

October 4, 2024

NOTICE OF MEETING

The **Regular Meeting** of the Board of Regents of the Del Mar College District will convene at **1:00 p.m., Tuesday, October 8, 2024**, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

AGENDA

CALL TO ORDER

QUORUM CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: *Del Mar College empowers our communities to achieve their dreams.*

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific Public Comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
 1. Provide a statement of specific factual information in response to an inquiry.
 2. Recite existing policy in response to an inquiry.
 3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.(Tex. Govt. Code Section § 551.042)

COLLEGE PRESIDENT’S REPORT.....Dr. Mark Escamilla

- September 19, 2024: TACC Legislative Committee Meeting
(I: Communicate, Goal 2: Connect beyond the College)
- September 26, 2024: TACC Special Called Meeting
(I: Communicate, Goal 2: Connect beyond the College)
- September 12-14, 2024: CCATT Annual Meeting, Amarillo
(I: Communicate, Goal 2: Connect beyond the College)

REGENTS REPORT.....Ms. Carol Scott and Dr. Anantha Babbili

- September 12-14, 2024: CCATT Annual Meeting, Amarillo
(I: Communicate, Goal 2: Connect beyond the College)

STAFF REPORTS:

- Annual Safety and Security Report (Clery).....Ms. Tammy McDonald and Ms. Lauren White
(I: Communicate, Goal 1: Collaborate across the College and Goal 2: Connect beyond the College)
- Notice of Summary of Emergency Operations Plan (EOP) Submission to Texas School Safety Center.....Ms. Tammy McDonald
(I: Communicate, Goal 1: Collaborate across the College and Goal 2: Connect beyond the College)
- Junior College Audit Report.....Ms. Tammy McDonald and Mr. John Strybos
(I: Communicate, Goal 2: Connect beyond the College)
- CEO Annual Report to the Board – Title IX/SB212.....Dr. Mark Escamilla
(I: Communicate, Goal 1: Collaborate across the College and Goal 2: Connect beyond the College)

PENDING BUSINESS:

Status Report on Requested Information

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
Called Meeting, Public Hearing on Budget, August 27, 2024
Called Meeting, Public Hearing on Tax Rate, August 27, 2024
Called Meeting, August 27, 2024
Regular Board Meeting, September 10, 2024
(I: Communicate, Goal 2: Connect beyond the College)

2. Acceptance of Investments for September 2024
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for consent agenda items

REGULAR AGENDA

3. Discussion and possible action regarding the College’s Internal Audit Activity including: College-wide Reporting Advisory; Emergency Operations Planning Advisory; Safety and Security Advisory; Risk Assessment Refresh and FY25 Internal Audit Plan; and Annual Internal Audit Report.....Ms. Tammy McDonald
(II Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

4. Discussion and possible action related to the College’s Quarterly Investment Report for the period ending August 31, 2024.....Mr. Raul Garcia
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

5. Discussion and possible action related to the College’s Quarterly Financial Statement for the period ending August 31, 2024.....Mr. Raul Garcia
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

6. CLOSED SESSION pursuant to:

- a. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and the seeking of legal advice from counsel on pending legal or contemplated matters or claims, with possible discussion and action in open session; and,
- b. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including appointment to the Nueces County Appraisal District Board of Directors; with possible discussion and action in open session; and,
- c. **TEX. GOVT. CODE § 551.087**: (Economic Development deliberations), regarding discussion or deliberation of information received from a business prospect with which the College is conducting economic development negotiations and/or the deliberation of an offer of a financial or other incentive to a business prospect, with possible discussion and action in open session.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the revision of the Open Meetings Act, Chapter 551, of the Texas Government Code.

Staff Reports

2024 Annual Security and Safety Report (Clery)

Tammy McDonald, Vice President of Administration and HR
and
Lauren White, Chief of Police

2024 Annual Security and Safety Report



Crime Security Awareness, Safety and Prevention

- Jeanne Clery Disclosure of Campus Security Policy
- Campus Crime Statistics 2021-2023
- Safety Programs and Services – including sexual assault and sexual violence
- Drug-Free Schools and Communities Act
- Violence Against Women Act

DMC DEL MAR COLLEGE

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Del Mar College is an Equal Opportunity Employer and Educational Institution

Del Mar College District takes steps to ensure that no person shall be denied the benefits of equal employment or be subjected to discrimination in employment or educational programs and activities of Del Mar College on the basis of race, color, sex, age, national origin, religion, disability, or any other constitutionally or statutorily impermissible reason.

This report and other documents can be found online at delmar.edu

Introduction

Del Mar College District (DMC) prepares the Annual Security and Safety Report (ASR) for 2024 in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and subsequent amendments specified in the Higher Education Opportunity Act (HEOA) and the reauthorization of the Violence Against Women Act (VAWA).

The ASR is an overall guide for many safety and security policies at DMC and provides information about education and prevention programs which all community members are invited to participate. The ASR also provides crime statistics for the 2021-2023 calendar years for review.

The safety and well-being of our students, staff, faculty, and visitors are of the highest importance and are continually at the forefront of what we do. Del Mar College District consistently works to reduce the risk and potential for crime and other hazardous situations on our campuses. However, despite our best efforts, crimes and hazardous situations still occur. Safety and Security is a shared responsibility, and we expect all DMC community members to contribute. All members of our community are encouraged to act responsibly, work collaboratively, and whenever possible, assist each other promptly, accurately, and effectively to report all unsafe incidents and criminal offenses to DMC Security at (361) 698-1946.

If you have any questions or suggestions regarding this publication, please contact the Chief of Police at (361) 698-2900, Environmental Health and Safety at (361) 698-1641, or the Dean of Student Engagement and Retention at (361) 698-1277.

Del Mar College District Compliance Committee

Lenora Keas
Executive Vice President and Chief Operating Officer

Tammy McDonald
Vice President of Administration and Human Resources

Cheryl G. Sanders
Associate Vice President for Student Affairs

Rita Hernandez
Dean of Student Engagement and Retention

Lauren White
Chief of Police

J. Chris Tweddle
Director of Environmental Health and Safety

Jessica A. Alaniz
Executive Director of Administration

Augustin Rivera, Jr.
General Counsel

Campus Resources

Contact

Counseling Center
Heritage Campus, Harvin Student Center, Room 233A
Windward Campus, Health Science Building 1, Room 262
Oso Creek Campus, Main Building, Room 212
www.delmar.edu/counsel (361) 698-1586

Dean of Student Engagement and Retention
Heritage Campus, Harvin Student Center, Room 204
www.delmar.edu/engage (361) 698-1277

Campus Security
Heritage Campus, Maintenance Building, Room 115A
www.delmar.edu/safety (361) 698-1946

Del Mar College Police Department
Heritage Campus, 3002 Ayers St.
www.delmar.edu/safety (361) 698-2900

Environmental Health and Safety
Windward Campus, Emerging Technology Building, Room 106
www.delmar.edu/safety (361) 698-1641

Financial Aid Services
Heritage Campus, Harvin Student Center, Room 263
Windward Campus, Coleman Center, Room 140
Oso Creek Campus, Main Building, Room 107
www.delmar.edu/finaid (361) 698-1293

Center for Access and Advocacy
Harvin Student Center, Heritage Campus, Room 188
Windward Campus, Health Science Building 1, Room 215
Oso Creek Campus, Main Building, Room 213
www.delmar.edu/disability (361) 698-1292

Student Leadership and Campus Life
Heritage Campus, Harvin Student Center, Room 105
Windward Campus, Coleman Center Student Hub
Oso Creek Campus, Main Building, Room 227
www.delmar.edu/leadership_campus_life (361) 698-1249

Vice President for Student Affairs
Heritage Campus, MUSB Room 312
www.delmar.edu/offices/student-affairs (361) 698-2250

Student Veteran Services
Heritage Campus, Harvin Student Center, Room 271
Windward Campus, Emerging Technology Building, Room 104
Oso Creek Campus, Main Building, Room 225
www.delmar.edu/veteran (361) 698-1250

Campus Security Emergency 911
Non-emergency (361) 698-1946

Title IX Coordinators

Tammy McDonald
Vice President of Administration and Human Resources
Heritage Campus, Heldenfels Administration Bldg., Room 111
(361) 698-2177
tmcdonal1@delmar.edu

Deputy Title IX Coordinator (*Faculty, Staff, Vendors or Visitors*)

Jerry W. Henry
Executive Director of Human Resources
Heritage Campus, Heldenfels Administration Bldg., Room 101
(361) 698-1088
jhenry12@delmar.edu

Deputy Title IX Coordinator (*Students*)

Rita Hernandez
Dean of Student Engagement and Retention
Heritage Campus, Harvin Student Center, Room 204
(361) 698-1277
rhernandez18@delmar.edu

Student Parent Liaison

Dr. Sara J. King
Director of Student Engagement and Retention
Oso Creek Campus, Main Building, Room 213
(361) 698-3930
sking10@delmar.edu

Community Resources

City of Corpus Christi Police Department	
Emergency	911
Non-Emergency	(361) 886-2600
Nueces Center for Mental Health & Intellectual Disabilities 24-Hour Crisis Line	1-888-767-4493
Mental Health Crisis Hotline 24-Hour	Call or Text 988

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal mandate requiring all institutions of higher education that participate in the federal student financial aid program to make known crimes occurring on their campus and in the surrounding community. The U.S. Department of Education enforces the Clery Act, and institutions that fail to comply are penalized with hefty fines and may be suspended from participating in federal financial aid programs.

The Clery Act was signed in 1990 and named after student Jeanne Clery, who was raped and murdered in a residence hall at Lehigh University in 1986. Clery's parents lobbied Congress to enact the law so that parents, students and faculty know about crimes on campus.

Compliance with the Clery Act

The Clery Act requires Del Mar College District (DMC) to provide timely warnings of crimes that represent a threat to the safety of students and employees. The campus security policies are made available to the public on the DMC website. The act requires DMC to collect, report, and make the Annual Security and Safety Report available to everyone on campus as well as to the Department of Education.

To be in full compliance, DMC must do the following:

- Publish and distribute the Annual Security and Safety Report to current students, prospective students, and employees by October 1 of each year. The report must include crime statistics for the past three years, campus policies about safety and security measures, campus crime prevention programs, and list procedures to be followed in the investigation of alleged sex offenses.
- Provide students and employees with timely warnings of crimes that represent a threat to their safety.
- DMC Security must keep and make available a crime log of all crimes reported to them in the past 60 days. A copy of the crime log is available for viewing at the DMC Police Department.

In addition to the items above, the Annual Security and Safety Report addresses the Violence Against Women Act (VAWA) amendments to the Clery Act. VAWA expanded the rights afforded to campus survivors of sexual assault, domestic violence, dating violence, and stalking.

The safety and security of all members of the College community are paramount issues of concern.

The pages in the report contain detailed information regarding crime prevention, fire safety, law enforcement authority, crime reporting policies, disciplinary procedures, and other areas of security and safety on campus. This report also contains information about campus crime statistics.

Members of the campus community are encouraged to use this report as a guide for safe practices on and off campus. The report is available at www.delmar.edu/Disclosure.aspx. Every member of DMC receives an email that describes the report and provides its website address. For more information or to request a paper copy of this report, contact the Dean of Student Engagement and Retention at (361) 698-1277.

Preparing the Annual Disclosure of Crime Statistics

The College coordinates the collection and reporting of crime statistics as specified in the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). Each year, the institution notifies all enrolled students and employees, via email, that they can view the report at <https://delmar.edu/current-students/student-right-to-know/disclosure.html>.

Prospective employees and students are notified about the availability and location of the report via the online employee and student application process. This report is prepared in cooperation with DMC security, the office of Environmental Health and Safety, local law enforcement agencies, and the office of Student Affairs. Each entity provides current information about its Safety and Security Educational efforts and programs. DMC does allow individuals to report crimes on a confidential, voluntary basis for inclusion in the annual disclosure of crime statistics.

“Campus Security Authority” (CSA) means an individual with responsibility for campus safety and security. This includes campus security, individuals who are responsible for monitoring buildings or college grounds or with similar security responsibilities who are not part of campus security, individuals or organizations specifically identified to receive reports of criminal offenses and college officials, including all deans, directors, department chairs, student conduct officers, advisors to student organizations and human resources.

Reports of criminal activity given to CSAs and reports of crimes made to local law enforcement agencies are collected and included in the Annual Security and Safety Report as required by the Clery Act.

Campus Security and Crime Awareness

Through the teamwork of the College and campus community, DMC consistently strives to be among the safest large community college campuses in Texas. We work to achieve this by developing a partnership with students, administrators, faculty, and staff. With a campus population of more than 12,000 students, DMC campus reflects the communities it serves and is not immune to societal problems.

Preventing or reducing crime in any community is a tough task. Success in crime prevention and safety at DMC depends largely on the education and participation of the campus community. The campus community is provided information about safety programs and services, but individuals should be advised that they are responsible for their own security and safety.

The College must publish this annual report concerning campus security and crime statistics to comply with the Clery Act. The report includes information for reporting crimes, important college policies, and procedures.

It is the policy of DMC to provide an environment conducive to an educational mission; thus, any conduct that is prohibited by state, federal or local law is subject to discipline under the provisions of policies stated in the *Del Mar College Policy Manual and Student Handbook* as appropriate. The College monitors and reports to law enforcement agencies illegal conduct of students, faculty or staff on College premises or off-campus locations. In addition, College officials may refer any evidence of illegal activities to the proper local, state or federal authorities for review and potential prosecution.

Campus Security and Law Enforcement Authority

DMC has a contract with a licensed security company to provide commissioned security guards who provide services 24 hours a day, 7 days a week.

DMC employs off-duty Corpus Christi Police Department (CCPD) police officers who are trained and certified under the guidelines of the State of Texas. Officers are sworn with the full powers of arrest and mandated to enforce all applicable federal and state laws as well as local ordinances. Reports of offenses occurring on campus are generally investigated by the off-duty CCPD officers and forwarded to the police department for any follow-up investigation. DMC also maintains formal and informal liaisons with various local, state, and federal law enforcement agencies in support of campus security and safety efforts.

Accurate and Timely Reporting of Criminal Offenses

DMC community members are encouraged to accurately and promptly report all crimes to DMC Security and local police agencies. Reporting of criminal offenses aids the College in informing the community when necessary and assists in the accurate reporting of crimes statistics. Any alleged criminal actions (including sex offenses) involving DMC students or employees that occur on or off campus can be reported in any of the following ways:

For Emergencies

- Dial 911

For Non-Emergencies

- Call DMC Security at (361) 698-1946
- Request that any campus official assist with reporting the event.
- TTY callers: (800) RELAY TX

Timely Warnings

DMC provides timely warning to the campus community when a crime is reported to have occurred on DMC's property and is considered to represent a serious or continuing threat to students or employees.

The College will distribute timely warning announcements when there appears to be a threat to the safety and security of persons on campus for the following crimes:

- Aggravated assault
- Arson
- Burglary
- Negligent manslaughter
- Motor vehicle theft
- Murder/Non-negligent manslaughter
- Robbery
- Sex offenses
- Domestic violence/ dating violence/ stalking
- Violations of liquor laws, drug law or weapons possession law
- Any crimes where victim was based solely on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity or national origin

Decisions concerning whether to issue a timely warning will be made on a case-by-case basis using the following criteria:

- Nature of the crime
- Danger and continuing danger to the campus
- Risk of compromising law enforcement efforts

Criminal reports are considered on a case-by-case basis, depending on the facts and the information known by campus security. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other DMC community members and a timely warning may not be distributed. Cases involving sexual assault are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. The DMC Chief of Police or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a timely warning is warranted. Timely warnings may also be posted for other crime classifications and locations, as deemed necessary. These crimes are normally reported directly to campus security. However, sometimes they are reported to a local law enforcement agencies or Campus Security Authorities (CSAs). Campus security has requested CSAs notify campus security about crimes reported to them that may require a timely warning.

Timely warnings are primarily distributed through the College's email system but may also be posted on campus bulletin boards or other appropriate locations and sent to campus and local newspapers.

Timely warning notices are usually written by the Chief of Police or designee and distributed by the College Relations Office. Warnings will contain information about the nature of the threat and allow members of the community to take protective action.

Emergency Response and Evacuation/Closing Procedures on Campus

DMC regularly develops and updates plans and procedures for emergency response and evacuation for the campus community.

Possible emergencies that may occur include, but are not limited to, the following:

- Bomb threat
- Campus violence
- Civil unrest
- Explosion
- Fire (localized building fire or wildfire)
- Gas leak
- Hazardous material spill
- Public health crisis
- Severe weather
- Terrorist incident

Environmental Health and Safety Office (EHSO) is responsible for conducting tests of emergency response and evacuation procedures on an annual basis through a variety of drills and exercises designed to assess and evaluate emergency plans and capabilities. Emergency notification systems are tested at least once annually. Exercises may include tabletop, functional, full-scale or any combination thereof. Tests may be announced or unannounced in advance to the campus community. Each test is documented, including a description of the test, the date and time, and whether it was announced or unannounced.

Various campus units, including EHSO and Security, utilize outreach programs to train and educate the campus community, providing the knowledge needed to respond appropriately to various types of hazards.

Emergency Notification System

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the life, safety or security of the campus community, DMC will determine the content of emergency notification messages and initiate the notification system, unless issuing a notification compromises efforts to assist a victim or the response to the emergency.

The following campus officials have been designated to serve as authorized officials who are empowered to approve the content and issuance of emergency notifications:

- President/CEO or designee
- Executive Vice President and Chief Operating Officer or designee
- Vice President of Administration and Human Resources or designee
- Chief of Police or designee
- Vice President for Student Affairs or designee
- Director of Environmental Health and Safety Office or designee
- Vice President of Communication and Marketing or designee

When an authorized official receives a report of an imminent or occurring situation that poses an immediate threat to life, safety or security on campus, the official will confirm the report.

Depending on the situation, confirmation may be achieved through one or more of the following sources:

- Investigation by campus security, including off-duty CCPD officers
- Investigation by another DMC campus unit, including but not limited to, the Director of Environmental Health and Safety, Vice President for Student Affairs, and Director of Physical Facilities
- Investigation by City of Corpus Christi Fire Department and/or Police Department
- Nueces County Emergency Services and/or Health Department
- Texas Department of State Health Services
- Media reports originating from the incident scene

The authorized official will determine, consulting with other campus officials as appropriate, how much information is appropriate to disseminate at different points in time. This determination will be based on the following:

- Nature of incident or threat
- Segment to be notified
- Location of the incident or threat

Depending on the circumstances, DMC may send emergency notification messages to the entire campus community or only a segment of the population. If a confirmed emergency situation appears likely to affect a limited segment of the campus community, emergency notification messages may be limited to that group. If the potential exists for a very large segment of the campus community to be affected by a situation or when a situation threatens the operation of the campus as a whole, then the entire campus will be notified.

In any case, there will be a continuing assessment of the situation and additional segments of the campus community may be notified if the situation warrants such action. The authorized official will, considering the nature of the threat and the population to be notified, choose the appropriate communication tool(s) to utilize.

DMC has access to a variety of communication tools to disseminate emergency notifications to the campus community. Emergency notification will be sent through one or more of the following methods:

- DMCAAlert! (Powered by Rave Mobile Safety)
- Email
- Information posted on the DMC website and/or social media
- Additional notification methods may include:
 - Fire alarms
 - Public address systems
 - Posted advisory messages
 - Emergency responder announcements

The nature of the emergency will determine the types and extent of the notification. The authorized official will approve the issuance of notification and contact College Relations, which will issue the notification message as soon as possible. The authorized official will notify Administration.

Sex Offender Registry

The following information is provided to the campus community under Section 121 of the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921):

- A public sex offender registry search function is provided on the Texas Department of Public Safety's website: <https://publicsite.dps.texas.gov/SexOffenderRegistry/Search>
- Sex offenders must register with the DMC Police Department as required by law or court order. In compliance with state law, DMCPD maintains a listing of registered sex offenders who currently work, volunteer or are enrolled in classes at DMC.

Security Awareness and Crime Prevention

Security/Safety Awareness

Del Mar College is concerned about the safety and security of all students, faculty, staff, and visitors to our campuses. Throughout the year, the Security Office, along with the Environmental Health and Safety Office, provide training for individuals on various security and safety issues.

The trainings include:

- Active Shooter (available online)
- CRASE (Civilian Response to Active Shooter Events)
- Campus Threat (online video)
- New Student Orientation
- Blood Borne Pathogens
- Hazard Communication (online)
- Fire Alarm and Portable Fire Extinguisher
- Back Safety and Injury Prevention
- Other specialized training

The Campus Security Office and the Environmental Health and Safety Office provide general safety and security information to the College community. These offices collaborate with local authorities and the College's Incident Management Team to send out mass notification announcements regarding potential campus threats, severe weather conditions, and public health issues affecting the Del Mar College community.

Title IX Events on Campus 2023

January:

- Welcome Back to Campus: Traveled around campuses with wagon passing out campus maps, welcome back goody boxes, snacks/water, and Foghorn orientation issue, which included information about Title IX and Campus Resources.
- Online Orientation: Title IX presentation video.

February:

- Valdar's Share the Love Party: Set up tables with safe sex information and healthy relationship tips.
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- QPR Suicide Prevention Training: Question. Persuade. Refer: Learned how to help someone who may be suicidal, how to recognize warning signs, risk factors, common causes of suicidal behavior, and how to have the conversation to get people connected to helpful resources.

March:

- Spring Break Bash: Set up tables with safe sex information and healthy relationship tips.
- Representative from Women's and Men's Health Clinic, Coastal Bend Wellness, YCCC Coalition safe and sober Spring Break.
- Requested Access to Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- Brownies & Boundaries Workshop (Windward/Heritage): Helped students gain boundaries for healthy relationships, interpersonal communication, and civility.

April:

- Denim Day: Set up tables with safe sex information and healthy relationship tips.
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- Sexual Assault Awareness and Prevention Month social media campaign: Provided information on statistics, consent, campus resources, and community resources throughout the month.

May:

- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discuss student mental health, suicide risk factors, & warning signs. Learn how to respond to someone in a crisis & refer them to help.

June:

- Online Orientation- Title IX presentation video

July:

- Online Orientation- Title IX presentation video

August:

- Welcome Back to Campus Heritage, Oso Creek, and Windward: Traveled around campuses with wagon passing out campus maps, welcome back goody boxes, snacks/water, and Foghorn orientation issue, which included information about Title IX and Campus Resources.

September:

- Civility: Civility is defined primarily as the demonstration of respect for others, basic courtesy, reciprocity (treating others as we wish to be treated), and behaviors that create a positive environment in which to learn and work. Virtual through Canvas Page.
- Campus Safety: Provided students with DMC policies pertaining to safety, Title IX, alcohol and drugs, how to stay safe on and off campus and how to report under emergency and nonemergency.
- RSO Club Workshops: Clubs were required to undergo a risk management strategies session in every club workshop that covers possession and use of alcohol and drugs, hazing, sexual abuse and harassment, and behavior at student organization events. Virtual through TEAMS meetings.
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- QPR Suicide Prevention Training: Question. Persuade. Refer.: Learned how to help someone who may be suicidal, how to recognize warning signs, risk factors, common causes of suicidal behavior, and how to have the conversation to get people connected to helpful resources.
- Suicide Prevention Tabling Event: Students were given the space to explore and share what helps them to move through difficult days. Support and resources were made available to them.
- 9th Annual Suicide Prevention Symposium: Counseling Center collaborated with the Suicide Prevention Coalition of the Coastal Bend to provide a two-day suicide prevention event to community members and professionals.
- Title IX Training: Training provided to Physical Therapy Assistant program.

October:

- RSO Club Workshops: Clubs were required to undergo a risk management strategies session in every club workshop that covers Possession and use of alcohol and drugs, hazing, sexual abuse and harassment, and behavior at student organization events. Virtual through TEAMS meetings.
- Domestic Violence/Title IX with Dr. Shuey, No means No.
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.
- Building Better Boundaries Workshop: Students were given space to learn to build boundaries in various relationships in their lives and were offered practical tips for communicating them.
- Spooktacular Mental Health & Resource Fair: Counseling Center collaborated with community agencies and campus support resources providing information regarding topics such as personal safety, mental health, physical and sexual health, drugs and alcohol, and basic needs.

November:

- Sex, Healthy Relationships, Consent, Title IX with Dr. Shuey.
- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.

December:

- Online Orientation: Title IX presentation video.
- First Friday Suicide Prevention Training: Discussed student mental health, suicide risk factors, & warning signs. Learned how to respond to someone in a crisis & refer them to help.

Women's and Men's Health Services of the Coastal Bend Monthly information table and STI testing

Education is a primary component and risk prevention for people of all ages Women's & Men's Health Services of the Coastal Bend (WAMHS) believes that collaboration is the best way to reach the broadest scope of people with important health information. Trained WAMHS community health educators are invited to speak to wide range of audiences as well provide outreach on clinic services and other health issues. The topics we are asked to cover fall along a broad spectrum that includes various aspects of human development, relationships, personal skills, sexual behavior, and reproductive health.

Information Table dates: 1/17, 1/24, 2/7, 2/21, 2/28, 3/28, 4/4, 4/11, 4/18, 5/2, 5/16, 6/22, 7/13, 7/20, 7/29, 8/24, 9/19, 10/17

Information Table and STI Testing dates: 2/18, 3/21, 4.4, 4/11, 9/19, 10/31, 12/2

Alcohol and Drug Abuse YCCC Coalition

The Council on Alcohol and Drug Abuse YCCC Coalition (Youth Continuum of Care Coalition): Monthly Meeting January - December held to discuss underage drinking in 15-20 years of age. Supported by events and activities at Del Mar College, TAMUCC, surrounding High Schools and Community Events. Safe and Sober events to provide awareness and reduce underage drinking and drunk driving as well as Opioid Awareness. Current drug trends are a reduction in synthetic cannabis. Increase in counterfeit pills and a continuation of THC in vaping devices. How the use of alcohol and drug abuse affect healthy relationships, sexual misconduct and violence, anger management, anxiety, alcohol and the brain, dealing with peer pressure. No means No. etc. All events are free and open to 15-20 years of age and parents.

Crime Stoppers

Anyone with information on criminal activity can call (361) 888-TIPS (8477) and may receive a cash award if the tip leads to the arrest and indictment of the criminal offender. The cash award comes from the Corpus Christi Crime Stoppers, a non-profit organization. Callers may remain anonymous when reporting crime tips. Students and employees are urged to use this reporting option when anonymity is a primary concern.

If an individual does not want to report a crime to the police, the individual may also report crimes to a designated Campus Security Authority (CSA). These designated individuals have significant responsibility for student and campus activities, and as such are provided notice by DMC as to the extent of their responsibility and how to report crimes to DMC.

Access to Facilities and Security Services

All campus facilities can be accessed during normal business hours. Campus security is responsible for ensuring all exterior doors at DMC facilities are secured after hours. Admittance to DMC facilities during non-business hours and periods of extended closing must be coordinated with DMC Chief of Police and employees must follow check-in/out procedures with Campus Security. Access to individual offices and classrooms is the responsibility of the employee. Campus Security is responsible for allowing access to primary entry points only.

Electronic Alarm Security

DMC has a contract with an off-site monitoring company for fire and security alarms.

Environmental Health and Safety

The Environmental Health and Safety Office (EHSO) establishes, implements and maintains comprehensive environmental health, safety, emergency and fire prevention and training programs for the College. This is accomplished in three ways. First, the EHSO inspects facilities, operations, equipment, and work areas to ensure safe working conditions. Second, the EHSO prepares and maintains emergency preparedness plans and training. Finally, the office ensures compliance with federal, state, and local laws and safety regulations.

Fire Safety

The EHSO conducts safety inspections of facilities and enforces fire safety regulations on DMC property. This includes inspecting College property and facilities for fire hazards, code violations, and the adequacy of fire protection systems and equipment. The EHSO also provides periodic training on the proper use of fire extinguishers and conducts campus fire drills specifically for on-campus childcare facilities. Firefighting services are provided 24 hours a day by the Corpus Christi Fire Department.

