,292.00	Electronic Testing REsources
E004075	8/26/2025	B & H Photo Video Pro Audio	1,180.52	Supplies - Not Cap Not INVT
E004075	8/26/2025	Bibliotheca LLC	1,777.67	Equipment Maintenance Subscrip
E004075	8/26/2025	Bugpro Inc	1,084.00	Repairs & Maintenance
E004075	8/26/2025	Cintas Corporation	754.93	Contractors
E004075	8/26/2025	City of Corpus Christi	37,691.99	Gas
E004075	8/26/2025	Corpus Christi Freightliner	3,575.37	Repairs & Maintenance
E004075	8/26/2025	Corpus Christi Produce	265.12	Food Supplies
E004075	8/26/2025	Corpus Christi Sign Company LI	949.59	Production,Publications & Prom
E004075	8/26/2025	Ellucian Company LLC	118.50	< 5,000 Software Not Cap INVT
E004075	8/26/2025	Everest Water and Coffee LLC	528.75	Food Supplies
E004076	8/26/2025	Fisher Scientific Company LLC	188.16	Instructional Supplies
E004076	8/26/2025	Gateway Printing & Office Supp	25,411.26	Office Supply Payable
E004076	8/26/2025	Grainger Inc	2,978.35	Instructional Supplies
E004076	8/26/2025	JL Squared Construction	13,825.00	SC NC Building Structure
E004076	8/26/2025	Netsync Network Solutions	5,045.46	> 5,000 Audio-Visual Capitaliz
E004076	8/26/2025	Pepsi Cola Corpus Christi	3,253.37	Food Supplies
E004076	8/26/2025	Providence Tax Finance Managem	1,375.00	Consultants
E004076	8/26/2025	Puffer Sweiven LP	6,735.31	Maint Agree-Software
E004076	8/26/2025	Safeguard System Inc	2,244.00	Repairs & Maintenance
E004076	8/26/2025	Shoreline Plumbing Co	12,690.43	SC NC Plumbing
E004077	8/26/2025	Southern Tire Mart	2,994.86	Repairs & Maintenance
E004077	8/26/2025	Texas Gulf Coast JATC	15,072.37	Instructional Supplies
E004077	8/26/2025	Tipco Technologies LLC	252.31	Repairs & Maintenance
E004077	8/26/2025	TK Elevator Corporation	13,011.19	Repairs & Maintenance
E004077	8/26/2025	Touchnet Information System	1,760.90	Student Ref Exp
E004077	8/26/2025	Toyota Lift of Texas	200.00	Repairs & Maintenance
E004077	8/26/2025	Winston Water Cooler of Corpus	1,017.97	Plumbing
E004077	8/26/2025	You Name It Specialties Inc	7,936.29	Production,Publications & Prom
E004077	8/28/2025	Ms. Beatriz I. Alvarado	1,453.36	Professional Development
E004077	8/28/2025	Kaila N. Cavazos-Guerra	44.00	Funds Held for Other Additions
E004078	8/28/2025	Belinda De la Cruz	162.00	Travel
E004078	8/28/2025	Nathan R. Garcia	77.00	Travel
E004078	8/28/2025	Linda A. Ibarra	44.00	Funds Held for Other Additions
E004078	8/28/2025	Alisa M. Lopez	92.40	Travel
E004078	8/28/2025	Lizette O. Madrid	400.00	Participant Support Costs
E004078	8/28/2025	Robert V. Marraro, Jr.	53.20	Travel
E004078	8/28/2025	ACI Payments Inc	673.94	Bank Expenses
E004078	8/28/2025	Amazon.Com LLC	4,259.90	Office Supplies
E004078	8/28/2025	American Welding & Gas Inc	2,209.03	Supplies - Not Cap Not INVT
E004078	8/28/2025	Assessment Technologies	92,116.50	Electronic Testing REsources
E004079	8/28/2025	B & H Photo Video Pro Audio	8,414.76	Supplies - Not Cap Not INVT
E004079	8/28/2025	Baxter Healthcare Corporation	150.00	Software Desk Lic Fees
E004079	8/28/2025	Bird's Rubber Stamps	341.00	Supplies - Not Cap Not INVT
E004079	8/28/2025	CC Lawn Pros, LLC	4,775.00	Contractors
E004079	8/28/2025	City of Corpus Christi	352.78	Water
E004079	8/28/2025	Corpus Christi Athletic Club	5,486.56	Corpus Christi Athletic Club
E004079	8/28/2025	Culligan Water Conditioning	444.85	Instructional Supplies
E004079	8/28/2025	Del Mar College Foundation	4,160.00	Foundation Contributions
E004079	8/28/2025	Fisher Scientific Company LLC	718.87	Instructional Supplies
E004079	8/28/2025	Gateway Printing & Office Supp	1,806.26	Supplies - Not Cap Not INVT

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Disbursements for dates 08/01/2025 thru 08/31/2025

