

June 7, 2024

NOTICE OF MEETING

The **Regular Meeting** of the Board of Regents of the Del Mar College District will convene at **1:00 p.m., Tuesday, June 11, 2024**, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

AGENDA

CALL TO ORDER

QUORUM CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: *Del Mar College will be the premier choice for life-changing educational opportunities, provided by responsive, innovative faculty and staff who empower students to improve local and global communities.*

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College’s website in real-time, with the exception of portions of the meeting considered as “closed session” by statute.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific Public Comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
 1. Provide a statement of specific factual information in response to an inquiry.
 2. Recite existing policy in response to an inquiry.
 3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.

(Tex. Govt. Code Section § 551.042)

RECOGNITIONS:

- Del Mar College was awarded two grants by the Texas Workforce Commission: Adult Education & Literacy (AEL) and English as a Second Language (ESL)

.....Dr. Leonard Rivera
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

COLLEGE PRESIDENT’S REPORT.....Dr. Mark Escamilla

- May 16, 2024: Incident Management Training
(Goal 4: Learning Environments)
- July 10-12, 2024: National Forum on Education Policy, Washington DC
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

STAFF REPORTS:

- Fiscal Year 2025 Preliminary Budget.....Mr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)
- Heritage Campus Construction Update.....Mr. John Strybos
(Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)
- Professional Contract Review.....Ms. Tammy McDonald
(Goal 6: Financial Effectiveness and Affordability)

PENDING BUSINESS:

Status Report on Requested Information
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
Regular Board Meeting, May 14, 2024
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)
2. Acceptance of Investment for May 2024
(Goal 6: Financial Effectiveness and Affordability)

3. Acceptance of Financials for April 2024
(Goal 6: Financial Effectiveness and Affordability)

Public comments for consent agenda items

REGULAR AGENDA

4. Discussion and possible action related to recommendation of Professor Emeritus status to Phillip Hii, Professor of Music.....Dr. Jonda Halcomb
(Goal 4: Learning Environments)

Public comments for this agenda item

5. Discussion and possible action regarding proposed naming for gift of significance for the Duane Sandlin Learning Commons on first floor of White Library
.....Mr. Matthew Busby
(Goal 5: Workforce Development, Community Partnerships, and Advocacy and
Goal 6: Financial Effectiveness and Affordability)

Public comments for this agenda item

6. Discussion and possible action on annexation of Clarkwood Estates and County Road 36 Right-of-Way.....Mr. John Strybos
(Goal 6: Financial Effectiveness and Affordability)

Public comments for this agenda item

7. Discussion and possible action regarding various Board Policy revisions for approval and notification of Administrative Procedure revisions related to SB18 – Faculty Tenure and Employment.....Ms. Tammy McDonald
(Goa 4: Learning Environments)

Public comments for this agenda item

8. CLOSED SESSION pursuant to:
 - A. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation or legal claims, or a settlement offer, with possible discussion and action in open session; and, the seeking of legal advice from counsel, on pending or contemplated legal matters or claims, with possible discussion and action in open session; and,

- B. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including a.) President's Evaluation and b.) Board Self-Evaluation, with possible discussion and action in open session.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the revision of the Open Meetings Act, Chapter 551, of the Texas Government Code.

Staff Reports

Fiscal Year 2025 Preliminary Budget

Raul Garcia, VP & Chief Financial Officer
Tammy McDonald, VP of Administration & HR
Dr. Cathy West, Director of Accounting & Budget Officer
Jackie Landrum, Assistant Comptroller & Budget Analyst



Fiscal Year 2025 Preliminary Budget

June 11, 2024

Raul Garcia, Vice President & Chief Financial Officer

Tammy McDonald, VP of Administration & HR

Dr. Cathy West, Director of Accounting & Budget Officer

Jackie Landrum, Assistant Comptroller & Budget Analyst



Agenda

- Budget Plan Calendar-FY 2025
- Operating Revenue Budget
- Strategic Plan-Resource Allocation
- Operating Expense Budget
- Questions



Budget Plan Calendar- FY 2025

Month	Date	Activity
Jul.	23	<ul style="list-style-type: none"> Board Meeting-Budget workshop
	31	<ul style="list-style-type: none"> Preliminary Budgets sent to Departments
	13	<ul style="list-style-type: none"> Regular Board Meeting-Budget Update. Board to adopt action items: <ul style="list-style-type: none"> An order to conduct a public hearing for the FY 2024-2025 proposed College budget An order to conduct a public hearing for the FY 2024-2025 proposed property tax rate
Aug.	27	<ul style="list-style-type: none"> Board Public hearing: <ul style="list-style-type: none"> Public comments on the proposed Budget & Property tax rate
		<ul style="list-style-type: none"> Board to adopt action items: <ul style="list-style-type: none"> M&O Budget Debt Service Proposed Budget M&O Proposed Tax Rate Debt Service Proposed Tax Rate Proposed Tax Exemptions

Revenue Challenges & Assumptions FY 2025 Budget

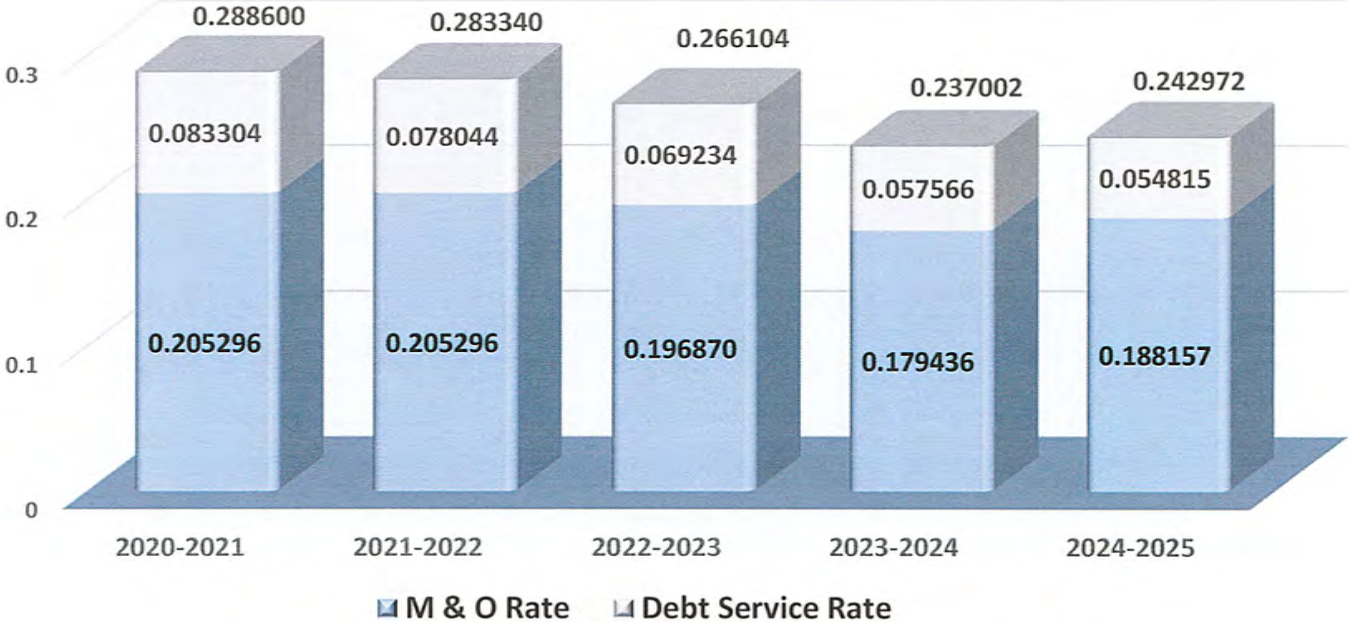
- **Tuition & Fees:**
 - Overall Flat
 - \$2 in-district tuition rate increase
 - 2% increase over current enrollment
- **Property Tax:**
 - Overall tax rate evaluated
 - Assumes a 2% net valuation growth
 - \$400M in new construction
 - Adjusted for Industrial Lawsuits
- **State Appropriations:**
 - TBD-June or July (Updated preliminary run June 10th)
Outcomes based on data from FY 2018-2023 for traditional credential outcomes and FY 2020-2023 for Occupational Skills Awards (OSA)
 - FAST-Based on Fall 2023 and Spring 2024



Preliminary Revenue Budget FY 2025

Category	Budget FY 2024	Increase/ (Decrease)	Preliminary Budget FY 2025	% Change
State Appropriations	\$ 19,508,146	\$ (196,382)	\$ 19,311,764	-1%
FAST Appropriations	1,141,504	45,660	1,187,164	4%
Insurance Contribution	4,281,371	-	4,281,371	0%
Retirement Contribution	1,966,711	-	1,966,711	0%
Total State Funding	\$ 26,897,732	\$ (150,722)	\$ 26,747,010	-1%
Tuition & Fees	22,001,700	-	22,001,700	0%
Property Taxes	65,068,806	6,553,360	71,622,166	10%
Miscellaneous	1,262,144	-	1,262,144	0%
Total Preliminary Revenues	\$ 115,230,382	\$ 6,402,638	\$ 121,633,020	6%

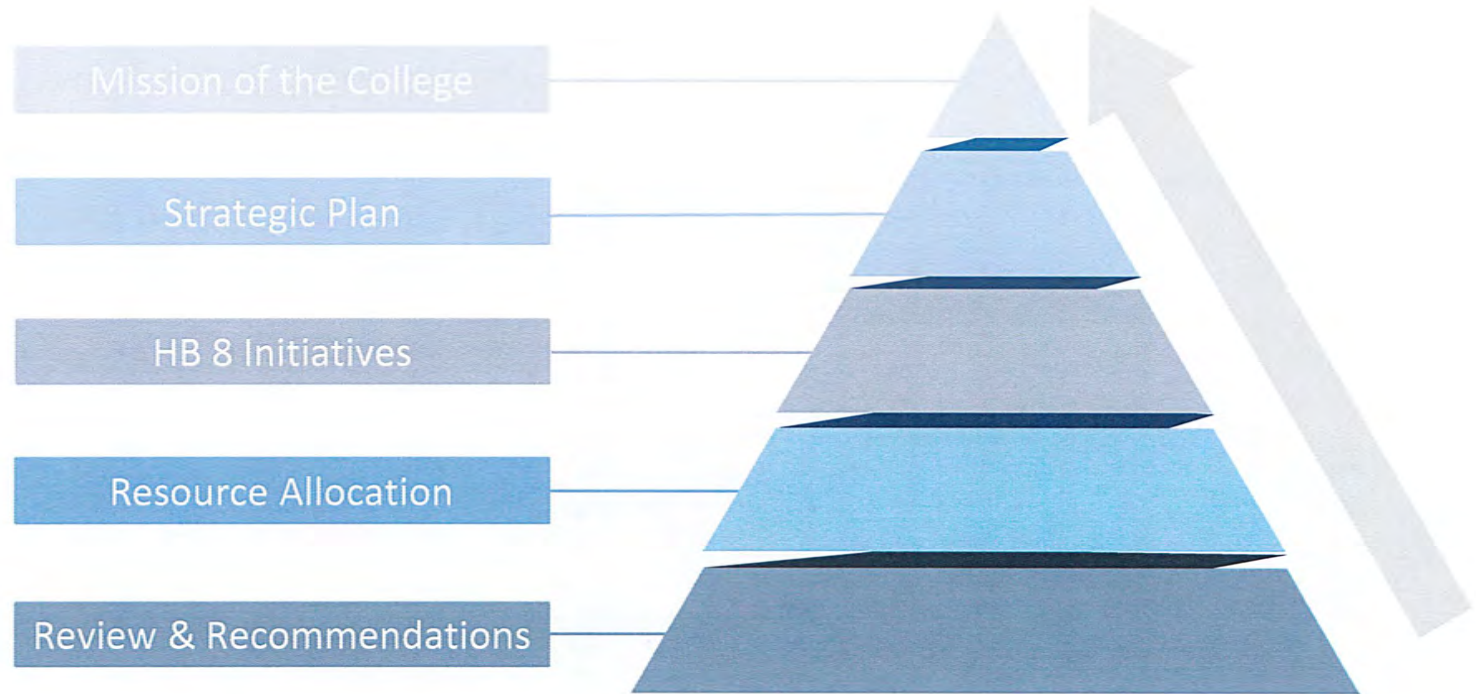
Tax Rate History



	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Annual Homeowner Property Tax	\$ 526	\$ 516	\$ 534	\$ 532	\$ 598

*Based on 2023 Average Taxable Homestead Value of \$245,920

Strategic Alignment



Strategic Plan Goals



Goal 1: Collaborate across the College.
Goal 2: Connect beyond the College.



Goal 1: Increase Completion for all students.
Goal 2: Maximize resources entrusted to the College.



Goal 1: Nurture our faculty and staff to achieve their full potential.
Goal 2: Optimize the Viking Student Experience.

Strategic Plan Initiatives

Increase Completion for all students

- Bachelor of Applied Science-Organizational Management & Leadership
- Instructional Equipment

Optimize the Viking Student Experience

- Creation of the ideal new student experience
- Promote DMC programs and recruit students

Maximize resources entrusted to the College

- Campus maintenance
- Deferred maintenance

Proposed Salary & Benefit Increase Scenarios

Employee Classification	Scenario #1	Scenario #2	Scenario #3
Faculty Full-Time	1% to Schedules for Rank, Education & Base Includes promotions & summer pay	2% to Schedules for Rank, Education & Base Includes promotions & summer pay	3% to Schedules for Rank, Education & Base Includes promotions & summer pay
Adjunct/Overload	5% to Schedule	5% to Schedule	5% to Schedule
Exempt (includes Instruction CE/WD)	1%	2%	3%
Non-Exempt F/T	1%	2%	3%
Non-Exempt P/T (Excludes Workstudy, Student Assistants, Instructional & Grants) *Must meet eligibility requirements	3%	3%	3%
Salary & Benefit Cost:	Scenario #1	Scenario #2	Scenario #3
Faculty F/T	\$599,127	\$838,012	\$1,076,898
Adjunct/Overload	263,237	263,237	263,237
Benefits	177,855	232,799	287,743
Total Faculty	1,040,219	1,334,048	1,627,878
Exempt	159,899	319,798	479,697
Benefits	36,777	73,554	110,330
Total Exempt	196,676	393,352	590,027
Non-Exempt F/T	82,729	165,458	248,185
Non-Exempt P/T	65,000	65,000	65,000
Benefits	25,528	44,555	63,583
Total Non-Exempt	173,257	275,013	376,768
Total Salary & Benefit Increase	\$1,410,152	\$2,002,413	\$2,594,673

Preliminary Expense Increases FY 2025

Other Maintenance & Operation Expenses - \$3.8M

- Increase Completion for all students
 - Instructional Equipment
 - Bachelor of Applied Science-Organization Management & Leadership
- Optimize the Student Viking Experience
 - New Ideal Student Experience
 - Promote DMC programs and recruit students
- Maximize resources entrusted to the College
 - Maintenance
 - Deferred Maintenance
 - Ground Maintenance & Custodial
- Election Expense
- HB 8 Initiatives



Preliminary Expense Budget FY 2025

Category	Budget FY 2024	Increase/ (Decrease)	Preliminary Budget FY 2025	% Change
Faculty Salaries	\$ 33,593,394	\$ 404,006	\$ 33,997,400	1%
Exempt Salaries	14,127,168	-	14,127,168	0%
Exempt Salaries-Instructional	2,986,319	-	2,986,319	0%
Non-Exempt Salaries	10,154,930	-	10,154,930	0%
Non-Exempt Salaries-Instructional	2,666,287	-	2,666,287	0%
Salary Increases-Scenario #2	-	1,651,505	1,651,505	100%
Benefits	20,487,813	432,000	20,919,813	2%
Total Salaries & Benefits	84,015,911	2,487,511	86,503,422	3%
Non-Salary Expenses	29,486,015	3,819,088	33,305,103	13%
Contingency	1,728,456	96,039	1,824,495	6%
Total Non-Salary Expenses	31,214,471	3,915,127	35,129,598	13%
Total Preliminary Expense	\$ 115,230,382	\$ 6,402,638	\$ 121,633,020	6%

Preliminary Expense Budget FY 2025

Category	Budget FY 2024	Increase/ (Decrease)	Preliminary Budget FY	% Change
Salaries & Benefits:				
Faculty Salaries	\$ 33,593,394	\$ 404,006	\$ 33,997,400	1%
Exempt Salaries	14,127,168	-	14,127,168	0%
Exempt Salaries-Instructional	2,986,319	-	2,986,319	0%
Non-Exempt Salaries	10,154,930	-	10,154,930	0%
Non-Exempt Salaries-Instructional	2,666,287	-	2,666,287	0%
Salary Increases-Scenario #2	-	1,651,505	1,651,505	100%
Benefits	20,487,813	432,000	20,919,813	2%
Total Salaries & Benefits	84,015,911	2,487,511	86,503,422	3%
Non-Salary Expenses:				
Contract Instruction	158,600	-	158,600	0%
Supplies, Postage, Dupl, Copier Rental	3,497,541	31,672	3,529,213	1%
Maintenance & Repairs	1,747,539	708,553	2,456,092	41%
Equipment	776,699	550,000	1,326,699	71%
Student Recruiting & Marketing	1,139,569	137,512	1,277,081	12%
Audit & Legal, Tax Appraisal, Coll Fees	1,633,106	162,588	1,795,694	10%
Consultants & Contract Labor	3,064,494	291,538	3,356,032	10%
Accreditation	65,636	(10,735)	54,901	-16%
Special Pop Interpreter	114,397	-	114,397	0%
Comp Software, Hardware, License & Serv	3,612,534	708,552	4,321,086	20%
Travel & Professional Development	499,515	50,000	549,515	10%

Preliminary Expense Budget FY 2025

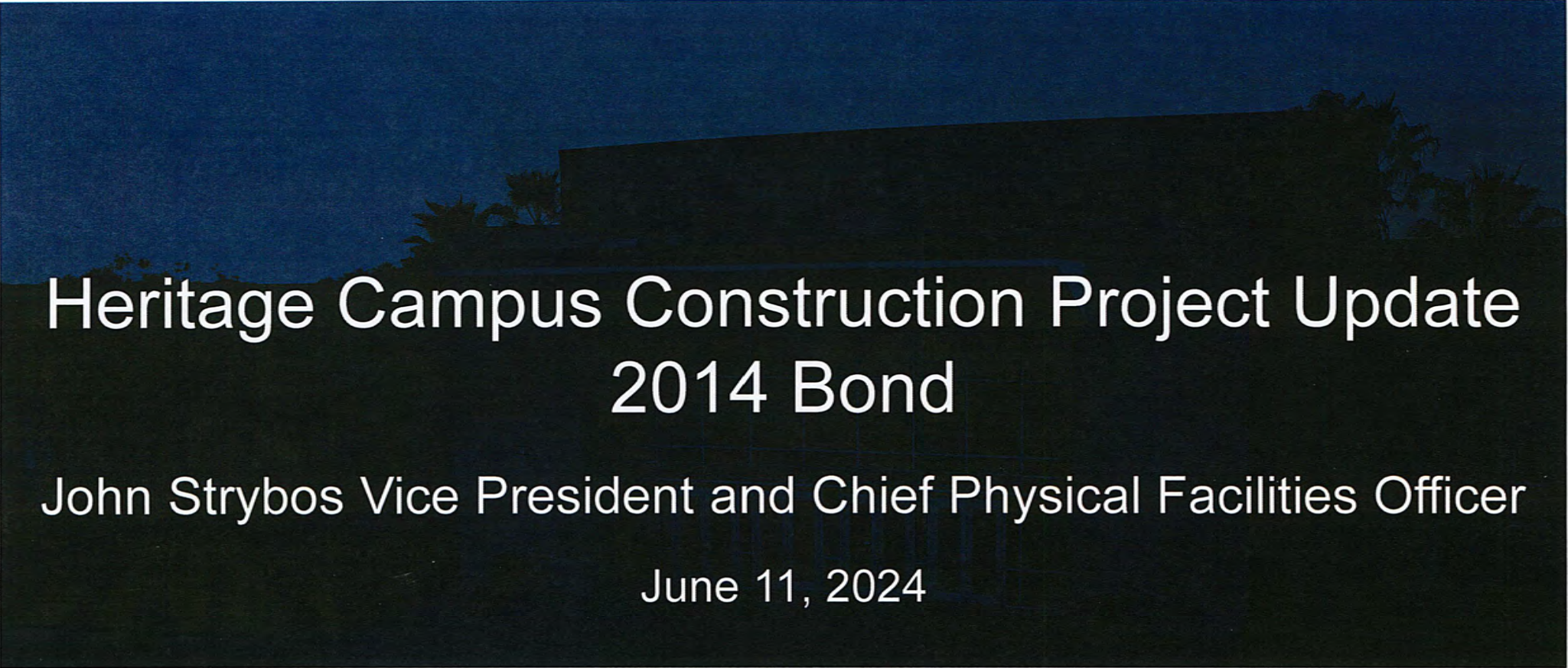
Category	Budget FY 2024	Increase/ (Decrease)	Preliminary Budget FY 2025	% Change
Non-Salary Expenses-Continued				
Election	-	175,000	175,000	100%
Security	1,565,000	62,304	1,627,304	4%
Recruitment	32,000	-	32,000	0%
Food & Beverage	84,811	-	84,811	0%
Library	250,976	8,321	259,297	3%
Bad Debt	151,707	73,293	225,000	48%
Membership & Dues	227,283	36,805	264,088	16%
Utilities & Telephone	3,061,600	42,141	3,103,741	1%
Insurance	4,805,000	(269,956)	4,535,044	-6%
Bank & Collection Fees	192,300	(37,000)	155,300	-19%
Campus Police	302,858	-	302,858	0%
Tuition Bond Transfers Out	1,952,500	(1,500)	1,951,000	0%
Miscellaneous	550,350	-	550,350	0%
Deferred Maintenance	-	550,000	550,000	100%
HB 8 Initiatives	-	550,000	550,000	100%
Total Non-Salary Expenses	113,501,926	3,819,088	119,808,525	6%
Contingency	1,728,456	96,039	1,824,495	6%
Total Preliminary Expense	\$ 115,230,382	\$ 6,402,638	\$ 121,633,020	6%

Thank you!



Heritage Campus Construction Update

John Stybos,
Vice President and Chief Physical Facilities Officer



Heritage Campus Construction Project Update 2014 Bond

John Strybos Vice President and Chief Physical Facilities Officer

June 11, 2024



DEL MAR COLLEGE

2014 Bond Background

- 2015 Bonds Sold
- November 4, 2014 Bond Election – Approved by Voters
- July 8, 2014 Call for Election – Approved by Board of Regents
- 2013 -2014 – Bond project assessments, cost estimates, etc.