The Higher Education Act fire safety regulations apply only to institutions with on-campus student housing facilities. Because DMC does not provide on-campus student housing facilities, the Higher Education Act requirement to maintain fire statistics and a daily fire log does not apply.

Fire Statistics and Fire Safety Reporting Procedures

In the event of a fire:

- Dial 911
- Provide location, and cause of the fire, if known
- Report any injuries, if known

All fires, no matter how small, must be reported regardless of emergency response. Please contact DMC Security at (361) 698-1946 to report the fire and any possible property damage.

Firefighting services for the college locations are provided by the Corpus Christi Fire Department. The EHSO is responsible for the management, contractor supervision, service, inspection, and testing of the fire sprinkler systems, special hazard systems, kitchen suppression systems, and fire extinguishers for all College-owned facilities.

Fire alarm systems are inspected and maintained by EHSO and contract personnel. Fire alarm systems are monitored 24/7 by a third (3rd) party monitoring company that is UL listed.

EHSO conducts life safety inspections of facilities and enforces city and state fire safety regulations in all college-owned facilities.

False Alarm or Report

Texas Penal Code Section 42.06 provides that "a person commits an offense if he knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he knows is false or baseless." A false report made to a college or university is a state jail felony.

[2023 Fire Safety Education and Drills](#)

The following is a summary of monthly fire drills conducted at DMC locations:

Collegiate High School

The Collegiate High School (CHS) located on Del Mar College Heritage Campus performs fire evacuation drills and other drills according to Corpus Christi Independent School District standards. Records are maintained in the CHS Administrative Office.

Residential Facilities

Federal law requires colleges having residential facilities to report fire related statistics. DMC **does not** have residential facilities and therefore does not meet this reporting requirement.

Date	Description	Announced / Unannounced	Time
01/27/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	2:30 PM
02/28/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	1:59 PM
03/28/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	2:06 PM
04/20/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	2:15 PM
05/23/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	1:39 PM
06/27/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	2:07 PM
07/25/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	1:56 PM
08/30/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	1:48 PM
09/19/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	2:03 PM
10/24/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	2:08 PM
11/30/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	2:03 PM
12/07/2023	Fire Drill / CO and Smoke Detector Test	Unannounced	1:55 PM

Fire Related Policies, Procedures and Programs

DMC EHSO is responsible for managing programs to enhance the safety of the campus community while also maintaining compliance with applicable fire and life safety codes. These programs include:

- Conducting fire and life safety inspections of college buildings.
- Assessing campus events to identify risks, implement control measures, mitigate potential injury to personnel, and protect property.
- Inspecting fire detection and fire suppression systems in buildings throughout the college campus to reduce the potential for fire loss.
- Correcting unsafe conditions or deficiencies to eliminate hazards that pose a risk to the campus community.

Fire Safety: General Fire Safety Standards

- Where allowed, small Personal Heaters must be approved by DMC EHSO.
- Extension cords are only for temporary use.
- Multi-outlet surge protectors with in-line fuse, circuit breaker or overload protection must be used when needed.
- Do not run electrical cords under rugs, over nails or in high traffic areas.
- Do not staple electrical cords to walls or otherwise pierce the cord.
- Keep flammable objects away from heat producing items such as coffee makers.
- Place rugs in a location that does not hinder the opening and closing of doors.
- Do not hang objects from sprinkler heads.
- Do not tamper with or disable smoke detectors.
- Do not store or stack items within 18 inches of sprinkler heads.
- Do not cover more than 20 percent of office/classroom with paper or other decorative items.

Fire Equipment

Fire and safety equipment must function properly when it is needed; therefore, the following acts are prohibited:

- Tampering or playing with fire extinguishers, smoke detectors, exit lights or emergency lights;
- Tampering with or pulling a fire alarm under false pretenses;

- Blocking fire alarm pull station with trashcans, furniture, signs and/or other items;
- Removing or rendering a smoke detector inoperative;
- Propping open stairwell fire doors or tampering with corridor fire doors (fire doors inhibit the travel of smoke, toxic gases, heat and fire from the area of origin); and
- Obstructing halls and stairwells with furniture, debris and/or other items.

Appliances

Electrical appliances must be used and maintained in accordance with manufacturer's specifications in safe working conditions and should require no more than 1000 watts.

Open Flames

Individuals may not ignite any substance inside classrooms or offices at any time unless it is required and in laboratory setting. This includes but is not limited to decorative candles and incense. Heated elements that could be left unattended for long periods of time and which require heat to release scent are prohibited.

Smoking

Individuals may not ignite any substance, including cigarettes, e-cigarettes (vaping), cigars, pipes or hookahs, on the DMC campus. DMC is a smoke-free campus.

DMC Policy B5.39 Smoke & Tobacco Free Environment

B5.39.1 Purpose: In order to protect and promote the health, safety, and welfare of employees, students, and the public, Del Mar College will provide a smoke and tobacco free environment.

A5.39.2 Scope: The College District prohibits the use of tobacco, E-cigarettes, vaping pens and any other related products and devices by any employee, student, or visitor on all premises owned, rented, leased, or supervised by the College District, including all College District facilities, buildings, and grounds. This prohibition applies to property owned by others that the College District uses by agreement, and further applies to all District vehicles.

A5.39.2.1: Exceptions to this total prohibition shall be:

- In those circumstances where the College District is party to a contract or other agreement relating to the property that limits its authority in this matter.
- All research projects, artistic productions or other College sponsored activities involving the act of smoking must have prior approval from the Office of the Chief Academic Officer (CAO).

Explosives/flammable fluids

The unauthorized possession of explosives, fireworks, flammable materials or pyrotechnics of any nature is prohibited on College premises.

Safety Education and Training Programs

DMC EHSO provides annual fire safety training to Restaurant Management/Culinary Arts and Process Technology students covering procedures and the operation of fire extinguishers and fire alarm systems. EHSO also provides fire extinguisher and fire alarm systems training to Physical Facilities, Campus Dining, and other faculty and staff.

Clery Act Statistics - Heritage Campus 2021-2023

	2021				2022				2023			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	1	1	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	1	0	0	1	1	0	0	1
Motor Vehicle Theft	0	0	0	0	0	0	0	0	1	0	0	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	1	0	1	2	2	0	0	2
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	2	0	0	2	0	0	0	0	1	0	0	1
Liquor Law Violations	1	0	0	1	1	0	1	2	1	0	0	1
Total	3	0	0	3	1	0	1	2	2	0	0	2
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	1	0	0	1	0	0	0	0
Drug Law Violations	1	0	0	1	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	1	1	0	0	1	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	1	1	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	1	1	0	0	0	0	0	0	0	0

Unfounded Reports: None

Clery Act Statistics - Windward Campus 2021-2023

	2021				2022				2023			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	1	0	0	1	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	1	0	0	1
Burglary	0	0	0	0	1	0	0	1	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	1	1	0	0	1	1	0	0	1
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	1	0	0	1
Drug Law Violations	1	0	0	1	1	0	0	1	0	0	0	0
Liquor Law Violations	1	0	0	1	0	0	0	0	0	0	0	0
Total	2	0	0	2	1	0	0	1	1	0	0	1
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	1	0	0	1
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	1	0	0	1

Unfounded reports: None

Clery Act Statistics – Oso Creek Campus 2021-2023

	2021				2022				2023			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter					0	0	0	0	0	0	0	0
Negligent manslaughter					0	0	0	0	0	0	0	0
Rape					0	0	0	0	0	0	0	0
Fondling					0	0	0	0	0	0	0	0
Incest					0	0	0	0	0	0	0	0
Statutory Rape					0	0	0	0	0	0	0	0
Robbery					0	0	0	0	0	0	0	0
Aggravated Assault					0	0	0	0	0	0	0	0
Burglary					0	0	0	0	0	0	0	0
Motor Vehicle Theft					0	0	0	0	0	0	0	0
Arson					0	0	0	0	0	0	0	0
Total					0	0	0	0	0	0	0	0
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations					0	0	0	0	0	0	0	0
Drug Law Violations					0	0	0	0	0	0	0	0
Liquor Law Violations					0	0	0	0	0	0	0	0
Total					0	0	0	0	0	0	0	0
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations					0	0	0	0	0	0	0	0
Drug Law Violations					0	0	0	0	0	0	0	0
Liquor Law Violations					0	0	0	0	0	0	0	0
Total					0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes					0	0	0	0	0	0	0	0
Larceny Theft					0	0	0	0	0	0	0	0
Simple Assault					0	0	0	0	0	0	0	0
Intimidation					0	0	0	0	0	0	0	0
Destruction Damage					0	0	0	0	0	0	0	0
Other Bodily Injury					0	0	0	0	0	0	0	0
Total					0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence					0	0	0	0	0	0	0	0
Domestic Violence					0	0	0	0	0	0	0	0
Stalking					0	0	0	0	0	0	0	0
Total					0	0	0	0	0	0	0	0

Oso Creek opened for operation in 2022

Unfounded reports: None

Clery Act Statistics – Center for Economic Development 2021-2023

	2021				2022				2023			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	1	0	0	1	1	0	0	1
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	1	0	0	1	1	0	0	1
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	1	0	0	1
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	1	0	0	1
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	1	0	0	1
Total	0	0	0	0	0	0	0	0	1	0	0	1

Unfounded reports: None

Clery Act Statistics – Northwest Center 2021-2023

	2021				2022				2023			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	1	1
Burglary	0	0	0	0	0	0	1	1	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	1	0	0	1	1
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	1	1	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	1	1	0	0	1	1
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Unfounded reports: None

Clery Act Statistics – Aviation at CCIA 2021-2023

	2021				2022				2023			
Primary Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	1	1	0	0	0	0
Motor Vehicle Theft	0	0	5	5	0	0	5	5	0	0	2	2
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	5	5	0	0	6	6	0	0	2	2
Arrests	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	5	5	0	0	1	1	0	0	4	4
Drug Law Violations	0	0	0	0	0	0	1	1	0	0	0	0
Liquor Law Violations	0	0	4	4	0	0	2	2	0	0	2	2
Total	0	0	9	9	0	0	4	4	0	0	6	6
Disciplinary Actions	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Bias Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Crimes	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total	Campus	Non-Campus Property	Public Property	Total
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0

Drug and Alcohol Policies

Del Mar College District is committed to working to maintain a safe, healthy, lawful, and productive working and educational environment for all employees and students. Studies have shown that use of illegal drugs and abuse of alcohol increases the potential for accidents, absenteeism, tardiness, unsatisfactory performance, inefficiency, poor employee morale, and damage to the College's reputation.

The intent of this policy is to make Del Mar College District a better place to study and work through upgrading the mental and physical health of the total College community. It acknowledges the freedom of choice for those individuals who require or seek information relative to drug/alcohol abuse.

Definition of Legal Drugs

A "legal drug" is a prescribed drug or over-the-counter drug which has been legally obtained and is being legally used for the purpose for which it was prescribed or manufactured.

Definition of Illegal Drugs

An "illegal drug" is any drug or controlled substance which is (1) not legally obtainable or (2) is legally obtainable but was not legally obtained. The term "illegal drug" includes all illegal drugs, dangerous drugs and controlled substances defined and listed in Articles 4476-14 and 4476-15 (Texas Controlled Substances Act) Vernon's Texas Civil Statutes. Marijuana, hashish, cocaine, PCP, LSD, heroin, dilaudid, quaaludes, steroids and methamphetamine are only a few of the dangerous drugs or controlled substances which are included within such terms.

This policy applies to all students and employees of Del Mar College District, as well as College visitors, contractors, and all other persons occupying space in/on conveyances, offices, buildings, facilities, or grounds over which Del Mar College District has custody and control, including, but not limited to, rentals and leasing of auditorium and classroom spaces.

This policy does not cancel or supersede other laws, orders, instructions, or regulations which make the use, possession and/or distribution of dangerous drugs and controlled substances illegal.

When personal or behavioral problems begin to affect an employee's work or student's academic performance, and this appears to be the result of drug or alcohol abuse, the individual may be referred to the College Counseling Center for information on drugs/alcohol and/or to local community professionals. The student shall be responsible for any cost and/or fees incurred for professional services. Information concerning diagnosis, treatment, and medical records will be kept strictly confidential.

It is recognized that a person's job performance or academic studies may be affected by persons in the employee's or student's family who have alcohol, drug, or other emotional or behavioral problems. Therefore, the College will offer information services to these family members but accepts no further responsibility.

Use, distribution, or possession of alcoholic beverages, dangerous drugs, or controlled substances while on College property or at any authorized activity sponsored by or for any College-related organization, whether on or off campus, is subject to disciplinary action.

Services Offered

Counseling Center
(361) 698-1586

Center for Access and Advocacy
(361) 698-1292

Dean of Student Engagement and Retention
(361) 698-1277

Compliance with Policies and Laws

Each DMC student should be familiar with all published College policies. DMC holds each student responsible for compliance with these published policies. A violation that occurs off campus during a college-sponsored program or activity may be treated the same as if it occurred on campus.

Students are also expected to comply with all federal, state, and local laws; any student who violates any provision of those laws is subject to disciplinary action in addition to any action taken by civil authorities because of the violation. This principle extends to conduct off campus that is likely to have an adverse effect on the College or the educational process.

All sanctions are cumulative. Students who have previous Code of Conduct violations, including alcohol policy violations, may receive increased sanctions. Sanctions may also be increased based on the severity of the behavior.

Title IV Consumer Information Disclosure

Drug and Alcohol Abuse Prevention/Policy

B5.40 Policy on Drugs and Alcohol: The purpose of this policy is to inform the Del Mar College Community of its intent to comply with the "Drug Free Schools and Communities Act of 1986" (PL 99-570).

B5.40.1 General Statement: Del Mar College is committed to working to maintain a safe, healthy, lawful, and productive working and educational environment for all employees and students. Studies have shown that use of illegal drugs and abuse of alcohol increases the potential for accidents, absenteeism, tardiness, unsatisfactory performance, inefficiency, poor employee morale, and damage to the College's reputation. The intent of this policy is to make Del Mar College a better place to study and work through upgrading the mental and physical health of the total College community. It acknowledges the freedom of choice of those individuals who require or seek information relative to drug/alcohol abuse.

B5.40.1.1 Definition of Legal Drugs: A "legal drug" is a prescribed drug or over-the-counter drug which has been legally obtained and is being legally used for the purpose for which it was prescribed or manufactured.

B5.40.1.2 Definition of Illegal Drugs: An "illegal drug" is any drug or controlled substance which is (1) not legally obtainable or (2) is legally obtainable but was not legally obtained. The term «illegal drug» includes all illegal drugs, dangerous drugs, and controlled substances defined and listed in Articles 4476-14 and 4476-15 (Texas Controlled Substances Act) Vernon's Texas Civil Statutes. Marijuana, hashish, cocaine, PCP, LSD, heroin, dilaudid, Quaaludes, steroids, and methamphetamine are only a few of the dangerous drugs or controlled substances which are included within such terms.

B5.40.2 Educational Objectives:

B5.40.2.1 To include the subject of illegal drug and alcohol abuse in future College-sponsored student and employee training programs.

B5.40.2.2 To inform employees of the Colleges informational service and of this policy through various means, such as divisional and departmental meetings, and new employee orientation processes.

B5.40.2.3 To inform students of the College of this policy and informational services through various means, such as the campus newspaper *Foghorn*, Counseling Office, club meetings, "drug free"- related activities each semester, and the College's electronic data board located in the campus student centers.

B5.40.3 Applicability and Scope:

B5.40.3.1 This policy applies to all students and employees of Del Mar College, as well as College visitors, contractors, and all other persons occupying space in/on conveyances, offices, buildings, facilities, or grounds over which Del Mar College has custody and control, including but not limited to rentals and leasing of auditorium and classroom spaces.

B5.40.3.2 This policy does not cancel or supersede other laws, orders, instructions, or regulations which make the use, possession, and/or distribution of dangerous drugs, and controlled substances illegal.

Drug and Alcohol Information Services

B5.40.4 Drug and Alcohol Information Services: The College recognizes that alcoholism and drug dependency are “illnesses” or “disorders” and the College will provide information to any employee or student seeking assistance.

B5.40.5 Prohibition of Anabolic Steroid or Human Growth Hormone: Section 7, Section 4.11, Texas Controlled Substances Act (Article 44.76, Vernon’s Texas Civil Statutes), requires that the following notice be posted in a conspicuous place in the gymnasium:

- Anabolic steroids and growth hormones are for medical use only. State law prohibits the possession, dispensing, delivery, or administering of an anabolic steroid or growth hormone in any manner not allowed by State law. State law provides that body building, muscle enhancement, or increasing muscle bulk or strength through the use of an anabolic steroid by a person who is in good health is not a valid medical purpose. Only a medical doctor may prescribe an anabolic steroid or human growth hormone for a person. A violation of state law concerning anabolic steroids or human growth hormones is a criminal offense punishable by confinement in jail or imprisonment in the Texas Department of Corrections.

B5.40.6 Prohibition (Drugs and/or Alcohol): The College prohibits the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substances and/or alcohol in the workplace. The College further prohibits the consumption of any alcoholic beverage or being under the influence of alcohol or any controlled substances within the workplace or in College-owned vehicles. An individual need not be legally intoxicated to be considered “under the influence of a controlled substance or alcohol.”

B5.40.6.1 Exemptions (CEO Approval Required): The College Chief Executive Officer (CEO) is authorized to approve exemptions to B5.40.6 to allow the serving of alcoholic beverages, as provided by law, at various Foundation, Alumni, and community events sponsored or approved by the College. Exemption requests shall be made on a form provided by the College.

B5.40.7 Condition of Employment: As a condition of employment with the College or as a condition of receiving or continuing to receive a federal grant, each person affected shall abide by the terms of the requirements and prohibitions set out in this policy and shall notify the College CEO, in writing, of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

B5.40.7.1 Within thirty (30) days of receiving notice from an employee or grant recipient, or otherwise receiving actual notice of a conviction for criminal drug statute violation occurring in the workplace, the College shall either (1) take appropriate personnel action against the employee up to and possibly including termination, or (2) require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, State or local health agency, law enforcement agency or other appropriate agency.

B5.40.8 Notice: Each employee, full-time or part-time, as well as student workers and grant recipients, shall be given a copy of the College’s policy on drugs and alcohol and must sign a statement attesting to the receipt of the policy.

B5.40.8.1 A copy of this policy shall be printed in the College [Student Handbook](#).

A5.40.9 Drug Prevention Program: The Administration hereby adopts and implements a program to prevent the illicit use of drugs and the abuse of alcohol by employees and students in the workplace. This policy will be maintained in compliance with federal regulations on behalf of the Drug-Free Schools and Communities legislation.

A5.40.9.1 Annually the College will distribute copies of this policy and others related to it to each employee and to each student enrolled in a credit course or courses.

A5.40.9.2 For all of the above persons, the College prohibits the unlawful possession, use, or distribution of illicit drugs or alcohol on College property or as part of College activities.

A5.40.9.3 All students and staff are reminded that local, State, and federal laws provide legal sanctions for unlawful possession of illicit drugs and alcohol. These sanctions may include probation and/or imprisonment.

A5.40.9.4 Numerous health risks are associated with the use of alcohol, tobacco, and illicit drugs. These include fetal alcohol syndrome, cancer, heart problems, cirrhosis of the liver, AIDS, and mental and other health problems.

A5.40.9.5 The College provides limited counseling services for students and employees who desire them, but prefers to refer those in need of treatment and rehabilitation to local community professionals. Current employee health benefits include insurance coverage for treatment of illnesses associated with the use of illicit drugs and the abuse of alcohol.

A5.40.9.6 The College will impose disciplinary sanctions on students and employees which are consistent with law and other policies which have been or will be established. These sanctions may extend up to, and include, expulsion from the College or termination of employment and referral for prosecution. A disciplinary sanction may include the completion of an appropriate rehabilitation program.

Sexual Misconduct-Programs and Reporting Procedures

B9.1 Policy Prohibiting Sexual Misconduct:

B9.1.1 Purpose and Authority: Del Mar College establishes this policy and related procedures and processes in its continuing effort to seek equity in education and employment, and consistent with its legal responsibility and authority to take measures to address, report, investigate, and prevent sexual misconduct, as required by Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681, et. seq.; Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e; Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990, 20 U.S.C. § 1092(f), including the Campus Sexual Violence Elimination Act (Campus SaVE) amendment to the Clery Act (2013); Violence Against Women Reauthorization Act of 2013 (VAWA), as amended; and, Texas Education Code § 51.252 (Tex. SB 212)."

This policy is intended to inform students and employees of their rights if they are subjected to or accused of sexual misconduct, including the complaint procedures and support services that a survivor of sexual misconduct can access. This policy is also intended to inform students and employees of their responsibilities if they are aware that sexual misconduct has occurred to a Del Mar College student or employee.

Sexual misconduct includes sexual violence, sexual harassment, domestic violence, dating violence, sexual assault, stalking, and sex discrimination.

B9.1.2 Statement of Policy: Del Mar College (the "College") will not tolerate and strictly prohibits sexual misconduct. The College will act to protect its students and employees from incidents of sexual misconduct committed by employees, students, or outside third parties. Conduct prohibited under this policy will not be tolerated and will be subject to disciplinary action, up to and including dismissal from employment and/or from the College, in accordance with Federal and State regulations and College policy.

B9.1.3 Scope: This policy applies to and may be used by all students and employees, regardless of gender, sexual orientation, or gender identity, to report incidents of sexual misconduct occurring on or off campus. Procedures and processes under this policy will distinguish between reporting sexual misconduct incidents and Filing Formal Complaints.

Student and employee grievances and complaints that do not contain allegations of sexual misconduct are excluded from this process. General student complaints or grievances reflecting a student's disagreement with the application of a specific College rule, practice and/or policy are processed through Board Policy **B7.12**. Employee complaints or grievances regarding general terms and conditions of employment are processed through Board Policy **B5.43**. Student complaints of discrimination, retaliation, and harassment, that do not contain allegations of sexual misconduct, are processed in accordance with Board Policy **B7.19**. Employee complaints of discrimination, retaliation and harassment that do not contain allegations of sexual misconduct are processed through Board Policy **B5.50**.

A9.1.4 Definitions: The following definitions apply to terms referenced herein.

Actual Knowledge: Actual knowledge means notice of dating violence, domestic violence, gender-based harassment, sex discrimination, retaliation, sexual assault, sexual harassment, or stalking (i.e., “sexual misconduct”) or allegations of sexual misconduct to the appropriate Title IX coordinator or designee who has authority to institute corrective measures on behalf of Del Mar College. This standard is not met when the only individual with actual knowledge of sexual misconduct is the respondent. The term “notice,” as used in this paragraph, includes, but is not limited to, a report of sexual misconduct to the appropriate Title IX coordinator or designee.

Coercion: The use of pressure to compel another individual to initiate or continue sexual activity against an individual’s will. Coercion can include a wide range of behaviors, including psychological or emotional pressure, physical or emotional threats, intimidation, manipulation, or blackmail that causes the person to engage in unwelcome sexual activity. A person’s words or conduct are sufficient to constitute coercion if they eliminate a reasonable person’s freedom of will and ability to choose whether or not to engage in sexual activity. Examples of coercion include but are not limited to threatening to “out” someone based on sexual orientation, gender identity, or gender expression; threatening to harm oneself if the other party does not engage in the sexual activity; and threatening to expose someone’s prior sexual activity to another person.

Complainant: The Complainant is the student or employee who initiates a complaint of sexual misconduct with either the District Student Complaint Coordinator or the District Complaint Coordinator. Complainants are not limited to those employees or students who have personally experienced the alleged act of sexual misconduct, but also those employees or students who may have either received notice of or witnessed the incident.

Confidential Employees: Confidential Employees include counselors in Counseling Services. Additionally, employees who receive information regarding an incident of sexual misconduct under circumstances that render the employee’s communications confidential or privileged under other law (such as attorneys) are also considered “Confidential Employees.”

Note: Under state law, Confidential Employees who receive information regarding incidents of sexual harassment, sexual assault, dating violence or stalking committed by or against a student or an employee of the College, are required to report the type of incident to the Title IX Coordinator (or Deputy Coordinators). Confidential Employees may not include any information that would violate a student’s expectation of privacy. The Confidential Employee’s duty to report an incident under any other law also applies.

Consent to Sexual Activity: Sexual activity requires consent, which is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. The following guidelines will be used to determine whether consent was obtained when investigating a complaint of sexual assault against a Del Mar College student or employee:

- Consent to sexual activity can be communicated in a variety of ways, but one should not presume consent has been given in the absence of a clear, positive agreement.
- Consent can only be accurately gauged through direct communication about the decision to engage in sexual activity. The absence of the word “no” or the like (e.g., “stop”) does not imply consent.
- Although consent can be non-verbal, verbal communication is the most reliable form of asking for and obtaining consent. Discussing desires, needs, and limitations with sexual partners provides a basis for positive sexual experiences shaped by mutual willingness and respect.
- Presumptions based upon contextual factors (e.g., provocative clothing or dancing, etc.) are unwarranted, and should not be considered grounds for consent.
- As defined in the [State of Texas Penal Code §22.011 Sexual Assault](#), the age of sexual consent is 17. Therefore, consent cannot be obtained from someone who is under the age of 17, as that person is legally considered to be a minor.
- Consent cannot be obtained from someone who is asleep, unconscious, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition (e.g., an intellectual or other disability). A person is mentally or physically incapacitated when that person lacks the ability to make or act on considered decisions to engage in sexual activity. Engaging in sexual activity with a person whom you know – or reasonably should know – to be incapacitated constitutes sexual assault.
- Consent to some sexual acts does not constitute consent to other sexual acts.

- Consent must be ongoing throughout a sexual encounter and can be revoked at any time. If you proceed despite your partner's verbal and/or non-verbal communication to stop, you have committed sexual assault.
- Consent cannot be obtained by threat, coercion, or force. Agreement under such circumstances does not constitute consent.
- A prior sexual encounter or pre-existing relationship does not indicate consent to current or future sexual activity.

Complainant: A complainant is an individual who is alleged to be the victim of conduct that could constitute dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the consideration of the following factors:

- The length of the relationship;
- The type of relationship; and
- The frequency of interaction between the persons involved in the relationship.

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. It does not include acts covered under the definition of domestic violence.

Deliberate Indifference: Deliberate indifference occurs when an institution of higher education with actual knowledge of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking (i.e., sexual misconduct) in the institution's education program or activity against a person in the United States responds in a manner that is clearly unreasonable in light of the known circumstances. When an institution of higher education responds in a clearly unreasonable manner, that response constitutes intentional discrimination. Failing to promptly respond once an institution of higher education has actual knowledge of sexual misconduct can also be considered deliberate indifference.

District Complaint Coordinator: The District Complaint Coordinator, who is the Director of Human Resources, is the person designated by the College to receive any complaint of sexual misconduct against or by employees; assist the Complainant in the use of the complaint form and procedures provided herein; identify a designee to conduct the investigation; provide information regarding law enforcement, medical, sexual trauma and counseling resources; provide assistance regarding various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external agencies and law enforcement agencies.

District Student Complaint Coordinator: The District Student Complaint Coordinator, who is the Dean of Student Engagement and Retention, is the person designated by the College to receive any complaint of sexual misconduct against or by students; assist the Complainant in the use of the complaint form and procedures provided herein; identify a designee to conduct the investigation; provide information regarding law enforcement, medical, sexual trauma and counseling resources; provide assistance regarding various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external agencies and law enforcement agencies.

Domestic (Family) Violence: In accordance with the [*Violence Against Women Reauthorization Act of 2013 \(VAWA\)*](#), the term "domestic violence" means a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's actions under the domestic or family violence laws of the jurisdiction in which the violence occurred.

Education Program or Activity: Education program or activity includes locations, events, or circumstances over which Del Mar College exercised substantial control over both the respondent and the context in which the dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual

assault, sexual harassment, or stalking (i.e., sexual misconduct) occurred; and also includes any building owned or controlled by a student organization that is officially recognized by Del Mar College.