Check	Date	Payee	Amount	Description
E004080	8/28/2025	Grainger Inc	2,982.76	Site Supplies
E004080	8/28/2025	Healthstream, Inc	43.00	Electronic Testing REsources
E004080	8/28/2025	Jefferson National Life	3,519.75	A/P - ORP
E004080	8/28/2025	Johnstone Supply	171.57	HVAC
E004080	8/28/2025	Labatt Food Service LLC	436.82	Food Supplies
E004080	8/28/2025	LK Jordan & Associates	812.16	Contract Labor
E004080	8/28/2025	Meeder Public Funds, Inc.	2,166.00	Consultants
E004080	8/28/2025	Metlife	500.00	A/P - TSA
E004080	8/28/2025	Nalco Company LLC	3,871.65	Chemical-Water Treatment
E004080	8/28/2025	PHCC San Antonio	400.00	Consultants
E004081	8/28/2025	Reliastar Life Insurance Co	100.00	A/P - TSA
E004081	8/28/2025	San Antonio Area Plumbers & Pi	2,800.00	Consultants
E004081	8/28/2025	Schneider Electric	1,470.00	SC NC HVAC
E004081	8/28/2025	Shoreline Plumbing Co	9,230.32	SC NC Plumbing
E004081	8/28/2025	Southern Tire Mart	558.00	Repairs & Maintenance
E004081	8/28/2025	SpawGlass Contractors Inc	92,448.85	Contractors
E004081	8/28/2025	Teaching Strategies, LLC	3,985.00	Contract Labor
E004081	8/28/2025	Texas Gulf Coast JATC	7,168.20	Consultants
E004081	8/28/2025	Texas Wilson Office Furniture	660.00	Contractors
E004081	8/28/2025	USAA Annuity Life Insurance Co	3,083.58	A/P - ORP
E004082	8/28/2025	Victory Capital Advisers Inc	8,761.57	A/P - ORP
E004082	8/28/2025	Weaver	20,506.25	Audit Fees
E004082	8/28/2025	Winston Water Cooler of Corpus	2,050.85	Plumbing
E004082	8/28/2025	You Name It Specialties Inc	27,440.19	Production,Publications & Prom
Total:			<u>5,733,394.58</u>	