Budget Summary as of May 31, 2024

Item	Amount (\$)
Proceeds	157,000,000
Interest Earned (Through May 31, 2024)	4,923,891
Total Available	161,923,891
Completed Projects	93,869,157
Active Projects	68,054,734
Total Projects	161,923,891

Completed Projects \$93,869,157

Campus	Project	Budget (\$)
Oso Creek Campus	Master Plan	1,796,229
Windward Campus	Workforce Development Center	20,958,584
Windward Campus	Emerging Technology	11,656,070
Windward Campus	Fire Hydrants	43,183
Windward Campus Total		32,657,837
Heritage Campus	Richardson Auditorium Flooring	256,433
Heritage Campus	Venters Fire Alarm	213,573
Heritage Campus	Heritage Building Demolition	355,637
Heritage Campus	General Academic Music Building	58,589,448
Heritage Campus Total		59,415,091

Substantially Complete – Active Projects

Campus	Project	Current Budget (\$)
	General Expenses	151,757
	Facilities Planning and Assessment	503,748
Oso Creek	Ambient Learning Environment	84,078
Windward	Main Road Improvements	287,637
Windward	Pilot Plant	415,286
Windward	Campus Edge	274,826
Windward	General Purpose Renovation	470,905
Heritage and Windward	Re-Roofing Projects	8,696,853
Heritage and Windward	Central Plant Improvements	5,148,940
Heritage	Heldenfels Renovation	764,539
Heritage	Campus Edge	234,583
Heritage	Harvin Center Renovation	1,513,040
Heritage	Police Station	3,834,333
CED	Board Room	1,191,074
Total		23,571,599

Heritage Campus Active Projects

Project	Budget (\$)
Fine Arts/Music Renovation	12,212,038
Memorial Renovation	15,509,778
White Library Renovation	27,882,916
Total	55,604,732

Police Station

- Architect – Turner Ramirez Architects
- General Contractor – Victory Building Team
- 6,174 GSF
- Chief White moving in to building Spring 2024



Police Station



Police Station



Viking Hall

- Architect – Turner Ramirez Architects
- General Contractor – Victory Building Team
- 8 classrooms
- 1 computer lab
- 20 faculty offices
- Classes start Summer II 2024



Viking Hall



Viking Hall



White Library Renovation

- Architect – Turner Ramirez Architects
- General Contractor – Beecroft Construction
- 97,200 GSF
- Complete Renovation
- Full occupancy Fall 2024



White Library Renovation



White Library Renovation



Memorial Building Renovation

- Architect – Gignac Architects
- General Contractor – SpawGlass
- 28,200 GSF
- Complete renovation from Classroom Building to Administration Building
- Full occupancy Fall 2024



Memorial Building Renovation



Memorial Building Renovation



Questions?



Professional Contract Review

Tammy McDonald,
Vice President of Administration and Human Resources

List of Professional Service Contracts Presented to the Board of Regents

6/11/2024

Yellow = expiring in 2024 Blue = date adjustment Orange = expired Green=New

Provider Name	Service Provided	RFP/RFQ Y/N	Contract Origination Date	Contract	Maximum Expiration Date	Auto Renew Y/N	DMC Exec Team Contact	Board Action	Status
Legal:									
Graves Dougherty Hearon & Moody	Legal	No	11/23/2004	Term	N/A	Yes	A. Rivera	No Board action found	
Financial:									
Weaver	Internal Audit	Yes	3/1/2021	1 year+ 4- 1 year extensions	8/31/2026	No	T. McDonald	Approved by Board on December 08, 2020	
Collier Johnson Woods	Annual Financial Audit	Yes	9/1/2019	1 year + 4- 1 year extensions	8/31/2024	No	R. Garcia	Approved by Board on June 11, 2019	
Estrada Hinojosa	Bond Advisors	Yes	2/20/2020	5 years + 2- 1 year extensions	2/20/2027	No	R. Garcia	No Board action found	
McCall Parkhurst Horton	Bond Counsel	No	4/23/2021	Term	N/A	No	R. Garcia/A. Rivera	No Board action found	
Patterson & Associates	Investment Advisor	Yes	3/23/2007	Term	N/A	Yes	R. Garcia		
Wells Fargo	Bank Depository	Yes	9/1/2020	2 years + 1- 2 years extensions	8/31/2024	No	R. Garcia	Approved by Board on June 9, 2020	
Columbia Advisory Group, LLC	Information Security	No	10/1/2019	3 years + 3- 1 year extensions	10/1/2025	No	A. Kolahdouz	Engaged through Board approved co-op.	
General Facilities:									
Sue Corey, RAS	ADA/Accessibility	N/A	As Needed		N/A	No	T. McDonald/L. White	No Board action found	
2014 Bond Contracts:									
KJM Commercial Inc. dba Victory Building Team	Police Station Renovations	Yes	10/26/2021	Project completion	12/31/2023	No	J. Strybos	Approved by Board on October 5, 2021	
KJM Commercial Inc. dba Victory Building Team	Music Building Renovations	Yes	12/8/2021	Project completion	300 days from notice to proceed	No	J. Strybos	Approved by Board on November 9, 2021	
B.E. Beecroft Co., Inc.	White Library Renovations	Yes	2/14/2022	Project completion	550 days from notice to proceed	No	J. Strybos	Approved by Board on December 14, 2021	
Texas Chiller Systems, LLC	Windward Campus Central Plant Phase 1 Improvements	Yes	6/7/2022	Project completion	4/30/2024	No	J. Strybos	Approved by Board on April 12, 2022	
SpawGlass Contractors, Inc.	Hertiage Campus Building Renovations and Improvements	Yes	5/15/2023	Project completion	540 days from notice to proceed	No	J. Strybos	Approved by February 14, 2023	
Marshall Company, Ltd.	Windward Campus Emergency Response Training (ERT) Facility Improvements	Yes	3/8/2023	Project completion	210 days from notice to proceed	No	J. Strybos	Approved by February 14, 2023	
2016 Bond Contracts:									
Gensler/Turner Ramirez Architects	South Side Campus Phase 1-A Project	Yes	5/23/2018	Project completion + 1 year	5/31/2024	No	J. Strybos	Approved by Board on February 6, 2018	Under warranty period until 05/31/2024.
Fulton Construction Corp./Coastcon Corp.	South Side Campus Phase 1-A Project Bid Package 2	Yes	12/12/2019	Project completion + 1 year	5/31/2024	No	J. Strybos	Approved by Board on October 1, 2019	Under warranty period until 05/31/2024.
Command Commissioning LLC.	South Side Campus- Commissioning Services	No	6/8/2020	Substantial Completion Date of South Side projects no later than 12/31/2023	12/31/2023	No	J. Strybos	N/A	
IDIQ Contracts									
Amtech Solutions, Inc.	Building Envelope and Roofs	Y	12/7/2020	2 years + 3- 1 year extensions	12/7/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Urban Engineering	Civil Engineering	Y	12/10/2020	2 years + 3- 1 year extensions	12/10/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Turner Ramirez Architects	Architectural and Engineering Services	Y	12/1/2020	2 years + 3- 1 year extensions	12/1/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Facility Programming and Consulting	Space Programming, Demographic Studies	Y	12/17/2020	2 years + 3- 1 year extensions	12/17/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Gignac & Associates, LLP	Architectural and Engineering Services	Y	12/14/2020	2 years + 3- 1 year extensions	12/14/2025	N	J. Strybos	Approved by Board on September 8, 2020	
LNV, LLC	Architectural and Engineering Services	Y	12/8/2020	2 years + 3- 1 year extensions	12/8/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Pfluger Architects, Inc.	Architectural and Engineering Services	Y	12/11/2020	2 years + 3- 1 year extensions	12/11/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Richter Associates Architects, Inc.	Architectural and Engineering Services	Y	12/10/2020	2 years + 3- 1 year extensions	12/10/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Rock Engineering and Testing Laboratory, Inc.	GeoTech and Construction Materials Testing	Y	4/12/2021	2 years + 3- 1 year extensions	4/12/2026	N	J. Strybos	Approved by Board on September 8, 2020	
Stridde, Callins and Associates, Inc.	Mechanical and Electrical Engineering	Y	12/16/2020	2 years + 3- 1 year extensions	12/16/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Terracom Consultants, Inc.	GeoTech, Construction Materials Testing and Assessments	Y	12/11/2020	2 years + 3- 1 year extensions	12/11/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Hanson Professional Services	Architectural and Engineering Services	Y	10/25/2021	1 year + 3- 1 year extensions	10/25/2026	N	J. Strybos	Approved by Board on September 8, 2020	
Construction/Restoration (Non-Insurance Repairs):									
KJM Commercial dba Victory Building	CED-HVAC Improvements	Y	2/13/2024	Project Completion + 1 year	4/8/2026	N	J. Strybos	Approved by Board on February 13, 2024	

Yellow = expiring in 2024 Blue = date adjustment Orange = expired Green=New

Provider Name	Service Provided	RFP/RFQ Y/N	Contract Origination Date	Contract	Maximum Expiration Date	Auto Renew Y/N	DMC Exec Team Contact	Board Action	Status
Insurance:									
Borden Insurance	Property/Windstorm	Yes	5/1/2020	4/30/2021	4/30/2025	Yes	T. McDonald	Approved by Board on March 17, 2020	
Campus Services:									
ABM Industries	Custodial Services	Yes	11/1/2022	2 years + 3- 1 years extensions	10/31/2027	No	J. Strybos	Approved by Board on September 13, 2022	
Texas Book Company	Campus Bookstore	Yes	11/1/2019	2 years + 5- 1 year extensions	10/31/2026	No	R. Garcia	Presented to the Board on October 8, 2019	
Allied Universal Security Services	Security Services	Yes	4/1/2022	1 year + 5-1 year extensions	3/31/2027	No	T. McDonald/L. White	Approved by Board on November 9, 2021	

Upcoming Items/Pending List

Item	Date	Request	Due	Status
1		Workshop 2024-2029 Strategic Plan (Review of Final Plan)	June	June Agenda
2		2019-2024 Strategic Plan Update (Goals 5 and 6)	June	June Agenda
3		Professional Contract Review	June	June Agenda
4		Internal Audit Report to the Board	July	
5		SB17 Compliance Report for FY2024	July/August	
6		SB18 – Tenure	August	
7		Quarterly Financial Report	August	
8		Quarterly Investment Report	August	
9		Policy Review Schedule	September	
10		THECB Strategic Plan (Talent Strong Texas)	October	
11		Clery Act	October	
12		CEO Annual Report to the Board – Title IX/SB212	October	
13		Enrollment Report	November	
14		Tax Abatement Yearly Review	December	
15		Foundation Yearly Update	December	
16		Preview of Student Charges	December	
17		Professional Contract Review	December	
18		Annual Ethics Update	February	
19		Tuition and Fee Schedules for Credit and CE Programs	February	
20		Policy Review Schedule	February	
21		Report on Tax Collections	March	
22		Strategic Enrollment Management (SEM)	May	
23		Strategic Marketing Plan (SMP)	May	

Consent Agenda Item 1

**MINUTES OF THE REGULAR MEETING
DEL MAR COLLEGE DISTRICT**

May 14, 2024

The Regular Meeting of the Board of Regents of the Del Mar College District convened on Tuesday, May 14, 2024 at 1:00 p.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

From the Board:

Present:

Ms. Carol Scott, Dr. Nicholas Adame, Ms. Libby Averyt, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, and Mr. David Loeb.

Absent: Dr. Laurie Turner and Dr. Anantha Babbili

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides Dominguez, Vice President for Student Affairs; Ms. Cheryl Sanders, Associate Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Matthew Busby, Vice President of Development and Donor Advising; Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments made for this meeting.

RECOGNITIONS:

- Dr. Bryan Stone, Professor of History, selected by the Minnie Stevens Piper Foundation as a 2024 “Piper Professor”Dr. Jonda Halcomb
(Goal 3: Academic Preparedness and Student Learning)

Dr. Halcomb recognized Dr. Bryan Stone, Professor of History who was selected by the Minnie Stevens Piper Foundation as a 2024 “Piper Professor.” The award is a very prestigious award in recognition for the educator's dedication to the teaching profession and

their outstanding academic, scientific and scholarly achievements. The award is given to only 10 professors throughout the State of Texas. Dr. Stone thanked the Board of Regents, Dr. Halcomb, and Dr. Escamilla and provided words of appreciation and gratitude for this honor.

- Dr. Cynthia Bridges, Dean of the Division of Communication, Fine Arts, and Social Sciences and Dr. Sydney Saumby, Associate Vice President of Institutional Effectiveness and Academics, selected to participate in the 2024-2025 Texas Success Center Leadership Academy.....Dr. Jonda Halcomb
(Goal 3: Academic Preparedness and Student Learning)

Dr. Halcomb recognized Dr. Cynthia Bridges, Dean of the Division of Communication, Fine Arts, and Social Sciences and Dr. Sydney Saumby, Associate Vice President of Institutional Effectiveness and Academics who were selected to participate in the 2024-2025 Texas Success Center Leadership Academy. They were selected to become members of the academy because they have exhibited leadership potential and interests in advancing within the College in their field. They have attended Pathway Institutes and have developed strategies for student success. Dr. Bridges and Dr. Saumby provided words of appreciation and gratitude for this opportunity.

STUDENT SUCCESS REPORT.....Dr. Jack Southard

- Math Learning Center – Building Infinite Possibilities
(Goal 1: Completion)

Dr. Southard provided historical information about the College’s Math Learning Centers (“MLC”). He reviewed the services offered to students at the MLC’s located at the Heritage Campus, Windward Campus, and Oso Creek Campus, and stated that any student taking a math-oriented course like chemistry and physics can receive assistance. He also stated that for academic year 2022-2023, almost 10,000 students on the Heritage Campus received assistance, and over 16,000 students for all three campuses received help. He recognized and thanked Director Eric Moller, eight assistant instructors, and fifteen part-time staff who assist students at the MLC and stated he was very proud of them.

COLLEGE PRESIDENT’S REPORT..... Dr. Mark Escamilla

- 4/18/2024: TACC/THECB Leadership Meeting
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Dr. Escamilla attended the Texas Higher Education Coordinating Board leadership meeting and continues to stay in close contact with the Coordinating Board staff. He recognized the Coordinating Board and the Texas Association of Community Colleges working together.

- 4/22/2024: FY 25 Proposed Rules Overview Meeting with Commissioner Keller
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Dr. Escamilla attended the Proposed Rules Overview meeting with Commissioner Keller and stated the importance of this meeting because of HB8. He will continue to represent the College and its perspective. He also provided commentary regarding welding and other process technology programs not being included initially on the high demand list.

- 4/24/2024: TACC Quarterly Meeting
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Dr. Escamilla attended the quarterly meeting of the Texas Association of Community Colleges.

- 5/17/2024: Spring Graduation
(Goal 1: Completion)

Dr. Escamilla provided an update of 926 total graduates for the spring graduation.

STAFF REPORTS:

- Property Tax Presentation.....Mr. John Johnson
(Goal 6: Financial Effectiveness and Affordability)

Chair Scott introduced Mr. Johnson and announced today would be his last presentation as he was officially retiring. Mr. Johnson stated he appreciated the opportunity to work at the College.

He presented collection rates and stated the collection rate that is calculated by the county is completely different than the rate calculated by the College. Nueces County Tax Assessor-Collector assumes 100% of the current year’s tax levy will be collected, and the tax levy is adjusted monthly only when protested values are settled and additional exemptions granted. At the College, the beginning tax levy is reduced for anticipated valuation adjustments for protests, funds transferred for Tax Increment Financing arrangements (TIFs), and large industrial lawsuits. The collection rate is based on amount of property taxes budgeted and not total tax levy.

He also provided a comparative tax collection analysis as of March 31, 2024 where the collection percentage for Nueces County tax collection was 90% and the Del Mar College tax collection was 99.57%.

Ms. Jackie Landrum provided information regarding the overall tax rate evaluation, new construction, adjustments for industrial lawsuits, and valuation growth. She stated the property values were up for the past two years, with 2023 up 17% and with those values rising, there was also a significant increase in the property valuation appeals up from 20% filed in 2022, and 37% more appeals filed in 2023. There are a significant increase in lawsuits filed regarding property values – 242 cases were filed in 2023.

Ms. Landrum, Mr. Johnson, and Mr. Garcia responded to questions from the Board of Regents.

- FY 2025 Preliminary Budget Update.....Mr. Raul Garcia
(Goal 6: *Financial Effectiveness and Affordability*)

Mr. Garcia stated the College is at the midpoint of the budget plan with a narrowing of the gap between the budget request and financial resources to best support the College's Strategic Plan.

Dr. Cathy West announced the Government Finance Officers Association presented the College with the Distinguished Budget Presentation Award for the fiscal year beginning September 1, 2023. She recognized all the groups that collaborated with the Budget team to help win this award.

Dr. West reviewed the budget process and stated the Business Office is in phase three which is to review and recommend. She also provided a glimpse of the upcoming Fiscal Year 2025 calendar.

Ms. Landrum provided information regarding the revenue challenges and assumptions for the Fiscal Year 2025 budget which include tuition and fees, and the \$2 in-district tuition rate increase; property tax was reviewed and included overall tax rate evaluated, 2% net valuation growth, \$400 million in new construction, and adjustments for lawsuits, and state appropriations.

She reported that the preliminary budget for fiscal year 2025 numbers include projection of a \$510,000 decrease due to performance funding, but with the 2% valuation growth, and that \$400 million for the new construction, the estimate is about \$6.5 million increase resulting in an overall increase in our preliminary revenue budget for fiscal year 2025 of \$5.8 million.

She also stated the process is continuing to review data and prepare preliminary expenses. She introduced Dr. Sramek who provided an update on the Bachelor of Applied Science Organizational Management and Leadership program. Dr. Sramek stated there was a collaborative effort with IT, College Relations, Registrar's Office, Admissions Office, Curriculum Manager, and the Business Office to offer this educational plan.

Dr. Escamilla stated a formal rollout of the new program will take place in early fall.

Ms. Landrum and Dr. Escamilla responded to questions from the Board of Regents.

- Strategic Enrollment Management Update.....Dr. Patricia Benavides Dominguez
(Goal 2: *Recruitment and Persistence*)

Dr. Benavides Dominguez reported that there have been several challenges the College has experienced with enrollment. They have identified those as fluctuating enrollment, increased competition, and post pandemic recovery. Strategic Enrollment Management (SEM) enables an institution to fulfill its mission and position students to achieve their educational goals

through comprehensive plans, students' academic success, strategic and financial planning, data-rich environment, communication and marketing, and collaboration among departments. The SEM plan was created through an inclusive, collaborative process that invited students, faculty, and staff to contribute their perspective and insights.

She also reviewed SEM Goal 1: recruiting and marketing - will be to enroll an increasing number of students (new, continuing ed, dual enrollment, and reskill/reboot) to the College providing educational access and help them achieve their academic and personal goals and ensure institutional viability.

Ms. Cheryl Sanders reviewed SEM Goal 2: onboarding - will be to simplify and streamline the DMC onboarding process including enrollment, advising, and registration to create a seamless student experience; and Goal 3: retention and persistence - will be to cultivate a vibrant campus experience that enhances a sense of community connections and affinity with the College to increase affordability, persistence, graduation, and transfer rates.

Dr. Benavides Dominguez, Ms. Sanders, Dr. Natalie Villarreal, and Dr. Escamilla responded to questions from the Board of Regents.

- Strategic Marketing Plan Update.....Mr. Jeff Olsen
(Goal 2: Recruitment and Persistence)

Mr. Olsen presented the Strategic Marketing Plan (SMP). He stated that the SMP and SEM plan are being worked together to support the College's Strategic Plan. The Anderson Marketing Group worked with the College to interview stakeholders, talk to people and partners, and survey the landscape to find opportunities. The SMP has three goals that include: Goal 1 – drive record enrollments; Goal 2 – elevate the experience; and Goal 3 – communicate with outcomes.

Goal 1 will be to increase student populations across the board by implementing a comprehensive enrollment marketing strategy that will be a model for community colleges around the nation.

Goal 2 will be for the student journey from prospect to registered student to be consistent and engaging for all students, inspiring a deep sense of pride in becoming a Viking.

Goal 3 will be to strengthen DMC's brand and reputation by reaching new populations and telling them the College's story through the outcomes produced.

After providing sample details for Goal 1, Mr. Olsen discussed the next steps in the SMP which include completion of all KPI's for goal objectives by key stakeholders for finished SMP (Summer '24); CRO communications department restructure (September 2024); and regular Board updates on accomplishment of specific SMP objectives as they occur.

Mr. Olsen stated that the College's talent stays local and produces results that really change the Coastal Bend for the better. They will provide different media outlets regular stories, focusing on businesses and parts of the community where graduates have gone and been

hired and they're making a big difference. Also, podcasts will be introduced to connect the College with donors, organizations, and alumni.

Mr. Olsen introduced Jason Houlihan as the new Executive Director of Marketing and Events. He provided data regarding the kind of metrics and tactics that will be used to support the objectives in the Strategic Marketing Plan and gave information on example students and how to assist and motivate them to continue their education at the College.

Mr. Olsen continued the presentation stating the Communication Department will be restructured to help reach objectives and goals being set.

He responded to questions from the Board of Regents.

- Instructional Program Review Report.....Dr. Jonda Halcomb
(Goal 1: Completion)

Dr. Halcomb described what the program review is and stated it is a collaborative and systemic method of analyzing components of an instructional program with the intent to improve its quality; faculty-led and administratively supported effort; complies with SACSCOC Principles 7.1, 8.1, 8.2a, and 8.2c; and instructional program reviews are conducted on a five-year cycle. A Program Review Committee is organized to review enrollment data, staffing, program demand, and degrees awarded. After the Program Review Committee completes its report, the report is sent to the department chair and divisional dean as well as Dr. Halcomb’s office.

Dr. Halcomb introduced Dr. Sydney Saumby who provided information regarding seven core criteria of the program review which includes: 1. Assessment processes; 2. Faculty support of program and learning; 3. Curriculum integration and mobility; 4. Student educational intent; 5. Effective personnel utilizations; 6. Cost effectiveness; and 7. Strategic advantage.

Dr. Halcomb reviewed status report on program reviews for 13 positive status programs for 2023-2024; however, one program was recommended for termination – Interactive Game Technology and Simulation (Certificate) which will be presented to the Curriculum Committee and Coordinating Board before it is terminated.

Dr. Halcomb, Dr. Saumby, and Dr. Escamilla responded to questions from the Board of Regents.