Formal Complaint: Formal complaint means a document filed by a complainant or signed by the appropriate Title IX coordinator or designee alleging dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking against a respondent and requesting that Del Mar College investigate the allegation. At the time of filing a formal complaint, the complainant must be participating in or attempting to participate in Del Mar College's education program or activity. A formal complaint may be filed with the appropriate Title IX coordinator or designee in person, by mail, email, using the contact information listed in this procedure for the appropriate Title IX coordinator or designee, or completing the online form available at [Student Complaint of Sexual Misconduct Incident Form](#). The formal complaint must contain the complainant's physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead; however, when the appropriate Title IX coordinator or designee signs a formal complaint, they are not a complainant or otherwise a party and must comply with all Title IX requirements.

Gender-Based Harassment: Gender-based harassment includes physical, verbal, or non-verbal conduct based on the student's or employee's gender, the student's or employee's expression of characteristics perceived as stereotypical for the student's or employee's gender, or the student's or employee's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, pervasive, or objectively offensive that the conduct limits or denies a student's ability to participate in or benefit from Del Mar College's education program or activity.

Examples of gender-based harassment directed against a student or employee, regardless of the student's or employee's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

Hostile Environment: exists when sexual misconduct is sufficiently severe or pervasive to deny or limit the individual's ability to participate in or benefit from an education program or activity or an employee's terms and conditions of employment. A hostile environment can be created by anyone (e.g., administrators, faculty members, employees, students, and College visitors) involved in an education program or activity or work environment.

In determining whether sexual misconduct has created a hostile environment, the College considers the conduct in question from both a subjective and objective perspective. It will be necessary, but not adequate, that the conduct was unwelcome to the individual who was mistreated. To conclude that conduct created or contributed to a hostile environment, the College must also find that a reasonable person in the individual's position would have perceived the conduct as undesirable or offensive.

To ultimately determine whether a hostile environment exists for an individual or individuals, the College may consider a variety of factors related to the severity, persistence, or pervasiveness of the sexual misconduct, including: (1) the type, frequency, and duration of the conduct; (2) the identity and relationships of the persons involved; (3) the number of individuals involved; (4) the location of the conduct and the context in which it occurred; and (5) the degree to which the conduct affected an individual's education or employment.

The more severe the sexual misconduct, the less need there is to show a repetitive series of incidents to find a hostile environment. Indeed, a single instance of sexual assault may be sufficient to create a hostile environment. Likewise, a series of incidents may be sufficient even if the sexual misconduct is not particularly severe.

Incapacitation: Incapacitation is the inability, temporarily or permanently, to give consent because the individual is mentally and/or physically helpless, either voluntarily or involuntarily, or the individual is unconscious, asleep, or otherwise unaware that the sexual activity is occurring. An individual may be incapacitated if they are unaware at the time of the incident of where they are, how they got there, or why or how they became engaged in a sexual interaction.

When alcohol is involved, incapacitation is a state beyond drunkenness or intoxication. When drug use is involved, incapacitation is a state beyond being under the influence or impaired by use of the drug. Alcohol and other drugs impact each individual differently and determining whether an individual is incapacitated requires an individualized determination.

After establishing that a person is in fact incapacitated, the College asks two questions:

- Did the person initiating sexual activity know that the other party was incapacitated? and if not,
- Should a sober, reasonable person in the same situation have known that the other party was incapacitated?

If the answer to either of these questions is "YES," consent was absent, and the conduct is likely a violation of this Policy.

A Respondent will be found to have violated policy only if the Respondent knew or should have known that the person was incapacitated.

Unlawfully placing another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Official with Authority: An "official with authority" is any Del Mar College employee to whom notice of an incident of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking triggers Del Mar College's response obligations under Title IX; and who have authority to institute corrective measures on behalf of Del Mar College. Del Mar College's officials with authority include, but are not limited to, the Title IX coordinators, deputy Title IX coordinators, dean of students, associate deans of students, and student conduct officers.

Other Inappropriate Sexual Conduct: Conduct on the basis of sex that does not meet the definition of "sexual harassment" under this Policy, but is:

If verbal conduct (including through electronic means), unwanted statements of a sexual nature intentionally stated to a person or group of people, that are objectively offensive to a reasonable person and also so severe or pervasive that they created a Hostile Environment, as defined in this Policy. The type of verbal conduct (if all other elements are met) may include:

- Unwelcome sexual advances (including explicit or implicit proposition(s) of sexual contact or activity);
- Requests for sexual favors (including overt or subtle pressure);
- Gratuitous comments about an individual's sexual activities or speculation about an individual's sexual experiences;
- Gratuitous comments, jokes, questions, anecdotes, or remarks of a sexual nature about clothing or bodies;
- Persistent, unwanted sexual or romantic attention;
- Exposure to sexually suggestive visual displays such as photographs, graffiti, posters, calendars or other materials; or
- Deliberate, repeated humiliation or intimidation.

If physical conduct, either:

Sexual exploitation, as defined in this Policy;

- Unwelcome intentional touching of a sexual nature
- Deliberate physical interference with or restriction of movement; or
- Sexual violence as defined in this Policy.

Participants: The term "participants" includes the Complainant, Respondent, and any witnesses.

Parties: The term "parties" refers to the "Complainant" and the "Respondent" under this Policy.

Preponderance of the Evidence: The greater weight of the credible evidence. Preponderance of the evidence is the standard for determining allegations of prohibited conduct under this Policy. This standard is satisfied if the action is deemed more likely to have occurred than not.

Respondent: The Respondent is the student, employee or outside third party named in a complaint of sexual violence, initiated pursuant to this policy, as having engaged in sexual misconduct against a College employee or student.

Responsible Employee: A College employee who has the duty to report incidents of and information reasonably believed to be Sexual Misconduct to the Title IX Coordinator. All employees are Responsible Employees except Confidential Employees. Responsible Employees include all administrators, faculty, staff, and advisors. Responsible Employees must report all known information concerning the incident to the Title IX Office and must include whether a Complainant has expressed a desire for confidentiality in reporting the incident.

Retaliation: A party engages in retaliatory action when he or she engages in revenge or reprisal in response to a complaint of sexual misconduct. Retaliation occurs when the Respondent personally engages in an act of reprisal or allows others to engage in acts of reprisal on their behalf. Retaliation includes, but is not limited to, threats of harm injury against the Complainant and, or witnesses, employment actions meant or to harm an employee Complainant or employee witnesses, adverse grading of student Complainants or student witnesses, or attempts to influence the testimony of witnesses by trying to discuss allegations with the witnesses during the pendency of an investigation and appeal.

Sex Discrimination: Occurs when an individual is treated less favorably on the basis of that person's sex (including gender), which may also include on the basis of sexual orientation, gender identity, or expression, pregnancy or pregnancy-related condition, or a sex stereotype. Sexual harassment, as defined in this Policy, is a form of sex discrimination.

Sexual Assault: Sexual assault is a form of sexual harassment. Sexual assault includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability. In accordance with the Clery Act, sexual assault is any sexual act directed at another person, without consent of the victim, including instances where the victim is incapable of giving consent; and includes attempted sexual acts, fondling, incest, rape, and statutory rape.

Sexual Exploitation: Conduct where an individual takes non-consensual or abusive sexual advantage of another for their own benefit, or to benefit anyone other than the one being exploited. Examples of sexual exploitation include, but are not limited to, engaging in voyeurism; forwarding of pornographic or other sexually inappropriate material by email, text, or other channels to non-consenting students/groups; the intentional removal of a condom or other contraceptive barrier during sexual activity without the consent of a sexual partner; and any activity that goes beyond the boundaries of consent, such as recording of sexual activity, letting others watch consensual sex, or knowingly transmitting a sexually transmitted disease (STD) to another.

Sexual Harassment: In accordance with Title IX, sexual harassment means conduct on the basis of sex that satisfies one (1) or more of the following:

- A Del Mar College employee conditioning the provision of an aid, benefit, or service of Del Mar College on an individual's participation in unwelcome sexual conduct (i.e., quid pro quo sexual harassment);
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to Del Mar College's education program or activity; or sexual assault, as defined in the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act); and dating violence, domestic violence, or stalking as defined in the Violence Against Women Reauthorization Act of 2013 (VAWA).

Note: Quid pro quo sexual harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because prohibiting such conduct presents no First Amendment concerns and such serious misconduct causes denial of equal educational access.

Examples of sexual harassment may include unwelcome sexual advances, requests for sexual favors, and other verbal, non-verbal, or physical conduct of a sexual nature by an employee, a student, or a third (3rd) party; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; rape; sexual assault; sexual battery; sexual coercion; dating violence, domestic violence, or stalking; and other sexually motivated conduct, communications, or contact. Physical contact not reasonably construed as sexual in nature is not sexual harassment.

Sexual Misconduct: This term is broadly defined to encompass sex discrimination, sexual harassment, sexual assault, domestic violence, dating violence, stalking, and other Inappropriate Sexual Conduct.

Stalking: In accordance with the Violence Against Women Reauthorization Act of 2013 (VAWA), the term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person’s safety or the safety of others; or suffer substantial emotional distress. “Course of conduct” means two (2) or more acts including, but not limited to, acts in which the stalker directly, indirectly, or through third (3rd) parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property. “Reasonable person” means a reasonable person under similar circumstances and with similar identities to the victim. “Substantial emotional distress” means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Supportive Measures: Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Supportive measures are designed to restore or preserve equal access to Del Mar College’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or Del Mar College’s educational environment, or deter sexual misconduct. Supportive measures may include, but are not limited to, counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. Del Mar College must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality will not impair Del Mar College’s ability to provide the supportive measures. The appropriate Title IX coordinator or designee is responsible for coordinating the effective implementation of supportive measures.

A9.1.5 What To Do If You Are A Victim of Sexual Violence: Students and employees are advised of the following courses of action in the event of an incident of sexual misconduct.

- a. Your immediate personal safety is of the utmost importance. As soon as possible, following an incident of sexual violence, get to a place of safety.
- b. Contact the police at 911 as soon as possible after the assault has occurred. It is the decision of the person experiencing sexual violence in determining whether or not to file charges. It is important to note that where a charge is filed with the police, the State covers the cost of medical care provided at the emergency room. If a charge is not filed, the person experiencing sexual violence will be responsible for medical costs incurred. However, when a report is filed, you are NOT obligated to continue with the police criminal justice system or the campus disciplinary action process.
- c. Contact someone you trust to be with you and help you deal with any trauma you are experiencing. If you wish, you may contact the College’s Counseling Center to assist you (361-698-1586). After business hours, contact Campus Security at (361) 698-1199. Your situation will be handled with confidentiality.
- d. It will be important to collect and preserve all evidence, where possible, within 24 hours of the attack of sexual violence. For example, do not change clothes or wash or dispose of clothes you were wearing at the time of the sexual violence incident. Do not wash, shower, or douche. If a change of clothing is unavoidable, put all clothing you were wearing at the time of the sexual violence incidence in a paper (not a plastic) bag. Until police have investigated the area where the incident occurred and dusted for fingerprints, avoid touching any smooth surfaces that the assailant may have touched.
- e. Document any injury you suffered either by photographing or by showing your injuries to someone you trust.
- f. Seek and obtain medical attention as soon as possible to treat any physical injury and obtain preventative treatment for possible sexually transmitted disease and other health services. Medical providers can also assist with preserving evidence documenting your injuries.
- g. In addition to seeking assistance from law enforcement, you can also take steps to protect yourself from

the assailant by staying with friends or family after the act of sexual violence, letting your voicemail record telephone calls and messages, notifying the College of the incident in order to ensure the assailant is not allowed to have contact with you while on campus or at campus event.

A9.1.5.1 Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator

Del Mar College students and employees can contact the appropriate Title IX coordinator or deputy Title IX coordinator to report incidents of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and stalking (hereafter referred to as "sexual misconduct").

Note: Reporting to any individual other than the appropriate Title IX coordinator or deputy Title IX coordinator does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator listed below. Additionally, to initiate the Title IX complaint resolution process, complainants cannot remain anonymous.

Del Mar College designates the following persons as Title IX coordinators and deputy Title IX coordinators:

Title IX Coordinator

Tammy F. McDonald
Vice President for Administration and Human Resources
101 Baldwin Blvd.
Heldenfels Administration Bldg.
Corpus Christi, TX 78404
tmcdonal1@delmar.edu
Phone: (361) 698-2177

Deputy Title IX Coordinators

District Employee Complaint Coordinator
Jerry Henry, SPHR, SHRM-SCP
Executive Director of Human Resources
101 Baldwin Blvd.
Heldenfels Administration Bldg.
Corpus Christi, TX 78404
jhenry12@delmar.edu
Phone: (361) 698-1088

District Student Complaint Coordinator
Rita Hernandez
Dean of Student Engagement and Retention
101 Baldwin Blvd.
Harvin Student Center
Corpus Christi, TX 78404
rhernandez18@delmar.edu
Phone: (361) 698-1277

A9.1.5.2 Online Reporting Form: To file a complaint with the appropriate Title IX coordinator or deputy Title IX coordinator electronically, Del Mar College students and employees can submit the online form available at [Student Complaint of Sexual Misconduct Incident Form](#).

A9.1.5.3 Reporting to the Appropriate Official(s)

A9.1.5.3.1 Law Enforcement: For immediate notification to local law enforcement, dial 911. Contact information for local law enforcement agencies is also listed below.

Note: Reporting to the appropriate law enforcement official(s) does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the "Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator" (See A9.1.5.1).

If a complainant requests assistance with reporting to law enforcement, a Del Mar College official will help the complainant with that process. Additionally, complainants have the right not to report a crime or to decline to notify authorities, including law enforcement, if they so choose.

Corpus Christi Police Department

321 John Sartain St.
Corpus Christi, TX 78401
Phone: (361) 886-2600
www.cctexas.com/police

Nueces County Sheriff's Office

901 Leopard St.
Corpus Christi, TX 78401
Phone: (361) 887-2222
www.nuecesco.com/law-enforcement/sheriff

San Patricio Sheriff's Office

300 N. Rachal Ave.
Sinton, TX 78387
Phone: (361) 364-9600
www.co.san-patricio.tx.us/page/sanpatricio.sheriff

A9.1.5.3.2 Report to Internal Entities: To report an incident that occurred on a Del Mar College campus or property owned or controlled by Del Mar College, you may contact Campus Security as follows:

Campus Security

Heritage Campus
101 Baldwin Blvd.
Corpus Christi, TX 78404
Security: (361) 698-1946
Extension: 1946 on any campus phone
<https://delmar.edu/offices/safety/>

A9.1.5.3.3 Reporting to Outside Entities

You may also contact the following external agencies:

For students:

Office for Civil Rights
U.S. Department of Education
1999 Bryan Street, Suite 1620
Dallas, TX 75201-6810
Phone: (214) 661-9600
Fax: (214) 661-9587

For employees:

U.S. Equal Employment Opportunity Commission
Dallas District Office
207 S. Houston Street, 3rd Floor
Dallas, TX 75202
Phone: (800) 669-4000
Fax: (214) 253-2720

Texas Workforce Commission Civil Rights Division
101 E. 15th Street Room 144-T
Austin, TX 78778-0001
Phone: (512) 463-2642

A9.1.5.4 Counseling and Supportive Services

A9.1.5.4.1 Del Mar College Counseling Office and Human Resources Office (HR)

Note: Reporting to the Counseling Services Office or Human Resources Office (HR) does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section above.

Personal and group counseling sessions are offered free of charge to all currently enrolled Del Mar College students. Counseling sessions are confidential and conducted by licensed mental health professionals. Additionally, the Counseling Services Office can provide appropriate referrals to on- and off-campus resources for Del Mar College students. For more information, contact:

Del Mar College Counseling Center

101 Baldwin Blvd.
Harvin Student Center, 2nd floor
Corpus Christi, TX 78404
Phone: (361) 698-1586
Fax (361) 698-1649

Del Mar College employees can contact the Human Resources Office (HR) for advocacy and support. HR can assist employees with appropriate accommodations and reporting to law enforcement. Additionally, HR provides appropriate resource information for off-campus resources. For more information, contact:

Office of Human Resources

101 Baldwin Blvd.
Heritage Campus, Heldenfels Admin Building, Suite 101
Corpus Christi, TX 78404
Phone: (361) 698-1088

A9.1.5.4.2 External Confidential Support and Resources: Students may discuss an incident with Confidential Employees or an off-campus resource (e.g. rape crisis center, doctor, psychologist, clergyperson, etc.) without concern that the person’s identity will be reported to the Title IX Officers. Employees may also seek assistance from their own personal health care provider, the clergyperson of their choice, or an off-campus rape crisis resource without concern that the person’s identity will be reported to the Title IX Officers.

The community resources that provide confidential services are:

Behavioral Health Center of Nueces County
1233 Agnes Street
Corpus Christi, TX
24/7 psychiatric crisis hotline: 1-888-767-4493

Bayview Behavioral Hospital
6629 Wooldridge Road
Corpus Christi, TX
Crisis Line: (361) 986-8200

Christus Spohn Hospital
2606 Hospital Blvd.
Corpus Christi, TX
24/7 Crisis Line: 1-888-767-4493

Coastal Plains Community Center
Locations in Rockport, Beeville, Falfurrias, Alice, Kingsville, and Portland
24/7 Crisis Line: 1-800-841-6467

Crime Victim Services
3833 S. Staples St. #203
Corpus Christi, TX 78411
(361) 852-7540

Corpus Christi Hope House
658 Robinson St.
Corpus Christi, TX 78404-2521
(361) 852-2273

Sexual Assault Legal Services & Assistance
(888) 343-4414

Purple Door
813 Buford St.
Corpus Christi, TX 78404
(361) 881-8888 or (800)-580-4878

National Sexual Assault
24/7 Crisis Hotline (RAINN)
1-800-656-HOPE (4673)
Stalking Resource Center/National Center for Victims of Crime

A9.1.5.5 Anonymous Reports: In accordance with the Texas Education Code § 51.9365, Del Mar College students and employees can report sexual misconduct anonymously by submitting the online form available at [Student Compliant of Sexual Misconduct Incident Form](#). However, the submission of an anonymous electronic report may impair Del Mar College's ability to investigate and address the sexual misconduct. Additionally, to initiate the Title IX complaint resolution process, complainants cannot remain anonymous.

A9.1.5.6 Alternative Reporting Procedures: A student or employee will not be required to report sexual misconduct to the person alleged to have committed the conduct. Reports concerning sexual misconduct, including reports against the Title IX coordinators, may be directed to the College CEO.

A report against the College CEO may be made directly to the Board of Regents (Board). If a report is made directly to the Board, the Board will appoint an appropriate person to conduct the investigation.

A9.1.5.7 Timely Reporting: Reports of sexual misconduct should be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair Del Mar College's ability to investigate and address the sexual misconduct.

A9.1.5.8 Federal Statistical Reporting Obligations: Federal law requires that certain campus officials report incidents of sexual assault, domestic violence, dating violence and stalking solely for federal statistical reporting purposes. However, all personally identifiable information is kept confidential, but statistical information must be forwarded to campus law enforcement regarding the type of incident and the general location where it occurred for publication in the Campus Security Report.

A9.1.5.9 Federal Timely Warning Reporting Obligations: Employees and students who have been subjected to acts of sexual violence should also be aware that federal law requires College administrators issue immediate timely warnings for incidents that are confirmed to pose a substantial threat of bodily harm or danger to members of the campus community. Under these circumstances, the Complainant's name and other identifying information is not disclosed, but the campus community will still be provided with enough information so that individuals can make safety decisions considering the immediate danger posed.

A9.1.5.10 Amnesty Policy for Del Mar College Students: In accordance with the Texas Education Code §51.284, Del Mar College will give amnesty to (i.e., not take disciplinary action against) a student who reports, in good faith, that the student was the victim of or a witness to an incident of sexual misconduct as defined by this policy. This amnesty policy applies regardless of the location at which the incident occurred or the outcome of Del Mar College's disciplinary process regarding the incident, if any. This amnesty policy does not apply to a student who reports their own commission or assistance in the commission of sexual misconduct as defined by this policy.

A9.1.5.11 Privacy and Confidentiality: To the greatest extent possible, Del Mar College will respect the privacy of the complainant, respondent, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. Del Mar College will complete publicly available recordkeeping, including Clery Act reporting and disclosures, without inclusion of personally identifying information about the complainant. Additionally, Del Mar College must maintain as confidential any accommodations or supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality will not impair Del Mar College's ability to provide the accommodations or supportive measures.

A9.1.5.12 False Reports and Claims: A Del Mar College student who intentionally submits a false report, makes a false claim, or offers false statements will be subject to appropriate disciplinary action.

A Del Mar College employee who intentionally submits a false report, makes a false claim, offers false statements, or refuses to cooperate with a Del Mar College investigation regarding sexual misconduct will be subject to appropriate disciplinary action.

Charging an individual with a violation(s) for making a materially false statement in bad faith in the course of a complaint resolution proceeding does not constitute prohibited retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

A9.1.6 Informal Resolution Process

Del Mar College's Title IX complaint process is initiated by the alleged victim (hereafter referred to as the "complainant"), appropriate Title IX coordinator, or an official with authority to institute corrective measures on behalf of Del Mar College.

A9.1.6.1 To file a complaint, the complainant can contact the appropriate Title IX coordinator or deputy Title IX coordinator listed in the Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator section of this procedure, or submit the online form available at [Student Complaint of Sexual Misconduct Incident Form](#).

If reported orally, the complaint will be reduced to writing by the appropriate Title IX coordinator or designee. The complaint must be signed. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead.

A9.1.6.2 Supportive Measures: Once Del Mar College has actual knowledge of an allegation of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and/or stalking (hereafter referred to as "sexual misconduct"), the appropriate Title IX coordinator or designee will promptly contact the complainant and offer supportive measures (i.e., appropriate advocacy resources on and off campus).

These supportive measures and resources are available to the complainant whether or not they choose to file a formal complaint.

In the event a complaint is filed, and the appropriate Title IX coordinator or designee determines an investigation should be initiated, supportive measures will also be offered to the respondent.

A9.1.6.3 Initiation of Informal Resolution Process: Title IX permits the voluntary use of an informal resolution process after a formal complaint is filed at any time prior to a final determination being reached in the case. The parties must provide their voluntary consent in writing to participate in an informal resolution process.

Informal resolution is prohibited in any case where an employee is accused of engaging in sexual misconduct against a student.

Del Mar College will not require the parties to waive their rights to a formal process and agree to informal resolution as a condition of enrollment or employment.

Prior to initiating the informal resolution process, the appropriate Title IX coordinator will provide the parties with the required written notice of the allegations and a description of the parameters of the informal

resolution process. This written notice will include a statement that either party is permitted to withdraw from the informal resolution process and resume the formal resolution process at any time prior to a final determination being reached in the case.

A9.1.6.4 Anticipated Time Frame for Informal Resolution Process: Del Mar College will endeavor to expedite all informal resolutions. Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for Del Mar College to delay its investigation, the informal resolution process should be completed within a reasonably prompt time frame. However, Del Mar College may temporarily delay or grant a limited extension of the time frame for good cause as long as both parties are notified in writing of the delay or extension and the reason(s) for the action.

The anticipated time frame from receipt of the formal complaint through the informal resolution process, culminating with both parties signing the Informal Resolution Agreement Form, is thirty (30) days.

A9.1.6.5 Phase 1 of the Informal Resolution Process:

A9.1.6.5.1 Meeting with Informal Resolution Facilitator: The appropriate Title IX coordinator or designee will assign an informal resolution facilitator to coordinate the informal resolution process. Del Mar College may outsource the facilitator at their discretion.

A9.1.6.5.2 The informal resolution facilitator will meet separately with both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) and explain the Title IX complaint and informal resolution processes. The informal resolution facilitator will inform the parties that an informal resolution is permissible if both parties choose to participate in and willingly consent to this type of resolution in writing. The informal resolution facilitator will notify both parties that either party is permitted to withdraw from the informal resolution process and resume the formal complaint process at any time prior to a final determination being reached in the case.

A9.1.6.5.3 Both parties will have to agree in writing indicating they are voluntarily and willingly consenting to pursue the informal resolution process at this time. This form serves as written notice to both parties that they are permitted to withdraw from the informal resolution process and resume the formal complaint process at any time prior to a final determination being reached in the case. Additionally, this form stipulates that the matter will be closed once a final determination is reached and informs the parties that the formal process will not be re-initiated once both parties agree to the final determination in writing.

A9.1.6.5.4 If either party chooses to withdraw from the informal resolution process, they will be required to do so in writing. This process must be completed prior to a final determination being reached and both parties signing the Informal Resolution Agreement Form.

A9.1.6.6 Phase 2 of the Informal Resolution Process: Informal Resolution Agreement

A9.1.6.6.1 After meeting with both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) separately to ascertain the parameters for an informal resolution agreement, the informal resolution facilitator will present the Informal Resolution Agreement Form to both parties and clearly explain the informal resolution terms.

A9.1.6.6.2 Both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) will be notified simultaneously in writing of the completed Informal Resolution Agreement Form and allowed ten (10) days to review and respond to the document.

A9.1.6.6.3 Any edits made to the Informal Resolution Agreement Form by either party and/or the informal resolution facilitator will be simultaneously sent in writing to both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process).

A9.1.6.6.4 If, after ten (10) days, both parties agree to the informal resolution terms, including any edits made by either party and/or the informal resolution facilitator during the review period, they will sign the final Informal Resolution Agreement Form. Both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) will be provided an electronic and hard copy of the signed Informal Resolution Agreement Form for their respective records by the informal resolution facilitator or appropriate Title IX coordinator or designee.

A9.1.6.6.5 Once the final Informal Resolution Agreement Form is signed, the matter will be closed, the resolution will be non-appealable, and the formal complaint process will not be re-initiated.

A9.1.7 Formal Resolution Process

A9.1.7.1 Receipt of Complaint: Del Mar College's Title IX complaint process is initiated by the alleged victim (hereafter referred to as the "complainant"), appropriate Title IX coordinator, or an official with authority to institute corrective measures on behalf of Del Mar College.

A9.1.7.2 To file a complaint, the complainant can contact the appropriate Title IX coordinator or deputy Title IX coordinator listed in the Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator section of this handbook, or submit the online form available at [Student Complaint of Sexual Misconduct Incident Form](#).

If reported orally, the complaint will be reduced to writing by the appropriate Title IX coordinator or designee. The complaint must be signed. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead.

A9.1.7.3 Supportive Measures: Once Del Mar College has actual knowledge of an allegation of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and/or stalking (hereafter referred to as "sexual misconduct"), the appropriate Title IX coordinator or designee will promptly contact the complainant and offer supportive measures (i.e., appropriate advocacy resources on and off campus).

These supportive measures and resources are available to the complainant whether or not they choose to file a formal complaint.

In the event a complaint is filed, and the appropriate Title IX coordinator or designee determines an investigation should be initiated, supportive measures will also be offered to the respondent.

A9.1.7.4 Anticipated Time Frame for Formal Resolution Process

A9.1.7.4.1 Del Mar College will endeavor to expedite all formal complaint investigations and resolutions. Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for Del Mar College to delay its investigation, the formal complaint process should be completed within a reasonably prompt time frame. However, Del Mar College may temporarily delay or grant a limited extension of the time frame for good cause as long as both parties are notified in writing of the delay or extension and the reason(s) for the action.

A9.1.7.4.2 The anticipated time frame from receipt of the formal complaint through the investigation and live hearing phases, culminating with the hearing officer's Written Determination of Responsibility, is 60 days.

A9.1.7.4.3 The anticipated time frame for the appeal process phase, culminating with the appeal decision-maker's Appeal Determination or the CEO or designee's decision (in cases where expulsion of a student or termination of an employee is recommended), is 45 days.

A9.1.7.5 Phase 1 of the Formal Resolution Process: Determination to Proceed with an Investigation

A9.1.7.5.1 The appropriate Title IX coordinator or designee will determine whether the allegation(s):

- occurred while participating in or attempting to participate in Del Mar College's education program or activity;
- impacted a person in the United States; and/or
- if proven, would meet the definition of sexual misconduct.

A9.1.7.5.2 The alleged conduct must be so severe, pervasive, or objectively offensive that it limits or denies a student's ability to participate in or benefit from an educational program or activity.

Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, or offensiveness, or denial of equal educational access because such misconduct is sufficiently serious to deprive a student of equal access.