Del Mar College
Financial Record System
Checks Over 10,000

Disbursements for dates 08/01/2025 thru 08/31/2025

Check	Date	Payee	Amount	Description
84334	8/5/2025	Spectrum	16,778.55	Internet
84340	8/7/2025	Allied Universal Security Serv	132,007.92	Security Services
84345	8/7/2025	CC Battery Co Inc	14,920.90	> 5,000 Equipment Capitalized
84378	8/12/2025	B. E. Beecroft Company, Inc	98,360.84	Contractors
84384	8/12/2025	GrantWorks Inc	15,780.00	Contract Labor
84387	8/12/2025	MediaValet Inc	17,010.00	Software Desk Lic Fees
84393	8/12/2025	SonoSim Inc	11,381.00	Software Desk Lic Fees
84416	8/14/2025	Communities in Schools of the	132,500.00	Recruitment
84417	8/14/2025	DebtBook	10,305.48	Software Desk Lic Fees
84419	8/14/2025	Facility Programming and Consu	24,500.00	Consultants
84439	8/14/2025	Sign-Ups and Banners	19,827.01	Production,Publications & Prom
84440	8/14/2025	Solid Border Inc	69,498.08	> 5,000 Equipment Capitalized
84442	8/14/2025	TASB Risk Management Fund	227,446.00	Insurance - Auto
84447	8/19/2025	Alamo Iron Works	10,543.80	Instructional Supplies
84458	8/21/2025	Allied Universal Security Serv	143,546.46	Security Services
84460	8/21/2025	Bibliu Campus Inc	119,258.76	A/P - Student 3rd Party
84478	8/21/2025	Inframappa Inc	17,000.00	Software Desk Lic Fees
84482	8/21/2025	Lincoln Electric Company	25,973.40	Instructional Supplies
84498	8/21/2025	TASB Risk Management Fund	14,582.26	Workman's Comp
84514	8/26/2025	Benco Dental Supply Co	492,660.56	> 5,000 Equipment Capitalized
84518	8/26/2025	D & C Fence Co Inc	11,872.50	Contractors
84519	8/26/2025	Dell Technologies Inc	573,284.15	< 5,000 Computer Not Cap INVT
84524	8/26/2025	Liquid Networkx	50,000.00	Contract Labor
84527	8/26/2025	Nueces County	12,123.80	Tax Assessing & Collecting
84529	8/26/2025	Pocket Nurse	19,862.55	> 5,000 Equipment Capitalized
84537	8/26/2025	United Rentals North America I	41,352.35	> 5,000 Equipment Capitalized
84539	8/26/2025	West Music	15,123.94	Supplies - Not Cap Not INVT
84540	8/26/2025	Yale Materials Handling Corpor	38,951.00	> 5,000 Equipment Capitalized
84541	8/28/2025	American Psychological Associa	11,385.42	Library - Elec Resource
84549	8/28/2025	Examsoft Worldwide Inc	12,750.00	Electronic Testing REsources
84559	8/28/2025	Nueces County Appraisal	317,463.00	Tax Appraisal Fee
E0040523	8/5/2025	B & H Photo Video Pro Audio	13,110.26	Instructional Supplies
E0040559	8/7/2025	Gateway Printing & Office Supp	34,936.88	Office Supply Payable
E0040583	8/12/2025	ABM Industry Groups LLC	117,464.25	Contractors
E0040594	8/12/2025	Gateway Printing & Office Supp	14,863.14	Supplies - Not Cap Not INVT
E0040599	8/12/2025	Malek Inc	45,228.00	Contractors
E0040607	8/12/2025	TXU Energy	203,302.52	Electricity
E0040621	8/14/2025	Scott Krall	12,000.00	Contract Labor
E0040630	8/14/2025	American Welding & Gas Inc	317,509.12	Instructional Supplies
E0040641	8/14/2025	Grainger Inc	11,653.03	Supplies - Not Cap Not INVT
E0040646	8/14/2025	Krohne,inc	94,739.95	Supplies - Not Cap Not INVT
E0040647	8/14/2025	LK Jordan & Associates	12,832.72	Contract Labor
E0040648	8/14/2025	Malek Inc	77,910.00	Contractors
E0040656	8/14/2025	TXU Energy	196,462.22	Electricity
E0040661	8/19/2025	Assessment Technologies	53,726.00	Electronic Testing REsources
E0040663	8/19/2025	City of Corpus Christi	29,628.15	Water
E0040671	8/19/2025	Schneider Electric	19,340.00	HVAC
E0040700	8/21/2025	Amazon.Com LLC	16,294.54	Office Supplies
E0040701	8/21/2025	American Welding & Gas Inc	27,647.03	Instructional Supplies
E0040703	8/21/2025	Apple Computer Inc	56,190.75	Supplies - Not Cap Not INVT
E0040707	8/21/2025	CC Lawn Pros, LLC	17,825.00	Contractors
E0040714	8/21/2025	Ellucian Company LLC	23,354.00	< 5,000 Software Not Cap INVT
E0040716	8/21/2025	Felix Diesel Service Inc	34,858.80	Repairs & Maintenance
E0040720	8/21/2025	Gateway Printing & Office Supp	15,486.86	Office Supply Payable
E0040734	8/21/2025	SpawGlass Contractors Inc	98,950.10	Contractors
E0040735	8/21/2025	Stridde Callins & Associates	86,858.15	Consultants
E0040737	8/21/2025	Texas Wilson Office Furniture	116,609.83	< 5,000 Furn and Fix Not Cap
E0040741	8/21/2025	Victory Building Team	68,376.24	Const Cost - Contractors
E0040754	8/26/2025	City of Corpus Christi	37,691.99	Gas
E0040761	8/26/2025	Gateway Printing & Office Supp	25,411.26	Office Supply Payable
E0040763	8/26/2025	JL Squared Construction	13,825.00	SC NC Building Structure
E0040769	8/26/2025	Shoreline Plumbing Co	12,690.43	SC NC Plumbing
E0040771	8/26/2025	Texas Gulf Coast JATC	15,072.37	Instructional Supplies
E0040773	8/26/2025	TK Elevator Corporation	13,011.19	Repairs & Maintenance
E0040789	8/28/2025	Assessment Technologies	92,116.50	Electronic Testing REsources
E0040815	8/28/2025	SpawGlass Contractors Inc	92,448.85	Contractors
E0040821	8/28/2025	Weaver	20,506.25	Audit Fees
E0040823	8/28/2025	You Name It Specialties Inc	27,440.19	Production,Publications & Prom
Total:			4,885,421.30	

Regular Agenda Item 6

TO: Mark Escamilla, Ph.D.
President and CEO

FROM: Tammy McDonald 
Vice President of Administration and Human Resources

DATE: October 6, 2025

RE: Job Order Contract Services for Windward Campus, Metals Building, Welding Lab Project

SUMMARY:

In August 2025, Del Mar College began initial renovation work on referenced project with the issuance of a work order and engaged SpawGlass for services. Due to welding program demands related to trends in enrollment growth, the scope of work was aligned to meet the needs of our programs and students. The work order that was originally issued needs to transition to a Job Order Contract as the project estimate now exceeds \$500,000. To accomplish this transition, the Purchasing and Business Services Department is utilizing a competitively awarded Job Order Contract through TIPS. This project is transforming approximately 6,000 sq ft of space into a welding lab that includes 50 additional welding booths.

BACKGROUND:

Del Mar College contracted with Stridde, Callins & Associates, Inc. to prepare and oversee design documents. SpawGlass was engaged for construction services. Program growth demands expedited the initiation of the project scope alignment in order to bring this critical instructional space online for use in Spring 2026. Substantial completion is scheduled for January 2026. This project will be funded utilizing FY25 unexpended funds.

RECOMMENDATION:

Approval to transition project work to a Job Order Contract.

LIST OF SUPPORTING DOCUMENTS:

None