PENDING BUSINESS:

Status Report on Requested Information

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a

previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
Workshop Meeting, April 16, 2024
Regular Board Meeting, April 16, 2024
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

2. Acceptance of Investments for April 2024
(Goal 6: Financial Effectiveness and Affordability)

3. Acceptance of Financial Statements for March 2024
(Goal 6: Financial Effectiveness and Affordability)

Regent Crull made a motion to adopt the Consent Agenda. Regent Loeb seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Crull, Garza, Kelly, and Loeb in favor.

REGULAR AGENDA

4. Discussion and possible action regarding tax resale properties.....Mr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)

Mr. Garcia provided a summary of the tax resale properties where property tax sales are offered to taxing agencies for consideration in accordance with Texas Property Code. The office of Linebarger, Goggan, Blair & Sampson represents the College in the collection of delinquent property taxes through their collection contract with Nueces County.

Mr. Marvin Leary from the office of Linebarger, Goggan, Blair & Sampson discussed three written purchase offers with a combined net value of \$42,912, in lieu of delinquent property taxes with a combined value of \$124,865.00. The offer would be split between

Nueces County, City of Corpus Christi, CCISD, City Paving & Demo Liens, and the College. The College's share would be valued at \$4,239.00. Upon completion of the sale, the properties will be restored to the tax rolls with a combined taxable value of \$280,607.00. The CCISD Board and Commissioner's Court have already approved the purchase.

Regent Kelly made a motion to accept the offer presented by Linebarger, Goggan, Blair & Sampson that includes the College's share of the offer valued at \$4,239.00 and the release of the property tax lien as presented. Regent Loeb seconded the motion and asked a question for further discussion by the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Crull, Garza, Kelly, and Loeb in favor.

5. Discussion and possible action related to approval of increasing the tuition on Continuing Education Courses.....Ms. Lenora Keas and Dr. Leonard Rivera
(Goal 1: Completion)

Ms. Keas provided introductory comments regarding the discussion of possibly raising the tuition on Continuing Education courses to defray recent increased costs associated with the programs.

Dr. Rivera continued with the presentation and stated they want to maintain affordability and to optimize the metrics under HB8. He provided examples of costs for the Transportation Training Course which includes fuel and repair and maintenance of equipment. He also provided the Board with course cost comparisons with other community colleges and showed Del Mar College would continue to be cost effective. He indicated that Del Mar College is a training and testing facility. The students can test once they have completed their training instead of having to go test at the DPS facility.

Dr. Rivera also provided information for a possible cost increase for the Culinary, Photography, QuickBooks, Administrative Assistant, OSHA, CAN, Phlebotomy, and Medical Terminology programs and provided cost comparisons as well.

Ms. Keas, Dr. Rivera, Mr. Dan Korus, and Dr. Escamilla responded to questions from the Board of Regents.

Regent Adame made a motion to increase tuition on select Continuing Education courses as described in the presentation. Regent Averyt seconded the motion and asked a question for further discussion by the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Crull, Garza, Kelly, and Loeb in favor.

At 3:47 p.m., the Chair announced that the Board was going into Closed Session pursuant to:

6. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation or legal claims, or a settlement offer, with possible discussion and action in open session; and, the seeking of legal advice from counsel, on pending or contemplated legal matters or claims, with possible discussion and action in open session; and,
- B. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including Board Self-Evaluation, with possible discussion and action in open session.

The Board of Regents reconvened in Open Session at 4:38 p.m. with no action taken.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 4:40 p.m.


MINUTES REVIEWED BY GC: /s/ARjr

Consent Agenda

Item 2



To: Mark Escamilla, Ph.D.
President and CEO

Via: Raul Garcia, CPA, MBA, Vice President and CFO 

From: Catherine West, Ed.D., CPA, Director of Accounting and Budget Officer

Date: June 6, 2024

Subject: Monthly Investment Activity

There were no investment purchases in the month of May, 2024.

The College has the following investments in accordance with the College's investment policy:

<u>Source</u>	<u>Amount</u>	<u>Interest</u>	<u>Yield</u>
Wells Fargo Stage Coach Sweep	\$ 1,980,199.68	\$ 31,228.50	5.20%
Logic Investment Pool	41,636,027.67	190,071.53	5.42%
		<u>\$ 221,300.03</u>	

Consent Agenda

Item 3

DEL MAR COLLEGE
INCOME/EXPENSE STATEMENT
CURRENT OPERATING FUNDS
For the Eight Months Ended April 2024

	FY 2024			FY 2023		
	BUDGET	ACTUALS	% Spent YTD	BUDGET	ACTUALS	% Spent YTD
REVENUES: RG						
<u>STATE FUNDING</u>						
PERFORMANCE APPROPRIATION	\$ 19,508,146	\$ 13,005,430	67%	\$ 17,359,105	\$ 11,572,737	67%
FAST APPROPRIATION	1,141,504	1,147,376	101%	-	-	0%
INSURANCE CONTRIBUTION	4,281,371	2,854,247	67%	4,281,371	2,854,247	67%
RETIREMENT CONTRIBUTION	1,966,711	1,311,140	67%	1,871,176	1,247,451	67%
TOTAL STATE FUNDING	\$ 26,897,732	\$ 18,318,194	68%	\$ 23,511,652	\$ 15,674,435	67%
<u>OTHER REVENUES</u>						
TUITION & FEES	\$ 22,001,700	\$ 16,888,985	77%	\$ 23,284,829	\$ 17,446,476	75%
DUAL ENROLLMENT	-	33,850	0%	1,091,000	987,557	91%
PROPERTY TAXES	65,068,806	65,640,705	101%	65,556,443	63,179,437	96%
INVESTMENT INCOME	793,400	1,395,826	176%	730,000	961,199	132%
MISCELLANEOUS	468,744	341,060	73%	532,144	440,330	83%
TOTAL OTHER REVENUES	\$ 88,332,650	\$ 84,300,426	95%	\$ 91,194,416	\$ 83,014,999	91%
TOTAL REVENUES	\$ 115,230,382	\$ 102,618,620		\$ 114,706,068	\$ 98,689,434	
<u>EXPENDITURES:</u>						
<u>SALARIES & BENEFITS</u>						
FACULTY SALARIES	\$ 33,593,394	\$ 21,047,373	63%	\$ 33,467,687	\$ 21,419,830	64%
EXEMPT SALARIES	17,113,487	11,124,382	65%	17,378,672	10,974,481	63%
NON EXEMPT SALARIES	12,821,217	7,331,712	57%	13,924,481	7,531,699	54%
BENEFITS	20,487,813	12,821,341	63%	20,629,511	12,852,960	62%
TOTAL SALARIES & BENEFITS	\$ 84,015,911	\$ 52,324,808	62%	\$ 85,400,351	\$ 52,778,969	62%
<u>NON-SALARY</u>						
CONTRACT INSTRUCTION	\$ 158,600	\$ 105,733	67%	\$ 151,600	\$ 101,067	67%
SUPPLIES, POSTAGE, DUPL., COPIER RENTAL	3,497,541	1,564,640	45%	3,443,888	1,804,669	52%
MAINTENANCE & REPAIRS	1,747,539	1,088,636	62%	1,595,040	1,091,149	68%
EQUIPMENT	776,699	462,726	60%	1,074,025	261,284	24%
STUDENT RECRUITING AND MARKETING	1,139,569	292,537	26%	1,060,908	514,193	48%
AUDIT & LEGAL, TAX APPRAISAL, COLL. FEES	1,633,106	920,564	56%	1,626,295	901,100	55%
CONSULTANTS & CONTRACT LABOR	3,064,494	2,493,130	81%	3,276,496	1,827,940	56%
ACCREDITATION	65,636	39,041	59%	75,047	22,172	30%
SPECIAL POP. INTERPRETOR	114,397	110,964	97%	114,397	100,585	88%
COMP. SOFTWARE, HARDWARE, LICENSE & SERV.	3,612,534	1,816,327	50%	2,694,283	1,450,338	54%
TRAVEL & PROFESSIONAL DEVELOPMENT	499,515	220,596	44%	536,923	338,090	63%
ELECTION	-	-	0%	190,000	7,953	0%
SECURITY	1,565,000	1,040,036	66%	1,515,000	941,127	62%
RECRUITMENT	32,000	7,603	24%	32,000	6,719	21%
FOOD BEVERAGE	84,811	27,689	33%	89,301	50,365	56%
LIBRARY	250,976	92,455	37%	269,476	79,436	29%
BAD DEBT	151,707	101,138	67%	151,707	101,138	67%
MEMBERSHIP & DUES	227,153	81,202	36%	242,044	150,855	62%
MEMBERSHIP & DUES/INDIRECT ADVOCACY	130	-	0%	8,926	-	0%
UTILITIES & TELEPHONE	3,061,600	2,041,067	67%	2,825,447	1,883,632	67%
INSURANCE	4,805,000	2,569,126	53%	3,724,250	2,696,403	72%
BANK & COLLECTION FEES	192,300	72,251	38%	192,800	71,619	37%
CAMPUS POLICE	302,858	6,048	2%	302,858	13,092	4%
TUITION BOND TRANSFERS OUT	1,952,500	1,301,666	67%	1,955,500	1,303,667	67%
MISCELLANEOUS	550,350	393,407	71%	436,915	230,456	53%
TOTAL NON-SALARY	\$ 29,486,015	\$ 16,848,579	57%	\$ 27,585,126	\$ 15,949,046	58%
CONTINGENCY	\$ 1,728,456	-	0%	\$ 1,720,591	-	0%
TOTAL CONTINGENCY	\$ 1,728,456	\$ -	0%	\$ 1,720,591	\$ -	0%
TOTAL EXPENDITURES	\$ 115,230,382	\$ 69,173,389	60%	\$ 114,706,068	\$ 68,728,017	60%
CURRENT NET INCOME AVAILABLE FROM OPERATIONS		\$ 33,445,232			\$ 29,961,417	

**DEL MAR COLLEGE
BALANCE SHEET
CURRENT OPERATING FUNDS
As of April 30, 2024**

	<u>FY2024</u>	<u>FY2023</u>	<u>Change</u>
ASSETS: <i>RG</i>			
CASH	\$ 6,850,363	\$ 6,654,316	\$ 196,047
INVESTMENTS	75,353,985	73,197,466	2,156,519
PREPAID EXPENSE	1,284,563	1,348,201	(63,638)
ACCOUNTS RECEIVABLE:			
ACCRUED INTEREST	-	71,984	(71,984)
STUDENT & OTHER RECEIVABLES	5,377,621	5,359,044	18,577
PROPERTY TAX RECEIVABLE	1,484,729	1,456,865	27,864
FAST APPROPRIATIONS RECEIVABLE	534,779	-	534,779
PERFORMANCE APPROPRIATIONS RECEIVABLE	-	810,091	(810,091)
DEFERRED OUTFLOWS PENSION & OPEB	12,023,412	7,656,792	4,366,620
TOTAL ASSETS	\$ 102,909,452	\$ 96,554,759	\$ 6,354,693
LIABILITIES:			
CURRENT LIABILITIES:			
ACCOUNTS PAYABLE	\$ 1,156,560	\$ 799,253	\$ 357,307
ESTIMATED SICK LEAVE & VAC. PAYABLE	801,550	792,869	8,681
NET PENSION AND OPEB LIABILITY	1,401,343	1,378,047	23,296
DEFERRED TUITION	4,053,869	4,062,271	(8,402)
DEFERRED STATE APPROPRIATIONS	1,625,679	-	1,625,679
DEFERRED INCOME-HEERF	934,547	4,563,009	(3,628,462)
REVENUE BOND PAYABLE	1,090,417	1,055,917	34,500
TOTAL CURRENT LIABILITIES	11,063,965	12,651,365	(1,587,401)
NONCURRENT LIABILITIES:			
ESTIMATED SICK LEAVE & VAC. PAYABLE	\$ 7,213,953	\$ 7,135,821	\$ 78,132
OTHER LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:			
NET PENSION AND OPEB	77,218,235	76,127,315	1,090,920
DEFERRED INFLOWS RELATED TO PENSION & OPEB	16,953,720	17,674,078	(720,358)
TOTAL OTHER LIABILITIES AND DEFERRED INFLOWS OR RESOURCES	94,171,955	93,801,393	370,562
TOTAL NONCURRENT LIABILITIES	101,385,908	100,937,214	448,694
TOTAL LIABILITIES	\$ 112,449,872	\$ 113,588,580	\$ (1,138,707)
NET POSITION			
UNRESTRICTED FUND BALANCE FROM OPERATIONS	\$ 31,964,233	\$ 31,927,410	\$ 36,823
RISK RESERVE	8,600,000	8,600,000	-
REDUCTION RELATED TO NET PENSION & OPEB FUND BALANCE	(83,549,886)	(87,522,648)	3,972,762
CURRENT YEAR NET INCOME AVAILABLE FROM OPERATIONS	33,445,232	29,961,417	3,483,815
TOTAL NET POSITION	\$ (9,540,421)	\$ (17,033,821)	\$ 7,493,400
TOTAL LIABILITIES AND NET POSITION	\$ 102,909,452	\$ 96,554,759	\$ 6,354,693

**Del Mar College
Financial Record System
Bank 41 Colleague**

Disbursements for dates 04/01/2024 thru 04/30/2024

Check	Date	Payee	Amount	Description
80300	4/4/2024	Air Specialty & Equipment Co	\$ 2,295.43	Repairs & Maintenance
80301	4/4/2024	Alliance Health Resources Mobi	1,677.00	Online Services
80302	4/4/2024	Allied Universal Security Serv	140,937.33	Security Services
80303	4/4/2024		55.00	A/R - Students
80304	4/4/2024	AT & T	8,952.47	Telephone
80305	4/4/2024		5.00	A/R - Students
80306	4/4/2024		5.00	A/R - Students
80307	4/4/2024	Binswanger Glass	909.66	SC NC Building Structure
80308	4/4/2024	CC Battery Co Inc	499.85	Instructional Supplies
80309	4/4/2024	Coastal Welding Supply Inc	1,364.39	Instructional Supplies
80310	4/4/2024	Computer Solutions	1,832.40	Supplies - Not Cap Not INVT
80311	4/4/2024	DEX Imaging LLC	1,316.44	Copier Rental
80312	4/4/2024	Duval County	4,201.00	CI - Tuition/Fees
80313	4/4/2024	Flowers Baking Company	119.60	Food Supplies
80314	4/4/2024	Full Compass Systems LTD	1,001.26	Supplies - Not Cap Not INVT
80315	4/4/2024	GK Techstar, LLC	1,974.30	Repairs & Maintenance
80316	4/4/2024	Gobi Library Solutions from EB	71.92	Library Continuation
80317	4/4/2024	Gulf Coast Mailing Services LL	469.00	Postage
80318	4/4/2024	H&H Oil LP	75.00	Environmental Compliance
80319	4/4/2024	HEB Grocery Company	324.82	Instructional Supplies
80320	4/4/2024	JimSon Inc	89.77	Plumbing
80321	4/4/2024	JSJ Services Inc	12,400.00	< 5,000 Furn and Fix Not Cap
80322	4/4/2024	JW Pepper & Sons Inc	9.75	Music
80323	4/4/2024	Konica Minolta	5,634.91	Copier Rental
80324	4/4/2024		55.00	A/R - Students
80325	4/4/2024	Laerdal Medical Corp	451.52	Instructional Supplies
80326	4/4/2024	Lawrence Greenwood	997.00	Instructional Supplies
80327	4/4/2024	Lincoln Aquatics	87.59	Instructional Supplies
80328	4/4/2024	Marianna Industries Inc	986.92	Instructional Supplies
80329	4/4/2024	Nueces County WCID #3	52.04	Water
80330	4/4/2024	Sam's Club	389.51	Funds Held for Others
80331	4/4/2024	Scenario Learning, Llc	18,592.38	Software Desk Lic Fees
80332	4/4/2024	South Texas Music Mart	155.00	Repairs & Maintenance
80333	4/4/2024	Spectrum	8,448.85	Telephone
80334	4/4/2024	Spectrum	100.51	Telephone
80335	4/4/2024	Spectrum	2,739.84	Telephone
80336	4/4/2024	Spectrum	2,739.84	Telephone
80337	4/4/2024	Spectrum	219.80	Telephone
80338	4/4/2024	Spectrum	834.35	Telephone
80339	4/4/2024	Spectrum	2,739.84	Telephone
80340	4/4/2024	Spectrum	1,491.59	Telephone
80341	4/4/2024	Spectrum	2,739.84	Telephone
80342	4/4/2024	Spectrum	2,739.84	Telephone
80343	4/4/2024	Spectrum	834.35	Telephone
80344	4/4/2024	Spectrum	2,739.84	Telephone
80345	4/4/2024	Stenograph LLC	9,975.00	< 5,000 Equip Not Cap INVT
80346	4/4/2024	Sutherlands Inc	99.92	Instructional Supplies
80347	4/4/2024	Texas A&M Univ-Corpus Christi	126.00	Instructional Supplies
80348	4/4/2024	Texas Dpt Licensing	245.00	Repairs & Maintenance
80349	4/4/2024	Texas Floating Classroom Inc	600.00	Travel
80350	4/4/2024	Third Coast Distributing	58.98	Instructional Supplies
80351	4/4/2024	Trane U.S. Inc.	3,720.00	Contractors

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80352	4/4/2024	Truckers Equipment Inc	3,195.39	Repairs & Maintenance
80353	4/4/2024	UniFirst	914.27	Supplies - Not Cap Not INVT
80354	4/4/2024	VWR International LLC	1,389.14	Instructional Supplies
80355	4/4/2024	Xerox Financial Services	4,705.28	AP Copier Leasing
80356	4/5/2024	Annuity Investment	25.00	A/P - TSA
80357	4/5/2024	Fiduciary Trust Company of New	20.00	A/P - TSA
80358	4/5/2024	National Life Insurance Compan	9,549.10	A/P - ORP
80359	4/9/2024	Nicholas L. Adame	225.14	Travel
80360	4/9/2024	Big M Pest Control	174.00	Repairs & Maintenance
80361	4/9/2024	Coastal Welding Supply Inc	107.40	Instructional Supplies
80362	4/9/2024	Fleetrite Truck Parts Corpus C	1,309.57	Repairs & Maintenance
80363	4/9/2024	Gulf Coast Mailing Services LL	267.60	Postage
80364	4/9/2024	Gulf Coast Nut and Bolt Supply	102.09	Repairs & Maintenance
80365	4/9/2024	HEB Grocery Company	263.98	Food Supplies
80366	4/9/2024	JimSon Inc	79.50	Custodial Supplies
80367	4/9/2024	McKesson Medical-Surgical Gove	136.00	Instructional Supplies
80368	4/9/2024	North American Rescue LLC	10,384.94	Supplies - Not Cap Not INVT
80369	4/9/2024	Patterson Dental Company	2,569.32	Instructional Supplies
80370	4/9/2024	Pittsburg Paints	242.45	Building Structure
80371	4/9/2024	Southern Association of	500.00	Memberships & Dues
80372	4/9/2024	UniFirst	80.58	Uniforms
80373	4/9/2024	VWR International LLC	834.75	Instructional Supplies
80374	4/9/2024	Woody's Truck Center	263.97	Repairs & Maintenance
80375	4/11/2024	Advantage Aircraft Service Inc	177.58	Instructional Supplies
80376	4/11/2024	Air Czar LLC	1,567.36	Repairs & Maintenance
80377	4/11/2024	Aircraft Spruce & Specialty Co	1,345.95	Instructional Supplies
80378	4/11/2024	Armstrong McCall Beauty Supply	689.00	Instructional Supplies
80379	4/11/2024	Robbie Barber	3,000.00	< 5,000 Equip Not Cap INVT
80380	4/11/2024	City of Corpus Christi	125.00	P & S - Other
80381	4/11/2024	Cummins Southern Plains	1,440.00	Software Desk Lic Fees
80382	4/11/2024	Dell Technologies Inc	226,887.00	< 5,000 Computer Not Cap INVT
80383	4/11/2024	Evins Glass Service Inc	369.95	Repairs & Maintenance
80384	4/11/2024	Facility Solutions Group	2,037.45	SC NC Electrical
80385	4/11/2024	Flowers Baking Company	77.74	Food Supplies
80386	4/11/2024	Grunwald Printing Co Inc	198.00	Production,Publications & Prom
80387	4/11/2024	HEB Grocery Company	152.67	Instructional Supplies
80388	4/11/2024	Hose of South Texas	1,199.90	Instructional Supplies
80389	4/11/2024	Identisys Inc	1,230.00	Supplies - Not Cap Not INVT
80390	4/11/2024	JW Pepper & Sons Inc	391.33	Music
80391	4/11/2024	Kingsville Chamber of Commerce	250.00	Memberships & Dues
80392	4/11/2024		55.00	A/R - Students
80393	4/11/2024	Patterson Dental Company	19,360.39	< 5,000 Equip Not Cap INVT
80394	4/11/2024	Pitney Bowes Inc	252.00	Postage
80395	4/11/2024	Pittsburg Paints	75.56	Building Structure
80396	4/11/2024	Scantron Corporation	550.00	Maint Agree-Software
80397	4/11/2024	TASB Risk Management Fund	4,491.77	Workman's Comp
80398	4/11/2024	TXU Energy	166,402.09	Electricity
80399	4/11/2024	United Rentals North America I	1,950.11	P & S - Other
80400	4/11/2024		55.00	A/R - Students
80401	4/11/2024		4,404.00	A/R - Students
80402	4/11/2024	Collegiate High School	59.00	Funds Held for Others