A9.1.7.5.3 If the allegations in the complaint meet the criteria defined above, the appropriate Title IX coordinator or designee will assign an appropriate individual(s) to investigate the complaint.

A9.1.7.5.4 If the allegation(s) should be addressed through another Del Mar College process, the Title IX coordinator or designee will forward the complaint to the appropriate party.

A9.1.7.5.5 Dismissal of Complaint: If the allegations in the formal complaint do not meet one (1) or more of the criteria listed above, the complaint will be dismissed. Additionally, Del Mar College may dismiss a complaint at any time if:

- the complainant would like to withdraw the complaint;
- the respondent is no longer enrolled at or employed by Del Mar College; or
- specific circumstances prevent Del Mar College from gathering evidence sufficient to reach a determination.

If a complaint is dismissed for any of the reasons above, the appropriate Title IX coordinator or designee will notify the parties in writing of the reason(s) for the dismissal.

Even if a formal complaint is dismissed for any of the reasons above, the appropriate Title IX coordinator or designee may refer the alleged incident to the student disciplinary process or employee general complaint process for appropriate investigation and resolution. For more information on the student disciplinary process, contact the Dean of Student Engagement and Retention Office at (361) 698-1277. For more information on the employee general complaint process, contact the Human Resources Office (HR) at (361) 698-1088 or hr@delmar.edu.

A9.1.7.5.5.1 Appealing the Complaint Dismissal: Either the complainant or respondent may appeal any dismissal of the complaint on the following grounds by submitting a written request to the appropriate Title IX coordinator or designee:

- procedural irregularity that affected the outcome;
- new evidence not reasonably available that could affect the outcome; and/or
- conflict of interest or bias by Del Mar College's participants that affected the outcome.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

A9.1.7.5.5.2 Dismissal of Complaint Appeal Procedures: The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of hearing officers to conduct the dismissal of complaint appeal. For more information on hearing officers, see the Hearing Officer section under A9.1.7.7 of the Formal Complaint Process: Live Hearing below.

The hearing officer will be free from conflicts of interest or bias for or against the parties.

The hearing officer will conduct a prompt, fair, impartial, unbiased, and equitable process from receipt of the dismissal of complaint appeal to the submission of the Decision Regarding Dismissal of Complaint Appeal.

The appropriate Title IX coordinator or designee will forward all information regarding the formal complaint, reason(s) for dismissal, appeal of the dismissal, and the non-appealing party's written statement to the hearing officer.

The hearing officer will review the documentation and may, at their discretion, meet separately with the complainant and/or respondent.

The hearing officer will consider whether the dismissal of the complaint is appropriate and will write a rationale explaining their decision. The hearing officer will then notify the parties and appropriate Title IX coordinator or designee in writing whether the dismissal of the complaint is upheld or overturned.

If the dismissal of the complaint is overturned, the appropriate Title IX coordinator or designee will re-initiate the Title IX complaint resolution process at the appropriate level. The Title IX complaint resolution process will resume at the same point it ended when the complaint was dismissed.

If the dismissal of the complaint is upheld, the hearing officer's determination is final and non-appealable. However, the appropriate Title IX coordinator or designee may still refer the alleged incident to the student disciplinary process or employee general complaint process for appropriate investigation and resolution. For more information on the student disciplinary process, contact the Dean of Student Engagement and Retention Office at (361) 698-1277. For more information on the employee general complaint process, contact the Human Resources Office (HR) at (361) 698-1088 or hr@delmar.edu.

A9.1.7.6 Phase 2 of the Formal Resolution Process: The Investigation

A9.1.7.6.1 Investigator: Del Mar College will maintain a pool of investigators consisting of members of the Dean of Student Engagement and Retention Office and any other appropriately trained investigators designated by Del Mar College. The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of investigators to investigate the complaint.

All investigators will receive appropriate training on at least an annual basis to function in this role.

The investigator will be free from conflicts of interest or bias for or against the complainant or respondent (hereafter referred to as "the parties").

The investigator will conduct a prompt, fair, impartial, unbiased, and equitable process from the initial investigation to the submission of the Investigation Report.

Throughout the investigation, the burden of gathering evidence and burden of proof will fall on Del Mar College and the investigator, not the parties.

A9.1.7.6.2 Initiating the Investigation: The investigator will send an initial written notice containing details of the complaint and allegation(s) to both parties at the onset of the investigation.

The respondent will be presumed to be not responsible for the alleged sexual misconduct until a written determination is made at the conclusion of the Title IX complaint process. This presumption will be stated in the initial written notice provided to both parties at the onset of the investigation.

A9.1.7.6.3 Advisors' Roles During the Investigation Phase: In accordance with Title IX, both parties will have equal right to be accompanied by an advisor of their choice to interviews, meetings, and hearings with the investigator. Del Mar College will not provide an advisor for either party during this phase of the Title IX complaint process. Del Mar College retains the right to limit the role of both parties' advisors in interviews, meetings, and hearings with the investigator.

A9.1.7.6.4 Interim Action(s) and Temporary Removal(s): If, after engaging in an individualized safety and risk analysis, the investigator determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegation of sexual misconduct justifies the temporary removal of the respondent, the investigator may recommend interim action(s) to the appropriate Title IX coordinator or designee. If the appropriate Title IX coordinator or designee approves the interim action(s), the investigator will provide the respondent with written notice of the interim action(s).

The investigator will meet with the respondent to discuss and explain the interim action(s). If the interim action(s) include a temporary removal (e.g., temporary immediate suspension, temporary removal from Del Mar College, temporary employee administrative leave):

The investigator will explain to the respondent their right to challenge the interim action(s) immediately after the temporary removal.

If the respondent chooses to challenge the temporary removal and submits a challenge in writing, the investigator will submit it to the Title IX Coordinator or Title IX Deputy Coordinator along with a brief rationale explaining the individualized safety and risk analysis utilized to arrive at the interim action(s). The Title IX

Coordinator or Title IX Deputy Coordinator will review the documentation, consider whether the removal is appropriate, and write a rationale explaining their decision. The Title IX Coordinator or Title IX Deputy Coordinator will then notify the parties and investigator in writing whether the removal is upheld or overturned.

A9.1.7.6.5 Investigative Interviews, Meetings, or Hearings: The investigator will meet separately with the parties, their respective advisors (if the parties elect to provide their own advisors during this phase), and witnesses.

The investigator will send written notice of any investigative interviews, meetings, or hearings to both parties and afford them sufficient time to prepare for these events.

During the initial interview, meeting, or hearing, with the parties and their respective advisors (if the parties elect to provide their own advisors during this phase), the investigator will:

- notify the parties and their respective advisors (if the parties elect to provide their own advisors during this phase) of their rights and options, including their right to file a complaint with the U.S. Department of Education Office for Civil Rights (OCR);
- explain the preponderance of the evidence standard (i.e., more likely than not to have occurred);
- provide a list of potential disciplinary sanctions and remedies. The investigator will review and explain this document and answer any questions regarding the potential disciplinary sanctions and remedies; and
- explain the informal resolution provisions outlined in the Informal Resolution section of this handbook.

The parties will have equal opportunity to present witnesses (including both fact and expert witnesses), inculpatory evidence (i.e., evidence that can establish an individual's involvement in an act or guilt), and exculpatory evidence (i.e., evidence that can exonerate an individual).

The investigator will not restrict the ability of either party or their respective advisors (if the parties elect to provide their own advisors during this phase) to discuss the allegations and gather or present relevant evidence.

A9.1.7.6.6 Authorization to Obtain Treatment Records: The investigator will not access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the investigator first obtains the party's voluntary, written consent to do so.

A9.1.7.6.7 Investigation Report: At the conclusion of the investigation, the investigator will write an Investigation Report that fairly summarizes the investigation and includes all evidence. The investigator will send the parties and their respective advisors (if the parties elect to provide their own advisors during this phase) the Investigation Report in electronic format or hard copy, and will give them 10 days to respond to the document prior to finalizing it.

The investigator will complete the finalized Investigation Report at least 10 days prior to the live hearing. The parties and their respective advisors (if the parties elect to provide their own advisors during this phase) will be notified simultaneously in writing of the final investigation findings, and a copy of the finalized Investigation Report will be sent to them in electronic format or hard copy by the investigator or appropriate Title IX coordinator or designee.

A9.1.7.7 Phase 3 of the Formal Resolution Process: Live Hearing

The investigation will be followed by a live hearing.

The parties and their respective advisors will be notified simultaneously in writing of the date, time, and place of the live hearing.

If a party is unable to obtain an advisor for the live hearing, Del Mar College will provide one (1) free of charge for the purpose of conducting cross-examination for the party. The appropriate Title IX coordinator or designee will assign an appropriate advisor to the party for the live hearing.

A9.1.7.7.1 Hearing Officer: The hearing officer will serve as the first (1st) decision-maker in the formal Title IX complaint process.

Del Mar College will maintain a pool appointed hearing officers. The hearing officers will not be the Title IX coordinators, deputy Title IX coordinators, investigators, or hearing officer who made a determination in the complaint dismissal appeal, if applicable.

The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of hearing officers to conduct the live hearing. Del Mar College may utilize outside resources as the hearing officer.

All hearing officers will receive appropriate training on at least an annual basis to function in this role. The hearing officer will be free from conflicts of interest or bias for or against the parties.

The hearing officer will conduct a prompt, fair, impartial, unbiased, and equitable process from the live hearing to the submission of the Written Determination of Responsibility.

A9.1.7.7.2 Live Hearing Procedures: The Title IX Coordinator or Title IX Deputy Coordinator can determine to conduct the live hearing in person or by video conference.

Specific procedures for the live hearing, including time limits for statements, rebuttal, and cross-examination, will be provided to the complainant, respondent, and their respective advisors prior to the live hearing.

The live hearing will be conducted by the hearing officer on the specified date and time to hear from the complainant, respondent, their respective advisors, and witnesses. Live hearings will be conducted in a designated room at the Del Mar College East Campus.

At either party's request, the hearing officer will provide the parties with separate rooms and the use of appropriate technology so the hearing officer, the parties, and their respective advisors can simultaneously see and hear all questions.

The hearing officer must make an audio recording, video recording, or transcript of the live hearing. The hearing officer will make the audio recording, video recording, or transcript available to the parties for inspection and review after the conclusion of the live hearing.

The hearing officer will permit each party's advisor to ask the other party and all witnesses any relevant questions and follow-up questions, including those bearing on credibility. Cross-examination will be conducted directly, orally, and in real time by the parties' respective advisors and never by the parties personally.

Advisors' roles will not be limited when cross-examination is permitted during the live hearing. However, the hearing officer has the responsibility to determine the relevancy of questions and explain in real time any decision not to permit a question. Questions and evidence concerning a complainant's sexual predisposition or prior sexual behavior are irrelevant and not permitted, unless these questions are offered to prove that someone other than the respondent committed the alleged misconduct or to prove consent.

If a party or witness refuses to submit to cross-examination, the hearing officer is required to ignore that individual's statement and reach a decision based on the remaining body of relevant evidence. However, the hearing officer is not permitted to draw an adverse inference based on the mere fact that an individual refused to submit to cross-examination.

A9.1.7.7.3 Written Determination of Responsibility: After the live hearing, the hearing officer will deliberate on the evidence provided and determine responsibility using the preponderance of the evidence standard (i.e., more likely than not to have occurred). The hearing officer will compose a Written Determination of Responsibility which will:

- identify the allegation(s) at issue;
- describe the procedural steps taken throughout the case;
- detail the findings of fact supporting the hearing officer's determination;
- enumerate the conclusions regarding application of Del Mar College's Title IX policy;
- contain a detailed a statement and rationale as to the determination for each allegation;

- clearly state any disciplinary sanctions being imposed (or recommended in the case of expulsion of a student or termination of an employee) on the respondent and any remedies that must be provided to the complainant; and
- describe the procedures and permissible grounds for appeal.

The hearing officer or appropriate Title IX coordinator or designee will send the Written Determination of Responsibility simultaneously to the parties and their respective advisors in electronic format or hard copy along with information about how to file an appeal.

The Written Determination of Responsibility will become final when:

- the stated time period to file an appeal has passed for both parties and neither party appeals, or
- the parties are notified that the hearing officer's determination was upheld after the appeal process has been exhausted for both parties.

A9.1.7.7.4 Potential Penalties Imposed on a Respondent: The hearing officer may impose the following penalties on a student respondent or other penalties, as appropriate:

- Reprimand;
- Loss of privileges
 - Removal from elected or appointed office;
 - Loss of privileges which may be consistent with the offense committed and the rehabilitation of the student.
 - Restriction from specific college buildings, areas, or facilities;
 - No contact with designated person;
 - Academic registration block; or
 - Loss of college privileges, including social or co-curricular privileges.
 - Disciplinary probation with or without loss of designated privileges for a specified period of time. The violation of the terms of disciplinary probation or the infraction of any College rule during the disciplinary action will result in automatic suspension.
- Suspension for a definite period of time; and
- Recommendation for Expulsion.

The hearing officer may impose the following penalties on an employee respondent or other penalties, as appropriate:

- Coaching and Counseling,
- Written Disciplinary Action,
- Unpaid Administrative Leave, and
- Recommendation for Termination

A9.1.7.7.5 Potential Remedies Provided to Complainants: If a respondent is found to be responsible for committing sexual misconduct, Del Mar College must effectively implement remedies for the complainant that are designed to restore or preserve the complainant's right to equal access to education.

Remedies the hearing officer can offer to a student complainant include, but are not limited to:

- Campus Change if course work is available at a different Del Mar College location;
- Class Schedule Change;
- Drop a Course Without an Academic Penalty;
- Increased Security and Staff Monitoring of Certain Areas of the Campus;
- Information Regarding and Referrals to the Appropriate Agency for a No-Contact Order, Order of Protection,
- Restraining Order, or Similar Lawful Order through a Civil, Criminal, or Tribal Court;
- Late Withdrawal from a Course;
- No Contact Directive Issued by Del Mar College;
- Referral to Appropriate Medical Facility;
- Referral to Appropriate Off-Campus Resources;

- Referral to Del Mar College Campus Security Department and/or Local Law Enforcement Agency;
- Referral to Counseling Services;
- Specific Educational Programming for an Individual or Group;
- Student Employment Assignment Change; and
-

Remedies the hearing officer can offer to an employee complainant include, but are not limited to:

- Increased Security and Staff Monitoring of Certain Areas of the Campus;
- Information Regarding and Referrals to the Appropriate Agency for a No-Contact Order, Order of Protection,
- Restraining Order, or Similar Lawful Order through a Civil, Criminal, or Tribal Court;
- No Contact Directive Issued by Del Mar College;
- Referral to Appropriate Medical Facility;
- Referral to Appropriate Off-Campus Resources;
- Referral to Del Mar College Security Department and/or Local Law Enforcement Agency;
- Specific Educational Programming for an Individual or Group; and
- Work Schedule Reassignment.

A9.1.7.8 Phase 4 of the Formal Resolution Process: Appeal

Either the complainant or respondent may appeal the hearing officer’s determination on the following grounds by submitting a written request to the appropriate Title IX coordinator within ten (10) College District business days of the hearing officer’s decision:

- procedural irregularity that affected the outcome;
- new evidence not reasonably available that could affect the outcome; and/or
- conflict of interest or bias by Del Mar College’s participants that affected the outcome.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

A9.1.7.8.1 Appeal Decision-Maker: The appeal decision-maker will be an appropriate college official. The appeal decision-maker will not be the same individual who served as the hearing officer during the live hearing. Additionally, the appeal decision-maker(s) will not be the Title IX coordinators, deputy Title IX coordinators, or investigators.

All appeal decision-makers will receive appropriate training on at least an annual basis to function in this role.

The appeal decision-maker will be free from conflicts of interest or bias for or against the parties.

The appeal decision-maker will conduct a prompt, fair, impartial, unbiased, and equitable process from the appeal to the submission of the Appeal Determination.

A9.1.7.8.2 Appeal Procedures: The appropriate Title IX coordinator or designee will forward all information regarding the investigation, Investigation Report, and hearing officer’s Written Determination of Responsibility to the appeal decision- maker.

The appeal decision-maker will review the records and evidence and may, at their discretion, meet separately with the complainant and their advisor, the respondent, and their advisor, and/or witnesses.

A9.1.7.8.3 Appeal Determination: After the appeal, the appeal decision-maker will deliberate on the evidence provided and make a determination using the preponderance of the evidence standard (i.e., more likely than not to have occurred). The appeal decision-maker will compose an Appeal Determination, which will describe the:

- appeal and rationale for the determination, and
- procedures and permissible grounds for appeal.

The appeal decision-maker or appropriate Title IX coordinator or designee will send the Appeal Determination simultaneously to the parties and their respective advisors in electronic format or hard copy along with information about how to file an appeal, if applicable.

The appeal decision-maker's determination is final and non-appealable except when expulsion of a student or termination of an employee is recommended.

A9.1.7.8.4 Expulsion and Termination Appeals to the Chief Executive Officer (CEO) or Designee: In cases where expulsion of a student or termination of an employee is recommended, either the complainant or respondent may appeal the appeal decision-maker's determination by submitting a written request to the appropriate Title IX coordinator or designee within ten (10) College District business days of the appeal decision-maker's determination.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

The appropriate Title IX coordinator or designee will forward all information regarding the investigation, Investigation Report, hearing officer's Written Determination of Responsibility, and appeal decision-maker's Appeal Determination to the CEO or designee.

The CEO or designee will review the records and evidence and may, at their discretion, meet separately with the complainant and their advisor, the respondent, and their advisor, and/or witnesses.

The CEO or designee will deliberate on the evidence provided and make a determination to affirm, modify, or reverse the recommendation for expulsion or termination.

The CEO or designee or appropriate Title IX coordinator or designee will simultaneously notify the parties and their respective advisors in writing of the CEO or designee's decision within ten (10) College District business days.

The CEO or designee's decision is final and non-appealable.

A9.1.7.8.5 Appeals to the Board of Regents: In cases where the complainant or respondent is the Chief Executive Officer (CEO), either the complainant or respondent may appeal the appeal decision-maker's determination by submitting a written request to the Chair of the Board of Regents within ten (10) College District business days of the appeal decision-maker's determination.

A9.1.7.8.6 Disclosure of Results of Disciplinary Proceeding: Upon written request, Del Mar College will disclose to the alleged victim of a crime of violence, as defined in Title 18, § 16, United States Code, or non-forcible sex offense (i.e., incest or statutory rape) the report on the results of any disciplinary proceeding conducted by Del Mar College against a student or employee who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, Del Mar College will treat the victim's next of kin as the alleged victim.

A9.1.7.8.7 Other Policies Not Applicable: Unless expressly referenced in this policy, the requirements of any other policy or provision relating to rights or procedures for filing and hearing of a grievance or an appeal, or specifying a time within which a grievance or appeal must be filed or heard, are overruled as inapplicable to sexual violence complaints.

A9.1.7.8.8 Extension of Time Limits: During the pendency of the investigation and appeal process, any party may request an extension of time limits stated herein to deal with emergent exigencies. A request for an extension of time limits shall be submitted to and approved by the College CEO during the investigation stage, or the independent arbitrator during the appeal stage. If the CEO is the Respondent, any such request must be made to the Board of Regents. All parties must be advised of any approved request by the party granting the request.

A9.1.8 Information for Del Mar College Employees

A9.1.8.1 Employees' Duty to Report: Note: Submitting a mandatory report for incidents of sexual misconduct does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution

process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section in this document.

A9.1.8.1.1 In accordance with the Texas Education Code §51.252, a Del Mar College employee who, in the course and scope of employment, witnesses or has knowledge of information regarding the occurrence of an incident that the employee reasonably believes constitutes dating violence, sexual assault, sexual harassment, or stalking and is alleged to have been committed by or against a person who was a student enrolled at or an employee of Del Mar College at the time of the incident will promptly report the incident to Del Mar College’s Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

A9.1.8.1.2 In accordance with the Texas Education Code §51.252, an employee of Del Mar College who is designated by Del Mar College as a person with whom students may speak confidentially concerning dating violence, sexual assault, sexual harassment, or stalking, or who receives information regarding such an incident under circumstances that render the employee’s communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student’s expectation of privacy. This subsection does not affect the employee’s duty to report an incident under any other law.

A9.1.8.2 Filing a Report: Del Mar College employees can report in writing or via email to following:

Title IX Coordinator

Tammy F. McDonald
Vice President for Administration and Human Resources
101 Baldwin Blvd.
Heldenfels Administration Bldg.
Corpus Christi, TX 78404
tmcdonal1@delmar.edu
Phone: (361) 698-2177

Deputy Title IX Coordinators:

District Employee Complaint Coordinator
Jerry Henry, SPHR, SHRM-SCP
Executive Director of Human Resources
101 Baldwin Blvd.
Heldenfels Administration Bldg.
Corpus Christi, TX 78404
jhenry12@delmar.edu
Phone: (361) 698-1088

District Student Complaint Coordinator

Rita Hernandez
Dean of Student Engagement and Retention
101 Baldwin Blvd.
Harvin Student Center
Corpus Christi, TX 78404
rhernandez18@delmar.edu
Phone: (361) 698-1277

A9.1.8.3 Failure to Report: An employee that fails to report an act of sexual misconduct or knowingly makes a false report under Texas Education Code § 51.252, could be subject to termination.

A9.1.8.4 Exceptions: A Del Mar College employee is not required to make a report under this section concerning:

- an incident in which the employee was a victim of dating violence, sexual assault, sexual harassment, or stalking; or
- an incident in which the employee received information due to a disclosure made at a dating violence, sexual assault, sexual harassment, or stalking public awareness event sponsored by the Del Mar College or by a student organization affiliated with Del Mar College.

Discrimination/Harassment

B7.19 Discrimination and Harassment Complaint Policy for Students: Del Mar College, in its continuing effort to seek equity in education and act in compliance with federal and state law, provides a complaint procedure for the prompt and equitable investigation and resolution of complaints of unlawful retaliation, or discrimination and/or harassment of students based on their race, color, age, national origin, religion, disability, veteran or military status.

This complaint procedure excludes complaints that are covered in the District's Policy **B9.1 Prohibiting Sexual Misconduct** that constitute the grievance procedures for complaints alleging unlawful sex discrimination and sexual misconduct as required under Title IX of the Education Amendments of 1972.

As used herein, "complaint" is synonymous with "grievance." This procedure may be used by any student of the College.

A7.19.2 Exclusion: Student grievances and general complaints that do not contain allegations of retaliation, discrimination, or harassment based on the student's race, color, sex (including pregnancy, gender identity/ transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status are excluded from this process. Such complaints will be addressed under B7.12 for student issues that do not contain complaints of retaliation, discrimination or sexual harassment. Complaints of sexual violence will be addressed under the District's Policy Prohibiting Sexual Violence (B9.1).

A7.19.3 District Student Complaint Coordinator: The District Student Complaint Coordinator, who is the Dean of Student Engagement and Retention, shall receive any complaint of alleged retaliation, discrimination or harassment as identified herein, assist the Complainant in the use of the complaint form and provide the Complainant with information about various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external agencies. The District Student Complaint Coordinator may identify a designee to receive, and, or assist with the investigation of complaints. If any Del Mar College employee receives a complaint of retaliation, discrimination or harassment from a student, he or she will immediately notify the District Student Complaint Coordinator of the complaint.

A7.19.4 Complainant's Rights: The Complainant is always free to file a complaint with any appropriate state or federal agency at any point during the complaint process.

A7.20 Confidentiality and Freedom from Reprisal or Retaliation: Complaints involve sensitive student matters and potential personnel matters. All parties involved in a complaint shall take the process seriously and respect the rights of privacy of the Complainant, the Respondent, the reviewer(s) and any witnesses or parties engaged in the complaint process. Del Mar College will endeavor to maintain confidentiality to the extent permitted by law. There will be no retaliation, interference, or harassment toward any party to a complaint. Should a Complainant or witness experience any reprisal or retaliation as a result of filing a complaint pursuant to this section, the Complainant should immediately report the retaliatory action to the District Student Complaint Coordinator for intake, investigation and resolution as provided herein.

A7.21 Definitions

A7.21.1 Discrimination on the Basis of Protected Characteristic(s): Discrimination occurs where action adversely affecting the student's education is taken against a student by another student or Del Mar College employee, including Del Mar College administration, faculty or staff, or third parties participating in activities, work or programs of Del Mar College based on the student's race, color, sex (including pregnancy, gender

identity/transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status.

A7.21.2 Harassment on the Basis of Protected Characteristic(s): Harassment is conduct of an oral, written, graphic or physical nature directed towards a student by another student or Del Mar College employee, including Del Mar College administration, faculty or staff, or third parties participating in activities, work or programs of Del Mar College based on the student's race, color, sex (including pregnancy, gender identity/transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status that is sufficiently severe, pervasive, or persistent so as to unreasonably interfere with the student's education such that an intimidating, hostile, or offensive environment is created.

Policy Carrying Handguns On Campus by License Holder

B10.1.1 Purpose and Authority: Del Mar College recognizes and enforces state law regulating firearms on campus.

Senate Bill 11 was passed by the Texas Legislature and signed into law on June 16, 2015, and made **effective for Community Colleges August 1, 2017**. This bill added Section 411.2031 to Chapter 411 of the Texas Government Code.

This policy is designed to be in compliance with Senate Bill 11 (Chapter 411 Section 411.2031 of the Texas Government Code) and to inform faculty, staff, students, and visitors of policy regarding the carrying of concealed handguns on campus by individuals who are licensed to carry a handgun and to address the safety, security, health and welfare of the college community. Individuals who do not have a valid license to carry a handgun are currently and will continue to be prohibited from carrying a handgun on campus.

The chief executive officer (CEO) of the Del Mar College District shall establish reasonable rules, regulations, or other provisions regarding the carrying of concealed handguns by license holders on the campus or on premises located on campus. The CEO may amend the provisions as necessary for campus security. The provisions take effect as determined by the CEO unless subsequently amended by the Board of Regents. No other College employee, student, council, committee, or student group may declare areas as prohibited campus locations.

B10.1.2 Scope: This policy applies to all individuals who attend classes, work, conduct business, or visit any Del Mar College campus, including but not limited to students, employees, consultants, visitors, patients, clients, volunteers, contractors, commercial tenants, or vendors. This policy does not apply to peace officers as defined in Article 2.12 of the Texas Code of Criminal Procedure, and does not apply to military service members or officers, inspectors, or investigators employed by a federal agency who are carrying a weapon in the discharge of official duties.

B10.1.3 Statement of Policy and Policy Violation: A handgun license holder under Chapter 411, Texas Government Code, may carry a concealed handgun on or about the license holder's person while the license holder is on the College campus or in a College vehicle, unless prohibited by state or federal law, or this policy.

The College enforces state law regulating firearms on campus. This enforcement occurs in two ways. First, College security or applicable law enforcement agencies will investigate and take appropriate action, including referral for criminal prosecution when violations occur. Second, the College will consider any violation of state law regulating firearms to be a violation of College policy.

Intentional reveal of a handgun on campus is prohibited. Any such incident is a criminal offense under Texas law and will be grounds for disciplinary action under DMC policy applicable to faculty, staff, and students. Texas Penal Code Section 30.06.

Failure to comply with this policy may result in disciplinary action up to and including termination or dismissal from the College under policy applicable to students, staff, and faculty.

The open carrying of a handgun on campus is prohibited by law.

The CEO or the CEO's designee is responsible for maintaining a **comprehensive list of prohibited campus locations**.

A10.1.4 Enforcement and Reporting: The primary responsibility for enforcement of this policy lies with Del Mar College Security. To report a concern or potential violation, immediately contact DMC Security at (361) 698-1946 or in an emergency call 911.

A10.1.5 Definitions: The following definitions apply to terms referenced herein.

1. **Adjudicatory** - Locations used for formal proceedings conducted for student and employee matters.
2. **Campus** - Means all land and buildings owned or leased by Del Mar College.
3. **Concealed Handgun** - A handgun, the presence of which is not openly discernible to the ordinary observation of a reasonable person.
4. **Interscholastic event** - Means a function or program existing or conducted among schools.
5. **License to Carry a Handgun (License Holder)** - A License to Carry a handgun (LTC) issued by the Texas Department of Public Safety (TXDPS), under Texas Government Code Chapter 411, Subchapter H. Also includes valid Concealed Handgun Licenses issued by the TXDPS, as well as licenses from other states, the validity of which is recognized by the State of Texas.
6. **Location** - Means a building, portion of a building, or a specific room or area in a building. The term does not include any public or private driveway, street, sidewalk or walkway, parking lot or other parking area.
7. **Open carry** - Visible possession of a handgun in public.
8. **Prohibited Campus Location** - An area of campus, building, portion of a building, or a specific room or area in a building in which the possession of handguns is prohibited as provided in (prohibited campus locations). The term does not include any public or private driveway, street, sidewalk or walkway, parking lot or other parking area.
9. **Sporting Event** - High school, collegiate, or professional sporting event or interscholastic (UIL) or similarly sponsored interscholastic events. (This provision does not apply to intramural games, club sports, or impromptu "pickup" games.)

A10.1.6 Prohibited Campus Locations: A license holder is prohibited from carrying a concealed handgun on the following prohibited campus locations.

1. Lichtenstein Center for Early Childhood Development building and school play yard.
2. Labs, storage rooms, mechanical rooms or IT server rooms {those with dangerous chemicals/combustible gas/toxic biologic agents or where equipment failure would cause a catastrophic event resulting in the college's inability to operate}.
3. Physical activity courses and events such as: swimming, tennis, basketball, racquetball, dance, intramural sports, club sports.
4. Locations used for formal adjudicatory proceedings (student or employees).
5. Locations used for counseling by Licensed Professional Counselors employed by the Counseling Center {TPC §46.03;§46.035}.
6. Testing centers administering nationally sanctioned tests (ACT, SAT, TOEFL, CLEP, IBT) prohibit the carrying of a firearm under the rules of the testing organization.
7. In College owned or leased passenger transportation unless granted written permission from the CEO or CEO's designee.
8. Classrooms and other locations that are specified for exclusive use by Collegiate High School.
9. Locations where a high school, collegiate, or professional sporting event or interscholastic (UIL) or similarly sponsored interscholastic events are occurring. (This provision does not apply to intramural games or impromptu "pickup" games.)
10. Any campus locations where Pre-K through Grade 12 youth camps, academies, and UIL competitions are occurring.
11. Any room used by a government entity for a duly-posted meeting in accordance with the Texas Open Meetings Act.
12. Locations used as a polling place during early voting or on the day of election.

Other areas where handguns are not permitted:

1. Where alcohol is served at events held on DMC property.
2. Any DMC property that is rented on a temporary basis by outside entities.

3. Any locations where the college, as directed or approved by the president as necessary for campus safety, gives effective notice on a temporary basis pursuant to Section 30.06, Penal Code. For this rule, the term "owner of the property" in Section 30.06(b), Penal Code, means the president of the college. No college employee is "someone with apparent authority to act for the owner" for purposes of Section 30.06(b), Penal Code. All notices under Section 30.06, Penal Code, will be institutional notice, conform to Sections 46.03 and 46.035, Penal Code, and apply equally to all handgun license holders.

A listing of identified campus locations can be found here: [Prohibited Campus Locations](#)

A10.1.7 Other Possible Prohibited Campus Locations: The College leases locations to certain entities. The lessor of the leased facilities determines the restrictions on possession of weapons in those locations. The lessor of the leased facilities will notify the College of those restrictions as determined by the lease agreement.

A10.1.8 Effective Notice: At all locations where concealed carry is prohibited, the College must give effective notice under Section 30.06, Penal Code. The College Security Department is to be contacted for questions about signage or to acquire signs.

A10.1.9 Carrying of Concealed Handguns by Employee: Any employee who is a license holder may carry a concealed handgun into his or her work area, unless prohibited under this policy. However, if the employee is not authorized by Del Mar College district to use the handgun in the course and scope of performing his or her duties, the possession, storage, or use of a handgun which results in personal injury or property damage may make the employee personally liable for the injury or damage. Furthermore, the employee may not be entitled to immunity under Section 411.208 of the Texas Government code or any other immunity or indemnity the individual may otherwise be entitled as a Del Mar College district employee.

A10.1.10 Storage and Safeguarding of Handguns: The College will not provide general storage, secured storage or storage of any kind for handguns for license to carry holders. License to Carry Holders are solely responsible for safeguarding their handguns at all times. License to Carry Holders who fail to use reasonable care in securing handguns or properly concealing handguns are subject to disciplinary actions up to and including termination or dismissal from the College as applicable to students, faculty and staff or termination of a business relationship.

A10.1.11 Disclosure by License to Carry Holder: License to Carry Holders are not required to disclose their license status to anyone on campus other than a law enforcement officer. The College will not maintain a list of license to carry holders.

A10.1.12 Permitted Concealed Carry by a License Holder: Concealed carry is permitted on campus in areas that are not on the prohibited campus location list and in public or private driveway, street, sidewalk or walkway, parking lot, or other parking area.

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DISCLAIMER

The provisions and information set forth in this publication are intended to be informational and not contractual in nature. Thus, this publication is not intended, and shall not be construed, to constitute a contract between the Del Mar College District and any student, prospective student, agency of the local, state, or federal government, or any other person or legal entity of any and every nature whatsoever. Del Mar College hereby reserves and retains the right to amend, alter, change, delete, or modify any of the provisions of this publication at any time, and from time to time, without notice, in any manner that the Administration or the Board of Regents of Del Mar College deems to be in the best interest of Del Mar College.

EQUAL OPPORTUNITY

Del Mar College is an Equal Opportunity Employer and Educational Institution. The College takes steps to ensure that no person shall be denied the benefits of equal employment or be subjected to discrimination in employment or educational programs and activities of Del Mar College on the basis of race, color, sex, age, national origin, religion, disability, or any other constitutionally or statutorily impermissible reason.

Notice and Summary of EOP Submission to Texas School Safety Center

Ms. Tammy McDonald, Vice President of Administration and HR

Overview of DMC Emergency Operations Plan (EOP)

October 8, 2024

Tammy McDonald

Vice President of Administration and Human Resources
(Emergency Management Coordinator)



DEL MAR COLLEGE

Overview of DMC EOP

Emergency Management Planning Team

- **Tammy McDonald, Vice President of Administration & HR (EMC)**
- **John Strybos, Vice President & CPFO**
- **Lauren White, Chief of Police**
- **Jessica Alaniz, Executive Director of Administration**
- **Chris Twedde, Director of Environmental Health & Safety**
- **Alex Cahill, Environmental Health & Safety Manager**

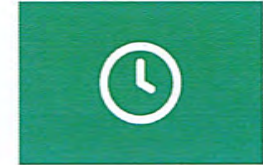


Overview of DMC EOP



- **Texas Education Code § 37.2071 requires submission of EOP to the Texas School Safety Center (TxSSC)**
- **January 2022 - First required EOP submission**
- **October 2022 – Second submission requested by State; to include additional elements**
- **December 2022 – Received Notice 2022 EOP Review was Complete and all evaluation criteria satisfied**
- **October 2023 –Annual submission with additional requirements**
- **January 2024 – Received Notice 2023 EOP Review was Complete and all evaluation criteria satisfied**

Overview of DMC EOP



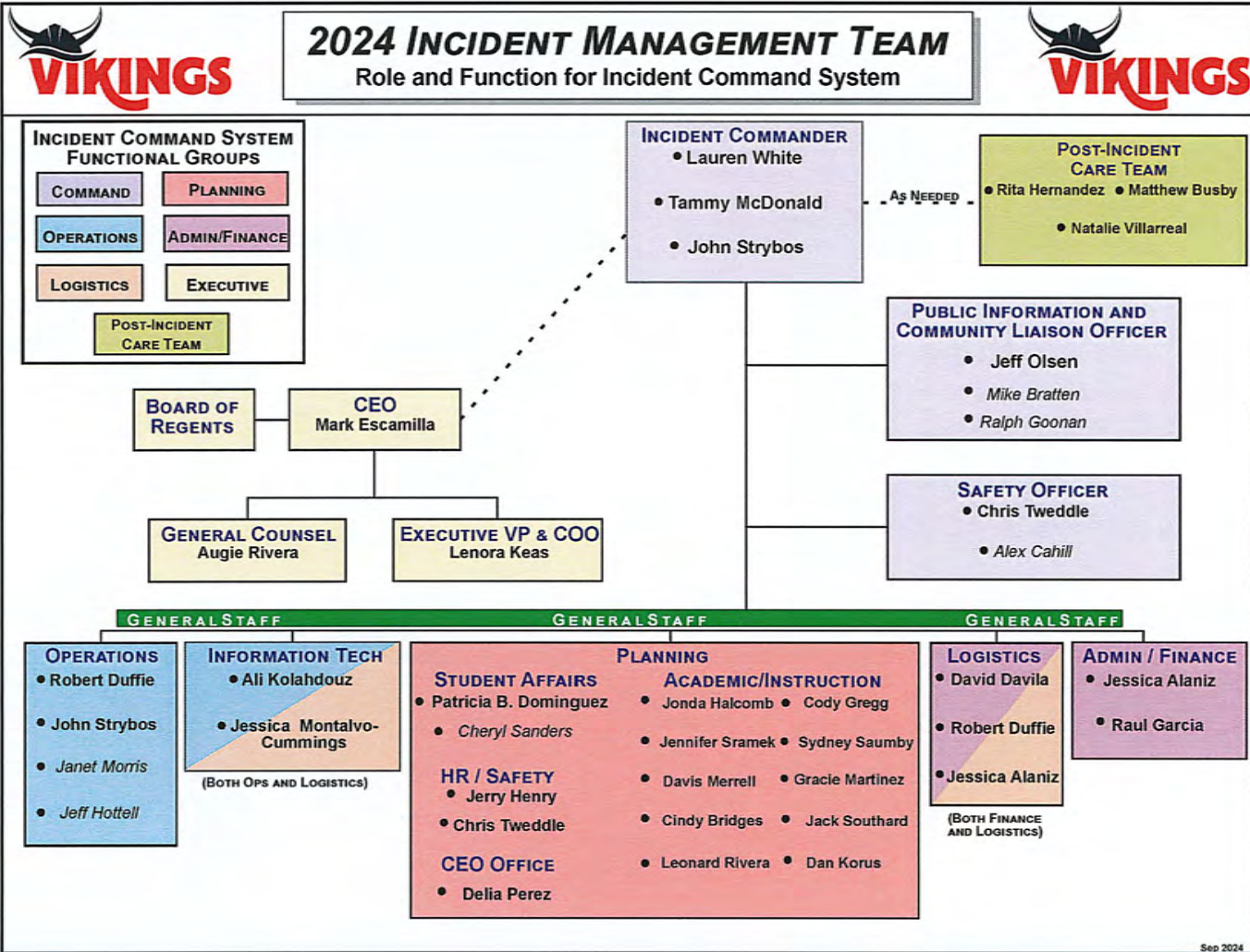
- **September 2024 – Annual submission of the EOP requested by TxSSC with due date of October 23rd**
- **Revisions to the EOP are in progress to incorporate new requirements**

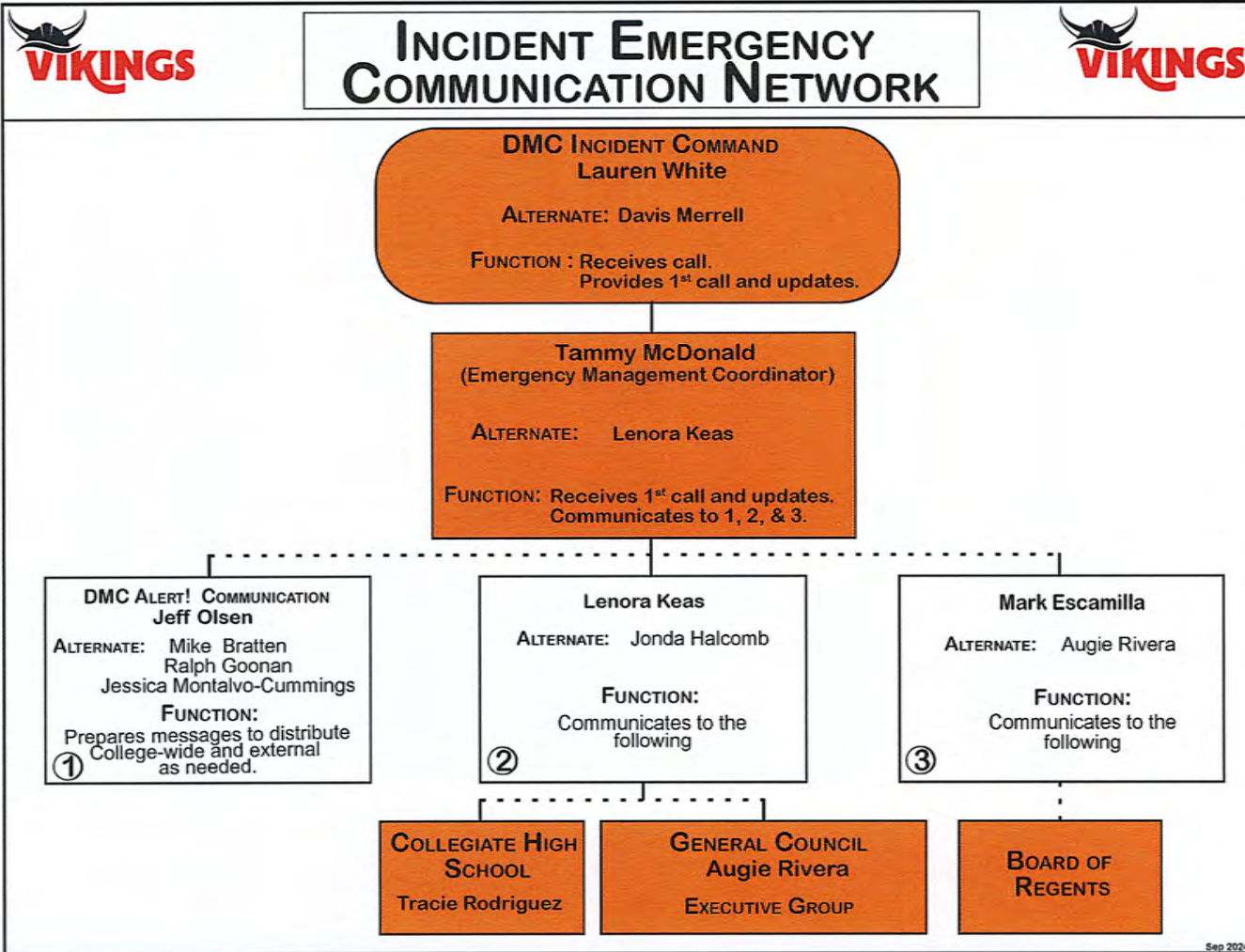
Overview of DMC EOP

Plan Highlights

- ❖ Basis for emergency management
- ❖ Information to establish a framework
- ❖ Provides guidelines during an emergency, recovery/restoration
- ❖ Establishes the use of National Incident Management System (NIMS) for Incident Command
- ❖ Roles & responsibilities for the Incident Management Team & establishes Emergency Communication flow







Overview of DMC EOP



Plan Highlights

❖ Procedures & guidelines for various incidents like:

Severe Weather

Active Threat

Hazardous Materials

Medical Emergencies

Cyber Security (new)

Train Derailment

❖ Provides additional detailed information in Glossary of Terms and Annexes

Overview of DMC EOP



- **May 16 – Hurricane Preparedness & Tabletop Exercise for Incident Management Team (IMT)**
- **October 8 - Overview of EOP with Board of Regents**
- **Prior to October 23**
 - **Finalize EOP**
 - **President/CEO signs Promulgation Statement**
 - **Move forward with EOP implementation and distribution**
- **By October 23 - Submit revised EOP to TxSSC**

Thank you



Emergency preparedness starts with you
be prepared

make a plan build a kit stay informed

The graphic is a dark teal rectangle with a light blue cloud and raindrops at the top left. It contains three circular icons: a house with a checkmark, a first aid kit, and a speech bubble with the word "ALERT" and an arrow. Below each icon is its corresponding text: "make a plan", "build a kit", and "stay informed".

Junior College Audit Report (JCAR)

Tammy McDonald, Vice President of Administration and HR
and
John Strybos, Vice President and CFO

JUNIOR COLLEGE AUDIT REPORT (JCAR)

October 8, 2024

Presented By

Tammy McDonald, VP Administration & HR

John Strybos, VP & CPFO



DEL MAR COLLEGE

JCAR

JCAR Team

- **Tammy McDonald, Vice President of Administration & HR**
- **John Strybos, Vice President & CPFO**
- **Lauren White, Chief of Police**
- **Jessica Alaniz, Executive Director of Administration**
- **Chris Tweddle, Director of Environmental Health & Safety**
- **Alex Cahill, Environmental Health & Safety Manager**
- **Jeff Olsen, Vice President, Communications & Marketing**
- **Ali Kolahdouz, Vice President & CIO**



What is JCAR?

- **Junior College Audit Report (JCAR)**
 - Submitted triannually to the Texas School Safety Center (TxSSC)
 - Assessment Period: September 1, 2021 - August 31, 2024
 - Required by Texas Education Code § 37.108
 - Submission due to TxSSC by September 13, 2024
 - College submitted report on August 22, 2024
- **Purpose:**
 - This is an assessment tool for colleges to utilize in identifying hazards, threats, and vulnerabilities that may pose a danger to life and/or property and/or may interfere with a safe, secure, and healthy environment that is conducive to higher education.
 - Recommendations from the assessment serve to assist junior college districts to prevent/mitigate, prepare for, respond to, and recover from potential hazards



JCAR Assessment Checklist

- Assessment Checklist
 - The assessment checklist covers 10 key areas, some which are not applicable to DMC.
 - Environmental Design
 - Police & Security
 - Emergency Management
 - Information Technology Security
 - Environmental Health & Safety
 - Facilities
 - Business Continuity
 - Policies
 - Communications
 - Residential



JCAR Assessment Results



- Overview of assessment results:
 - Environmental Design
 - Stairwells and hallways are adequately lit and common areas are in good condition
 - Improve or enhance internal and external wayfinding on all campuses
 - Police & Security
 - Continue to develop department mission and vision statements.
 - Emergency Management
 - The development of the College's EOP and Incident Management Team (IMT) satisfies the recommendations on the checklist
 - Information Technology Security
 - SOPs and protocols are in place for addressing IT security concerns
 - Environmental Health & Safety
 - Continued development of SOPs regarding laboratory and chemical safety

JCAR Assessment Results



- Overview of assessment results: (continued)
 - Facilities
 - Classrooms and Industrial Educational facilities meet required building and fire safety codes
 - Business Continuity
 - Further develop continuity of business plans
 - Policies
 - Policies are in place to address pre-employment background checks, employee/student conduct, safety, security and EOP
 - Communication
 - Effective protocols and redundancy are in place for any internal and external communication for various incidents on campus

Thank you!



CEO Annual Report to the Board
Title IX/SB212

Dr. Mark Escamilla
President and CEO



Chief Executive Officer Report

TO: Del Mar College Board of Regents
FROM: Mark Escamilla, Ph.D., President & Chief Executive Officer
DATE: October 8, 2024
RE: Chief Executive Officer Reporting Requirements under Tex. Educ. Code § 51.253(c)

Handwritten signature of Mark Escamilla

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252, concerning "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report1 includes all of the required reporting information to the Del Mar College Board of Regents for the time period of September 1, 2023 through August 31, 2024. The summary data report is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

The summary data report is also posted on the institution's website as per the public reporting requirements under TEC, Section 51.253(c) at: https://delmar.edu/offices/titleix/reporting.html

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.

1 When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

CEO Summary Data Report

September 1, 2023 through August 31, 2024

Texas Education Code, Section 51.252	
Number of reports received under Section 51.252	11
Number of confidential reports ² under Section 51.252	6
Number of investigations conducted under Section 51.252	0
Disposition ³ of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation	a. 0
b. Concluded, with Employee Disciplinary Sanction	b. 0
c. Concluded, with Student Disciplinary Sanction	c. 0
d. SUBTOTAL	d. 0
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process	N/A

Texas Education Code, Section 51.255	
Number of reports received that include allegations of an employee's failure to report or who submits a false report to the institution under Section 51.255(a)	0
Any disciplinary action taken, regarding failure to report or false reports to the institution under Section 51.255(c) :	
a. Employee termination	
b. Institutional intent to termination, in lieu of employee resignation	N/A

² "Number of confidential reports" is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling Center, Student Health Center, Victim Advocate for Students, or Student Ombuds).

³ "Disposition" means "final result under the institution's disciplinary process" as defined in the Texas Higher Education Coordinating Board's (THECB) rules for TEC, Section 51.259 [See 19 Texas Administrative Code, Section 3.6(3) (2019)]; therefore, pending disciplinary processes will not be listed until the final result is rendered.

Upcoming Items/Pending List

Item	Date	Request	Due	Status
1		Quarterly Financial Report	October	October Agenda
2		Quarterly Investment Report	October	October Agenda
3		Internal Audit Report to the Board	October	October Agenda
4		Clery Act	October	October Agenda
5		CEO Annual Report to the Board – Title IX/SB212	October	October Agenda
6		2024-2029 Strategic Plan	November	
7		Enrollment Report	November	
8		Tax Abatement Yearly Review	December	
9		House Bill 8 Update	December	
10		Foundation Yearly Update	December	
11		Preview of Student Charges	December	
12		Professional Contract Review	December	
13		NCAD Appointment	December	
14		Tuition and Fee Schedules for Credit and CE Programs	February	
15		Policy Review Schedule	February	
16		Report on Tax Collections	March	
17		Strategic Enrollment Management (SEM)	May	
18		Strategic Marketing Plan (SMP)	May	
19		NCAD Board Appointment Follow-Up	September	
20		Policy Review	September	

Consent Agenda

Item 1

MINUTES OF THE CALLED MEETING
PUBLIC HEARING ON ADOPTION OF BUDGET FISCAL YEAR 2024-2025

August 27, 2024

The Called Meeting of the Board of Regents of the Del Mar College District convened on Tuesday, August 27, 2024 at 11:30 a.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, and Mr. David Loeb.

Absent:

Ms. Libby Averyt, and Dr. Laurie Turner.

From the College:

Dr. Mark Escamilla, President and CEO; Mr. Raul Garcia, Vice President and CFO; Ms. Lenora Keas, Executive Vice President and COO; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President of Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Jeff Olsen, Vice President of Communication and Marketing; Mr. Matthew Busby, Vice President of Development and Donor Advising; Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

Chair Scott opened the Public Hearing on the adoption of the budget for 2024-2025 at 11:32 a.m.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Public Hearing on College budget for Fiscal 2024-2025.....Mr. Raul Garcia
(II: Elevate – Goal 2: Maximize resources entrusted to the College)

Dr. Escamilla provided introductory remarks and thanked the entire College who worked together to prepare the College's budget. Mr. Garcia thanked the Board of Regents for their relentless effort and active engagement in this year's budget planning process.

Mr. Garcia stated the 2024 budget approved by the Board was marked by the downward revenue pressures caused by lawsuits contesting property valuations by major petrochemical companies in our district which prevented the College from providing employees a salary increase during a period of scaled up inflation. A resolution has been reached with those companies and the tax assessor's office and the College will now propose a budget plan that will transition the College.

The proposed 2025 revenue budget plan for the College is valued at \$125.3 million and an operating expense budget of \$125.3 million which includes shifts in faculty salaries, exempt salaries, non-exempt salaries, and benefits in the amount of \$4.8 million.

A proposed flat 2025 debt service budget plan of \$20.8 million which will be used to service our principal and interest payments for our general obligation bonds. This budget includes final payment for the 2013 refunding bond set series. The College's combined general obligation as of August 2024 is \$245.4 million. The College's contingency for 2024 FY is \$1.9 million.

Dr. Jonda Halcomb, Ms. Tammy McDonald, and Dr. Escamilla responded to questions from the Board of Regents.

2. Discussion and possible action related to public hearing comments.....Mr. Raul Garcia
(*I: Communicate – Goal 2: Connect beyond the College*)

Members of the public did not appear to make public comments.

3. CLOSED SESSION pursuant to:

CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, and the seeking of legal advice from counsel, with possible discussion and action in open session.

The Board did not go into Closed Session.

ADJOURNMENT: The meeting and public hearing was adjourned at 11:42 a.m.

MINUTES REVIEWED BY GC: /s/ARjr

**MINUTES OF THE CALLED MEETING
PUBLIC HEARING ON ADOPTION OF TAX RATE FOR FISCAL YEAR 2024-2025**

August 27, 2024

The Public Hearing on the Tax Rate for Fiscal Year 2024-2025 of the Board of Regents of the Del Mar College District convened at 12:00 p.m. on Tuesday, August 27, 2024, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, and Mr. David Loeb.

Not Present:

Ms. Libby Averyt, and Dr. Laurie Turner.

From the College:

Dr. Mark Escamilla, President and CEO; Mr. Raul Garcia, Vice President and CFO; Ms. Lenora Keas, Executive Vice President and COO; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President of Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Jeff Olsen, Vice President of Communication and Marketing; Mr. Matthew Busby, Vice President of Development and Donor Advising; Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

Chair Scott called the meeting to order with a quorum present.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

Chair Scott opened the Public Hearing on the College Tax Rate for 2024-2025.

1. Public hearing on tax rate for Fiscal Year 2024-2025.....Mr. Raul Garcia
(II: Elevate – Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated that the financial information has not changed from the August 13, 2024 Board presentation. He also stated the combined tax levy has been on a downward trend from fiscal year 2021 – 2024 due to petrochemical company lawsuits in our district which brought the combined tax levy to 23.7 cents.

The College is now proposing for Fiscal Year 2025 a combined tax levy at 26.2 cents, which will allow the College to generate financial resources to bring back the College's operations

back to normal. The annual property tax will change to \$644 from the previous years, \$532 based on the average tax of a homestead value of \$245,000. The tax levy will generate \$75.1 million in property tax revenue to fund the College's fiscal year 2025 Maintenance and Operating budget. \$20.8 million will be generated to fund our general obligation annual debt service. From fiscal year 2024 to fiscal year 2025, the M & O property tax revenue increased by \$6.8 million or 10.5%.

Chair Scott recessed the meeting at 12:04 p.m., but kept it open to allow for public comment.

Chair Scott reconvened the meeting at 12:15 p.m.

2. Discussion and possible action related to public hearing comments.....Mr. Raul Garcia
(*I: Communicate – Goal 2: Connect beyond the College*)

There were no public comments.

ADJOURNMENT: The meeting was adjourned at 12:15 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

**MINUTES OF THE CALLED MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT**

August 27, 2024

The Called Meeting of the Board of Regents of the Del Mar College District convened at 12:30 p.m. on Tuesday, August 27, 2023, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, and Mr. David Loeb.

Not Present:

Ms. Libby Averyt and Dr. Laurie Turner.

From the College:

Dr. Mark Escamilla, President and CEO; Mr. Raul Garcia, Vice President and CFO; Ms. Lenora Keas, Executive Vice President and COO; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President of Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Jeff Olsen, Vice President of Communication and Marketing; Mr. Matthew Busby, Vice President of Development and Donor Advising; Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

Chair Scott called the meeting to order with a quorum present.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Discussion and possible action related to adoption of the Order of the Board of Regents of the Del Mar College District: 2024-2025 Maintenance and Operations Budget and the 2024-2025 Debt Service Budget.....Mr. Raul Garcia
(II: Elevate – Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated the College has complied with the legal requirements as mandated by the State of Texas for the purpose of adopting proposed Maintenance & Operating (M&O) and Debt Service budgets. The College is asking for the Board's consideration of the action item to approve the proposed M&O and Debt Service budgets for fiscal year 2025.

Regent Crull made a motion to approve the Order for adoption of the Budgets as presented. Regent Adame seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 5-2, amongst Regents present, with

Regents Scott, Adame, Crull, Babbili, and Loeb in favor, and Regents Garza and Kelly against.