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80403	4/16/2024	AIM Media Texas Operating,LLC	1,046.36	Funds Held for Others
80404	4/16/2024	Aircraft Spruce & Specialty Co	1,795.20	Instructional Supplies
80405	4/16/2024	AT & T	9,184.07	Telephone
80406	4/16/2024	Jason R. Bly	1,500.00	< 5,000 Equip Not Cap INVT
80407	4/16/2024	Paul Cesarczyk	584.56	Travel
80408	4/16/2024	Dell Technologies Inc	126,862.12	< 5,000 Computer Not Cap INVT
80409	4/16/2024	DEX Imaging LLC	559.02	Copier Rental
80410	4/16/2024	Ewing Irrigation Products Inc	451.86	Site Supplies
80411	4/16/2024	Express Employment Professiona	84.00	Contract Labor
80412	4/16/2024	Fleetrite Truck Parts Corpus C	2,487.11	Repairs & Maintenance
80413	4/16/2024	Guard Master Fire & Safety	360.62	Contract Labor
80414	4/16/2024	Hanson Professional Services	21,426.64	Consultants
80415	4/16/2024	HEB Grocery Company	7.39	Instructional Supplies
80416	4/16/2024	Outreach Systems	6,000.00	Software Desk Lic Fees
80417	4/16/2024	Pocket Nurse	973.30	Supplies - Not Cap Not INVT
80418	4/16/2024	Sam's Club	205.74	Food Supplies
80419	4/16/2024	Scantron Corporation	1,224.00	Maint Agree-Software
80420	4/16/2024	SmartProcure Inc	3,500.00	Software Desk Lic Fees
80421	4/16/2024	Solid Border Inc	65,876.80	Software & Service Subscriptio
80422	4/16/2024	Spec's Liquor Stores	37.88	Instructional Supplies
80423	4/16/2024	Springshare LLC	915.00	Library - Elec Resource
80424	4/16/2024	UniFirst	213.81	Supplies - Not Cap Not INVT
80425	4/16/2024	Waypoint America LLC DBA Govol	1,998.50	Software Desk Lic Fees
80426	4/18/2024	Alameda Medical Supply	5.00	Instructional Supplies
80427	4/18/2024	Alamo Iron Works	9,897.56	Instructional Supplies
80428	4/18/2024	American Allied Health	68,330.00	Student Reimb Exp
80429	4/18/2024	Beacon Technologies	630.00	Software Desk Lic Fees
80430	4/18/2024	Ceramic Store of Houston Llc	1,262.93	Supplies - Not Cap Not INVT
80431	4/18/2024	Coastal Welding Supply Inc	182.21	Instructional Supplies
80432	4/18/2024	Columbia Advisory Group LLC	2,362.00	Consultants
80433	4/18/2024	Corpus Christi Safe & Lock Co	1,125.00	Building Structure
80434	4/18/2024	Department of Information	455.08	Telephone
80435	4/18/2024	Ecolab Inc	86.28	Repairs & Maintenance
80436	4/18/2024	Kyrish Truck Ctr	932.84	Repairs & Maintenance
80437	4/18/2024	Gobi Library Solutions from EB	139.96	Library Books
80438	4/18/2024	Guard Master Fire & Safety	1,310.00	Contract Labor
80439	4/18/2024	Healthstream, Inc	950.50	Software Desk Lic Fees
80440	4/18/2024	Hose of South Texas	115.60	Supplies - Not Cap Not INVT
80441	4/18/2024	KTL Solutions Inc	2,200.00	Software Desk Lic Fees
80442	4/18/2024	Laguna Clay Co	4,468.30	Supplies - Not Cap Not INVT
80443	4/18/2024	Northern Safety Company Inc	800.00	Supplies - Not Cap Not INVT
80444	4/18/2024		719.00	A/R - Students
80445	4/18/2024	Screening One Inc	266.20	Online Services
80446	4/18/2024	Sutherlands Inc	86.98	Instructional Supplies
80447	4/18/2024	Sweetwater Sound Inc	1,058.41	Supplies - Not Cap Not INVT
80448	4/18/2024	Texas Chiller Systems LLC	197,556.20	Const Cost - Contractors
80449	4/18/2024	Texas Scenic Company	944.50	Instructional Supplies
80450	4/18/2024	Third Coast Distributing	124.99	Instructional Supplies
80451	4/18/2024	Thomson Reuters- West	2,189.27	Library Continuation
80452	4/18/2024	Toshiba Business Solutions	2,937.54	AP Copier Leasing
80453	4/18/2024	Turnitin LLC	5,366.00	Software Desk Lic Fees

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80454	4/18/2024	UniFirst	476.04	Supplies - Not Cap Not INVT
80455	4/18/2024	US Omni & TSACG Compliance Ser	750.00	Consultants
80456	4/18/2024	Mrs. Angelica M. Valdez de Tay	659.00	Federal
80457	4/18/2024	VLCM	3,162.88	Supplies - Not Cap Not INVT
80458	4/18/2024	VWR International LLC	172.00	Instructional Supplies
80461	4/22/2024	Annuity Investment	25.00	A/P - TSA
80462	4/22/2024	Fiduciary Trust Company of New	20.00	A/P - TSA
80463	4/23/2024	Aircraft Spruce & Specialty Co	43.03	Instructional Supplies
80464	4/23/2024	Alliance Health Resources Mobi	2,180.00	Online Services
80465	4/23/2024		575.00	Non Faculty Stipend
80466	4/23/2024	Astound Business Solutions	3,100.00	Telephone
80467	4/23/2024		630.00	Funds Held for Others
80468	4/23/2024	Ben E Keith Company	729.83	Instructional Supplies
80469	4/23/2024	Bound Tree Medical LLC	2,077.28	Instructional Supplies
80470	4/23/2024	Corpus Christi Gun Club	1,584.00	Instructional Supplies - Range
80471	4/23/2024	Council for Higher Education	4,465.00	Memberships & Dues
80472	4/23/2024		225.00	Funds Held for Others
80473	4/23/2024	Ewing Irrigation Products Inc	108.95	Site Supplies
80474	4/23/2024		368.54	Funds Held for Others
80475	4/23/2024	Flowers Baking Company	114.02	Food Supplies
80476	4/23/2024	Gall's Inc	123.13	Instructional Supplies
80477	4/23/2024	Gemair Distributors LLC	333.81	Instructional Supplies
80478	4/23/2024	GK Techstar, LLC	1,035.50	Repairs & Maintenance
80479	4/23/2024	Gobi Library Solutions from EB	227.15	Library Books
80480	4/23/2024	Healthstream, Inc	330.50	Electronic Testing REsources
80481	4/23/2024	HEB Grocery Company	412.43	Food Supplies
80482	4/23/2024	Home Depot	1,043.09	Instructional Supplies
80483	4/23/2024	Hose of South Texas	184.68	Supplies - Not Cap Not INVT
80484	4/23/2024	Immucor Inc	20.54	Instructional Supplies
80485	4/23/2024	Insight Public Sector Inc	17,497.60	Software Desk Lic Fees
80486	4/23/2024	Laerdal Medical Corp	312.00	Instructional Supplies
80487	4/23/2024	Lawrence Greenwood	178.00	Instructional Supplies
80488	4/23/2024		115.77	Funds Held for Other Additions
80489	4/23/2024		225.00	Funds Held for Other Additions
80490	4/23/2024	Mission Restaurant Supply	82.63	Instructional Supplies
80491	4/23/2024	Northern Safety Company Inc	2,445.13	Supplies - Not Cap Not INVT
80492	4/23/2024		115.77	Funds Held for Other Additions
80493	4/23/2024	Prompt.io Inc	70.12	Software Desk Lic Fees
80494	4/23/2024	Sam's Club	92.62	Food Supplies
80495	4/23/2024		92.90	Funds Held for Others
80496	4/23/2024	UniFirst	589.37	Instructional Supplies
80497	4/23/2024	VWR International LLC	1,252.80	Instructional Supplies
80498	4/23/2024	World Trade Press LLC	612.00	Library - Elec Resource
80499	4/25/2024	ADEC Inc	789.30	Repairs & Maintenance
80500	4/25/2024	Advantage Aircraft Service Inc	16.41	Instructional Supplies
80501	4/25/2024		647.00	A/R - Students
80502	4/25/2024	Alameda Medical Supply	1,827.37	Participant Support Costs
80503	4/25/2024	AT & T	516.85	Telephone
80504	4/25/2024	AT & T	8,932.39	Telephone
80505	4/25/2024	Ben E Keith Company	761.84	Instructional Supplies
80506	4/25/2024	Bound Tree Medical LLC	159.70	Instructional Supplies

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80507	4/25/2024	Corpus Christi Electric Co Inc	64.40	Supplies - Not Cap Not INVT
80508	4/25/2024	Doctums Global LLC	1,710.00	Consultants
80509	4/25/2024	Gobi Library Solutions from EB	191.08	Library Books
80510	4/25/2024	Grunwald Printing Co Inc	294.00	Supplies - Not Cap Not INVT
80511	4/25/2024	HEB Grocery Company	44.99	Instructional Supplies
80512	4/25/2024	Home Depot	7,421.56	Site Supplies
80513	4/25/2024	Interstate Batteries of	107.90	P & S - Other
80514	4/25/2024	JW Pepper & Sons Inc	79.15	Music
80515	4/25/2024	Kyrish Truck Ctr	516.84	Repairs & Maintenance
80516	4/25/2024	Laerdal Medical Corp	34,247.94	> 5,000 Equipment Capitalized
80517	4/25/2024	Lawrence Greenwood	1,205.00	Instructional Supplies
80518	4/25/2024	Lincoln Electric Company	10,275.00	Instructional Supplies
80519	4/25/2024	Lion Group, Inc	1,950.00	Supplies - Not Cap Not INVT
80520	4/25/2024	Lone Star Piano Tuning	140.00	Repairs & Maintenance
80521	4/25/2024	McKesson Medical-Surgical Gove	58.87	Instructional Supplies
80522	4/25/2024	NOCTI	660.00	Electronic Testing REsources
80523	4/25/2024	Nueces County	7,361.36	Tax Assessing & Collecting
80524	4/25/2024	Pittsburg Paints	261.96	Building Structure
80525	4/25/2024	Pocket Nurse	18,626.58	< 5,000 Equip Not Cap INVT
80526	4/25/2024	Region 5 Education Service Ctr	300.00	Office Supplies
80527	4/25/2024	Robstown Hardware Company Inc	647.84	Site Supplies
80528	4/25/2024		575.00	Non Faculty Stipend
80529	4/25/2024	Spectrum	834.36	Telephone
80530	4/25/2024	Spectrum	2,702.29	Telephone
80531	4/25/2024	Spectrum	2,702.29	Telephone
80532	4/25/2024	Spectrum	2,702.29	Telephone
80533	4/25/2024	Spectrum	2,702.29	Telephone
80534	4/25/2024	Spectrum	1,491.60	Telephone
80535	4/25/2024	Spectrum	219.80	Telephone
80536	4/25/2024	Spectrum	2,702.29	Telephone
80537	4/25/2024	Spectrum	2,702.29	Telephone
80538	4/25/2024	Spectrum	100.51	Telephone
80539	4/25/2024	Spectrum	8,398.30	Telephone
80540	4/25/2024	Stewart Dean Bearing Inc	480.12	HVAC
80541	4/25/2024	Third Coast Distributing	6.49	Instructional Supplies
80542	4/25/2024	Toshiba Business Solutions	473.50	Copier Rental
80543	4/25/2024	UniFirst	166.71	Uniforms
80544	4/25/2024	United Parcel Service Inc	3.85	Other General Expense
80545	4/25/2024	Valley Business Machines	852.00	Supplies - Not Cap Not INVT
80546	4/25/2024	Ward's Sciences	1,583.08	Supplies - Not Cap Not INVT
80547	4/25/2024	Higginbotham Insurance Agency	3,866,631.00	Insurance - Property
80548	4/25/2024	SpawGlass Contractors Inc	1,153,269.06	Const Cost - Contractors
80549	4/30/2024	B. E. Beecroft Company, Inc	761,275.85	Contractors
80550	4/30/2024	Binswanger Glass	879.84	SC NC Building Structure
80551	4/30/2024	Blick Art Materials	4,024.77	Supplies - Not Cap Not INVT
80552	4/30/2024	BSN Sports LLC	802.53	Production,Publications & Prom
80553	4/30/2024	Cengage Learning	8,538.08	Library - Elec Resource
80554	4/30/2024	DEX Imaging LLC	831.58	Copier Rental
80555	4/30/2024	Facility Solutions Group	5,106.00	Electrical
80556	4/30/2024	GreatAmerica Financial Service	531.00	Equipment Maintenance
80557	4/30/2024	HEB Grocery Company	458.41	Food Supplies

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Check	Date	Payee	Amount	Description
80558	4/30/2024	Home Depot	207.57	HVAC
80559	4/30/2024	Immucor Inc	15.51	Instructional Supplies
80560	4/30/2024	Interstate Batteries of	377.90	Instructional Supplies
80561	4/30/2024	Jones & Bartlett Learning, LLC	3,460.74	Instructional Supplies
80562	4/30/2024	Konica Minolta	5,634.91	Copier Rental
80563	4/30/2024	Texas Trucking Association	455.00	Memberships & Dues
80564	4/30/2024	Truckers Equipment Inc	280.00	Repairs & Maintenance
80565	4/30/2024	UniFirst	205.71	Supplies - Not Cap Not INVT
80566	4/30/2024	US Omni & TSACG Compliance Ser	750.00	Consultants
80567	4/30/2024	VWR International	740.15	Instructional Supplies
80568	4/30/2024	Xerox Financial Services	4,705.28	AP Copier Leasing
80569	4/30/2024	Annuity Investment	1,073.89	A/P - ORP
80570	4/30/2024	Annuity Investment	150.00	A/P - TSA
80571	4/30/2024	Fiduciary Trust Company of New	3,362.78	A/P - ORP
80572	4/30/2024	National Life Insurance Compan	175.33	A/P - ORP
80573	4/30/2024	National Life Insurance Compan	2,589.79	A/P - ORP
80574	4/30/2024	National Life Insurance Compan	7,050.66	A/P - TSA
80575	4/30/2024	Newport Trust Company	2,967.78	A/P - ORP
80576	4/30/2024	Newport Trust Company	700.00	A/P - TSA
80577	4/30/2024	Putnam Investments (TSA)	750.00	A/P - TSA
80578	4/30/2024	Texas Real Estate Commission	650.00	Instructional Supplies
80579	4/30/2024	Yvonne V. Valdez Trustee	350.00	A/P - Bankruptcy
E0035974	4/4/2024	Craig S. Corley	539.81	Travel
E0035975	4/4/2024	Peter K. Essington	19.43	Travel
E0035976	4/4/2024	Corando Gallegos	2,760.07	Travel Registration
E0035977	4/4/2024	Arturo L. Garcia	1,755.00	Contract Labor
E0035978	4/4/2024	Zaira E. Garcia	969.99	Travel
E0035979	4/4/2024	Samantha Guerra	320.00	Childcare
E0035980	4/4/2024	Robert V. Marraro, Jr.	20.77	Travel
E0035981	4/4/2024	Yesenia M. Medellin	320.00	Childcare
E0035982	4/4/2024	Danielle L. Ramirez	320.00	Childcare
E0035983	4/4/2024	Veronica A. Renaud	636.92	Travel
E0035984	4/4/2024	Gary D. Rivera	594.96	Travel
E0035985	4/4/2024	Debbie A. Salazar Mondragon	44.89	Travel
E0035986	4/4/2024	Cheryl G. Sanders	40.00	Funds Held for Other Additions
E0035987	4/4/2024	Elizabeth A. Soliz-Abrego	320.00	Childcare
E0035988	4/4/2024	Valerie A. Sutherland	330.00	Childcare
E0035989	4/4/2024	Tabitha M. Turner	640.00	Childcare
E0035990	4/4/2024	Dr. Kelly N. Vinson	96.48	Travel
E0035991	4/4/2024	Airgas USA	3,573.09	Instructional Supplies
E0035992	4/4/2024	Altex Electronics	539.58	Supplies - Not Cap Not INVT
E0035993	4/4/2024	Amazon.Com LLC	13,541.13	Library Books
E0035994	4/4/2024	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0035995	4/4/2024	Apple Computer Inc	14,570.00	< 5,000 Computer Not Cap INVT
E0035996	4/4/2024	Bird's Rubber Stamps	108.50	Office Supplies
E0035997	4/4/2024	Bugpro Inc	1,084.00	Repairs & Maintenance
E0035998	4/4/2024	CDWG LLC	3,156.58	Supplies - Not Cap Not INVT
E0035999	4/4/2024	City of Corpus Christi	601.48	Gas
E0036000	4/4/2024	Colonial Security Life Ins	22.78	A/P - Optional Life
E0036001	4/4/2024	Columbia Electric Supply	517.85	Electrical
E0036002	4/4/2024	Corpus Christi Athletic Club	156.94	Corpus Christi Athletic Club

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Check	Date	Payee	Amount	Description
E0036003	4/4/2024	Corpus Christi Freightliner	228.77	Instructional Supplies
E0036004	4/4/2024	Deaf and Hard of Hearing Cente	20,400.00	Special POP Interpreter
E0036005	4/4/2024	Del Mar College Foundation	163.00	Foundation Contributions
E0036006	4/4/2024	Ellucian Company LLC	24,146.00	Software Desk Lic Fees
E0036007	4/4/2024	Everest Water and Coffee LLC	100.00	Food Supplies
E0036008	4/4/2024	Felix Diesel Service Inc	13,975.35	Repairs & Maintenance
E0036009	4/4/2024	Ferguson Enterprises Inc	157.89	Supplies - Not Cap Not INVT
E0036010	4/4/2024	Garda CL Southwest Inc	14.49	Security Services
E0036011	4/4/2024	Grainger Inc	12,665.82	Supplies - Not Cap Not INVT
E0036012	4/4/2024	GT Distributors	8,599.90	Instructional Supplies - Range
E0036013	4/4/2024	Henry Schein Inc	16.06	Instructional Supplies
E0036014	4/4/2024	Johnstone Supply	298.94	HVAC
E0036015	4/4/2024	Koetter Fire Protection of Cor	4,085.00	Contract Labor
E0036016	4/4/2024	Labatt Food Service LLC	2,027.87	Food Supplies
E0036017	4/4/2024	LK Jordan & Associates	6,347.75	Contract Labor
E0036018	4/4/2024	Marshall Company Ltd	70,126.21	Contractors
E0036019	4/4/2024	Metlife	237.50	A/P - TSA
E0036020	4/4/2024	Municipal Emergency Services	2,501.77	Repairs & Maintenance
E0036021	4/4/2024	O'Reilly Auto Parts	250.05	Instructional Supplies
E0036022	4/4/2024	Reliastar Life Insurance Co	75.00	A/P - TSA
E0036023	4/4/2024	Republic Services Inc	3,907.72	Disposal Trash
E0036024	4/4/2024	Safeguard System Inc	234.49	Repairs & Maintenance
E0036025	4/4/2024	Schneider Electric	8,025.00	> 5,000 Equipment Capitalized
E0036026	4/4/2024	Shoreline Plumbing Co	4,250.00	Environmental Compliance
E0036027	4/4/2024	Uline	180.07	Instructional Supplies
E0036028	4/9/2024	David M. Barrera, Jr.	156.00	Travel
E0036029	4/9/2024	Rachel M. Benavides	247.73	Travel
E0036030	4/9/2024	Sarah L. Contreras	149.00	Travel
E0036031	4/9/2024	Mark S. Escamilla	219.76	Travel
E0036032	4/9/2024	Tammy C. Francis	427.00	Professional Development
E0036033	4/9/2024	Joshua T. Gentry	700.15	Travel
E0036034	4/9/2024	Sara M. Greer	274.16	Travel
E0036035	4/9/2024	Cynthia A. Longoria	255.00	Travel
E0036036	4/9/2024	Mendy L. Meurer	187.60	Travel
E0036037	4/9/2024	Casey D. Moebius	201.32	Travel
E0036038	4/9/2024	Robert P. Montez	133.33	Travel
E0036039	4/9/2024	Robert T. Muilenburg	1,188.00	Funds Held for Others
E0036040	4/9/2024	Fidencio G. Palomo	469.00	Travel
E0036041	4/9/2024	Jose F. Palomo	576.20	Travel
E0036042	4/9/2024	Victoria L. Pannone	283.41	Travel
E0036043	4/9/2024	Raphael R. Rada	255.00	Travel
E0036044	4/9/2024	Mr. Mark W. Robbins	217.08	Travel
E0036045	4/9/2024	Zachary R. Solano	91.12	Travel
E0036046	4/9/2024	Angela N. Soto	328.30	Travel
E0036047	4/9/2024	Liza Torres	353.76	Travel
E0036048	4/9/2024	Dr. Kelly N. Vinson	217.08	Travel
E0036049	4/9/2024	Daiyuan Zhang	350.00	Travel
E0036050	4/9/2024	AE Tools & Computers	4,765.00	Software Desk Lic Fees
E0036051	4/9/2024	Airgas USA	120.30	Instructional Supplies
E0036052	4/9/2024	Amazon.Com LLC	1,101.81	Library Books
E0036053	4/9/2024	CDWG LLC	1,645.17	< 5,000 Equip Not Cap INVT

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E0036054	4/9/2024	Cintas Corporation	714.82	Contractors
E0036055	4/9/2024	Command Commissioning Llc	27,230.90	Consultants
E0036056	4/9/2024	Deaf and Hard of Hearing Cente	3,282.50	Special POP Interpreter
E0036057	4/9/2024	Gateway Printing & Office Supp	2,103.87	< 5,000 Furn and Fix Not Cap
E0036058	4/9/2024	Grainger Inc	881.88	Instructional Supplies
E0036059	4/9/2024	Henry Schein Inc	209.10	Instructional Supplies
E0036060	4/9/2024	Labatt Food Service LLC	805.03	Instructional Supplies
E0036061	4/9/2024	Library Design Systems Inc	86,984.00	Contractors
E0036062	4/9/2024	LK Jordan & Associates	4,078.73	Contract Labor
E0036063	4/9/2024	Made in Corpus Christi LLC	575.00	Consultants
E0036064	4/9/2024	MLC CAD Systems, LLC	1,320.00	Software Desk Lic Fees
E0036065	4/9/2024	Nalco Company LLC	7,865.85	Chemical-Water Treatment
E0036066	4/9/2024	O'Reilly Auto Parts	4,237.86	Instructional Supplies
E0036067	4/9/2024	Pepsi Cola Corpus Christi	2,367.92	Food Supplies
E0036068	4/9/2024	San Antonio Area Plumbers & Pi	13,904.00	Consultants
E0036069	4/9/2024	Shoreline Plumbing Co	100,060.00	SC NC Plumbing
E0036070	4/9/2024	Terracon Consultants Inc	8,852.38	Consultants
E0036071	4/9/2024	TK Elevator Corporation	11,958.55	Repairs & Maintenance
E0036072	4/9/2024	Turner Ramirez Associates Inc	35,179.78	Architect Fees
E0036073	4/9/2024	Victory Building Team	178,591.96	Contractors
E0036074	4/9/2024	Winston Water Cooler of Corpus	50.13	Plumbing
E0036075	4/9/2024	You Name It Specialties Inc	1,539.95	Production,Publications & Prom
E0036076	4/11/2024	Rachel M. Benavides	167.52	Travel
E0036077	4/11/2024	Paul T. Creacy	254.29	Travel
E0036078	4/11/2024	Robert E. Fanger	1,178.16	Professional Development
E0036079	4/11/2024	Liana Joslin	119.26	Travel
E0036080	4/11/2024	Sara J. King	44.00	Travel
E0036081	4/11/2024	Gary D. Rivera	428.80	Travel
E0036082	4/11/2024	Mr. Mark W. Robbins	108.54	Travel
E0036083	4/11/2024	Diana I. Robison	110.55	Travel
E0036084	4/11/2024	Cheryl G. Sanders	80.00	Travel
E0036085	4/11/2024	ACI Payments Inc	142.89	Bank Expenses
E0036086	4/11/2024	Airgas USA	61.76	Instructional Supplies
E0036087	4/11/2024	Apple Computer Inc	7,641.00	< 5,000 Computer Not Cap INVT
E0036088	4/11/2024	Bird's Rubber Stamps	31.00	Office Supplies
E0036089	4/11/2024	Bumper to Bumper Easy CDL	903.50	Online Services
E0036090	4/11/2024	CC Lawn Pros, LLC	9,400.00	Contractors
E0036091	4/11/2024	City of Corpus Christi	6,460.92	Water
E0036092	4/11/2024	Columbia Electric Supply	1,920.18	Electrical
E0036093	4/11/2024	Felix Diesel Service Inc	938.12	Repairs & Maintenance
E0036094	4/11/2024	Ferguson Enterprises Inc	41.00	Plumbing
E0036095	4/11/2024	Gateway Printing & Office Supp	6,315.80	Commencement Expense
E0036096	4/11/2024	Grainger Inc	5,570.94	Supplies - Not Cap Not INVT
E0036097	4/11/2024	Henry Schein Inc	24.67	Instructional Supplies
E0036098	4/11/2024	J.L. Matthews Company	551.64	Instructional Supplies
E0036099	4/11/2024	Johnstone Supply	134.99	HVAC
E0036100	4/11/2024	Labatt Food Service LLC	61.75	Food Supplies
E0036101	4/11/2024	Landauer Inc	1,411.72	Supplies - Not Cap Not INVT
E0036102	4/11/2024	LK Jordan & Associates	880.80	Contract Labor
E0036103	4/11/2024	National Loss Control Safety &	5,200.00	Contract Labor
E0036104	4/11/2024	Netsync Network Solutions	166,429.84	< 5,000 Computer Not Cap INVT