2. Discussion and possible action related to the Order of the Board of Regents of Del Mar College District: 2024-2025 Tax levy of \$0.261740 per \$100 of taxable value for the Del Mar College District.....Mr. Raul Garcia
(II: Elevate – Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated the College has complied with the legal requirements mandated by the State of Texas for the purpose of adopting the proposed M&O and debt service property tax levies. The College asked the Board to approve the proposed increase to the total tax revenues to properties on the tax roll in the preceding year of 2.15% for a combined tax rate of 26 cents, 0.261740.

Mr. Augustin Rivera, Jr., General Counsel, stated the proposed Order for this tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 4.97% and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$24.94.

Regent Babbili made a motion that “the property tax rate be increased by the adoption of a tax rate of 0.261740, which is effectively a 4.97% increase in the tax rate” and for approval of the Order on the tax rate. Regent Crull seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 5-2, amongst Regents present, with Regents Scott, Adame, Crull, Babbili, and Loeb in favor, and Regents Garza and Kelly against.

3. Discussion and possible action related to the Resolution of the Board of Regents of the Del Mar College District: 2024-2025 Tax Exemptions.....Mr. Raul Garcia
(II: Elevate – Goal 2: Maximize resources entrusted to the College)

Mr. Garcia stated the College is asking for the Board's approval of the property tax exemptions. The Qualified Charitable Organizations Exemption provides a tax exemption if the property is used for religious, charitable, scientific, literary, or educational purposes. The Qualified Disabled Veterans Exemption provides a tax exemption ranging from \$5,000 to \$12,000 for a disabled veteran's homeowner. The Homestead Exemption provides a tax exemption valued at \$5,000 on a person's residence homestead. In accordance with the state's property tax code, the College can elect to provide an additional tax exemption to the Homestead Exemption. The College is proposing an additional exemption to a person of 65 years of age or older, or a person who is under the age of 65 who qualifies for disability insurance benefits. This exemption is valued at \$50,000, for a combined total of \$55,000 for each year.

Regent Babbili made a motion to adopt the Resolution for 2024-2025 Tax Exemptions as presented. Regent Loeb seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Crull, Garza, Babbili, Kelly, and Loeb in favor.

At 12:38 p.m., the Chair announced that the Board was going into Closed Session.

4. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including, 1.) Annual Evaluation of College President and President's Contract, with possible discussion and action in open session, and
- B. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, and the seeking of legal advice from counsel, with possible discussion and action in open session.

The Board of Regents reconvened in Open Session at 1:09 p.m. with the following actions:

Regent Adame made a motion to adopt the Order for the 2024 Tax Levy as previously presented. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Crull, Garza, Babbili, Kelly, and Loeb in favor.

Chair Scott announced that the performance evaluation of Dr. Escamilla was completed, and the Board wanted to applaud the work he has done the last year getting the College through some difficult financial challenges, implementing House Bill 8 changes, completing the strategic planning process, and his ongoing work with the faculty and staff, always for the betterment of the students and community.

Regent Crull made a motion to approve a 5% raise to Dr. Escamilla's current annual base salary. This will result in an annual salary for FY 25 in the amount of \$368,594.60. In addition, the motion includes an approval of a performance bonus for FY 24 in the amount of \$75,000, based on Dr. Escamilla's positive

annual evaluation from the Board for FY 24, to be paid by August 31, 2024, and the same bonus to be awarded on an annual basis going forward, conditioned on a positive annual evaluation from the Board, to be paid by August 31st of that fiscal year. All other terms, conditions, and benefits in the President's employment contract, as previously approved and amended, remain unchanged, and in full force and effect, and General Counsel is hereby directed to prepare the appropriate documentation and contract amendments. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Crull, Garza, Babbili, Kelly, and Loeb in favor.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 1:16 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

**MINUTES OF THE REGULAR MEETING
DEL MAR COLLEGE DISTRICT**

September 10, 2024

The Regular Meeting of the Board of Regents of the Del Mar College District convened on Tuesday, September 10, 2024 at 1:00 p.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

From the Board:

Present:

Ms. Carol Scott, Ms. Libby Averyt, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, and Mr. David Loeb.

Absent:

Dr. Laurie Turner.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides Dominguez, Vice President for Student Affairs; Ms. Cheryl Sanders, Associate Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Matthew Busby, Vice President of Development and Donor Advising; Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

RECOGNITIONS:

- Kristy Urbick, Chairperson and Education/Assistant Professor of Kinesiology, received her Ed.D. in Community College Leadership from Kansas State University
.....Dr. Jonda Halcomb
(III: Cultivate, Goal 1: Nurture our faculty and staff to achieve their full potential)

Dr. Halcomb announced Assistant Professor of Kinesiology Dr. Kristy Urbick successfully completed her Ed.D. in Community College Leadership from Kansas State University, conferred on August 9th, 2024. Her dissertation was entitled "Exploring the Lived Academic and Social Experiences of Female Student Athletes Who Graduated from Texas Community Colleges." Dr. Urbick's many leadership skills have enabled her to make significant contributions to numerous institutional committees and to connect to our students and help them navigate through college. Dr. Urbick provided words of gratitude for the recognition and thanked her family, friends and co-workers for the support.

- Sara King, Director, Student Engagement & Retention, received her Ph.D. in Higher Education Administration from Texas Tech University.....Dr. Patricia Benavides Dominguez (*III: Cultivate, Goal 1: Nurture our faculty and staff to achieve their full potential*)

Dr. Benavides Dominguez announced Dr. Sara King, Director of Student Engagement and Retention, successfully completed her program of study earning her Ph.D. in Higher Education Administration from Texas Tech University. The title of her dissertation was "Raising the 2%: a Narrative Inquiry Study Exploring Hispanic Teen Mother's Sense of Belonging" at a South Texas College. Dr. King provided words of gratitude for the recognition and thanked her family, friends and co-workers for the support.

- Beverly Cage, Director, Student Leadership & Campus Life, has been selected to be on the West Oso ISD Education Foundation as VP of Events/MarketingDr. Patricia Benavides Dominguez (*I: Communicate, Goal 2: Connect beyond the College*)

Dr. Benavides Dominguez announced Ms. Beverly Cage, Director of Student Leadership and Campus Life, was selected to be on the West Oso ISD Foundation Board. Ms. Cage will be the VP of Events and Marketing and will be representing the higher ed community. Ms. King provided words of gratitude for the recognition and thanked her family, friends and co-workers for the support.

- Cheryl Sanders, AVP Student Affairs, will represent the College in the Meadows Institute inaugural cohort *Minding College Minds Postsecondary Mental Health Learning Community*, offered in partnership with the Texas Success CenterDr. Patricia Benavides Dominguez (*I: Communicate, Goal 2: Connect beyond the College*)

Dr. Benavides Dominguez announced Ms. Cheryl Sanders, Associate Vice President for Student Affairs went to a Texas Pathways conference, and applied on behalf of the College to participate in the Meadows Mental Health Policy Seminar. The Meadows Institute, *Minding College Minds Postsecondary Mental Health Learning Community*, is offered in partnership with the Texas Success Center and are proud to announce that Del Mar College has been selected to be in the inaugural cohort of that study. Ms. Sanders provided words of gratitude, introduced the members of the team, and stated how important focusing on mental health is and this will allow the College to engage with peer institutions and share best practices to learn how to improve our mental health strategy.

- Elena Rodriguez, Manager, Recruitment and Engagement, Arts & Drama, received the Corpus Christi Under 40 Award.....Dr. Jonda Halcomb
(III: Cultivate, Goal 1: Nurture our faculty and staff to achieve their full potential)

Dr. Halcomb announced Ms. Elena Rodriguez, Manager of Recruitment and Engagement for the Department of Art and Drama received the Corpus Christi Under 40 Award. The recognition honors individuals who have made significant contributions to Corpus Christi and have excelled in their professional careers before reaching the age of 40. Dr. Halcomb provided information regarding the many organizations Ms. Rodriguez is involved with that shows her contribution to the Coastal Bend Community. Ms. Rodriguez provided words of gratitude for the recognition and thanked her family, friends and co-workers for the support.

COLLEGE PRESIDENT’S REPORT..... Dr. Mark Escamilla

- August 22, 2024: TACC Strategic Planning Session 1 and August 27, 2024: TACC Strategic Planning Session 2
(I: Communicate, Goal 2: Connect beyond the College)

Dr. Escamilla attended the August 22nd Texas Association of Community College Strategic Planning Session 1 and Planning Session 2 on August 27th and stated they are preparing a strategic blueprint for the 50 Texas community colleges and provided an update to the Board of Regents.

STAFF REPORTS:

- DMC received the THECB Perkins State Leadership Grant, Graciela Martinez, Dean of Student Outreach and Enrollment Services, led this effort and the grant will span two years with a total grant award of \$174,286.....Dr. Patricia Benavides Dominguez
(II: Elevate, Goal 1: Increase completion for all students)

Dr. Benavides Dominguez announced that the College received a two-year grant that Dean Martinez prepared and submitted to the Texas Higher Education Coordinating Board. The College received \$174,000 grant which will enable the College to hire one outreach person and to promote access to the career in tech high school programs offered here at the College. Dean Martinez stated the Viking Pathway will target middle school students and their parents to showcase CTE opportunities by Del Mar College. The Viking Pathway will provide opportunities and help support students who face challenges at home. Dean Martinez stated that in October they will be hosting close to 600 8th grade students for Viking Healthcare Awareness.

- Board Policy Review Schedule for 2025.....Ms. Tammy McDonald
(I: Communicate, Goal 1: Collaborate across the College)

Ms. McDonald provided a quick review of the College’s policy review process. For the College’s Fiscal Year 2025 schedule, Chapter 8 – Miscellaneous Procedures, Chapter 9 – Prohibiting Sexual Misconduct, and Chapter 10 – Carrying Handguns on Campus by License

Holder will be reviewed as well as any policies impacted by changes in laws, statutes, regulations, on the federal, state, and local levels.

Ms. McDonald responded to questions from the Board of Regents.

PENDING BUSINESS:

Status Report on Requested Information

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
Budget Workshop, July 23, 2024
Regular Board Meeting, August 13, 2024
(I: Communicate, Goal 2: Connect beyond the College)
2. Acceptance of Investments for August 2024
(II: Elevate, Goal 2: Maximize resources entrusted to the College)
3. Acceptance of Financials for July 2024
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Regent Adame made a motion to adopt the Consent Agenda. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb in favor.

REGULAR AGENDA

- 4. Discussion and possible action related to approval of 100% Construction Documents of the City of Corpus Christi Police Substation Far South on Del Mar College PropertyMr. John Strybos
(I: Communicate, Goal 2: Connect beyond the College)

Mr. Strybos and Mr. Jay Porterfield with Turner Ramirez Architects provided information regarding the interlocal agreement with the City of Corpus Christi and the Oso Creek campus land. A ribbon cutting ceremony will be announced later. Turner Ramirez Architects have now completed the 100% Construction Documents for the City of Corpus Christi Police Substation Far South on Del Mar College Oso Creek Campus. The Substation will be constructed west of the Police Training Academy. The Interlocal Agreement requires the College’s approval of the proposed design which was presented on April 16, 2024. Mr. Porterfield provided a review of the proposed design specs.

Mr. Porterfield and Mr. Strybos responded to questions from the Board of Regents.

Regent Kelly made a motion to approve the 100% Construction Documents for the substation as presented. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb in favor.

- 5. Discussion and possible action relating to the approval of the Certification of Unopposed Candidates and the Order of Cancellation of the 2024 Board of Regents General Election Ms. Jessica Alaniz
(I: Communicate, Goal 2: Connect beyond the College)

Ms. Alaniz provided background information regarding the Order to Call the 2024 Board General Election. The College received the follow applications: Candidates for District 1 – Rudy Garza, Jr.; District 3 – Bill Kelly; and At-Large – Dr. Anantha Babbili, filed applications. No other applications or write-in declarations were received. Pursuant to Texas Election Code §2.051 a political subdivision is allowed to cancel an election if each candidate is unopposed in all single-member and at-large district races. Ms. Alaniz presented the Board the Certification of Unopposed Candidates for Del Mar College District Board of Regents general election for November 5, 2024. The certification not only declares each candidate as unopposed in the respective races, but also serves to declare that each candidate is hereby elected to their respective districts. The newly elected

candidates may not take office or cannot take office or begin their new term until after the prescribed canvassing period has begun, which is on November 8th. Now that the candidates have been declared elected, the board must begin steps to cancel the general election by indicating their vote on the enclosed order. A copy of this order, the approved order will be posted on election day at each polling place in accordance with Texas Election Code.

Regent Adame made a motion to cancel the election scheduled to be held on November 5, 2024 in accordance with Texas Election Code 2.053 and Rudy Garza – District 1; Bill Kelly – District 3; and Dr. Anantha Babbili – At-Large are unopposed and hereby elected as presented. Regent Loeb seconded the motion. Regent Loeb personally noted that Dr. Babbili is the first South Asian to be elected to public office in our community. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb, and in favor.

Chair Scott changed the order of the Agenda and had the Board of Regents go into Closed Session.

At 1:49 p.m., the Chair announced that the Board was going into Closed Session pursuant to:

7. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and the seeking of legal advice from counsel on pending legal or contemplated matters or claims, with possible discussion and action in open session;
- B. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; with possible discussion and action in open session; and,
- C. **TEX. GOV'T CODE § 551.089**: (Deliberation regarding IT security devices or audits), regarding security assessments or deployments related to information, resources, technology, IT and network security information, or the deployment of specific occasions for implementation of security personnel, critical infrastructure, or security devices, including the IT Security Follow-up Audit Report, with possible discussion and action in open session.

The Board of Regents reconvened in Open Session at 2:52 p.m. and continued with Agenda Item No. 6.

6. Discussion and possible action related to the nomination of candidates for election to the Nueces County Appraisal District Board.....Mr. Augustin Rivera, Jr.
(I: Communicate, Goal 2: Connect beyond the College)

Mr. Rivera provided background and a summary of the nomination process of candidates for election to the Nueces County Appraisal District (NCAD) Board and the new process as amended by the 88th Texas Legislature. Mr. Rivera stated that the Board could nominate (by resolution) up to five candidates for appointment (election) to the NCAD Board and that this nomination had been publicized on the College's website. Mr. Rivera stated two individuals expressed interest, DeeAnna Heavilin and Susie Sullivan.


Regent Loeb made a motion to nominate DeeAnna Heavilin, the current representative on the NCAD Board. Regent Averyt seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb in favor.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 3:00 p.m.

Consent Agenda Item 2

To: Mark Escamilla, Ph.D.
President and CEO

Via: Raul Garcia, CPA, MBA, Vice President and CFO 

From: Catherine West, Ed.D., CPA, Director of Accounting and Budget Officer

Date: October 3, 2024

Subject: Monthly Investment Activity

Listed below are the investments for September 2024 which were purchased in accordance with the investment policy of Del Mar College:

<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Fund</u>	<u>Principal Amount</u>	<u>Maturity Value</u>	<u>Type</u>	<u>Days to Maturity</u>	<u>Yield to Maturity</u>
9/10/2024	5/2/2025	LM	2,425,575	2,500,000	CP	234	4.72%
9/10/2024	6/6/2025	LM	2,416,124	2,500,000	CP	269	4.65%

The College has the following investments in accordance with the College's investment policy:

<u>Source</u>	<u>Amount</u>	<u>Interest</u>	<u>Yield</u>
Wells Fargo Stage Coach Sweep	\$ 9,769,846.15	\$ 26,331.73	4.81%
Logic Investment Pool	39,955,755.73	171,084.91	5.23%
		<u>\$ 197,416.64</u>	

Regular Agenda Item 3

TO: Mark Escamilla, Ph.D.
President and CEO

FROM: Tammy McDonald *TM*
Vice President of Administration and Human Resources

DATE: September 30, 2024

RE: Internal Audit Report to the Board of Regents

SUMMARY:

As part of the internal audit process, for board review and acceptance, the following information will be presented by Daniel Graves, a Partner with Weaver.

- College-wide Reporting advisory
- Emergency Operations Planning advisory
- Safety and Security advisory
- Risk Assessment Refresh and FY25 Internal Audit Plan
- Annual Internal Audit Report

BACKGROUND:

The Board of Regent's Audit Committee met on September 26, 2024. Daniel Graves and Brandon Tanous, Partners with Weaver, were present and reported to the committee internal audit reports, advisories, risk assessment refresh, FY25 proposed Internal Audit Plan and the Internal Audit Annual Report.

RECOMMENDATION:

Board Action to accept the Internal Audit Report and FY25 Audit Plan.

LIST OF SUPPORTING DOCUMENTS:

Presentation
College Wide Reporting Project Memo
Annual Internal Audit Report



Del Mar College

Internal Audit Status Report to the Board

October 8, 2024



2024 IA Update



2024 Internal Audit Plan Status

- College-Wide Reporting and Data Collection Advisory Report
- Division and Departmental Emergency Operations Planning Advisory Report
- Safety and Security Advisory Report
- Risk Assessment Refresh and FY 2025 Internal Audit Plan
- Annual Internal Audit Report

Advisory Consultation Over College-Wide Reporting and Data Collection



Scope

- Advisory consultation assisted the College with inventorying the people, processes, data, and technology required to prepare key institutional/college-wide reports for internal governance and those required by state and/or federal regulations including HB8 Reporting.

Procedures

- Our procedures included surveying and interviewing management and key stakeholders to gain an understanding of the people, processes, and technology required to prepare college-wide reports.
- We developed a college-wide reporting matrix that details criteria such as the preparer, reviewer, due date, and systems required for preparation and submission.

Results

- We surveyed and interviewed 25 individuals from various departments at the College.
- We developed a matrix that inventories the people, processes, technology, and data required to prepare 117 key college-wide reports.

Advisory Consultation Over Division and Departmental Emergency Operations



Scope

- This internal audit advisory engagement focused on Del Mar College's processes and procedures to gather the relevant information from all College's departments to assist those departments in developing the Division and Departmental EOP plans as part of the College-wide EOP.
- Fieldwork: March 21, 2024, through June 25, 2024

Procedures and Results

- Our procedures included interviewing EHS personnel, evaluating online data tools for assisting Division and Departments in completing their EOP.
- We provided recommendations to improve the tools used to gather information for the EOPs of the College's divisions and departments. We also provided other tools to assist the College in achieving the completion of the EOPs.

Advisory Consultation Over Safety and Security



Scope

- This advisory audit focused on the Safety and Security processes performed within the Department for Campus Safety and Security and across the College.
- Key functions and sub-processes reviewed included:
 - Security Compliance and Reporting
 - Emergency Management and Incident Response
 - DMC Police
- Fieldwork: November 17, 2023, through May 31, 2024

Procedures

- Our procedures included interviewing key personnel to gain an understanding of the current processes, examining existing documentation, and evaluating the areas where management is implementing policies and procedures. We evaluated the existing policies, procedures, and processes in their current state.
- Our procedures represented a design analysis and were consultative in nature. Validation procedures were not performed across all areas as processes and controls may have not yet been implemented.

Risk Assessment Refresh

- Our team met with the President's Cabinet on August 14, 2024, to conduct the risk assessment refresh.
- Results of this refresh informed the FY25 internal audit plan.

FY 2024 Risk Assessment Update

Top 25

Risk Factor		Demographic and Economic		Student Relations, Operations and Compliance		Financial Stability and Fraud		Information Technology		Reputational		Probability Sub-Total	Impact Sub-Total	Overall Average
		P	I	P	I	P	I	P	I	P	I			
1	Safety and Security	4	4	4	4	4	4	4	4	4	4	4.00	4.00	4.00
2	Information Security	3	4	3	4	4	4	4	4	4	4	3.65	4.00	3.83
3	Information Technology Services	3	3	4	4	3	4	4	4	3	4	3.44	3.87	3.66
4	Executive Office	3	4	3	4	3	4	3	4	4	4	3.25	4.00	3.63
5	Bursar's Office	3	3	3	4	3	4	3	4	4	4	3.25	3.87	3.56
6	Grant Management	3	3	3	4	3	4	3	3	4	4	3.25	3.65	3.45
7	Database Administration / ERP	2	2	3	4	3	4	3	4	3	4	2.87	3.74	3.31
8	Institutional Research and Reporting	2	2	3	4	3	4	3	4	3	4	2.87	3.74	3.31
9	Maintenance	3	4	3	4	3	3	3	3	3	4	3.00	3.60	3.30
10	Construction Management	3	4	3	4	3	3	3	3	3	4	3.00	3.60	3.30
11	Communications	4	4	3	4	2	2	3	4	3	4	2.95	3.64	3.30
12	DMC Foundation	3	3	3	3	3	4	3	3	3	4	3.00	3.43	3.22
13	Payroll	2	3	2	3	3	4	3	4	3	4	2.65	3.65	3.15
14	Business and Community Programs	3	3	3	3	2	3	3	4	3	4	2.82	3.47	3.15
15	Accreditation Standards	3	3	3	3	2	3	3	4	3	4	2.82	3.47	3.15
16	Academics and Curricular Activities	3	3	3	3	2	3	3	4	3	4	2.82	3.47	3.15
17	Financial Aid	3	3	3	4	2	3	3	3	3	4	2.82	3.47	3.15
18	Capital Assets	3	3	3	3	3	3	3	4	3	3	3.00	3.22	3.11
19	Revenue	3	3	3	3	3	4	2	3	3	4	2.78	3.43	3.11
20	Purchasing	2	2	3	3	3	4	3	3	3	4	2.87	3.30	3.09
21	Application Selection / Development	2	3	3	3	3	3	3	3	3	4	2.87	3.25	3.06
22	Contract Administration	2	2	3	3	3	3	3	3	3	4	2.87	3.12	3.00
23	Admissions/Registrar	2	2	4	3	3	3	3	3	3	3	3.09	2.87	2.98
24	Food Service	2	2	3	3	3	3	2	2	4	4	2.90	2.90	2.90
25	Financial Close	2	2	3	3	3	3	3	3	3	3	2.87	2.87	2.87
26	Campus Operations	2	2	3	3	3	3	3	3	3	3	2.87	2.87	2.87
27	Student Services	3	2	3	3	2	2	3	4	3	3	2.82	2.91	2.87

FY25 Internal Audit Plan



Audit Area	Risk Rating
2025 Planned Internal Audits	
Maintenance	High
Senate Bill 17 Compliance	High
Financial Aid	High
2025 Planned Audit Follow-Up	
Information Security Follow-Up	High
Bursar's Office Follow-Up	High
Accounts Payable and Disbursements Follow-Up	Low
2025 Planned Annual Requirements	
Project Management	N/A
Risk Assessment Refresh and IA Plan Development	N/A
Annual and Quarterly Board Reports	N/A

Annual Internal Audit Report



Annual Internal Audit Report is due to state oversight agencies and posted on Del Mar College's website by November 1, 2024.

- State Auditor's Office
 - Governor's Office – Budget and Policy Division
 - Legislative Budget Board
-
- The report format is prescribed by the State Auditor's Office and includes the following required sections:
 - Compliance with Texas Government Code 2102.015
 - Internal Audit Plan for Fiscal Year 2024
 - Consulting Services and Non-audit Services Completed
 - External Quality Assurance Review
 - Internal Audit Plan for Fiscal Year 2025
 - External Audit services performed for the College
 - Reporting Suspected Fraud and Abuse

Discussion

Daniel Graves, CPA | Partner
512.609.1913 | daniel.graves@weaver.com

Brandon Tanous, CIA, CFE, CGAP, CRMA | Partner
832.320.3275 | Brandon.Tanous@weaver.com

Del Mar College

IA #06-2024 Advisory Report over College-Wide
Reporting and Data Collection Processes

Report Date: September 23, 2024

Issued: September 23, 2024

C O N T E N T S

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Dr. Mark Escamilla
President and CEO
Del Mar College
101 Baldwin Boulevard
Corpus Christi, Texas 78404

This report presents the results of the internal audit advisory consultation performed for Del Mar College (the College or DMC) during the period May 15, 2024 through September 20, 2024, relating to the College-Wide reporting and data collection processes of the College.

The objectives of the advisory consultation were to assist DMC with inventorying the people, processes, technology, and data required to prepare key college-wide reports for internal governance and those required by state and / or federal regulations by performing the following:

- A. Collaborate with College stakeholders to identify critical in-scope institutional/college-wide reporting requirements and gain an understanding of the people, processes, technology, and data utilized to prepare, review, and timely submit the College's reports, including preparation for HB8 compliance.
- B. Develop a College-Wide Reporting Matrix that details critical information required for institutional /college-wide reporting.

To accomplish these objectives, we surveyed and interviewed management and key stakeholders to gain an understanding of the people, processes, technology, and data required to prepare college-wide reports. We developed a College-Wide Reporting Matrix that details criteria such as the preparer, reviewer, due date, and systems required for preparation and submission, along with HB8 data elements. We evaluated the existing policies, procedures, and processes in their current state. Our evaluation was as of May 2024 and an exit meeting was conducted on September 21, 2024.

The following report summarizes the detailed procedures performed and recommendations for improvement.

Weaver and Tidwell, L.L.P.

WEAVER AND TIDWELL, L.L.P.

Austin, Texas
September 23, 2024

Weaver and Tidwell, L.L.P.
4400 Post Oak Pkwy, Suite 1100 / Houston, Texas 77027
Main: 713.850.8787

CPAs AND ADVISORS | WEAVER.COM

Del Mar College

#06-2024 Advisory Audit Report over College-Wide Reporting and Data
Collection Processes
September 23, 2024
Issued: September 23, 2024

Background and Summary of the Consultation

Del Mar College has decentralized processes for ensuring key college-wide reports required by state and / or federal regulations or for internal governance are prepared accurately and submitted timely by each respective department. The College is responsible for over 117 college-wide reports across all areas, due at varying frequencies and times. These reports are submitted both internally to the Board of Regents to increase transparency and make informed decisions and to external parties to comply with a state or federal regulation, grant requirement, or for voluntary reporting programs.

College-Wide Reporting was selected to be included in the Fiscal Year 2024 Internal Audit Plan as an advisory engagement during the Audit Committee meeting that was held on March 26, 2024. This advisory consultation involved collaboration with key stakeholders throughout the College to identify the various reporting performed. We developed a matrix that maps key reporting elements, including the following:

- Report Name(s)
- Report Type (Financial, Compliance, Internal, etc.)
- Criteria and Reference
- Frequency
- Due Date
- Reporting Requirements
- Department Owner
- Preparer
- Reviewer
- Preparer/Reviewer Backup
- Supporting Data Location
- Validation Performed
- Method of Submission
- Recipient
- Sensitivity of Information
- HB8 data attributes

The matrix was developed and provided to management for internal use only. Additionally, through the course of our procedures, we identified areas for improvement to enhance processes and strengthen internal procedures as the college assumes responsibility for the management and monitoring of the college-wide reporting matrix.

Scope and Objectives

The scope of the advisory consultation focused on assisting Del Mar College with inventorying the people, processes, technology, and data required to prepare key college-wide reports for internal governance and those required by state and / or federal regulations, and to assist with identifying report and data attributes to aid in compliance for HB8. The scope of our advisory consultation included the following:

- Researching and evaluating institutional reporting regulations from the Texas Education Agency (TEA), Texas Higher Education Coordination Board (THECB), the Texas Administrative Code (TAC), Texas Education Code (TEC), and others.
- Interviewing and surveying DMC management, staff, and process owners to gain an understanding of required institutional/college-wide reports.
- Identifying the primary preparer, reviewer, due date, systems, data validation, and other criteria performed by the College to validate completeness and accuracy of submissions.
- Identifying existing college-wide reports and data elements that can be leveraged to aid in HB8 compliance.
- Developing a College-Wide Reporting Matrix for DMC that details key reporting requirements that can be managed and monitored by key College contacts.

Del Mar College

#06-2024 Advisory Audit Report over College-Wide Reporting and Data Collection Processes

September 23, 2024

Issued: September 23, 2024

Our procedures included surveying and interviewing management and key stakeholders to gain an understanding of the people, processes, technology, and data required to prepare college-wide reports along with developing a College-Wide Reporting Matrix that consolidates all college reports and attributes into a single document. Our coverage period included all existing reports as of May 2024.

The objectives of this internal audit were as follows:

- A. Collaborate with College stakeholders to identify critical in-scope institutional/college-wide reporting requirements and gain an understanding of the people, processes, technology, and data utilized to prepare, review, and timely submit the College's reports, including preparation for HB8 compliance.
- B. Develop a College-Wide Reporting Matrix that details critical information required for institutional /college-wide reporting, including but not limited to the following:
 - Report Name [associated name(s)]
 - Report Type (such as financial, compliance, governance, etc.)
 - Criteria/ Authoritative Source (External)
 - Submission and Posting Requirements
 - Due Dates/Frequency of Submission
 - Department Owner(s)
 - Preparation Assignments
 - Review Assignments
 - Supporting Documentation Location
 - Report Submission Method (such as email, portal upload, etc.)
 - Sensitivity of Report (i.e., confidential in nature)
 - HB8 Association

Procedures Performed, Recommendations for Improvement, and Summary of Results

Our procedures included surveying and interviewing management and key stakeholders to gain an understanding of the people, processes, technology, and data required to prepare college-wide reports. We developed a College-Wide Reporting Matrix that details criteria such as the preparer, reviewer, due date, and systems required for preparation and submission. Our coverage period included all existing reports as of May 2024.

The following information is presented for each area:

- Procedures Performed
- Points for Consideration and Recommendations
- Result Summary

Del Mar College

#06-2024 Advisory Audit Report over College-Wide Reporting and Data Collection Processes

September 23, 2024

Issued: September 23, 2024

The recommendations for improvement identified in our procedures will be classified as Points for Consideration and presented as follows:

- **Points for Consideration (PFC):** The condition identified is considered to be a process improvement area to strengthen current processes, procedures, controls, or technology utilized to perform College-wide reporting.

Objective A: *Collaborate with College stakeholders to identify critical in-scope institutional/college-wide reporting requirements and gain an understanding of the people, processes, and technology utilized to prepare, review, and timely submit the College's reports, including preparation for HB8 compliance.*

Procedures Performed: We coordinated with key stakeholders to gather information on processes related to institutional/college-wide reporting. This aided in determining if DMC's existing processes, procedures, controls, technology, and data are designed to effectively monitor, maintain, and manage submissions of required institutional/college-wide reports and achieve HB 8 compliance, by performing the following:

- Created and deployed a survey for process owners to identify and developed an inventory of college-wide reporting, including authoritative guidance and known reports.
- Interviewed DMC staff, management, and key stakeholders to gain an understanding of the people, processes, technology, and data utilized to prepare and submit the reports.
- Provided management with recommendations to enhance existing internal controls, processes, procedures, practices, or technology over report preparation, submission, and monitoring for consistent execution across the College.

PFC 01 – Implementation Strategy for College-Wide Reporting and Data Collection: As the College progresses with the tracking and managing of the college-wide reports and data collection efforts identified during this consultation, management should consider enhancements to existing processes through the formalization of certain roles, responsibilities, and expectations for college-wide assignments along with systematic solutions to ensure future successes, including the consideration of the following:

- Assigned preparers and reviewers for each report to ensure segregation of duties and quality control for each report.
- Assigned back-up roles to fill in for the preparers and reviewers if they are unable to perform their roles.
- Linkage of report data to its source to ensure data utilized for the report is maintained in the report files to ensure consistency if needing to be rerun the report or have the process performed by other individuals.
- Transferring of the college-wide report matrix to a systematic application for ease of tracking and managing of the roles, responsibilities, and timing of reports to their intended users, including any gaps for future reports where assignments should be made.

Recommendation: We recommend that the College continue the progress of the efforts performed under this consultation by implementing a formal and centralized strategy for the consistent management and monitoring of college-wide reporting for the future. These efforts should be performed by a single owner who coordinates and collaborates with key stakeholders to ensure reports continue to be prepared and submitted timely by the appropriate personnel.

Del Mar College

#06-2024 Advisory Audit Report over College-Wide Reporting and Data Collection Processes September 23, 2024 Issued: September 23, 2024

Objective B: *Develop a College-Wide Reporting Matrix that details critical information required for institutional /college-wide reporting.*

Procedures Performed: We gained an understanding DMC's existing report generation and management processes and created a college-wide report matrix, by performing the following:

- Developed a listing, or universe, of reports created and/or reviewed as a part of current procedures to capture the current state of DMC's college-wide reporting.
- Documented the people, processes, technology, and data utilized to create reports, external submission requirements, and internal report retention.
- Provided management with College-Wide Reporting Matrix as a result of our procedures, including any enhancements to current processes as identified as part of our procedures.

PFC 02 – House Bill 8 (HB 8) Reporting: The College is working to establish a formal process for ensuring compliance with the new formula funding provisions of HB 8, implemented in FY 2024, to ensure all relevant data and reports are readily available for compliance. We identified seven institutional reports currently required to be prepared and submitted by the College, where the report and data used to prepare the report may be useful in assisting the College with HB 8 reporting and calculating the performance-based allotment.

Recommendation: We recommend the College leverage the seven identified institutional reports currently required to be prepared and submitted by the College to assist with performing the HB 8 funding calculation. The College should utilize these reports to gain insight into student successes that can be highlighted and areas that should be focused on. Additionally, the College should begin performing the following monitoring functions so that the proper allotment can be calculated:

- Track failure rates and monitor student success in all programs.
- Track student educational resources in comparison to student performance.
- Track dual credit student performance and dual credit courses that apply toward academic and workforce program requirements at the collegiate level.
- Track student performance to earn the minimum number of credit hours needed to transfer to four-year universities.

Conclusion

Based on our procedures and the recommendations identified, the College should continue the progress of the efforts performed under this consultation by implementing a formal and centralized strategy for the consistent management and monitoring of college-wide reporting for the future. The College should also consider leveraging the seven identified institutional reports currently being prepared and submitted by the College to assist with performing the HB 8 funding calculation.

Closing

The results of our interviews and evaluation of the procedures performed over the college-wide reporting processes were discussed with management throughout the engagement and at the completion of our fieldwork procedures. Recommendations for improvement and the final matrix developed were provided to management for consideration and implementation.

Del Mar College

Fiscal Year 2024 Annual Internal Audit Report

August 31, 2024



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Del Mar College

Fiscal Year 2024 Internal Audit Report

August 31, 2024

I. Compliance with Texas Government Code, Section 2102.015: Posting the Internal Audit Plan, Internal Audit Annual Report, and Other Audit information on Internet Website

Texas Government Code, Section 2102.015 requires state agencies and higher education institutions, as defined in the statute, to post their Internal Audit Plan, Internal Audit Annual Report, and other audit information on the Internet.

The Del Mar College (Del Mar or the College) will post this report and its 2025 Internal Audit Plan on its website at www.delmar.edu on or before November 1, 2024. Del Mar College's Board of Regents reviewed and approved the Annual Internal Audit Report as part of their meeting held on October 8, 2024.

Del Mar will update its posting with a detailed summary of the weaknesses, deficiencies, wrongdoings or other concerns raised by performance of the audit plan as they are identified or by November 1, 2024. Del Mar will also update the posting with the corrective action taken to address the weaknesses, deficiencies, wrongdoings or other concerns identified in the internal audits.

II. Internal Audit Plan for Fiscal Year 2024

The internal audits planned and performed for Fiscal Year 2024 were selected to address open internal audit findings and significant processes that have not been previously audited. The audits conducted during fiscal year 2024 are listed below.

Internal Audit	Report #	Report Date	Current Status
Internal Audit over Accounts Payable and Disbursements	2024-01	April 24, 2024	The report was issued June 10, 2024. Follow-up procedures to verify corrective action has been implemented for the findings will be included in the 2025 Internal Audit Plan.
Advisory Audit over Safety and Security	2024-02	May 31, 2024	The report was issued July 18, 2024.
Internal Audit Follow-up over Information Security	2024-03	June 7, 2024	The report was issued June 10, 2024. Follow-up procedures to verify that corrective action has been performed on the remaining open finding is included in the proposed 2025 Internal Audit Plan.
Advisory Audit over Emergency Operations Planning	2024-04	June 26, 2024	The report was issued September 20, 2024.
Internal Audit Follow-Up over Payroll	2024-05	June 26, 2024	The report was issued June 26, 2024. Our follow-up procedures identified that all prior findings were remediated or closed.
Advisory Audit over College-Wide Reporting	2024-06	September 23, 2024	The report was issued September 23, 2024.
Internal Audit over Financial Aid	N/A	N/A	The internal audit was rescheduled to occur during the FY2025 Internal Audit Plan.
Internal Audit over Database Administration / ERP	N/A	N/A	The internal audit was cancelled due to the implementation of the College's new ERP.
Internal Audit Follow-Up over Bursar's Office	N/A	N/A	The internal audit follow-up was rescheduled to occur during the FY2025 Internal Audit Plan.

Del Mar College

Fiscal Year 2024 Internal Audit Report

August 31, 2024

III. Consulting Services and Nonaudit Services Completed

As defined in the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing and the Government Auditing Standards, 2018 Revision, Sections 3.64 – 3.106, Weaver performed consulting services related to safety and security, emergency operations planning, and college-wide reporting. The summary of those advisory services is included in the table as part of section II of this report.

IV. External Quality Assurance Review

In accordance with professional standards, and to meet the requirements of the Texas Internal Auditing Act, Internal Audit is required to undergo an external quality assurance review at least once every three years. Weaver's review was performed in September 2022.



Report on Firm's System of Quality Control

September 19, 2022

To the Partners of Weaver & Tidwell, L.L.P.
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Del Mar College
 Fiscal Year 2024 Internal Audit Report
 August 31, 2024

Peer Reviewer’s Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm’s system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, and examinations of service organizations [SOC 1 and SOC 2 engagements].)

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Weaver & Tidwell, L.L.P. has received a peer review rating of *pass*.



Eide Bailly LLP

V. Internal Audit Plan for Fiscal Year 2025

The Internal Audit Plan was submitted to the Colleges Board of Regents. The College Board of Regents approved the plan on October 8, 2023. Below is the Fiscal Year 2025 Internal Audit Plan submitted to the College’s Board of Regents based on the results of the 2024 Internal Audit Risk Assessment update. The approved internal audit plan was submitted to the State Auditor’s Office on November 1, 2024.

Fiscal Year 2025 Internal Audit Plan		
Audit Area	2024 Risk Rating	Estimated Hours
Maintenance	High	250
Senate Bill 17 Compliance	High	250
Financial Aid	High	300

Del Mar College
Fiscal Year 2024 Internal Audit Report
August 31, 2024

Planned follow-up procedures for fiscal year 2025 to verify and communicate with Management the remediation efforts of prior Internal Audit Recommendations.

Fiscal Year 2025 Follow-up Procedures		
Audit Area	2024 Risk Rating	Estimated Hours
Information Security	High	150
Bursar's Office	High	150
Accounts Payable and Disbursements	High	100

As part of the risk assessment, the College assesses the probability and impact of the following risk categories across all significant activities of the college, which include the information technology risks and considerations related to Title 1, Texas Administrative Code, Chapter 202:

- financial stability and fraud risk
- demographic and economic risk
- student relations, operations, and compliance risk
- information technology risk
- reputational risk

Taking into consideration the input from the College management, all significant activities are assigned a risk rating for probability and impact related to each risk category. The overall risk rating (High, Moderate or Low) is assigned to each significant activity based on the activity's average risk rating.

The internal audit plan is developed by considering risk ratings for each significant activity and prioritizing "High" risk activities. The risk assessment is updated on an annual basis.

The 2024 Internal Audit Risk Assessment update resulted in 17 Significant Activities rated as "High" risk. Twelve of the 17 Significant Activities are not included in the Fiscal Year 2025 Internal Audit Plan. Those activities are as follows:

- Safety and Security
- Information Technology Services
- Executive Office
- Grant Management
- Database Administration / ERP
- Institutional Research and Reporting
- Construction Management
- Communications
- DMC Foundation
- Business and Community Programs
- Payroll
- Accreditation Standards
- Academics and Curricular Activities

VI. External Audit Services Procured in Fiscal Year 2024

Del Mar College engaged Collier, Johnson & Woods, P.C., a certified public accounting firm, during Fiscal Year 2024 as its external auditors.

Del Mar College
Fiscal Year 2024 Internal Audit Report
August 31, 2024


VII. Reporting Suspected Fraud and Abuse

To ensure compliance with Article IX, Section 7.09, the General Appropriations Act (86th Legislature) and for the coordination of investigations to ensure compliance with Texas Government Code, Section 321.022, employees are encouraged to report suspected fraud, waste and abuse involving state resources to College Management or directly to the SAO at <https://sao.fraud.state.tx.us/hotline.aspx>.

If the President of the College believes that any money received from the state is lost, misappropriated, or misused, or that other fraudulent or unlawful conduct has occurred in relation to the operation of the College, the President, or their designee will report the reason and basis for that belief to the State Auditor's Office. If any investigation is deemed necessary, the President and College staff will coordinate the investigation with the State Auditor's Office.

Regular Agenda Item 4

To: Mark Escamilla, Ph.D.
President and CEO

From: Raul Garcia, CPA, Vice President and Chief Financial Officer 

Date: October 3, 2024

Subject: Board Agenda: Quarterly Investment Report

SUMMARY:

Mr. David McElwain, of Meeder Public Funds/Patterson Group, will present the College's Quarterly Investment Report for the period May 31, 2024 to August 31, 2024.

BACKGROUND:

In compliance with Section 2256.023 of the Public Funds Investment Act (PFIA) and the Texas Education Code Section 51.032, the College's quarterly investment report is submitted to the Board of Regents for review and approval.

STAFF RECOMMENDATION:

It is recommended that the Board of Regents approve the College's Quarterly Investment Report for the period May 31, 2024 to August 31, 2024.

LIST OF SUPPORTING DOCUMENTS:

1. Del Mar College Quarterly Investment Report for the period May 31, 2024 to August 31, 2024.

DEL MAR COLLEGE

Quarterly Investment Report

AS OF AUGUST 31, 2024



MEEDER

PUBLIC FUNDS

Quarterly Portfolio Summary

This quarterly report is prepared in compliance with the Investment Policy and the Strategy of this entity and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

Portfolio as of May 31, 2024

BEGINNING BOOK VALUE	\$116,568,712.24
BEGINNING MARKET VALUE	\$116,130,295.99
UNREALIZED GAIN/(LOSS)	(\$438,416.25)
WEIGHTED AVERAGE MATURITY (YEARS)	0.16
WEIGHTED AVERAGE YIELD	3.25

Portfolio as of August 31, 2024

ENDING BOOK VALUE	\$78,244,796.18
ENDING MARKET VALUE	\$78,201,821.18
INVESTMENT INCOME FOR THE PERIOD	\$1,042,782.63
UNREALIZED GAIN/(LOSS)	(\$42,975.00)
CHANGE IN UNREALIZED GAIN/(LOSS)	\$395,441.25
WEIGHTED AVERAGE MATURITY (YEARS)	0.06
WEIGHTED AVERAGE YIELD	4.33

Portfolio Overview

August 31, 2024

Portfolio Statistics

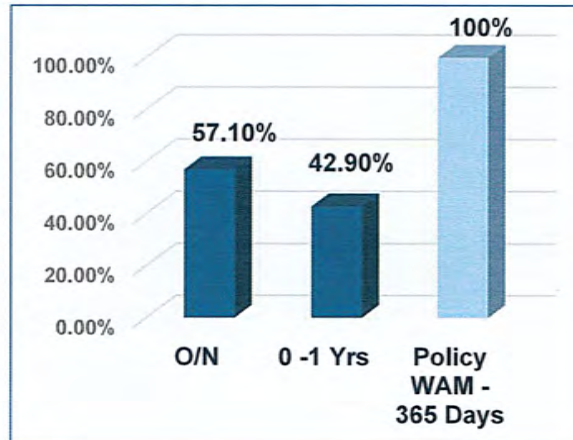
Portfolio Performance

- Average Yield 4.33%
- Benchmark – 6-month T-Bill 5.26%

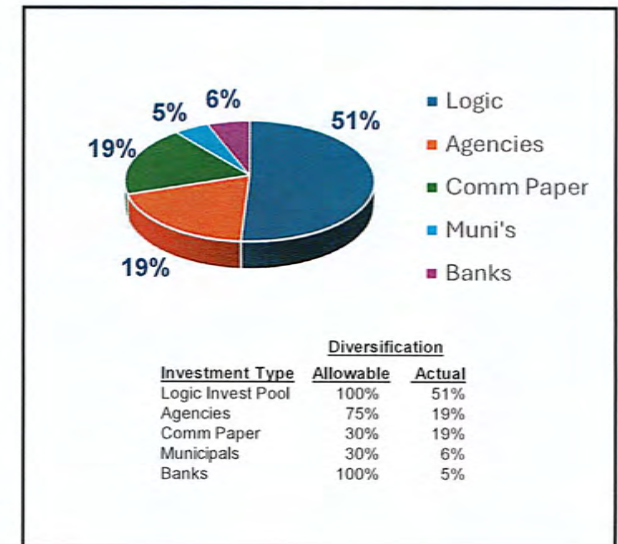
Policy Compliance

- Weighted Average Maturity
- Actual – 24 Days
- Policy – 365 Days
- Average Credit Rating
- Logic Pool – AAA
- Agencies – AA+
- Comm Paper – A-1/P-1
- Municipals – AA+

Maturity Distribution



Portfolio Allocation



Portfolio Overview

SECURITY TYPE	PAR VALUE	MARKET VALUE	BOOK VALUE	% OF PORTFOLIO	DAYS TO MATURITY	YIELD
Bank Deposits	4,874,693.41	4,874,693.41	4,874,693.41	6.23%	1	5.15
LGIP	39,784,670.82	39,784,670.82	39,784,670.82	50.87%	1	5.38
Commercial Paper	15,000,000.00	14,870,431.95	14,870,431.95	19.02%	62	5.25
U.S. Agencies	15,000,000.00	14,957,025.00	15,000,000.00	19.13%	62	1.31
Municipal Bonds	3,715,000.00	3,715,000.00	3,715,000.00	4.75%	1	0.51
TOTAL	78,374,364.23	78,201,821.18	78,244,796.18	100.00%	24	4.33

CASH AND ACCRUED INTEREST

Purchased Accrued Interest		0.00	0.00			
TOTAL CASH AND INVESTMENTS	78,374,364.23	78,201,821.18	78,244,796.18		24	4.33

TOTAL EARNINGS

CURRENT QUARTER
1,042,782.63

Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
LOCAL MAINTENANCE						
Bank Deposits	2	4,874,445.20	4,874,445.20	6.23	5.15	1
LGIP	1	28,329,446.69	28,329,446.69	36.19	5.38	1
Commercial Paper	4	15,000,000.00	14,870,431.95	19.00	5.25	62
U.S. Agencies	4	15,000,000.00	15,000,000.00	19.20	1.32	62
Municipal Bonds	1	3,715,000.00	3,715,000.00	4.76	0.51	1
TOTAL	12	66,918,891.89	66,789,323.84	85.35	4.15	28
PLANT						
LGIP	1	2,267,580.20	2,267,580.20	2.90	5.38	1
TOTAL	1	2,267,580.20	2,267,580.20	2.90	5.38	1
REV BOND I & S						
Bank Deposits	1	244.64	244.64	0.00	1.06	1
LGIP	1	2,235,460.34	2,235,460.34	2.86	5.38	1
TOTAL	2	2,235,704.98	2,235,704.98	2.86	5.38	1
TAX BOND I & S						
Bank Deposits	1	3.57	3.57	0.00	0.00	1
LGIP	1	6,952,183.59	6,952,183.59	8.88	5.38	1
TOTAL	2	6,952,187.16	6,952,187.16	8.89	5.38	1
GRAND TOTAL	17	78,374,364.23	78,244,796.18	100.00	4.33	24

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
LOCAL MAINTENANCE												
BANK DEPOSITS												
6936021309A	Wells Fargo Analyzed Business Checking PF	08/31/2024 08/31/2024	350.00	350.00 0.00	350.00	0.00		1	1.00 350.00	0.00 350.00	0.00	NA
6936021309	Wells Fargo Stagecoach Sweep Account	08/31/2024 08/31/2024	4,874,095.20	4,874,095.20 0.00	4,874,095.20	5.15		1	1.00 4,874,095.20	0.00 4,874,095.20	6.23	NA
BANK DEPOSITS TOTAL			4,874,445.20	4,874,445.20 0.00	4,874,445.20	5.15		1	1.00 4,874,445.20	0.00 4,874,445.20	6.23	NA
LGIP												
LOGIC	LOGIC	08/31/2024 08/31/2024	28,329,446.69	28,329,446.69 0.00	28,329,446.69	5.38		1	1.00 28,329,446.69	0.00 28,329,446.69	36.23	AAA
LGIP TOTAL			28,329,446.69	28,329,446.69 0.00	28,329,446.69	5.38		1	1.00 28,329,446.69	0.00 28,329,446.69	36.23	AAA
COMMERCIAL PAPER												
50244LK78	LVMH 10/07/24	03/21/2024 03/22/2024	2,500,000.00	2,428,138.89 0.00	2,428,138.89	5.35	10/07/2024	37	99.48 2,487,000.00	0.00 2,487,000.00	3.18	P-1 A-1+
62479LKH7	MUFG BANK NY 10/17/24	02/12/2024 02/13/2024	5,000,000.00	4,825,041.67 0.00	4,825,041.67	5.26	10/17/2024	47	99.35 4,967,416.67	0.00 4,967,416.67	6.35	P-1 A-1
63254EL81	NAB 11/08/24	02/09/2024 02/13/2024	5,000,000.00	4,812,073.61 0.00	4,812,073.61	5.19	11/08/2024	69	99.05 4,952,494.44	0.00 4,952,494.44	6.33	P-1 A-1+
55078TMD6	LVMH MOET HENNE 12/13/24	03/21/2024 03/22/2024	2,500,000.00	2,405,791.67 0.00	2,405,791.67	5.27	12/13/2024	104	98.54 2,463,520.83	0.00 2,463,520.83	3.15	P-1 A-1+
COMMERCIAL PAPER TOTAL			15,000,000.00	14,471,045.84 0.00	14,471,045.84	5.25		62	99.14 14,870,431.95	0.00 14,870,431.95	19.02	AA
U.S. AGENCIES												
3130ANSN1	FEDERAL HOME LOAN BANKS 0.5 09/20/2024	08/20/2021 09/20/2021	5,000,000.00	5,000,000.00 0.00	5,000,000.00	0.50	09/20/2024	20	99.76 4,987,900.00	(12,100.00) 5,000,000.00	6.38	Aaa AA+
3130APAR6	FHLBANKS 0.550 09/30/24 '24	09/22/2021 09/30/2021	5,000,000.00	5,000,000.00 0.00	5,000,000.00	0.55	09/30/2024	30	99.64 4,981,800.00	(18,200.00) 5,000,000.00	6.37	Aaa AA+
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	09/14/2021 10/04/2021	2,500,000.00	2,500,000.00 0.00	2,500,000.00	0.50	10/04/2024	34	99.57 2,489,275.00	(10,725.00) 2,500,000.00	3.18	Aaa AA+
3130AVKJ0	FHLBANKS 5.250 04/24/25 '24	04/04/2023 04/25/2023	2,500,000.00	2,500,000.00 0.00	2,500,000.00	5.25	04/24/2025	236	99.92 2,498,050.00	(1,950.00) 2,500,000.00	3.19	Aaa AA+
U.S. AGENCIES TOTAL			15,000,000.00	15,000,000.00 0.00	15,000,000.00	1.31		62	99.71 14,957,025.00	(42,975.00) 15,000,000.00	19.13	AA+
MUNICIPAL BONDS												
298101GX8	EUDORA KANS 0.5 09/01/2024	04/15/2021 04/19/2021	3,715,000.00	3,714,368.45 0.00	3,714,368.45	0.51	09/01/2024	1	100.00 3,715,000.00	0.00 3,715,000.00	4.75	NA AA-
MUNICIPAL BONDS TOTAL			3,715,000.00	3,714,368.45 0.00	3,714,368.45	0.51		1	100.00 3,715,000.00	0.00 3,715,000.00	4.75	AA-

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
LOCAL MAINTENANCE TOTAL			66,918,891.89	66,389,306.18 0.00	66,389,306.18	4.15		28	66,746,348.84	(42,975.00) 66,789,323.84	85.35	AA+

PLANT												
LGIP												
LOGIC	LOGIC	08/31/2024 08/31/2024	2,267,580.20	2,267,580.20 0.00	2,267,580.20	5.38		1	1.00 2,267,580.20	0.00 2,267,580.20	2.90	AAA
LGIP TOTAL			2,267,580.20	2,267,580.20 0.00	2,267,580.20	5.38		1	1.00 2,267,580.20	0.00 2,267,580.20	2.90	AAA
PLANT TOTAL			2,267,580.20	2,267,580.20 0.00	2,267,580.20	5.38		1	2,267,580.20	0.00 2,267,580.20	2.90	AAA

REV BOND I & S												
BANK DEPOSITS												
6913041023	Wells Fargo Analyzed Business Checking Plus PF	08/31/2024 08/31/2024	244.64	244.64 0.00	244.64	1.06		1	1.00 244.64	0.00 244.64	0.00	NA
BANK DEPOSITS TOTAL			244.64	244.64 0.00	244.64	1.06		1	1.00 244.64	0.00 244.64	0.00	NA
LGIP												
LOGIC	LOGIC	08/31/2024 08/31/2024	2,235,460.34	2,235,460.34 0.00	2,235,460.34	5.38		1	1.00 2,235,460.34	0.00 2,235,460.34	2.86	AAA
LGIP TOTAL			2,235,460.34	2,235,460.34 0.00	2,235,460.34	5.38		1	1.00 2,235,460.34	0.00 2,235,460.34	2.86	AAA
REV BOND I & S TOTAL			2,235,704.98	2,235,704.98 0.00	2,235,704.98	5.38		1	2,235,704.98	0.00 2,235,704.98	2.86	AAA

TAX BOND I & S												
BANK DEPOSITS												
6913041015	Wells Fargo Analyzed Business Checking PF	08/31/2024 08/31/2024	3.57	3.57 0.00	3.57	0.00		1	1.00 3.57	0.00 3.57	0.00	NA
BANK DEPOSITS TOTAL			3.57	3.57 0.00	3.57	0.00		1	1.00 3.57	0.00 3.57	0.00	NA
LGIP												



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
LOGIC	LOGIC	08/31/2024 08/31/2024	6,952,183.59	6,952,183.59 0.00	6,952,183.59	5.38		1	1.00 6,952,183.59	0.00 6,952,183.59	8.89	AAA
LGIP TOTAL			6,952,183.59	6,952,183.59 0.00	6,952,183.59	5.38		1	1.00 6,952,183.59	0.00 6,952,183.59	8.89	AAA
TAX BOND I & S TOTAL			6,952,187.16	6,952,187.16 0.00	6,952,187.16	5.38		1	6,952,187.16	6,952,187.16	8.89	AAA
GRAND TOTAL			78,374,364.23	77,844,778.52 0.00	77,844,778.52	4.33		24	78,201,821.18	(42,975.00) 78,244,796.18	100.00	AA+