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E0036105	4/11/2024	Safeguard System Inc	4,015.00	Repairs & Maintenance
E0036106	4/11/2024	Schneider Electric	632.00	HVAC
E0036107	4/11/2024	Wilson Consulting for Higher E	36,632.77	< 5,000 Software Not Cap INVT
E0036108	4/11/2024	Winston Water Cooler of Corpus	298.60	Plumbing
E0036109	4/16/2024	Audrey C. Benavidez	230.48	Travel
E0036110	4/16/2024	Tyler A. Brownlee	351.75	Travel
E0036111	4/16/2024	Jason Flores	1,216.72	Travel
E0036112	4/16/2024	Breanne N. Flores-Contreras	303.69	Travel
E0036113	4/16/2024	Angelica A. Gomez-Johnson	113.00	Travel
E0036114	4/16/2024	Patricia A. Gonzalez	412.05	Travel
E0036115	4/16/2024	Willie A. Herrera	407.36	Travel
E0036116	4/16/2024		659.00	Federal
E0036117	4/16/2024	Michael H. Jones	172.86	Travel
E0036118	4/16/2024	Liana Joslin	259.96	Travel
E0036119	4/16/2024	Laura Konecne	3,000.00	< 5,000 Equip Not Cap INVT
E0036120	4/16/2024	Graciela M. Martinez	70.00	Travel
E0036121	4/16/2024		659.00	Federal
E0036122	4/16/2024	Fidencio G. Palomo	351.75	Travel
E0036123	4/16/2024	Jose F. Palomo	432.15	Travel
E0036124	4/16/2024	Victoria L. Pannone	270.01	Travel
E0036125	4/16/2024	Cheryl G. Sanders	233.11	Funds Held for Others
E0036126	4/16/2024	Perla Soliz	240.00	Contract Labor
E0036127	4/16/2024	Jennifer L. Sramek	1,847.06	Travel
E0036128	4/16/2024	Dr. Kelly N. Vinson	144.72	Travel
E0036129	4/16/2024	Elizabeth M. Zamora	62.00	Travel
E0036130	4/16/2024	Amazon.Com LLC	7,301.39	Instructional Supplies
E0036131	4/16/2024	Apple Computer Inc	2,578.00	< 5,000 Computer Not Cap INVT
E0036132	4/16/2024	Baxter Healthcare Corporation	150.00	Software Desk Lic Fees
E0036133	4/16/2024	Bird's Rubber Stamps	31.95	Office Supplies
E0036134	4/16/2024	CC Lawn Pros, LLC	12,325.00	Contractors
E0036135	4/16/2024	Cintas Corporation	714.82	Contractors
E0036136	4/16/2024	City of Corpus Christi	17,014.14	Gas
E0036137	4/16/2024	Concentra Medical Center	141.00	Employee Med Exam
E0036138	4/16/2024	Culligan Water Conditioning	444.85	Instructional Supplies
E0036139	4/16/2024	Ebsco Subscription Services	259.00	Library - Elec Resource
E0036140	4/16/2024	Everest Water and Coffee LLC	958.75	Food Supplies
E0036141	4/16/2024	Felix Diesel Service Inc	1,131.36	Repairs & Maintenance
E0036142	4/16/2024	Gateway Printing & Office Supp	80.98	Supplies - Not Cap Not INVT
E0036143	4/16/2024	Grainger Inc	89.42	Instructional Supplies
E0036144	4/16/2024	Grimco, Inc	218.12	Supplies - Not Cap Not INVT
E0036145	4/16/2024	Labatt Food Service LLC	4,013.23	Food Supplies
E0036146	4/16/2024	LK Jordan & Associates	2,798.95	Contract Labor
E0036147	4/16/2024	Puffer Sweiven LP	455.00	Maint Agree-Software
E0036148	4/16/2024	Republic Services Inc	1,826.43	Disposal Trash
E0036149	4/16/2024	Terracon Consultants Inc	1,028.00	Consultants
E0036150	4/16/2024	Texas Book Company	1,275.18	Instructional Supplies
E0036151	4/18/2024		659.00	Federal
E0036152	4/18/2024		659.00	Federal
E0036153	4/18/2024	Audrey C. Benavidez	172.86	Travel
E0036154	4/18/2024		659.00	Federal
E0036155	4/18/2024	Nathan J. Ditzler	2,014.64	Professional Development

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E0036156	4/18/2024		659.00	Federal
E0036157	4/18/2024	Timothy P. Giuliani	6,010.00	Commencement Expense
E0036158	4/18/2024		659.00	Federal
E0036159	4/18/2024	Rita R. Hernandez	41.00	Travel
E0036160	4/18/2024	Wesley T. Jamison	1,655.01	Professional Development
E0036161	4/18/2024	Nicole A. Kindzirsky	184.92	Travel
E0036162	4/18/2024		659.00	Federal
E0036163	4/18/2024	George P. Lister	422.10	Travel
E0036164	4/18/2024	Pedro M. Lopez	2,000.00	Contract Labor
E0036165	4/18/2024	Gary G. McKinny	16.08	Travel
E0036166	4/18/2024		659.00	Federal
E0036167	4/18/2024	Sandra L. Ochoa	242.51	Travel
E0036168	4/18/2024	Chad Pearson	1,000.00	Contract Labor
E0036169	4/18/2024		659.00	Federal
E0036170	4/18/2024		659.00	Federal
E0036171	4/18/2024	Zenetta A. Whiting	96.00	Travel
E0036172	4/18/2024	AE Tools & Computers	2,494.00	Software Desk Lic Fees
E0036173	4/18/2024	Amazon.Com LLC	1,879.97	Library Books
E0036174	4/18/2024	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0036175	4/18/2024	B & H Photo Video Pro Audio	15,996.25	< 5,000 Equip Not Cap INVT
E0036176	4/18/2024	Bird's Rubber Stamps	62.00	Supplies - Not Cap Not INVT
E0036177	4/18/2024	CDWG LLC	1,729.88	Software Desk Lic Fees
E0036178	4/18/2024	City of Corpus Christi	30,494.88	Gas
E0036179	4/18/2024	Colonial Security Life Ins	22.78	A/P - Optional Life
E0036180	4/18/2024	Columbia Electric Supply	1,542.66	Electrical
E0036181	4/18/2024	Cornell Smith Mierl Brutocao B	1,616.00	Legal Fees
E0036182	4/18/2024	Corpus Christi Athletic Club	156.94	Corpus Christi Athletic Club
E0036183	4/18/2024	Corpus Christi Freightliner	1,976.46	Repairs & Maintenance
E0036184	4/18/2024	Corpus Christi Produce	213.26	Food Supplies
E0036185	4/18/2024	Del Mar College Foundation	158.00	Foundation Contributions
E0036186	4/18/2024	Fisher Scientific Company LLC	72.52	Instructional Supplies
E0036187	4/18/2024	Garda CL Southwest Inc	1,399.75	Security Services
E0036188	4/18/2024	Gateway Printing & Office Supp	11,000.86	Instructional Supplies
E0036189	4/18/2024	Grainger Inc	1,786.84	Supplies - Not Cap Not INVT
E0036190	4/18/2024	Henry Schein Inc	265.99	Repairs & Maintenance
E0036191	4/18/2024	Johnstone Supply	3,619.68	HVAC
E0036192	4/18/2024	Labatt Food Service LLC	896.12	Food Supplies
E0036193	4/18/2024	Marshall Company Ltd	4,620.61	Contractors
E0036194	4/18/2024	Meeder Public Funds, Inc.	2,166.00	Consultants
E0036195	4/18/2024	Metlife	237.50	A/P - TSA
E0036196	4/18/2024	Nueces Electric Cooperative	686.76	Electricity
E0036197	4/18/2024	Parchment LLC	6,047.50	Transcript Fee
E0036198	4/18/2024	RegisterBlast	769.00	Hobet Test
E0036199	4/18/2024	Reliastar Life Insurance Co	75.00	A/P - TSA
E0036200	4/18/2024	Safeguard System Inc	3,435.00	Repairs & Maintenance
E0036201	4/18/2024	San Antonio Area Plumbers & Pi	30,398.15	Instructional Supplies
E0036202	4/18/2024	SecureTech	9,090.00	Contract Labor
E0036203	4/18/2024	Shi Government Solutions	43,392.39	Software Desk Lic Fees
E0036204	4/18/2024	Shoreline Plumbing Co	1,590.00	SC NC Plumbing
E0036205	4/18/2024	Southern Tire Mart	2,322.18	Repairs & Maintenance
E0036206	4/18/2024	Texas Gulf Coast JATC	4,340.00	Consultants

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E0036207	4/18/2024	Toyota Lift of Texas	3,511.49	Repairs & Maintenance
E0036208	4/23/2024		450.00	Non Faculty Stipend
E0036209	4/23/2024		450.00	Non Faculty Stipend
E0036210	4/23/2024	Leonor Crumley	259.83	Funds Held for Other Additions
E0036212	4/23/2024	Thomas Goodwin	3,420.00	Contract Labor
E0036213	4/23/2024		450.00	Non Faculty Stipend
E0036214	4/23/2024	Erika L. Locke	73.00	Instructional Supplies
E0036215	4/23/2024		575.00	Non Faculty Stipend
E0036216	4/23/2024		450.00	Non Faculty Stipend
E0036217	4/23/2024		575.00	Non Faculty Stipend
E0036218	4/23/2024		350.00	Non Faculty Stipend
E0036219	4/23/2024		575.00	Non Faculty Stipend
E0036220	4/23/2024		450.00	Non Faculty Stipend
E0036221	4/23/2024	Amazon.Com LLC	2,583.05	Library Books
E0036222	4/23/2024	Anderson Marketing Group	13,917.55	Advertising
E0036223	4/23/2024	B & H Photo Video Pro Audio	406.14	Supplies - Not Cap Not INVT
E0036224	4/23/2024	Bugpro Inc	570.00	Repairs & Maintenance
E0036225	4/23/2024	City of Corpus Christi	517.62	Gas
E0036226	4/23/2024	Clampitt Paper Co of San Anton	647.94	Supplies - Not Cap Not INVT
E0036227	4/23/2024	Deaf and Hard of Hearing Cente	810.00	Special POP Interpreter
E0036228	4/23/2024	Dearborn Real Estate	290.25	Online Services
E0036229	4/23/2024	Fisher Scientific Company LLC	387.84	Instructional Supplies
E0036230	4/23/2024	Gateway Printing & Office Supp	191.99	Supplies - Not Cap Not INVT
E0036231	4/23/2024	Grainger Inc	3,846.06	Instructional Supplies
E0036232	4/23/2024	Grimco, Inc	82.97	Supplies - Not Cap Not INVT
E0036233	4/23/2024	Labatt Food Service LLC	8,633.10	Food Supplies
E0036234	4/23/2024	Library Design Systems Inc	6,312.51	Contractors
E0036235	4/23/2024	LK Jordan & Associates	2,952.13	Contract Labor
E0036236	4/23/2024	Nalco Company LLC	750.00	Chemical-Water Treatment
E0036237	4/23/2024	National Loss Control Safety &	5,200.00	Contract Labor
E0036238	4/23/2024	Safeguard System Inc	296.25	Repairs & Maintenance
E0036239	4/23/2024	Southern Tire Mart	358.78	Instructional Supplies
E0036240	4/23/2024	Texas Gulf Coast JATC	456.54	Instructional Supplies
E0036241	4/23/2024	Touchnet Information System	1,562.45	Student Ref Exp
E0036242	4/23/2024	Victory Building Team	154,404.91	Const Cost - Contractors
E0036243	4/25/2024		1,000.00	Non Faculty Stipend
E0036244	4/25/2024		1,000.00	Non Faculty Stipend
E0036245	4/25/2024		1,000.00	Non Faculty Stipend
E0036246	4/25/2024	Blanca S. Canales	273.00	Funds Held for Others
E0036247	4/25/2024	Corlea L. Cervantes	116.96	Travel
E0036248	4/25/2024	Cecilia Gamboa	702.44	Travel
E0036249	4/25/2024		1,000.00	Non Faculty Stipend
E0036250	4/25/2024	Jay Kacherski	590.22	Travel
E0036251	4/25/2024	Janet L. Kamps	207.15	Travel
E0036252	4/25/2024	Scott Krall	3,000.00	Contract Labor
E0036253	4/25/2024	George P. Lister	262.64	Travel
E0036254	4/25/2024	Rebecca Lord	1,094.18	Travel
E0036255	4/25/2024	Chasity R. Munoz	252.11	Travel
E0036256	4/25/2024	Rebekah J. Pounds	1,465.51	Professional Development
E0036257	4/25/2024		1,000.00	Non Faculty Stipend
E0036258	4/25/2024		400.00	Funds Held for Other Additions

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E0036259	4/25/2024		1,000.00	Non Faculty Stipend
E0036260	4/25/2024	Cheryl G. Sanders	391.92	Travel
E0036261	4/25/2024	Aurelio A. Villarreal	400.00	Funds Held for Other Additions
E0036262	4/25/2024		1,000.00	Non Faculty Stipend
E0036263	4/25/2024	Chun Wai Newman Wong	1,152.96	Travel
E0036264	4/25/2024	ABM Industry Groups LLC	107,440.94	Contractors
E0036265	4/25/2024	Airgas USA	4,343.52	Instructional Supplies
E0036266	4/25/2024	Amazon.Com LLC	269.06	Library Books
E0036267	4/25/2024	Bumper to Bumper Easy CDL	1,209.55	Online Services
E0036268	4/25/2024	CDWG LLC	4,734.78	Supplies - Not Cap Not INVT
E0036269	4/25/2024	Columbia Electric Supply	149.52	Electrical
E0036270	4/25/2024	Command Commissioning Llc	57,922.05	Consultants
E0036271	4/25/2024	Corpus Christi Produce	270.71	Food Supplies
E0036272	4/25/2024	Fisher Scientific Company LLC	496.32	Instructional Supplies
E0036273	4/25/2024	Grainger Inc	348.96	HVAC
E0036274	4/25/2024	Henry Schein Inc	1,102.12	Repairs & Maintenance
E0036275	4/25/2024	J.L. Matthews Company	1,065.04	Instructional Supplies
E0036276	4/25/2024	Labatt Food Service LLC	133.89	Instructional Supplies
E0036277	4/25/2024	LK Jordan & Associates	10,457.77	Contract Labor
E0036278	4/25/2024	O'Reilly Auto Parts	921.24	Instructional Supplies
E0036279	4/25/2024	Schneider Electric	5,130.00	SC NC HVAC
E0036280	4/25/2024	Shoreline Plumbing Co	610.00	SC NC Plumbing
E0036281	4/25/2024	Texas Book Company	166.95	Participant Support Costs
E0036282	4/25/2024	Touchnet Information System	66,358.00	Software Desk Lic Fees
E0036283	4/25/2024	Turner Ramirez Associates Inc	1,837.90	Architect Fees
E0036284	4/30/2024	Alan M. Berecka	575.00	Contract Labor
E0036285	4/30/2024	Samuel Garcia	472.35	Travel
E0036286	4/30/2024	Cody A. Gregg	134.58	Travel
E0036287	4/30/2024	Sara J. King	180.00	Funds Held for Others
E0036288	4/30/2024	Mr. Daniel W. Korus	832.74	Travel
E0036289	4/30/2024	Erinn C. McComb	844.20	Travel
E0036290	4/30/2024	Dorothy A. Pallotti	407.59	Travel
E0036291	4/30/2024	Alejandro D. Puente	1,650.91	Travel
E0036292	4/30/2024	Debbie A. Salazar Mondragon	295.55	Travel
E0036293	4/30/2024	Rebecca Salinas	12.06	Travel
E0036294	4/30/2024	Sydney L. Saumby	448.20	Travel
E0036295	4/30/2024	Elizabeth A. Soliz-Abrego	440.00	Childcare
E0036296	4/30/2024	Zenetta A. Whiting	69.68	Travel
E0036297	4/30/2024	Elizabeth M. Zamora	446.59	Travel
E0036298	4/30/2024	Airgas USA	201.66	Instructional Supplies
E0036299	4/30/2024	Amazon.Com LLC	1,633.79	Library Books
E0036300	4/30/2024	Atom a Touch of Magic LLC	400.00	Contract Labor
E0036301	4/30/2024	Bird's Rubber Stamps	124.00	Office Supplies
E0036302	4/30/2024	CC Lawn Pros, LLC	12,325.00	Contractors
E0036303	4/30/2024	CDWG LLC	4,445.66	Supplies - Not Cap Not INVT
E0036304	4/30/2024	Cintas Corporation	714.82	Contractors
E0036305	4/30/2024	City of Corpus Christi	179.59	Gas
E0036306	4/30/2024	Colonial Security Life Ins	224.44	A/P - Optional Life
E0036307	4/30/2024	Concentra Medical Center	141.00	Employee Med Exam
E0036308	4/30/2024	Corpus Christi Athletic Club	4,385.77	Corpus Christi Athletic Club
E0036309	4/30/2024	Del Mar College Foundation	3,946.67	Foundation Contributions

**Del Mar College
Financial Record System
Bank 41 Colleague**

Disbursements for dates 04/01/2024 thru 04/30/2024

Check	Date	Payee	Amount	Description
E0036310	4/30/2024	Everest Water and Coffee LLC	67.50	Food Supplies
E0036311	4/30/2024	Felix Diesel Service Inc	904.64	Repairs & Maintenance
E0036312	4/30/2024	Fisher Scientific Company LLC	1,206.95	Instructional Supplies
E0036313	4/30/2024	Gateway Printing & Office Supp	2,695.43	Office Supply Payable
E0036314	4/30/2024	Grainger Inc	693.51	Instructional Supplies
E0036315	4/30/2024	Jefferson National Life	2,256.45	A/P - ORP
E0036316	4/30/2024	Koetter Fire Protection of Cor	3,087.00	Repairs & Maintenance
E0036317	4/30/2024	Labatt Food Service LLC	4,230.69	Food Supplies
E0036318	4/30/2024	LK Jordan & Associates	3,745.90	Contract Labor
E0036319	4/30/2024	Metlife	1,894.02	A/P - ORP
E0036320	4/30/2024	Netsync Network Solutions	52,191.03	< 5,000 Computer Not Cap INVT
E0036321	4/30/2024	O'Reilly Auto Parts	27.39	Instructional Supplies
E0036322	4/30/2024	Pepsi Cola Corpus Christi	1,367.77	Food Supplies
E0036323	4/30/2024	Reliastar Life Insurance Co	100.00	A/P - TSA
E0036324	4/30/2024	Safeguard System Inc	65.00	Repairs & Maintenance
E0036325	4/30/2024	Shoreline Plumbing Co	184,189.95	Contractors
E0036326	4/30/2024	Southern Tire Mart	130.00	Repairs & Maintenance
E0036327	4/30/2024	USAA Annuity Life Insurance Co	1,480.87	A/P - ORP
E0036328	4/30/2024	Victory Capital Advisers Inc	8,098.22	A/P - ORP
E0036329	4/30/2024	Winston Water Cooler of Corpus	132.01	Plumbing
Total:			\$	<u>9,372,502.60</u>

Del Mar College
Financial Record System
Checks Over 10,000

Disbursements for dates 04/01/2024 thru 04/30/2024

Check	Date	Payee	Amount	Description
80302	4/4/2024	Allied Universal Security Serv	\$ 140,937.33	Security Services
80321	4/4/2024	JSJ Services Inc	12,400.00	< 5,000 Furn and Fix Not Cap
80331	4/4/2024	Scenario Learning, Llc	18,592.38	Software Desk Lic Fees
80368	4/9/2024	North American Rescue LLC	10,384.94	Supplies - Not Cap Not INVT
80382	4/11/2024	Dell Technologies Inc	226,887.00	< 5,000 Computer Not Cap INVT
80393	4/11/2024	Patterson Dental Company	19,360.39	< 5,000 Equip Not Cap INVT
80398	4/11/2024	TXU Energy	166,402.09	Electricity
80408	4/16/2024	Dell Technologies Inc	126,862.12	< 5,000 Computer Not Cap INVT
80414	4/16/2024	Hanson Professional Services	21,426.64	Consultants
80421	4/16/2024	Solid Border Inc	65,876.80	Software & Service Subscriptio
80428	4/18/2024	American Allied Health	68,330.00	Student Reimb Exp
80448	4/18/2024	Texas Chiller Systems LLC	197,556.20	Const Cost - Contractors
80485	4/23/2024	Insight Public Sector Inc	17,497.60	Software Desk Lic Fees
80516	4/25/2024	Laerdal Medical Corp	34,247.94	> 5,000 Equipment Capitalized
80518	4/25/2024	Lincoln Electric Company	10,275.00	Instructional Supplies
80525	4/25/2024	Pocket Nurse	18,626.58	< 5,000 Equip Not Cap INVT
80547	4/25/2024	Higginbotham Insurance Agency	3,866,631.00	Insurance - Property
80548	4/25/2024	SpawGlass Contractors Inc	1,153,269.06	Const Cost - Contractors
80549	4/30/2024	B. E. Beecroft Company, Inc	761,275.85	Contractors
E0035993	4/4/2024	Amazon.Com LLC	13,541.13	Library Books
E0035995	4/4/2024	Apple Computer Inc	14,570.00	< 5,000 Computer Not Cap INVT
E0036004	4/4/2024	Deaf and Hard of Hearing Cente	20,400.00	Special POP Interpreter
E0036006	4/4/2024	Ellucian Company LLC	24,146.00	Software Desk Lic Fees
E0036008	4/4/2024	Felix Diesel Service Inc	13,975.35	Repairs & Maintenance
E0036011	4/4/2024	Grainger Inc	12,665.82	Supplies - Not Cap Not INVT
E0036018	4/4/2024	Marshall Company Ltd	70,126.21	Contractors
E0036055	4/9/2024	Command Commissioning Llc	27,230.90	Consultants
E0036061	4/9/2024	Library Design Systems Inc	86,984.00	Contractors
E0036068	4/9/2024	San Antonio Area Plumbers & Pi	13,904.00	Consultants
E0036069	4/9/2024	Shoreline Plumbing Co	100,060.00	SC NC Plumbing
E0036071	4/9/2024	TK Elevator Corporation	11,958.55	Repairs & Maintenance
E0036072	4/9/2024	Turner Ramirez Associates Inc	35,179.78	Architect Fees
E0036073	4/9/2024	Victory Building Team	178,591.96	Contractors
E0036104	4/11/2024	Netsync Network Solutions	166,429.84	< 5,000 Computer Not Cap INVT
E0036107	4/11/2024	Wilson Consulting for Higher E	36,632.77	< 5,000 Software Not Cap INVT
E0036134	4/16/2024	CC Lawn Pros, LLC	12,325.00	Contractors
E0036136	4/16/2024	City of Corpus Christi	17,014.14	Gas
E0036175	4/18/2024	B & H Photo Video Pro Audio	15,996.25	< 5,000 Equip Not Cap INVT
E0036178	4/18/2024	City of Corpus Christi	30,494.88	Gas
E0036188	4/18/2024	Gateway Printing & Office Supp	11,000.86	Instructional Supplies
E0036201	4/18/2024	San Antonio Area Plumbers & Pi	30,398.15	Instructional Supplies
E0036203	4/18/2024	Shi Government Solutions	43,392.39	Software Desk Lic Fees
E0036222	4/23/2024	Anderson Marketing Group	13,917.55	Advertising
E0036242	4/23/2024	Victory Building Team	154,404.91	Const Cost - Contractors
E0036264	4/25/2024	ABM Industry Groups LLC	107,440.94	Contractors
E0036270	4/25/2024	Command Commissioning Llc	57,922.05	Consultants
E0036277	4/25/2024	LK Jordan & Associates	10,457.77	Contract Labor
E0036282	4/25/2024	Touchnet Information System	66,358.00	Software Desk Lic Fees
E0036302	4/30/2024	CC Lawn Pros, LLC	12,325.00	Contractors
E0036320	4/30/2024	Netsync Network Solutions	52,191.03	< 5,000 Computer Not Cap INVT
E0036325	4/30/2024	Shoreline Plumbing Co	184,189.95	Contractors
Total:			\$ 8,583,064.10	

Regular Agenda Item 4



DEL MAR COLLEGE

VICE PRESIDENT AND CHIEF ACADEMIC OFFICER

TO: Dr. Mark Escamilla, President and CEO

FROM: Dr. Jonda Halcomb, Vice President and Chief Academic Officer

DATE: June 5, 2024

SUBJECT: Recommendation for Professor Emeritus Status for Mr. Philip Hii

A handwritten signature in black ink, appearing to be "JH", located to the right of the "FROM:" line.

In accordance with Board Policy 5.33 and its subsections, the Faculty Council received a request for consideration of Professor Emeritus status for Mr. Philip Hii. During the meeting on May 3, 2024, the Faculty Council members reviewed the supporting documentation that included Mr. Hii's eligibility for this designation, the nomination by the Department Chair, and endorsement by the Dean. The Council supported the nomination and voted unanimously in favor of the motion. The nomination packet was forwarded to me for review.

Mr. Philip Hii, Professor of Music, served as an exemplary educator among his peers at the College as a faculty member for over 35 years. During his tenure at the College, Mr. Philip Hii was not only an exemplary teacher, but he contributed in numerous ways to the College through his artistic and scholarly work, his service to the Music Department, to the College, and to the community, and his dedication to his students and the field of Music. Thank you for your review and consideration of presenting this prestigious honor for Mr. Philip Hii to the Board of Regents as per policy for granting authority by means of appropriate resolution.

Attachments: Board Policy on Emeritus Status, B5.33
Supporting Documentation for the Professor Emeritus Recommendation

B5.33 Emeritus Status: Full-time members of the faculty and administration may be considered for emeritus status according to the following guidelines.

B5.33.1 Purpose: This policy is designed to provide a method of special recognition to faculty and administrators for outstanding service, significant contribution to higher education, meritorious teaching, and/or special honors bestowed by a renowned organization.

B5.33.2 Eligibility: To be eligible for consideration of emeritus status, a member of the faculty or administration must meet or exceed the following:

B5.33.2.1 Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.

B5.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement.

B5.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.

B5.33.2.4 The Chief Executive Officer (CEO) of the College shall decide on questioned eligibility in cases not covered by the guidelines.

B5.33.3 Emeritus Titles: Emeritus title to be conferred shall be as follows:

B5.33.3.1 Administration: The title of the position held by the eligible administrator shall determine the emeritus title.

B5.33.3.2 Faculty: The title of an eligible faculty member shall be the title of the rank held at the time of retirement, for example, Professor Emeritus. A faculty member also holding an administrative title (such as Department Chair) may be honored by the use of the administrative title as well as Professor Emeritus.

A5.33.4 Procedures and Guidelines for Emeritus Status Award: Consideration for approval of emeritus status shall originate with the next higher authority above the retiree. The following guidelines will apply:

A5.33.4.1 Faculty Members:

A5.33.4.1.1 Procedure: Consideration for emeritus status shall originate with nomination by the next higher administrative authority above the candidate, or by at least three colleagues within the candidate's Division. The following guidelines shall apply:

A5.33.4.1.1.1 It shall be the responsibility of the Chief Academic Officer (CAO) to monitor nominations for emeritus status of faculty, to apply the guidelines for eligibility, and to oversee the review and approval process for emeritus awards.

A5.33.4.1.1.2 Within one year after an eligible faculty member's retirement, the immediate supervisor or three colleagues within the same Division shall propose the candidate's nomination to the Dean of the Division (or next higher authority), and document the candidate's eligibility to receive the award.

A5.33.4.1.1.3 The Dean (or next higher authority) shall review the nomination and send it, with the proper documentation supporting the candidate's eligibility, to the Faculty Council, indicating to recommend or not to recommend. The Council shall, in turn, weigh the merits of each candidate, apply the eligibility guidelines, and by majority vote recommend or not recommend a candidate for emeritus status.

A5.33.4.1.1.4 The Council's recommendation, along with the Dean's recommendation, and all documentation, shall be sent to the CAO for review. The CAO shall review the information and send it with his or her recommendation to the CEO.

A5.33.4.1.1.5 The CEO shall review the forwarded documentation and make the final recommendation to the Board of Regents to confer emeritus status to the candidate. The Board of Regents shall be the granting authority by means of appropriate resolution.

A5.33.4.1.2 Guidelines : Guidelines used to evaluate a faculty member's eligibility for the award of emeritus status must include documentation of distinction shown in the performance of all fundamental responsibilities of faculty over the span of the faculty member's career. Such performance could include, but is not limited to, the following:

A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning; serving as a mentor to colleagues; developing new instructional techniques, courses, forms of educational delivery, or relevant services; demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations; publications, scholarship, or comparable achievements; or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.

A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.

A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.

A5.33.4.2 Administrators

A5.33.4.2.1 Procedures and Guidelines: Consideration for approval of emeritus status shall originate with the next higher authority above the candidate. The following guidelines will apply:

A5.33.4.2.1.1 It shall be the responsibility of the appropriate Vice President to monitor requests for emeritus status of administrators and faculty and request the CAO to convene the Instructional and Student Development Council in order to apply the guidelines for eligibility. Recommendations and/or comments from the candidate's Chair or supervisor shall be addressed to the Council.

A5.33.4.2.1.2 The Council shall weigh the merits of each candidate, apply the eligibility criteria, and by majority vote recommend or not recommend each candidate for emeritus status. If the majority vote is to not recommend or if the candidate does not meet the eligibility criteria, no further action will be taken.

A5.33.4.2.1.3 If the majority vote is to recommend and the candidate is eligible, the Council shall recommend conferring of emeritus status through the appropriate Vice President. The channel of recommendations shall be from the Council to the appropriate Vice President, from the Vice President to the CEO, and from the CEO to the Board of Regents. The Board of Regents shall be the granting authority by means of appropriate resolution.

A5.33.5 Perquisites: Perquisites accruing to the candidate awarded emeritus status by the Board of Regents shall include the following:

A5.33.5.1 Listing in the emeritus section of the College Catalog.

A5.33.5.2 Listing in the Del Mar College Faculty-Staff Directory, if requested by the emeritus awardee.

A5.33.5.3 Inclusion of the emeritus awardee's name on College mailing lists for publications and notices of interest.

A5.33.5.4 A framed copy of the Board of Regents' resolution conferring emeritus status.

A5.33.5.5 A permanent identification card which shall identify the designated emeritus status.

A5.33.5.6 When available and if the emeritus awardee continues to work for the College after retirement, office space, full e-mail access, and a reserved parking space.

A5.33.5.7 Invitations for the emeritus awardee to participate in College commencement ceremonies and other relevant recognition activities.

To: Dr. Halcomb, Vice President and Chief Academic Officer

From: Jose Cortez, Chair of Faculty Council
MT 107B
EXT. 1874 or 361-779-6898

Date: May 8th, 2024

Subject: Recommendation for Emeritus Status

The Faculty Council recommends Philip for Emeritus Status. Philip was an excellent professor at Del Mar College, who meets and exceeds all the required criteria to earn Emeritus Status. He impacted our institution, faculty, staff and most importantly our students. The title of Emeritus Professor serves as a tribute to Philip and I feel is genuinely deserved.

Fwd: Philip Hii - Professor Emeritus Packet

Cynthia Lynn Bridges <cbridges@delmar.edu>

Tue 4/30/2024 12:58 PM

To: Jose Cortez <jcortez3@delmar.edu>

Cc: Cynthia Longoria <clongoria@delmar.edu>; Jonda Halcomb <jhalcomb@delmar.edu>

 1 attachments (161 KB)

Prof Emer. - Hii Recommendation Packet.pdf;

Hello, Jose!

I have read the attached Professor Emeritus nomination for Professor Philip Hii. I have determined that he meets the requirements for this nomination and I wholeheartedly support his nomination for Emeritus status.

Professor Cynthia Longoria will be at the Faculty Council meeting on Friday to assist and answer questions that may arise. Thank you for making time on the Council agenda for this item. Please let me know if you need anything else from me.

Cindy

Cynthia Bridges, Ph.D.
Dean, Communications, Fine Arts, and Social Sciences
General Academic Building, C 318
361-698-1647
cbridges@delmar.edu

Del Mar College | Heritage Campus
101 Baldwin Blvd
Corpus Christi, TX 78404
delmar.edu

Begin forwarded message:

From: Cynthia Longoria <clongoria@delmar.edu>

Subject: Philip Hii - Professor Emeritus Packet

Date: April 30, 2024 at 10:59:48 AM CDT

To: Cynthia Lynn Bridges <cbridges@delmar.edu>

Hi, Cindy,

attached is the Letter of Recommendation and documentation of eligibility for Professor Emeritus status for Philip Hii.

I plan to be at the meeting on Friday.

Please let me know if you need anything else.

Thank you!

Cindy

Cynthia Longoria

Chair, Department of Music
Professor of Music
Del Mar College
101 Baldwin Blvd./Corpus Christi, TX 78404
(361) 698-1212, (361) 698-1607



April 30, 2024

Emeritus Committee:

It is with great pleasure that I recommend Professor Philip Hii for consideration for Professor Emeritus status. During his tenure at Del Mar College, Professor Hii was not only an exemplary teacher, but he contributed in numerous ways to the college through his artistic and scholarly work, through his service to the Music Department, to the college, and to the community, and also through his dedication to his students and to the field of Music.

Professor Hii earned his Master of Music (MM) from the University of North Texas in 1987 and a Diploma of Music from Berklee College of Music, Boston in 1986. He began teaching at Del Mar College in 1988 and became full Professor in 2003. Professor Hii continued to improve his teaching by developing his skills by attending the Texas Music Educators Association annually, by serving as a Master Teacher in the community and abroad, by practicing and performing for the college, throughout the state and abroad and by listening to music and participating in making music as often as possible. To improve student learning, he arranged songs for guitar students and the guitar ensemble and consistently created performance and educational opportunities for his studio.

Professor Hii worked for Del Mar College for a total of 35 years. We believe that Professor Hii is worthy of Emeritus status for the following reasons:

1. He is a world renown performer and has performed at many Guitar Festivals, in many community colleges and universities throughout the state, the nation and abroad.
2. Professor Hii's outstanding teaching is exemplified in his student retention and completion.
3. He has served as a mentor to music department colleagues and also as a mentor to the guitar teachers and guitar students in the area of the Coastal Bend and across the state.
4. He has assessed his students in their learning and development and continuously made changes to his approach to technique, ultimately leading to his research and publication of "The Art of Virtuosity" and the "Art of Virtuosity for Guitar".
5. Professor Hii has also contributed numerous articles on guitar technique in major guitar journals such as, Soundboard, Guitar International, Gitarre und Laute, and American String Teacher.
6. Six of his Bach transcriptions have been published by Guitar Solo Publications.
7. Mr. Hii has provided outstanding service to the many guitar students who have entered our doors by not only advising them but serving as a mentor to each of them, addressing and assisting them with the many challenges of student musicians such as establishing performance practice techniques and assisting them with demonstrating good musicianship and professional practice.

Professor Hii has served the department and institution quite diligently through formal committee service and through his quiet initiative by serving the department and his students whenever possible. He has either chaired or served as a member on many of the Music department and college committees since 1988. He has performed for or led students in performance at countless events every academic year, both on and off campus. Philip has served the music community in numerous ways, through his willingness to perform for various fundraising events, and in offering a masterclass or presentation.

It is evident that Professor Philip Hii exceedingly meets the guidelines set forth by the policy for Emeritus Status. Professor Hii has my highest recommendation to receive Professor Emeritus status at Del Mar College.

Thank you for your consideration.

Sincerely,

Cynthia Longoria

Cynthia Longoria
Professor/Chair, Department of Music

Eligibility Criteria for Emeritus Status – Philip Hii

B5.33.2 Eligibility: To be eligible for consideration of emeritus status, a member of the faculty or administration must meet or exceed the following:

<p>B5.33.2.1 Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.</p>	<p>YES</p>
<p>B5.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement.</p>	<p>YES, Professor</p>
<p>B5.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.</p>	<p>YES, 35 years</p>
<p>A5.33.4.1.2 Guidelines : Guidelines used to evaluate a faculty member's eligibility for the award of emeritus status must include documentation of distinction shown in the performance of all fundamental responsibilities of faculty over the span of the faculty member's career. Such performance could include, but is not limited to, the following:</p>	
<p>A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning; serving as a mentor to colleagues;</p>	<p>Professor Hii has performed at many Guitar Festivals, in many community colleges and universities and throughout the state, the nation and abroad. Such places include Austin Peay State University, Clarksville, Tennessee; Texas State University, San Marcos, Texas; University of Texas/Brownsville, Texas; Coastal Bend College, Beeville, Texas;</p>

	<p>University of Louisiana at Lafayette, Lafayette, Louisiana; University of Houston, Clear Lake, Texas; Bridgewater State College, Bridgewater, Massachusetts; Festival Cultural de Otono, Matamoros, Mexico; Grand 1894 Opera House, Galveston, Texas; Palais Wittgenstein, Düsseldorf, Germany; Saarlandisch Festival für Gitarre, Saarbrücken, Germany; San Antonio Symphony Orchestra, San Antonio, Texas; University of Auckland, Auckland, New Zealand; University of Missouri, Columbus, Missouri; And Veranstaltungsreihe Gitarre International, Berlin, Germany.</p> <p>Professor Hii's outstanding teaching is exemplified in his student retention and completion. He has served as a mentor to music department colleagues and also as a mentor to the guitar teachers and guitar students in the area of the Coastal Bend. During his tenure at Del Mar College, he has assessed his students in their learning and development and continuously made changes to his approach to technique, ultimately leading to his research and publication of "The Art of Virtuosity".</p>
<p>developing new instructional techniques, courses, forms of educational delivery, or relevant services;</p>	<p>Philip Hii has published a series called, "The Art of Virtuosity for guitar," (2008), a self-published ebook for developing an effortless technique on the classical guitar. His first book in the series, "The Art of Virtuosity" on how to achieve effortless mastery was published in 2007.</p> <p>In addition, Mr. Hii has also contributed many articles on guitar technique such as Guitar Basics (1990), "Projection on the Guitar" (1991), "Slurring Practices in Baroque Guitar and Lute Music" (1987), and "Teaching Classical Guitar at the College level" (1992).</p>

	<p>Professor Hii has also arranged various songs for Guitar and Guitar Ensemble such as the Mariachi tunes, “El Cascabel”, “El Son de la Negra”, “Guadalajara”. He also arranged “Cancion del Mariachi”, “Ballet, “La Volta”, “Spanish Capriccio”, and “To Zanarkand”, from the video game, “Final Fantasy.”</p> <p>He arranged “Titah Ayahkanda”, an Indonesian gamelan piece and “Sakura”, a famous Japanese folk song. Some of these songs for specifically arranged for his guitar ensemble and for the students attending the summer guitar camp.</p>
<p>demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations; publications, scholarship, or comparable achievements;</p>	<p>Philip Hii has published numerous articles in Soundboard, Guitar International, Gitarre und Laute, and American String Teacher and is a former Guitar Forum Editor for the AST. Six of his Bach transcriptions have been published by Guitar Solo Publications. His second CD, Stream of Consciousness, is a compilation of originals arranged for solo guitar and synthesizers. In 2004, he released his third CD, a compilation of eleven Chopin nocturnes transcribed for guitar. He is also a former member of the New York City Classical Guitar Society Artistic Advisory Board.</p>
<p>or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.</p>	<p>Mr. Hii has provided outstanding service to the many guitar students who have entered our doors by not only advising them but serving as a mentor to each of them, addressing and assisting them with the many challenges of student musicians such as establishing performance practice techniques and assisting them with demonstrating good, professional practice. Professor Hii always had a good rapport with his students and always understood the long-term development of all aspects of guitar playing. He always listened to the concerns of his students with understanding, patience and empathy.</p>

	<p>His teaching always involved comprehensive covering of the repertoire, technical development, music theory, aural skills and musicianship—basically all of the elements in creating an excellent musician.</p>
<p>A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.</p>	<p>Performance practice and educational growth is reflected in his numerous performances and achievements. He has numerous recordings reflecting his dedication to his self-improvement: Frédéric Chopin, Eleven Nocturnes. Compact disc. GSP 1024CD, 2004.</p> <p>Johann Sebastian Bach, Chromatic Fantasia and Fugue, BWV 903. San Francisco: GSP Editions, 1997.</p> <p>Johann Sebastian Bach. Ich ruf' zu dir, Herr Jesu Christ, BWV 639. San Francisco: GSP Editions, 1997.</p> <p>Johann Sebastian Bach, Nun, komm', der Heiden Heiland, BWV 659. San Francisco: GSP Editions, 1997.</p> <p>Johann Sebastian Bach, Prelude, Fugue, and Allegro, BWV 998. San Francisco: GSP Editions, 1997.</p> <p>Johann Sebastian Bach, Toccata and Fugue, BWV 565. San Francisco: GSP Editions, 1997.</p> <p>Johann Sebastian Bach, New Transcriptions for Guitar, Compact disc. GSP 1012CD, 1995.</p> <p>Some of his published articles include: "An alternative Approach to Apoyando Technique." <i>Guitar</i> 8 (June 1980): 24-25. "Bach's Method of Transcriptions." <i>Guitar Festival '89</i>. Guitar Foundation of America. "Aaron Shearer: An Interview." <i>American String Teacher</i> 41-1 (Winter 1991): 77-79. "Bach's Method of Transcription." <i>Soundboard</i> 17 (Spring 1990): 28-33.</p>

	<p>“Bachs Transkriptionsmethode.” Gitarre und Laute 14-2 (March/April): 40-44.</p> <p>“The Gran Sonata Eroica; the Case for Its Authenticity.” American String Teacher 40-4 (Autumn 1990): 75-79.</p> <p>“Mauro Giulianis Gran Sonata Eroica-authentisch oder nicht?” Gitarre und Laute 13-2 (September/Oktober): 12-16.</p> <p>Guitar Basics. Self-published textbook for teaching beginning guitar. Revised, 1990.</p> <p>“Projection on the Guitar.” American String Teacher 41-4 (Autumn 1991): 71-73.</p> <p>“Slurring Practices in Baroque Guitar and Lute Music.” Soundboard 15 (Winter 1987): 252-255.</p> <p>“Teaching Classical Guitar at the College level.” American String Teacher (Winter 1992) 42-51.</p>
<p>A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.</p>	<p>Philip Hii has served and is recognized as a master teacher, maintaining close relationships with the area guitar teachers. He is known nationally as a Guitar Master and has served as an adjudicator at guitar competitions and festivals and has also presented workshops and masterclasses throughout the state, across the nation and beyond. Due to his constant recruiting efforts, he not only recruited students but retained them, keeping a full studio of guitar students each semester and leading the students to completion. Just to give you an example, from 2010 to 2023, Professor Hii taught and led over 700 students to completion of their applied students in guitar. He also served as a Master Teacher in the state and across Louisiana and internationally.</p>

Some locations of his masterclasses include:

University of Louisiana at Lafayette, Louisiana; University of Houston, Clear Lake, Houston, Texas; Glendale Community College; Glendale, Arizona; Southwest Guitar Festival University of Texas at San Antonio, Texas; University of Cologne, Cologne, Germany; Howard Payne University, Brownwood, Texas; University of Texas at Tyler, Texas; University of Arkansas at Little Rock; Singapore Classical Guitar Society

During the last three summers of his tenure, Professor Hii organized and led a guitar camp for numerous high school students in the Region.

In addition, during his 35 years at DMC, he and his students have performed for the Board of Regents, for the community through various concerts at DMC, and also during "Community College Day at the Capitol" and many other student and college-wide events. Professor Hii, performed for Departmental, College and Community Events such as Faculty Recitals, several Art Exhibitions, the Unitarian Church, in Recruitment Visits to area high schools, Guitar Ensemble performances with area high schools, DMC Foundation events, benefit concerts for the Montessori school, Beeville Concert Association, DMC Instrumental Clinic, Music and Poetry with Dr. Everett Powell, Legislative Weekend at DMC, Art & Drama Fundraiser "Celebrate the Fine Arts", Arts Council of Eagle Pass, and Honors seminar for the English Department.

Mr. Hii has recruited consistently in every Coastal Bend High School with existing Guitar Programs such as Veterans Memorial HS, Carroll HS, Moody HS and Ray HS. In the past, his students presented student guitar recitals and for several decades, at least one or two of his guitar students earned recognition as a DMC "Honors Recital Winner". Many of his students are now guitar teachers in the immediate area and an even greater number of his students are teachers and performers throughout the state.

His service to the college includes various hiring/search committees, the Library Committee, the Music Scholarship Committee, Chair of the Student Programs Committee, Recruitment and Retention Committee, Applied Music Coordinator, and he served on the Cultural Programs Committee for over a decade.

PHILIP HII

Del Mar College
Corpus Christi, Texas 78404
Tel: 361/698-1686
E-mail: phii2@delmar.edu
www.philiphii.com

SUMMARY: Thirty-seven years of teaching experience, thirty-four at the college level. Former contributing editor to *American String Teacher*, nine articles published in United States, Great Britain, and Germany. Extensive concertizing experience in the United States, New Zealand, West Germany, and the Far East. Two CDs released to international acclaim on GSP label. Former Member of New York Classical Guitar Society Advisory Board.

PROFESSIONAL HIGHLIGHTS

SELECTED ENGAGEMENTS:

Austin Peay State University, Clarksville, Tennessee
Texas State University, San Marcos, Texas
University of Texas/Brownsville, Texas
Coastal Bend College, Beeville, Texas
University of Louisiana at Lafayette, Lafayette, Louisiana
University of Houston, Clear Lake, Texas
Bridgewater State College, Bridgewater, Massachusetts
Festival Cultural de Otono, Matamoros, Mexico
Grand 1894 Opera House, Galveston, Texas
Palais Wittgenstein, Düsseldorf, Germany
Saarlandisch Festival für Gitarre, Saarbrücken, Germany
San Antonio Symphony Orchestra, San Antonio, Texas
University of Auckland, Auckland, New Zealand
University of Missouri, Columbus, Missouri
Veranstaltungsreihe Gitarre International, Berlin, Germany

PRESS COMMENTS:

“Hii often puts the music first, over bravura technical display, and the result can be remarkably affecting. He has a great sense for the introverted expressive world of these pieces; and his interpretations are carefully considered, tasteful, and even moving. His scale technique is as fast as anyone's, and he plays many of these runs with a lightness of touch that few could achieve. Hii's notes offer a nice overview of Chopin's nocturnes and a persuasive defense of their transcription on the guitar.”

Rings, *American Record Guide*

“Nobody plays the guitar like Philip Hii; he's a Heifetz of the classical guitar. Hii's Allegro is the best I've ever heard...”

Diane Gordon, *Acoustic Guitar Magazine*

Philip Hii/2

“In his all-new transcriptions of eleven ‘Nocturnes’, Philip Hii emerges as a forceful and engaging performer, whose penchant for surges of dynamic energy ensure no listener drifts in to a slumber, nocturnal or otherwise. ...the performances remain controlled and compelling.”

Paul Fowles, *Classical Guitar Magazine*

“The affect of the Nocturnes selected for this disc are fully maintained in Hii’s guitar versions, and he navigates the delicate lines with an ease achieved only through deep thought and reflection.”

Timothy Smith, *Minor 7th*

“This uncommonly beautiful solo guitar music - 11 of Chopin’s 21 Nocturnes arranged and exquisitely performed by Hii’s a gift to the spirit. Without knowing otherwise, one might think Chopin wrote for guitar rather than piano.”

Chris Dodge, *Utne*

“He has an exceptional feel for the romantic style, and his playing will win over the hardest of hearts. He gets inside the music, at once making you feel that he is speaking from his heart and that this music was written expressly for the guitar.”

Tom Chandler, *Rasputin Manifesto*

“Fortunately for music lovers, there can never be a definitive Bach, but Philip Hii’s New Transcriptions for Guitar must certainly join the ranks of the great performances.”

Michael Wright, *Audio Magazine*

“An even more exciting disc - because it faces more serious challenges and meets them brilliantly - is J. S. Bach: New Transcriptions for Guitar”. Hii makes it sound as if it had been composed for his own instrument - no small accomplishment.”

Joseph McLellan, *The Washington Post*

“...astonishing technique, abundant ideation and liquid expression...elegant sense of timing, his genuine interpretation and superb phrasing, the result being a completely satisfying Bach recital that borders on revelation.”

John Schneider, *Soundboard Magazine*

“A guitarist with virtuosic precision, highest marked perfection, accuracy and the ambition to reach the highest hurdle. He can cast a magic spell on six strings which one rarely hears from this instrument in this country.”

Walter Mottl, *Die Rheinpfalz*, Kaiserslauten, Germany

RECORDINGS/PUBLICATIONS/ PRESENTATIONS:

The Art of Virtuosity for guitar. Self-published ebook for developing an effortless technique on the classical guitar. 2008.

The Art of Virtuosity. Self-published ebook on achieving effortless mastery. 2007.

Frédéric Chopin. *Eleven Nocturnes*. Compact disc. GSP 1024CD, 2004.

Johann Sebastian Bach. *Chromatic Fantasia and Fugue, BWV 903*. San Francisco: GSP Editions, 1997.

Johann Sebastian Bach. *Ich ruf' zu dir, Herr Jesu Christ, BWV 639*. San Francisco: GSP Editions, 1997.

Johann Sebastian Bach. *Nun, komm', der Heiden Heiland, BWV 659*. San Francisco: GSP Editions, 1997.

Johann Sebastian Bach. *Prelude, Fugue, and Allegro, BWV 998*. San Francisco: GSP Editions, 1997.

Johann Sebastian Bach. *Toccatina and Fugue, BWV 565*. San Francisco: GSP Editions, 1997.

Johann Sebastian Bach. *New Transcriptions for Guitar*, Compact disc. GSP 1012CD, 1995.

"An alternative Approach to Apoyando Technique." *Guitar* 8 (June 1980): 24-25.

"Bach's Method of Transcriptions." Guitar Festival '89. Guitar Foundation of America.

"Aaron Shearer: An Interview." *American String Teacher* 41-1 (Winter 1991): 77-79

"Bach's Method of Transcription." *Soundboard* 17 (Spring 1990): 28-33

"Bachs Transkriptionsmethode." *Gitarre und Laute* 14-2 (March/April): 40-44

"The Gran Sonata Eroica; the Case for Its Authenticity." *American String Teacher* 40-4 (Autumn 1990): 75-79

"Mauro Giuliani's Gran Sonata Eroica-authentisch oder nicht?" *Gitarre und Laute* 13-2 (September/Okttober): 12-16

Guitar Basics. Self-published textbook for teaching beginning guitar. Revised, 1990

"Projection on the Guitar." *American String Teacher* 41-4 (Autumn 1991): 71-73

"Slurring Practices in Baroque Guitar and Lute Music." *Soundboard* 15 (Winter 1987): 252-255

"Teaching Classical Guitar at the College level." *American String Teacher* (Winter 1992) 42-1

Philip Hii/4

EMPLOYMENT HISTORY

- 1988 - Present TEXAS A & M UNIVERSITY, Corpus Christi, Texas
- Adjunct Professor of Music
 - Teach guitar majors and non-majors.
 - Teach guitar pedagogy and repertoire.
- 1988 - Present DEL MAR COLLEGE, Corpus Christi, Texas
- Professor of Music - full-time
 - Coordinate the guitar program.
 - Teach guitar majors and non-majors.
 - Direct guitar ensemble.
 - Planned and implemented a comprehensive guitar curriculum.
 - Recruit students.
- 1986-88 UNIVERSITY OF NORTH TEXAS, Denton, Texas
- Teaching Fellow - part-time
 - Taught up to 10 hours of applied guitar lessons, majors and concentrations.
 - Instructed in beginner and intermediate guitar classes
- 1981-83 HAMMOND ACADEMY OF MUSIC, Petaling Jaya, Malaysia
- Assistant Principal/Guitar and Theory Instructor - full-time
 - Taught guitar and theory at all levels.
 - Planned a complete guitar curriculum from beginner to advanced level.
 - Directed chamber music ensemble.
 - Conducted seminars and courses for teachers.
- 1980-81 KAARST MUSIKSCHULE, Kaarst, Germany
- Guitar Instructor – part-time
 - Taught beginner to advanced guitar lessons.

SELECTED MASTERCLASSES TAUGHT:

University of Louisiana at Lafayette, Louisiana
University of Houston, Clear Lake, Houston, Texas
Glendale Community College, Glendale, Arizona
Southwest Guitar Festival, University of Texas at San Antonio, Texas
University of Cologne, Cologne, Germany
Howard Payne University, Brownwood, Texas
University of Texas at Tyler, Texas
University of Arkansas at Little Rock
Singapore Classical Guitar Society

Philip Hii/5

EDUCATION

DEGREE PROGRAMS:

- 1986-87 Master of Music, University of North Texas, Denton, Texas, December 1987
Major: Performance, Minor: Theory, GPA: 4.0/4.0
- 1983-86 Diploma of Music, Berklee College of Music, Boston, Massachusetts, August
1986
Major: Arranging, GPA: 3.77/4.0
- 1977-80 Bachelor of Music, Victoria University of Wellington, New Zealand, February
1980
Major: Performance

ADDITIONAL STUDIES:

- 1980-81 Robert Schumann Institut. Düsseldorf, Germany, 1980-81
Composition and Instrumentation Studies with composer Günther Becker
- 1980 Internationalen Ferienkursen für Neue Musik, Darmstadt, Germany, summer 1980

HONORS:

National Collegiate Music Award, 1988
Teaching Fellowship, UNT 1986-1988
Malaysian Memorial Scholarship, UNT 1987-88
Research Assistant/Teaching Assistant Scholarship, NTSU 1987
Magna Cum Laude graduate, August 1986
Berklee Professional Music Scholarship, Berklee College of Music, 85-86

Regular Agenda Item 5

DMC DEL MAR COLLEGE FOUNDATION

Board of Trustees

Executive Committee

President

C. Michelle Unda

Vice President

Sandra Alvarez

Past President

Julio Reyes

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Rosie Collin

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Todd Walter

Special Projects Chair

Lance Brown

Board Development Chair

Ken Trevino

Del Mar College President & CEO

Mark Escamilla, Ph.D.

Troy Bethel (At Large)

Travis Nelson (At Large)

Adam Smith (At Large)

Board Members

Kaushik "Charlie" Bhakta

Rosendo Cruz

Russell Franques

Drue Jones

Tim Legamario

Melody Nixon-Bice

Susan Temple

Trustee Emeriti

Chris N. Adler

Ret. Judge Rene Haas

Susan Hutchinson

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Alice H. Sallee

Eugene "Gene" Seaman

Sylvia Whitmore

Robert C. Wolter

John T. Wright, III



Del Mar College Foundation

101 Baldwin Blvd.

Corpus Christi, TX 78404-3897

(361) 698-1317

FAX (361) 698-1257

foundation@delmar.edu

www.delmar.edu/foundation

Matthew Busby, CFRE

Vice President of Development
& Donor Advising

Executive Director
of the DMC Foundation

June 5, 2024

TO: Mark Escamilla, Ph.D., President and CEO, Del Mar College

FROM: Matthew Busby, Vice President of Development & Donor Advising

RE: Proposed Naming for Gift of Significance

SUMMARY: Requested approval from the Del Mar College Board of Regents for naming opportunity in recognition for endowed gift of significance.

BACKGROUND: Per DMC Board Policy B3.7 Naming of Building and Other Recognition (Revised May 14, 2019) A3.7.3 **Naming for Gift of Significance**, individuals, corporations, and other organizations may be considered for naming recognition if they have made significant financial contributions to the College and/or Foundation. Requests must be made in writing and what constitute a significant financial contribution is made on a case-by-case basis taking into consideration: the total cost of the project/facility; new construction, renovation, or existing facility; prominence of the naming opportunity; current project, program, or position; length of naming designation and other relevant factors. Minimum Monetary Values (MMV) generally range between 30% and 70% of the estimated cost of the respective facility. AND A3.7.4 **Naming for Endowed Gifts**, individuals, corporation and other organizations may be considered for naming recognition of an endowed position or program or an endowment to support a facility's operational expenses. These gifts should be at a level that transforms the nature of the position or program involved, enabling the College to reach a level of excellence that would have been extremely difficult using state or College funds alone. The gift should be in the form of an endowment established at the Foundation with the income from the endowment used to provide the margin of excellence for the position or program involved and should not replace state fund previously made available.

STAFF RECOMMENDATION: Naming of the Learning Commons located on the ground floor of the White Library, Heritage Campus for Duane Sandlin. As a naming recognition, this naming would be for the life of the facility per policy and MMV level. Duane Sandlin provided combined gifts totaling \$1.8 million for an endowed program excellence fund in support of the Del Mar College Library Services. Requesting approval of naming and authorization for DMC administration to proceed with adding naming to facility.

Nomination for Naming Recognition

Building, Facility, Program or Endowed Position Considered for Naming:
Learning Commons, 1st floor, White Library, Heritage Campus

Date:
6/5/2024

Recommended Name: *Duane Sandlin Learning Commons*

Monetary Gift

Has this individual/organization made a monetary gift to the College or Foundation to support college initiatives?

Yes, Amount = \$ *1,800,000.00* **Date of Gift:** *2014 - 2015*

Gift represents appropriate level of investment for this naming opportunity

Intent of Gift

This gift supports the following areas:

- | | | |
|---|-------------------------------------|-------------------------------|
| <input type="checkbox"/> Scholarships | Endowed Position | Facilities enhancement |
| <input checked="" type="checkbox"/> Program Support | Equipment/Technology support | other |

Please Describe Nature of Gift and How it Supports College or Foundation Initiatives: (Attach supporting documentation)

Duane Sandlin gave \$1,800,000 to create the Duane Sandlin Library Services Endowment. These funds were received via his estate in 2014-2015.

Duane was a Del Mar College counselor for twenty years (1966-1986) and strongly believed in the importance of education. Aligned with his goal to help as many DMC students as possible, this gift was made at a level that transformed the nature of the White Library and Library Services, enabling the College to reach a level of excellence that would have been extremely difficult using state or College funds alone. The gift created an endowment established at the DMC Foundation with the income from the endowment available/used to provide the margin of excellence for the White Library/Library Services.

This endowed excellence fund generates an estimated \$90,000 annually to support the White Library/Library Services. This gift supports the College's student access initiatives.

Contact Information of Nominator

Name of Nominator:

Matthew Busby, Vice President of Development & Donor Advising

Address:

101 Baldwin Blvd

City, State

Corpus Christi, TX

Zip Code

78404

Home Phone:

Cell Phone:

(254) 424-2839

Business Phone: *361-698-1322*

E-mail Address: *mbusby3@delmar.edu*

OFFICE USE ONLY

Date Received:

Disposition:

Copies to Board:

Regular Agenda Item 6

TO: Mark Escamilla, Ph.D.
President and CEO
FROM: John Strybos, PE, CPA
Vice President and Chief Physical Facilities Officer



RE: Discussion and Action on Annexation – Clarkwood Estates and County Road 36 Right-of-way

SUMMARY: In accordance with the Texas Education Code, Section 130.066, Automatic Annexation of Certain Territory, as the City of Corpus Christi annexes property, then Del Mar College may also annex the property.

BACKGROUND: On May 21, 2024, the City of Corpus Christi passed an ordinance annexing approximately 87.57-acre tract of land located at the northwest corner of County Road (CR) 36 and Farm-to-Market Road (FM) 2292/Clarkwood Road and for the annexation of a 1.254-acre or 2,590 linear foot section of the CR 36 right-of-way that abuts the property’s southern boundary, which will bring the properties into the territorial limits of Corpus Christi. The proposed annexation area is located within the Tuloso-Midway Independent School District service area.

STAFF RECOMMENDATION: Annexation of the property as annexed by the City of Corpus Christi.

LIST OF SUPPORTING DOCUMENTS: Annexation property Map

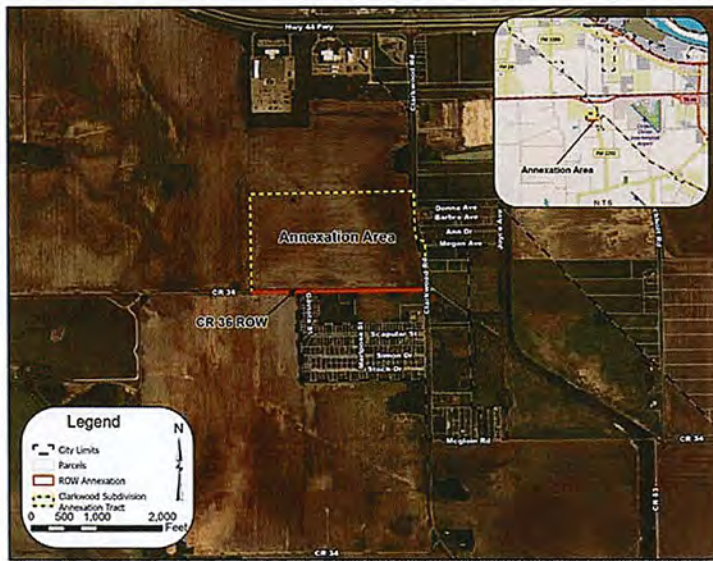


Figure 1 Annexation Property Map

Regular Agenda Item 7



DEL MAR COLLEGE

OFFICE OF VICE PRESIDENT
ADMINISTRATION AND HUMAN RESOURCES

TO: Mark Escamilla, Ph.D.
President and CEO

FROM: Tammy McDonald *mc*
Vice President of Administration and Human Resources

DATE: June 5, 2024

RE: As Related to SB18/Faculty Tenure & Employment
Policy Revisions, Deletions, and Additions for Board Review and Approval
Administrative Procedure Revisions, Deletions, and Additions for Board Notification

SUMMARY:

This policy work is to comply with SB18/Faculty Tenure and Employment that was passed during the Texas 88th Legislative Session. Several "B" policy sections will be reviewed for Board consideration and approval that also includes "A" administrative procedures for notification purposed.

STAFF RECOMMENDATION:

- Board Action to Approve recommended revisions, deletions, additions to Board "B" policies.
- No action needed for Notification to the Board of administrative "A" procedure revisions, deletions, additions.

SUPPORTING DOCUMENTS:

Presentation
Tracking Form
Policy/Procedure Work

DMC Policy Review & Approval Administrative Procedure Notification

June 11, 2024

Tammy McDonald
Vice President, Administration & HR



DEL MAR COLLEGE

DMC Policy Work for Review & Approval

“B” Board Policy Revisions for Approval

“A” Administrative Procedure Revisions for Notification

- **Impacted by State Legislation - SB 18 Faculty Tenure & Employment**

Policy Work Team

Tammy McDonald, VP Administration & HR

Dr. Jonda Halcomb, VP/CAO

Jessica Alaniz, Executive Director of Administration

Jerry Henry, Executive Director of HR

Policy review and input through Shared Governance process:

Faculty Council

Chairs Council

Deans Council

DMC Policy Work for Review & Approval

Highlights of Legislative Changes under SB18

- Address granting of Tenure
- Allow for dismissal of tenured faculty member at any time after providing the faculty member with appropriate due process
- Legislation provided:
 - Revised definition of tenure
 - Tenure definition includes dismissal for good cause and provides specific language for definition of good cause
 - Only the governing board, by recommendation of the CEO, may grant tenure
 - Summary dismissal providing due process rights and post dismissal appeal
 - Tenure faculty performance evaluation criteria

DMC Policy Work for Review & Approval

- In the content of policy work, revisions are noted as follows:
 - Red wording is new
 - Redlined through wording is a deletion
 - Light blue wording is existing in policy but is being relocated to a different section

DMC Policy Work for Review & Approval

DMC Policies & Procedures Affected by SB 18 - Faculty Tenure & Employment

- **Policy & Procedure revisions/additions/deletions affect multiple policy & procedure sections throughout 2 chapters as noted below:**
 - **B6.5.7 Faculty Appeal and Grievance of Evaluation Process**
 - **A6.6.4 Promotion and Tenure under policy B6.6 Faculty Promotion in Rank**
 - **B6.7 Tenure**
 - **B6.8 Reduction-in-Force Basic Assumptions**
 - **B6.9 Discharge for Cause and Procedure for Dismissal of Faculty**
 - **B5.11.4 Discharge for Cause**

Questions?



**"B" BOARD POLICY RECOMMENDATION
 "A" ADMINISTRATIVE PROCEDURE NOTIFICATION**

Del Mar College Manual of Policies and Procedures

6 11 24 001			
Policy/Procedure: B6.5.7; B6.7; B6.8; B6.9; A6.6.4; B5.11.4			
Originator: T McDonald & J Halcomb JMc			
Tammy McDonald, VP Admin & HR			
For Review or Courtesy Copy To:	Review	Courtesy Copy	Date
Deans' Council	X		various
Chairs' Council	X		various
Faculty Council	X		various
Exempt Council	n/a		n/a
Non-Exempt Council	n/a		n/a
President's Signature: [Signature]			Date: 6/7/24
Presented to Board of Regents:			Date: 6/7/24
Board Policy or Administrative Procedure Notice		"B" Approval & "A" Notification	
Rev 06/24			

B6.5.7 Faculty Appeal and Grievance of Evaluation Process: Consistent with the due process protections afforded employees and faculty under state and federal law, faculty may grieve and, or appeal evaluation results as follows:

B6.5.7.1 Definitions:

- a) Good Cause: “Good cause” for discharge is defined by ~~B5.11.4.~~[B6.9](#)
- b) Neglect of Duty: “Neglect of duty” by a faculty member is defined as continuing or repeated substantial neglect of professional responsibilities.
- c) Incompetency: Incompetency is defined as gross ignorance of faculty duties identified in B6.3, Fundamental Responsibilities of Faculty, and, or gross carelessness in the discharge of those duties such that the act(s) or omission(s) are the result of a conscious indifference to those duties.
- d) Disciplinary Action: A disciplinary action is defined as suspension without pay, reduction in pay, demotion, revocation of tenure, written reprimand, and professional sanctions, including work improvement plans that are in writing and made part of the faculty member's personnel file. Actions involving the regular assignment of work responsibilities, such as teaching assignments or committee service, are not considered disciplinary actions. Oral reprimands and oral counseling are not considered disciplinary actions.

A6.6.4 Promotion and Tenure: The CAO may recommend pPromotion to the rank of Assistant Professor or higher ~~to the CEO. confers tenure.~~ **The Board of Regents of Del Mar College, on the recommendation of the CEO, may grant tenure.**

A6.6.4.1 Tenure track faculty employed and promoted by the College during the 2011-2012 academic year, pursuant to B6.6, will be classified as “tenured,” as defined by B6.7, as of September 1, 2012, without further review and promotion.

DRAFT

B6.7 Tenure: “Tenure” means the entitlement of a faculty member of an institution of higher education to continue in the faculty members academic position unless dismissed by the institution for good cause in accordance with the policies and procedures adopted by the institution. Texas Education Code: Section 51.942(a)(4) Tenure is the legal entitlement to continuous employment terminable only for cause or for reason of disability, retirement, program decline, program discontinuance, or financial exigency. Tenure status ensures legal entitlement to certain due process requirements prior to dismissal.”

B6.7.1 Application: The tenure provisions stated hereafter apply only to regular full-time instructional faculty members (also referred to as tenure-track faculty); that is, those holding academic rank as -faculty and librarians. Tenure is not applicable to term appointments.

B6.7.1.1 Persons who perform some instructional duties as well as some administrative duties shall not be covered by tenure provisions unless their services related to the instructional program constitute more than half-time employment or unless they are designated by the Chief Executive Officer (CEO) of the College as instructional faculty members for tenure purposes.

B6.7.1.2 Persons who have achieved tenure relinquish it upon acceptance of a non-tenured position with the College.

B6.7.1.3 The granting of tenure may not be construed to create a property interest in any attribute of a faculty position beyond faculty member’s continuing employment, including regular annual salary and any privileges incident to status as a tenured professor.

B6.7.2 Probation: When the administration appoints a person to the rank of regular full-time Instructor or to a higher rank, the administration shall inform that person in writing that the appointment is probationary until tenure is granted. Term appointments are not tenure-track positions.

B6.7.2.1 The probationary term of service at Del Mar College shall be six (6) academic years, except in the event of earlier promotion under B6.6.

B6.7.2.1.1 The Board of Regents of Del Mar College, on the recommendation of the Chief Executive Officer, may grant tenure. Promotion to the rank of Assistant Professor or higher confers tenure.

B6.7.2.1.2 Tenure track faculty employed and promoted by the College during the 2011-2012 academic year, pursuant to B6.6, will be classified as “tenured,” as defined by B6.7, as of September 1, 2012, without further review and promotion.

B6.7.2.2 Years of service at other institutions and leaves of absence shall not be subtracted from the probationary period.

B6.7.2.3 The number of years of credit related to tenure need not be the same and may be fewer than the number of years of experience recognized for salary computation purposes and/or for service awards.

B6.7.2.4 Each year, Chairs, Deans and the Chief Academic Officer (CAO) may consult with the CEO of the College regarding the renewal or non-renewal of the one year contract of probationary, tenure track faculty. The decision to reappoint or non-reappoint shall be made in the discretion of the CEO of the College as provided at B5.10.2.1.

B6.7.3 Non-reappointment of Tenure Track Probationary Faculty: Notice of non-reappointment or of intention not to reappoint a non-tenured, tenure track probationary faculty member shall be given in writing as follows:

B6.7.3.1 The notice shall be given no later than March 15 of any academic year of probationary service, and the appointment shall expire at the end of the academic year in which notice is given.

B6.7.3.2 Chairs, Deans and the CAO may consult with the CEO of the College regarding the renewal or non-renewal of the one year contract of probationary, tenure track faculty. Decisions to renew or non-renew the one year contract of probationary, tenure-track faculty shall be in the discretion of the CEO of the College. Probationary, tenure-track faculty shall have no right, expectancy, claim, or entitlement to employment beyond the one year period of time specified in the contract. Prior renewals of the probationary renewing term contract do not establish a right, expectancy, claim, or entitlement to employment beyond the period of time specified in the contract.

B6.7.4 Requirements for ~~Obtaining~~ Tenure Eligibility Recommendation: Revisions Adopted May 13, 2014 In order to receive service credit towards promotion/tenure for the first year of employment, a faculty member must have been hired prior to Nov 1 of their first academic year. The following requirements must have been completed in order for a faculty member to be recommended for tenure:

B6.7.4.1 The faculty member must have completed five (5) academic years of the probationary period; i.e., the faculty member must be in the sixth (6th) academic year of the probationary period, except in the event of earlier promotion under B6.6.

B6.7.4.2 The faculty member must have successfully completed the process for promotion at B6.6 and have met the requirements set forth therein.

B6.7.5 Procedures for ~~Granting of Tenure~~ Eligibility Recommendation: At the beginning of the sixth (6th) year of probationary status, the faculty member shall be notified by the appropriate Dean to prepare for a comprehensive evaluation by the faculty members Chair by November 15 except in the event of earlier promotion under B6.6. The promotion process set forth in B6.6 shall be utilized by the Chair, Dean, and the Chief Academic Officer (CAO) in making a tenure recommendation.

B6.7.6 Recommendation for Tenure: The faculty member shall be recommended for tenure in writing by the Chair to the Chief Executive Officer (CEO) through the appropriate Dean and the CAO as provided by the process ~~at in~~ B6.6. The recommendations shall be made in the faculty member's sixth (6th) year of probationary (tenure-track) service, except in the event of earlier promotion and tenure eligibility under B6.6.

B6.7.7 ~~Notification of Granting of Tenure~~: By May 1 of each year, the CEO of the College shall recommend to the Board of Regents those faculty members that have met the requirements to be considered for Tenure.

B6.7.8 ~~Notification of Granting of Tenure~~: The CEO shall notify successful candidates that they are being granted tenure effective with the beginning of the coming academic year--the beginning of the seventh (7th) academic year of service, except in the event of earlier promotion under B6.6 and upon granting of tenure by the Board of Regents.

B6.7.9~~8~~ Appeal: ~~As provided at A6.6.4, promotion to the rank of Assistant Professor or higher confers tenure. Therefore, a~~ Probationary faculty member may appeal the denial of promotion and/or tenure eligibility as provided at A6.6.9 at the time promotion and/or tenure eligibility is denied.

B6.7.10 Reapplication and Procedures for Tenure After Non-Approval from Board of Regents: Eligible faculty that meet all requirements to apply for tenure, receive a recommendation by the CEO and are denied tenure by the Board of Regents, may reapply for tenure consideration in the following academic year, provided that eligibility requirements are still met. Procedures in B6.7.5 will be utilized for reapplication.

B6.8 Reduction-in-Force Basic Assumptions: Del Mar College must remain a viable, responsive, and effective institution. This policy recognizes, however, that the College may undergo significant programmatic changes or may face financial exigency which could require reduction in force.

B6.8.1 Alternatives to Reduction: Before recommending to the Board a reduction in force, the administration must explore all reasonable alternatives to the termination of tenured faculty positions. These shall include at least the following:

B6.8.1.1 Administration, staff, term, adjunct, and non-tenured positions and salaries, as well as budgets for maintenance, equipment, and supplies shall be carefully examined for reduction or temporary freeze.

B6.8.1.2 Faculty members who have less than a full class load may be temporarily or permanently assigned teaching duties in another program, if qualified, provided such reassignment will not displace a tenured faculty member in the receiving program.

B6.8.1.3 Faculty members who have less than a full class load may be temporarily or permanently assigned to available non-teaching duties of comparable status.

B6.8.1.4 Salary reduction for all faculty members shall be considered in the event of financial exigency where enrollment is not a factor.

B6.8.1.5 The administration may offer tenured faculty members who qualify for retirement under either the Teacher Retirement System of Texas, pursuant to Texas Education Code, Chapter 3, as amended or the Optional Retirement Program, Texas Education Code, 51.351 et. seq., as amended, a one-time lump sum payment equal to one-half ($\frac{1}{2}$) of their current contract salary in addition to payment for accumulated sick leave in accordance with policy approved by the Board of Regents.

B6.8.1.6 The administration may offer faculty members leaves, normally not to exceed one (1) year, at half ($\frac{1}{2}$) pay for the purpose of retraining in program areas where there is need.

B6.8.2 Prior to Implementation: Before implementing a reduction-in-force procedure, the Board must determine that the administration has explored all reasonable alternatives as set forth above and that the financial exigency or programmatic changes are of sufficient magnitude to justify the implementation of the reduction-in-force procedure.

B6.8.3 Definitions: The following definitions of terms apply in the reduction-in-force policy.

B6.8.3.1 "Retrenchment" or "reduction in force" is that action taken to reduce faculty, administrators, and support staff due to conditions of financial exigency, program discontinuance, or program decline.

B6.8.3.2 "Retrenchment unit" is a department that consists of one (1) or more programs in an administrative educational unit with a designated Chair or a program that consists of a set of closely related courses offered within a department and carrying the same course prefix. A retrenchment unit will vary according to the nature of the problem. In the case of financial exigency, the entire College shall be the retrenchment unit. In the case of program discontinuance or decline, the program shall be the retrenchment unit.

B6.8.3.3 "Tenure" means the entitlement of a faculty member of an institution of higher education to continue in the faculty members academic position unless discharged by the institution for good cause in accordance with the policies and procedures adopted by the institution. Texas Education Code Section 51.942(a) (4) "Tenure" (~~B6.7~~) ~~is the legal entitlement to continuous employment terminable for cause or for reason of disability, retirement, program decline, program discontinuance, or financial exigency.~~ Tenure status ensures legal entitlement to certain due process requirements prior to dismissal.

B6.9 Discharge for Cause and Procedure for Dismissal ~~for Cause~~ of Faculty: Dismissal for cause procedures apply to a faculty member who is tenured or who is non-tenured with an unexpired term appointment.

A decision to non-renew a renewing term contract or to allow an expiring term contract to lapse are not defined as discharges and therefore not subject to this policy section.

The procedures in this policy are not applicable to dismissal for sexual misconduct (See **District Policy B9.1**).

B6.9.1 Definitions:

1. The term "faculty member" shall be defined as the faculty member, ~~counselor,~~ or librarian in question.

2. The term "CAO" shall be defined as the Chief Academic Officer of Del Mar College.

3. The term "CEO" shall be defined as the Chief Executive Officer of Del Mar College.

4. The term "days" shall be defined as calendar days.

5. The term "College" means Del Mar College.

6. **Dismissal for Cause:** Dismissal of a tenured faculty member or who is non-tenured with an unexpired term appointment, may occur at any time after providing the faculty member appropriate due process, on a determination that the faculty member has:

1. Exhibited professional incompetence;
2. Continually or repeatedly failed to perform duties or meet professional responsibilities of the faculty member's position;
3. Failed to successfully complete any post-tenure review professional development program;
4. Engaged in conduct involving moral turpitude that adversely affects the institution or the faculty member's performance of duties or meeting of responsibilities;
5. Violated laws or college policies substantially related to the performance of the faculty member's duties;
6. Been convicted of a crime affecting the fitness of the faculty member to engage in teaching, research, service, outreach, or administration;
7. Engaged in unprofessional conduct that adversely affects the institution or the faculty member's performance of duties or meeting of responsibilities;
8. Falsified the faculty member's academic credentials;
9. There is actual financial exigency or the phasing out of the college's programs requiring elimination of the faculty member's position (District Policy B6.8);

10. Violated the College's Sexual Misconduct Policy (B9.1)

11. There is other good cause as defined in College policies.

12. Violation of any state or federal law could be grounds for disciplinary action, up to and including termination.

B6.9.2 Burden of Proof: The administration of Del Mar College carries the burden of proof to show that the faculty member's actions warrant dismissal.

B6.9.3 Termination Benefits: The faculty member shall not be deprived of any salary or benefits accrued prior to the effective date of dismissal. Unused sick leave pay is forfeited upon dismissal according to the sick leave policy, paragraph B5.27.3.

B6.9.4 Resignation: If the faculty member submits a written resignation to the CEO, all procedures specified in this policy shall cease. Wherever possible, in lieu of resignation, the faculty member should consider regular or disability retirement. Resignation forfeits unused sick leave pay according to the sick leave policy, paragraph B5.27.3.

B6.9.5 Process: When alleged circumstances could lead to dismissal for cause under this policy, a fair hearing shall be provided to the faculty member according to the following procedure:

B6.9.5.1 Mediation Stage: The immediate supervisor must inform the faculty member in writing that the faculty member may have engaged in conduct which could result in dismissal for cause. A meeting between the faculty member and supervisor shall be held to develop a mutually satisfactory program of resolution to be accomplished within a specified time. If necessary, the next administrator(s) in the line of command, culminating with the ~~CAO VPI~~, shall serve as mediator(s). All agreements shall be specifically written, dated, and signed by all parties. When the agreed-upon time limit for the program of resolution is reached and the faculty member has fulfilled all agreements, the supervisory administrator(s) shall end the proceedings without prejudice. If the agreements are not fulfilled, or if a mutually satisfactory program of resolution cannot be developed, the supervisor may extend the program of resolution or forward the case with written recommendations to the CAO.

B6.9.5.2 Suspension from Normal Duties: At any time the CAO deems appropriate, the CAO may temporarily reassign or suspend a faculty member whose continuation in the normal role may threaten the welfare of the faculty member, the College, and/or the students. These changes shall not be punitive and shall be at full pay.

B6.9.5.3 The Chief Academic Officer Decision: Within five (5) days after receiving the case, the CAO shall confer with the faculty member, supervisor, and

academic administrator(s) who attempted mediation. The CAO shall then (1) order reinstatement without prejudice, (2) attempt further mediation, (3) specify in writing the conditions by which the faculty member shall ameliorate the problem, or (4) issue a written "Notice of Intent to Dismiss." The CAO's decision shall be presented in writing to the faculty member within fifteen (15) days of receipt of the case. A faculty member satisfying the conditions of decision (3) above shall be fully restored to duty and the proceedings closed. If the faculty member rejects the conditions, the CAO may issue a "Notice of Intent to Dismiss." With decision (4), the faculty member may make a request in writing to the CAO for a Dismissal Review Panel hearing, followed by a ruling from the CEO.

B6.9.5.3.1 Notice of Intent to Dismiss: The written notice, bearing the date of presentation by the CAO to the faculty member, shall include a detailed description of the following: the grounds warranting dismissal, alleged actions which support the grounds, the faculty member's right to request a hearing by the Dismissal Review Panel, and procedural rights available to the faculty member.

B6.9.5.3.2 Time Limitations: Upon receipt of the CAO's written decision the faculty member is allowed a minimum of twenty-four (24) hours and maximum of ten (10) days to accept the ruling by signing the document or, in the case of decision (4), to request in writing a Dismissal Review Panel hearing and appeal to the CEO. A waiver to extend the time limitation, signed by the faculty member and the CAO, will obviate any time restrictions.

B6.9.5.3.3 Selection of Dismissal Review Panel: Within three (3) days of receipt of the written request by the faculty member for a review hearing, the CAO, the faculty member, and the Faculty Council Chair shall meet to determine the membership of the Dismissal Review Panel by the following procedure:

B6.9.5.3.3.1 The Faculty Council Chair shall place the names of all tenured faculty members into a rotating drum, from which twenty-four (24) names will be randomly drawn as potential panelists.

B6.9.5.3.3.2 Within seven (7) days following the drawing, all twenty-four (24) potential panelists, the CAO, the faculty member, and the Faculty Council Chair shall be asked to convene to select

the panel. The CAO and the faculty member shall each privately list up to seven (7) peremptory strikes from the panelists.

B6.9.5.3.3.3 If after those strikes, more than ten (10) panelists remain, the Faculty Council Chair will randomly draw ten (10) names. The first person's name drawn shall be the panel alternate, who shall attend the hearing but shall vote only when replacing a Panel member. The nine (9) remaining persons shall serve as the Dismissal Review Panel.

B6.9.5.4 Presentations in Open or Closed Hearing: All presentations to the Dismissal Review Panel shall be closed, unless the faculty member submits a written request for an open hearing to the Panel. The deliberations of the Panel shall be private and closed to all persons other than the Panel.

B6.9.5.5 The Dismissal Review Hearing: Within ten (10) days after selection of the Dismissal Review Panel, the Chief Academic Officer shall convene the hearing.

B6.9.5.5.1 The CAO shall provide the following: ten (10) duplicate copies of the "Notice of Intent to Dismiss" to the Panel; the technician(s) and equipment so that a verbatim transcription of the hearing can be made; a mutually agreed-upon campus location for the hearing; and chambers for the Panel. A list of potential witnesses and copies of existing written testimony shall be provided by the CAO to the faculty member at least twenty-four (24) hours prior to the hearing.

B6.9.5.5.2 Attorneys-at-Law and/or other designated persons may represent the CAO and the faculty member at any time during the hearing.

B6.9.5.5.3 Upon convening, the Dismissal Review Panel shall select its chair, who shall preside over the hearing. Even though attorneys may be present, the chair is not bound by judicial protocol.

B6.9.5.5.4 Only grounds and alleged actions supporting those grounds specified in the "Notice of Intent to Dismiss" shall be considered at the dismissal review hearing.

B6.9.5.5.5 The Panel shall determine, first, if the grounds justify dismissal. If not, they shall recommend reinstatement without prejudice and shall have no further action on the matter, remanding the case to the CEO. If the grounds are justifiable cause, the Panel shall determine whether alleged actions by the faculty member support those grounds.

They may hear evidence presented by the CAO, the faculty member, their representatives, and witnesses; shall permit cross-questioning of witnesses by both sides; and shall judge the case on its merits.

B6.9.5.5.6 Upon completion of the testimony and deliberation, the Panel shall decide by two-thirds (2/3) majority to recommend to the CEO one of the following: (1) reinstatement without prejudice, (2) dismissal, or (3) disciplinary action. Disciplinary action may include (a) immediate reassignment, (b) reassignment and reevaluation at the end of the semester, academic year, or term contract, or (c) disciplinary action short of dismissal.

B6.9.5.5.7 The Panel shall forward a written statement of their decision to the CEO. In the event that a two-thirds (2/3) majority decision cannot be reached by the Panel, the statement and hearing transcript shall be forwarded to the CEO with no recommendation from the Panel.

B6.9.5.6 Transcripts of Hearing: The CAO shall submit written transcripts of the Dismissal Review Hearing to the CEO and the faculty member within fifteen (15) days following the hearing. The transcripts shall be furnished at no cost to the faculty member.

B6.9.5.7 Ruling by the Chief Executive Officer: Within fifteen (15) days following the decision(s) by the CAO and/or receipt of the transcript of the Dismissal Review Panel, the CEO shall inform the faculty member verbally and in writing of the final ruling. Suggested options are: (1) reinstatement without prejudice, (2) continued mediation, (3) amelioration, or (4) dismissal.

B6.9.5.8 Appeal to the Board of Regents: If the decision by the Chief Executive Officer (CEO) is dismissal, then the faculty member shall be entitled to appeal to the Del Mar College Board of Regents. The written notice of appeal to the Board must be received by the CEO within ten (10) days following the final decision by the CEO. The Board shall review the case within thirty (30) days following receipt of the written notice of appeal. The Board shall, after reviewing the case: (a) order reinstatement without prejudice; (b) order immediate dismissal; (c) order penalty less than dismissal, including reassignment; or (d) remand the case to the CEO for correction of procedural errors. Under option (d), the case shall revert to the stage in which the procedural error occurred, proceeding from that point to resolution. The decision by the Board of Regents is final, subject to any appeal by law.

B6.9.5.9 Effective Date of Dismissal: If the decision for dismissal by the CAO is sustained upon appeal to the CEO and/or the Board of Regents, the effective date of dismissal shall be the date of abandonment of the Del Mar College appeals process or the decision of the CEO, whichever first occurs.

B6.9.5.10 Time Extensions: Extension of time limits listed in this policy may be authorized by the CEO upon written request by the faculty member, supervisor, CAO, or the Dismissal Review Panel.

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B5.11.4 Discharge for Cause: The reasons hereafter listed shall constitute cause for ~~discharge of tenured faculty, discharge of probationary faculty prior to the specified end date of their one-year contracts, and~~ discharge of employees with unexpired, expiring term contracts. A decision to non-renew a renewing term contract or to allow an expiring term contract to lapse are not defined as discharges and therefore not subject to this policy section. *Reasons and procedures for dismissal for cause for tenured faculty, tenure track faculty, and non-tenured faculty with an unexpired term appointment are listed under policy B6.9.*

B5.11.4.1 Unprofessional conduct.

B5.11.4.2 Sexual Misconduct, discrimination and, or harassment of an employee, student, or applicant for a position or program at the College, or retaliation against a person for complaining of sexual misconduct, discrimination and, or harassment or for cooperating in an investigation of alleged sexual misconduct, discrimination and, or harassment. (For definitions of sexual misconduct, discrimination, harassment and retaliation as referenced herein and a statement of College policy and complaint procedures relating to sexual misconduct, discrimination, harassment and retaliation see B5.50, B5.51., and B9.1)

B5.11.4.3 Incompetence.

B5.11.4.4 Insubordination.

B5.11.4.5 Conviction of any felony.

B5.11.4.6 Repeated failure to comply with official directives, established Board Policy, or Administrative Procedures.

B5.11.4.7 Physical or mental incapacity preventing performance of the contract of employment.

B5.11.4.8 Repeated, willful, and serious dereliction of duty.

B5.11.4.9 Assault of an employee of the District, a student of the District, or a parent or legal guardian of a student of the District.

B5.11.4.10 Violation of the District's Drugs and Alcohol Policy.

B5.11.4.11 Deliberate violation of another's civil rights while performing assigned duties.

B5.11.4.12 Reduction in force as provided in Board Policy (**B6.8**).

B5.11.4.13 Failure to report for duty after all leave has been exhausted.

B5.11.4.14 Deliberate falsification of information contained in the employee's application for employment.

B5.11.4.15 Deliberate falsification of any document in connection with employee's employment relationship with the District or in connection with any District activity.

B5.11.4.16 Theft of District property.

B5.11.4.17 Driving a College vehicle while legally intoxicated or after using any illegal drugs.

B5.11.4.18 Violation of any state or federal law could be grounds for disciplinary action, up to and including termination.

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