Cash Reconciliation Report

LOCAL MAINTENANCE						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
COUPON						
06/28/2024	3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	0.00	06/28/2024	0.00	20,000.00
07/01/2024	678807QS0	OKLAHOMA CNTY OKLA INDPT SCH DIST NO 052 MIDWEST C 1.0 07/01/2024	0.00	07/01/2024	0.00	18,275.00
07/12/2024	3130AMZC9	FEDERAL HOME LOAN BANKS 0.5 07/12/2024	0.00	07/12/2024	0.00	12,500.00
07/12/2024	3130AMWDO	FEDERAL HOME LOAN BANKS 0.4 07/12/2024	0.00	07/12/2024	0.00	10,000.00
07/26/2024	3130AN5A4	FEDERAL HOME LOAN BANKS 0.5 07/26/2024	0.00	07/26/2024	0.00	12,500.00
08/26/2024	3130ANMN7	FEDERAL HOME LOAN BANKS 0.52 08/26/2024	0.00	08/26/2024	0.00	11,700.00
COUPON TOTAL			0.00		0.00	84,975.00
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
MATURITY						
06/28/2024	3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	-10,000,000.00	06/28/2024	-10,000,000.00	10,000,000.00
07/01/2024	678807QS0	OKLAHOMA CNTY OKLA INDPT SCH DIST NO 052 MIDWEST C 1.0 07/01/2024	-3,655,000.00	07/01/2024	-3,655,000.00	3,655,000.00
07/12/2024	3130AMWDO	FEDERAL HOME LOAN BANKS 0.4 07/12/2024	-5,000,000.00	07/12/2024	-5,000,000.00	5,000,000.00
07/12/2024	3130AMZC9	FEDERAL HOME LOAN BANKS 0.5 07/12/2024	-5,000,000.00	07/12/2024	-5,000,000.00	5,000,000.00
07/26/2024	3130AN5A4	FEDERAL HOME LOAN BANKS 0.5 07/26/2024	-5,000,000.00	07/26/2024	-5,000,000.00	5,000,000.00
08/12/2024	8923A0HCO	Toyota Credit De Puerto Rico, Inc 0.0 08/12/2024	-5,000,000.00	08/12/2024	-5,000,000.00	5,000,000.00
08/26/2024	3130ANMN7	FEDERAL HOME LOAN BANKS 0.52 08/26/2024	-4,500,000.00	08/26/2024	-4,500,000.00	4,500,000.00
MATURITY TOTAL			-38,155,000.00		-38,155,000.00	38,155,000.00
TAX BOND I & S						
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
COUPON						
06/03/2024	683548EQ0	OPELIKA ALA UTILS BRD UTIL REV 0.8 06/01/2024	0.00	06/01/2024	0.00	5,720.00
COUPON TOTAL			0.00		0.00	5,720.00
POST DATE	IDENTIFIER	DESCRIPTION	PAR VALUE	FINAL MATURITY	PRINCIPAL	AMOUNT
MATURITY						
06/01/2024	683548EQ0	OPELIKA ALA UTILS BRD UTIL REV 0.8 06/01/2024	-1,430,000.00	06/01/2024	-1,430,000.00	1,430,000.00
MATURITY TOTAL			-1,430,000.00		-1,430,000.00	1,430,000.00

Transaction Statement

LOCAL MAINTENANCE								
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
MATURITY								
	06/28/2024	06/28/2024	3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	(10,000,000.00)	10,000,000.00	10,000,000.00	0.00
	07/01/2024	07/01/2024	678807QS0	OKLAHOMA CNTY OKLA INDPT SCH DIST NO 052 MIDWEST C 1.0 07/01/2024	(3,655,000.00)	3,655,000.00	3,655,000.00	0.00
	07/12/2024	07/12/2024	3130AMWD0	FEDERAL HOME LOAN BANKS 0.4 07/12/2024	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
	07/12/2024	07/12/2024	3130AMZC9	FEDERAL HOME LOAN BANKS 0.5 07/12/2024	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
	07/26/2024	07/26/2024	3130AN5A4	FEDERAL HOME LOAN BANKS 0.5 07/26/2024	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
	08/12/2024	08/12/2024	8923A0HCO	Toyota Credit De Puerto Rico, Inc 0.0 08/12/2024	(5,000,000.00)	5,000,000.00	5,000,000.00	0.00
	08/26/2024	08/26/2024	3130ANMN7	FEDERAL HOME LOAN BANKS 0.52 08/26/2024	(4,500,000.00)	4,500,000.00	4,500,000.00	0.00
MATURITY TOTAL					(38,155,000.00)	38,155,000.00	38,155,000.00	0.00

TAX BOND I & S								
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
MATURITY								
	06/01/2024	06/01/2024	683548EQ0	OPELIKA ALA UTILS BRD UTIL REV 0.8 06/01/2024	(1,430,000.00)	1,430,000.00	1,430,000.00	0.00
MATURITY TOTAL					(1,430,000.00)	1,430,000.00	1,430,000.00	0.00

Amortization Schedule

CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	ORIGINAL PREMIUM OR DISCOUNT	BEGINNING BOOK VALUE	CURRENT PERIOD AMORT	ENDING BOOK VALUE	TOTAL AMORTIZATION	UNAMORTIZED BALANCE
LOCAL MAINTENANCE									
298101GX8	EUDORA KANS 0.5 09/01/2024	3,715,000.00	3,714,368.45	(631.55)	3,715,000.00	0.00	3,715,000.00	631.55	0.00
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	2,500,000.00	2,500,000.00	0.00	2,500,000.00	0.00	2,500,000.00	0.00	0.00
3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	10,000,000.00	10,000,000.00	0.00	10,000,000.00	0.00	0.00	0.00	0.00
3130AMWD0	FEDERAL HOME LOAN BANKS 0.4 07/12/2024	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00	0.00	0.00
3130AMZC9	FEDERAL HOME LOAN BANKS 0.5 07/12/2024	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00	0.00	0.00
3130AN5A4	FEDERAL HOME LOAN BANKS 0.5 07/26/2024	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00	0.00	0.00
3130ANSN1	FEDERAL HOME LOAN BANKS 0.5 09/20/2024	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00
3130ANMN7	FEDERAL HOME LOAN BANKS 0.52 08/26/2024	4,500,000.00	4,499,460.00	(540.00)	4,500,000.00	0.00	0.00	540.00	0.00
3130APAR6	FHLBANKS 0.550 09/30/24 '24	5,000,000.00	5,000,000.00	0.00	5,000,000.00	0.00	5,000,000.00	0.00	0.00
3130AVKJ0	FHLBANKS 5.250 04/24/25 '24	2,500,000.00	2,500,000.00	0.00	2,500,000.00	0.00	2,500,000.00	0.00	0.00
50244LK78	LVMH 10/07/24	2,500,000.00	2,428,138.89	(71,861.11)	2,453,777.78	33,222.22	2,487,000.00	58,861.11	(13,000.00)
55078TMD6	LVMH MOET HENNE 12/13/24	2,500,000.00	2,405,791.67	(94,208.33)	2,430,937.50	32,583.33	2,463,520.83	57,729.16	(36,479.17)
62479LKH7	MUFG BANK NY 10/17/24	5,000,000.00	4,825,041.67	(174,958.33)	4,902,250.00	65,166.67	4,967,416.67	142,375.00	(32,583.33)
63254EL81	NAB 11/08/24	5,000,000.00	4,812,073.61	(187,926.39)	4,888,222.22	64,272.22	4,952,494.44	140,420.83	(47,505.56)
678807QS0	OKLAHOMA CNTY OKLA INDPT SCH DIST NO 052 MIDWEST C 1.0 07/01/2024	3,655,000.00	3,683,255.80	28,255.80	3,656,643.84	(1,643.84)	0.00	(28,255.80)	0.00
8923A0HC0	Toyota Credit De Puerto Rico, Inc 0.0 08/12/2024	5,000,000.00	4,869,277.78	(130,722.22)	4,948,000.00	52,000.00	0.00	130,722.22	0.00
TOTAL		71,870,000.00	71,237,407.87	(660,847.93)	71,494,831.35	245,600.60	33,585,431.95	503,024.08	(129,568.05)
TAX BONDI & S									
683548EQ0	OPELIKA ALA UTILS BRD UTIL REV 0.8 06/01/2024	1,430,000.00	1,430,000.00	0.00	1,430,000.00	0.00	0.00	0.00	0.00
TOTAL		1,430,000.00	1,430,000.00	0.00	1,430,000.00	0.00	0.00	0.00	0.00
GRAND TOTAL		73,300,000.00	72,667,407.87	(660,847.93)	72,924,831.35	245,600.60	33,585,431.95	503,024.08	(129,568.05)

Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
LOCAL MAINTENANCE									
298101GX8	EUDORA KANS 0.5 09/01/2024	2021-04-19	3,715,000.00	3,714,368.45	4,643.75	0.00	4,643.75	0.00	9,287.50
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	2021-10-04	2,500,000.00	2,500,000.00	1,979.17	0.00	3,125.00	0.00	5,104.17
3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	2022-08-01	0.00	0.00	17,000.00	0.00	3,000.00	20,000.00	0.00
3130AMWDO	FEDERAL HOME LOAN BANKS 0.4 07/12/2024	2021-07-12	0.00	0.00	7,722.22	0.00	2,277.78	10,000.00	0.00
3130AMZC9	FEDERAL HOME LOAN BANKS 0.5 07/12/2024	2021-07-12	0.00	0.00	9,652.78	0.00	2,847.22	12,500.00	0.00
3130AN5A4	FEDERAL HOME LOAN BANKS 0.5 07/26/2024	2021-07-26	0.00	0.00	8,680.56	0.00	3,819.44	12,500.00	0.00
3130ANSN1	FEDERAL HOME LOAN BANKS 0.5 09/20/2024	2021-09-20	5,000,000.00	5,000,000.00	4,930.56	0.00	6,250.00	0.00	11,180.56
3130ANMN7	FEDERAL HOME LOAN BANKS 0.52 08/26/2024	2021-08-26	0.00	0.00	6,175.00	0.00	5,525.00	11,700.00	0.00
3130APAR6	FHLBANKS 0.550 09/30/24 '24	2021-09-30	5,000,000.00	5,000,000.00	4,659.72	0.00	6,875.00	0.00	11,534.72
3130AVKJ0	FHLBANKS 5.250 04/24/25 '24	2023-04-25	2,500,000.00	2,500,000.00	13,489.58	0.00	32,812.50	0.00	46,302.08
LOGIC	LOGIC	2024-08-31	28,329,446.69	28,329,446.69	0.00	0.00	323,747.82	323,747.82	0.00
50244LK78	LVMH 10/07/24	2024-03-22	2,500,000.00	2,428,138.89	0.00	0.00	0.00	0.00	0.00
55078TMD6	LVMH MOET HENNE 12/13/24	2024-03-22	2,500,000.00	2,405,791.67	0.00	0.00	0.00	0.00	0.00
62479LKH7	MUFG BANK NY 10/17/24	2024-02-13	5,000,000.00	4,825,041.67	0.00	0.00	0.00	0.00	0.00
63254EL81	NAB 11/08/24	2024-02-13	5,000,000.00	4,812,073.61	0.00	0.00	0.00	0.00	0.00
678807QS0	OKLAHOMA CNTY OKLA INDPT SCH DIST NO 052 MIDWEST C 1.0 07/01/2024	2023-02-01	0.00	0.00	15,229.17	0.00	3,045.83	18,275.00	0.00
6936021309A	Wells Fargo Analyzed Business Checking PF	2024-08-31	350.00	350.00	0.00	0.00	0.00	0.00	0.00
6936021309	Wells Fargo Stagecoach Sweep Account	2024-08-31	4,874,095.20	4,874,095.20	0.00	0.00	74,316.68	74,316.68	0.00
TOTAL			66,918,891.89	66,389,306.18	94,162.50	0.00	472,286.03	483,039.50	83,409.03
PLANT									
LOGIC	LOGIC	2024-08-31	2,267,580.20	2,267,580.20	0.00	0.00	63,536.39	63,536.39	0.00
TOTAL			2,267,580.20	2,267,580.20	0.00	0.00	63,536.39	63,536.39	0.00
REV BOND I & S									
LOGIC	LOGIC	2024-08-31	2,235,460.34	2,235,460.34	0.00	0.00	30,132.56	30,132.56	0.00



Accrued Interest Schedule

IDENTIFIER	DESCRIPTION	SETTLE DATE	PAR VALUE	PRINCIPAL COST	BEGINNING ACCRUED INTEREST	PURCHASED INTEREST	CURRENT PERIOD ACCRUAL	INTEREST RECEIVED	ENDING ACCRUED INTEREST
6913041023	Wells Fargo Analyzed Business Checking Plus PF	2024-08-31	244.64	244.64	0.00	0.00	0.67	0.67	0.00
TOTAL			2,235,704.98	2,235,704.98	0.00	0.00	30,133.23	30,133.23	0.00
TAX BONDI & S									
LOGIC	LOGIC	2024-08-31	6,952,183.59	6,952,183.59	0.00	0.00	231,226.38	231,226.38	0.00
683548EQ0	OPELIKA ALA UTILS BRD UTIL REV 0.8 06/01/2024	2020-09-16	0.00	0.00	5,720.00	0.00	0.00	5,720.00	0.00
6913041015	Wells Fargo Analyzed Business Checking PF	2024-08-31	3.57	3.57	0.00	0.00	0.00	0.00	0.00
TOTAL			6,952,187.16	6,952,187.16	5,720.00	0.00	231,226.38	236,946.38	0.00
GRAND TOTAL			78,374,364.23	77,844,778.52	99,882.50	0.00	797,182.03	813,655.50	83,409.03

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
LOCAL MAINTENANCE											
298101GX8	EUDORA KANS 0.5 09/01/2024	3,715,000.00	3,715,000.00	3,715,000.00	09/01/2024	0.50	0.51	4,643.75	0.00	0.00	4,643.75
3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024	0.00	10,000,000.00	0.00	06/28/2024	0.40	0.40	3,000.00	0.00	0.00	3,000.00
3130AMWDO	FEDERAL HOME LOAN BANKS 0.4 07/12/2024	0.00	5,000,000.00	0.00	07/12/2024	0.40	0.40	2,277.78	0.00	0.00	2,277.78
3130AMZC9	FEDERAL HOME LOAN BANKS 0.5 07/12/2024	0.00	5,000,000.00	0.00	07/12/2024	0.50	0.50	2,847.22	0.00	0.00	2,847.22
3130AN5A4	FEDERAL HOME LOAN BANKS 0.5 07/26/2024	0.00	5,000,000.00	0.00	07/26/2024	0.50	0.50	3,819.44	0.00	0.00	3,819.44
3130ANMN7	FEDERAL HOME LOAN BANKS 0.52 08/26/2024	0.00	4,500,000.00	0.00	08/26/2024	0.52	0.52	5,525.00	0.00	0.00	5,525.00
3130ANSN1	FEDERAL HOME LOAN BANKS 0.5 09/20/2024	5,000,000.00	5,000,000.00	5,000,000.00	09/20/2024	0.50	0.50	6,250.00	0.00	0.00	6,250.00
3130APAR6	FHLBANKS 0.550 09/30/24 '24	5,000,000.00	5,000,000.00	5,000,000.00	09/30/2024	0.55	0.55	6,875.00	0.00	0.00	6,875.00
3130AVKJ0	FHLBANKS 5.250 04/24/25 '24	2,500,000.00	2,500,000.00	2,500,000.00	04/24/2025	5.25	5.25	32,812.50	0.00	0.00	32,812.50
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	2,500,000.00	2,500,000.00	2,500,000.00	10/04/2024	0.50	0.50	3,125.00	0.00	0.00	3,125.00
50244LK78	LVMH 10/07/24	2,500,000.00	2,453,777.78	2,487,000.00	10/07/2024	0.00	5.35	0.00	33,222.22	0.00	33,222.22
55078TMD6	LVMH MOET HENNE 12/13/24	2,500,000.00	2,430,937.50	2,463,520.83	12/13/2024	0.00	5.27	0.00	32,583.33	0.00	32,583.33
62479LKH7	MUFG BANK NY 10/17/24	5,000,000.00	4,902,250.00	4,967,416.67	10/17/2024	0.00	5.26	0.00	65,166.67	0.00	65,166.67
63254EL81	NAB 11/08/24	5,000,000.00	4,888,222.22	4,952,494.44	11/08/2024	0.00	5.19	0.00	64,272.22	0.00	64,272.22
678807QS0	OKLAHOMA CNTY OKLA INDPT SCH DIST NO 052 MIDWEST C 1.0 07/01/2024	0.00	3,656,643.84	0.00	07/01/2024	1.00	0.45	3,045.83	(1,643.84)	0.00	1,401.99
6936021309	Wells Fargo Stagecoach Sweep Account	4,874,095.20	1,980,199.68	4,874,095.20	08/31/2024	4.90	5.15	74,316.68	0.00	0.00	74,316.68
6936021309A	Wells Fargo Analyzed Business Checking PF	350.00	27,406.00	350.00	08/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
8923A0HCO	Toyota Credit De Puerto Rico, Inc 0.0 08/12/2024	0.00	4,948,000.00	0.00	08/12/2024	0.00	5.34	0.00	52,000.00	0.00	52,000.00
LOGIC	LOGIC	28,329,446.69	15,176,128.87	28,329,446.69	08/31/2024	0.00	5.38	323,747.82	0.00	0.00	323,747.82
TOTAL		66,918,891.89	88,678,565.90	66,789,323.84		0.68	4.15	472,286.03	245,600.60	0.00	717,886.63
PLANT											
LOGIC	LOGIC	2,267,580.20	4,704,043.81	2,267,580.20	08/31/2024	0.00	5.38	63,536.39	0.00	0.00	63,536.39
TOTAL		2,267,580.20	4,704,043.81	2,267,580.20		0.00	5.38	63,536.39	0.00	0.00	63,536.39

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
REV BOND I & S											
6913041023	Wells Fargo Analyzed Business Checking Plus PF	244.64	243.97	244.64	08/31/2024	1.03	1.06	0.67	0.00	0.00	0.67
LOGIC	LOGIC	2,235,460.34	2,205,327.78	2,235,460.34	08/31/2024	0.00	5.38	30,132.56	0.00	0.00	30,132.56
TOTAL		2,235,704.98	2,205,571.75	2,235,704.98		0.00	5.38	30,133.23	0.00	0.00	30,133.23
TAX BOND I & S											
683548EQ0	OPELIKA ALA UTILS BRD UTIL REV 0.8 06/01/2024	0.00	1,430,000.00	0.00	06/01/2024	0.80	0.80	0.00	0.00	0.00	0.00
6913041015	Wells Fargo Analyzed Business Checking PF	3.57	3.57	3.57	08/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
LOGIC	LOGIC	6,952,183.59	19,550,527.21	6,952,183.59	08/31/2024	0.00	5.38	231,226.38	0.00	0.00	231,226.38
TOTAL		6,952,187.16	20,980,530.78	6,952,187.16		0.00	5.38	231,226.38	0.00	0.00	231,226.38
GRAND TOTAL		78,374,364.23	116,568,712.24	78,244,796.18		0.58	4.33	797,182.03	245,600.60	0.00	1,042,782.63

Projected Cashflows

For the Period September 01, 2024 to February 28, 2025

CUSIP	DESCRIPTION	POST DATE	TRANSACTION TYPE	AMOUNT
LOCAL MAINTENANCE				
SEP 2024				
298101GX8	EUDORA KANS 0.5 09/01/2024	09/03/2024	Maturity	3,715,000.00
298101GX8	EUDORA KANS 0.5 09/01/2024	09/03/2024	Coupon	9,287.50
3130ANSN1	FEDERAL HOME LOAN BANKS 0.5 09/20/2024	09/20/2024	Coupon	12,500.00
3130ANSN1	FEDERAL HOME LOAN BANKS 0.5 09/20/2024	09/20/2024	Maturity	5,000,000.00
3130APAR6	FEDERAL HOME LOAN BANKS 0.55 09/30/2024	09/30/2024	Coupon	13,750.00
3130APAR6	FEDERAL HOME LOAN BANKS 0.55 09/30/2024	09/30/2024	Maturity	5,000,000.00
SEP 2024 TOTAL				13,750,537.50
OCT 2024				
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	10/04/2024	Final Maturity	2,500,000.00
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN	10/04/2024	Coupon	6,250.00
50244LK78	LVMH 10/07/24	10/07/2024	Final Maturity	2,500,000.00
62479LKH7	MUFG BANK NY 10/17/24	10/17/2024	Final Maturity	5,000,000.00
3130AVKJO	FHLBANKS 5.250 04/24/25 '24	10/24/2024	Coupon	65,625.00
OCT 2024 TOTAL				10,071,875.00
NOV 2024				
63254EL81	NAB 11/08/24	11/08/2024	Final Maturity	5,000,000.00
NOV 2024 TOTAL				5,000,000.00
DEC 2024				
55078TMD6	LVMH MOET HENNE 12/13/24	12/13/2024	Final Maturity	2,500,000.00
DEC 2024 TOTAL				2,500,000.00
LOCAL MAINTENANCE TOTAL				31,322,412.50
GRAND TOTAL				31,322,412.50



Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
LOCAL MAINTENANCE									
3130AMT85	FEDERAL HOME LOAN BANKS 0.4 06/28/2024 0.00	0.40	08/01/2022 06/28/2024	3,000.00 20,000.00	10,000,000.00 9,966,200.00	0.00	(10,000,000.00)	(10,000,000.00) (9,966,200.00)	0.00 0.00
678807QS0	OKLAHOMA CNTY OKLA INDPT SCH DIST NO 052 MIDWEST C 1.0 07/01/2024 0.00	0.45	02/01/2023 07/01/2024	3,045.83 18,275.00	3,656,643.84 3,647,474.36	0.00	(3,655,000.00)	(3,656,643.84) (3,647,474.36)	0.00 0.00
3130AMZC9	FEDERAL HOME LOAN BANKS 0.5 07/12/2024 0.00	0.50	06/22/2021 07/12/2024	2,847.22 12,500.00	5,000,000.00 4,973,800.00	0.00	(5,000,000.00)	(5,000,000.00) (4,973,800.00)	0.00 0.00
3130AMWD0	FEDERAL HOME LOAN BANKS 0.4 07/12/2024 0.00	0.40	06/16/2021 07/12/2024	2,277.78 10,000.00	5,000,000.00 4,972,300.00	0.00	(5,000,000.00)	(5,000,000.00) (4,972,300.00)	0.00 0.00
3130AN5A4	FEDERAL HOME LOAN BANKS 0.5 07/26/2024 0.00	0.50	06/30/2021 07/26/2024	3,819.44 12,500.00	5,000,000.00 4,964,200.00	0.00	(5,000,000.00)	(5,000,000.00) (4,964,200.00)	0.00 0.00
8923A0HC0	Toyota Credit De Puerto Rico, Inc 0.0 08/12/2024 0.00	5.34	02/09/2024 08/12/2024	0.00 0.00	4,948,000.00 4,948,000.00	0.00	(5,000,000.00)	(4,948,000.00) (4,948,000.00)	0.00 0.00
3130ANMN7	FEDERAL HOME LOAN BANKS 0.52 08/26/2024 0.00	0.52	08/12/2021 08/26/2024	5,525.00 11,700.00	4,500,000.00 4,446,765.00	0.00	(4,500,000.00)	(4,500,000.00) (4,446,765.00)	0.00 0.00
6936021309A	Wells Fargo Analyzed Business Checking PF 350.00	0.00	08/31/2024	0.00 0.00	27,406.00 27,406.00	0.00	(27,056.00)	(27,056.00) (27,056.00)	350.00 350.00
6936021309	Wells Fargo Stagecoach Sweep Account 4,874,095.20	5.15	08/31/2024	74,316.68 74,316.68	1,980,199.68 1,980,199.68	5,890,492.18	(2,996,596.66)	2,893,895.52 2,893,895.52	4,874,095.20 4,874,095.20
LOGIC	LOGIC 28,329,446.69	5.38	08/31/2024	323,747.82 323,747.82	15,176,128.87 15,176,128.87	14,187,905.59	(1,034,587.77)	13,153,317.82 13,153,317.82	28,329,446.69 28,329,446.69
298101GX8	EUDORA KANS 0.5 09/01/2024 3,715,000.00	0.51	04/15/2021 09/01/2024	4,643.75 0.00	3,715,000.00 3,669,413.24	0.00	0.00	0.00 45,586.77	3,715,000.00 3,715,000.00
3130ANSN1	FEDERAL HOME LOAN BANKS 0.5 09/20/2024 5,000,000.00	0.50	08/20/2021 09/20/2024	6,250.00 0.00	5,000,000.00 4,924,100.00	0.00	0.00	0.00 63,800.00	5,000,000.00 4,987,900.00
3130APAR6	FHLBANKS 0.550 09/30/24 '24 5,000,000.00	0.55	09/22/2021 09/30/2024	6,875.00 0.00	5,000,000.00 4,918,600.00	0.00	0.00	0.00 63,200.00	5,000,000.00 4,981,800.00
31422XMV1	FARMER MAC 0.500 10/04/24 '24 MTN 2,500,000.00	0.50	09/14/2021 10/04/2024	3,125.00 0.00	2,500,000.00 2,457,575.00	0.00	0.00	0.00 31,700.00	2,500,000.00 2,489,275.00
50244LK78	LVMH 10/07/24 2,500,000.00	5.35	03/21/2024 10/07/2024	0.00 0.00	2,453,777.78 2,453,777.78	0.00	0.00	33,222.22 33,222.22	2,487,000.00 2,487,000.00
62479LKH7	MUFG BANK NY 10/17/24 5,000,000.00	5.26	02/12/2024 10/17/2024	0.00 0.00	4,902,250.00 4,902,250.00	0.00	0.00	65,166.67 65,166.67	4,967,416.67 4,967,416.67

Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE BEGINNING MARKET VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE CHANGE IN MARKET VALUE	ENDING BOOK VALUE ENDING MARKET VALUE
63254EL81	NAB 11/08/24 5,000,000.00	5.19	02/09/2024 11/08/2024	0.00 0.00	4,888,222.22 4,888,222.22	0.00	0.00	64,272.22 64,272.22	4,952,494.44 4,952,494.44
55078TMD6	LVMH MOET HENNE 12/13/24 2,500,000.00	5.27	03/21/2024 12/13/2024	0.00 0.00	2,430,937.50 2,430,937.50	0.00	0.00	32,583.33 32,583.33	2,463,520.83 2,463,520.83
3130AVKJ0	FHLBANKS 5.250 04/24/25 '24 2,500,000.00	5.25	04/04/2023 04/24/2025	32,812.50 0.00	2,500,000.00 2,492,800.00	0.00	0.00	0.00 5,250.00	2,500,000.00 2,498,050.00
TOTAL		4.15		472,286.03 483,039.50	88,678,565.90 88,240,149.65	20,078,397.77	(42,213,240.43)	(21,889,242.06) (21,493,800.81)	66,789,323.84 66,746,348.84

PLANT									
LOGIC	LOGIC 2,267,580.20	5.38	08/31/2024	63,536.39 63,536.39	4,704,043.81 4,704,043.81	42,594.79	(2,479,058.40)	(2,436,463.61) (2,436,463.61)	2,267,580.20 2,267,580.20
TOTAL		5.38		63,536.39 63,536.39	4,704,043.81 4,704,043.81	42,594.79	(2,479,058.40)	(2,436,463.61) (2,436,463.61)	2,267,580.20 2,267,580.20

REV BOND I & S									
6913041023	Wells Fargo Analyzed Business Checking Plus PF 244.64	1.06	08/31/2024	0.67 0.67	243.97 243.97	0.67	0.00	0.67 0.67	244.64 244.64
LOGIC	LOGIC 2,235,460.34	5.38	08/31/2024	30,132.56 30,132.56	2,205,327.78 2,205,327.78	30,132.56	0.00	30,132.56 30,132.56	2,235,460.34 2,235,460.34
TOTAL		5.38		30,133.23 30,133.23	2,205,571.75 2,205,571.75	30,133.23	0.00	30,133.23 30,133.23	2,235,704.98 2,235,704.98

TAX BOND I & S									
683548EQ0	OPELIKA ALA UTILS BRD UTIL REV 0.8 06/01/2024 0.00	0.80	08/27/2020 06/01/2024	0.00 5,720.00	1,430,000.00 1,430,000.00	0.00	(1,430,000.00)	(1,430,000.00) (1,430,000.00)	0.00 0.00
LOGIC	LOGIC 6,952,183.59	5.38	08/31/2024	231,226.38 231,226.38	19,550,527.21 19,550,527.21	177,028.64	(12,775,372.26)	(12,598,343.62) (12,598,343.62)	6,952,183.59 6,952,183.59
6913041015	Wells Fargo Analyzed Business Checking PF 3.57	0.00	05/31/2023 08/31/2024	0.00 0.00	3.57 3.57	0.00	0.00	0.00 0.00	3.57 3.57
TOTAL		5.38		231,226.38 236,946.38	20,980,530.78 20,980,530.78	177,028.64	(14,205,372.26)	(14,028,343.62) (14,028,343.62)	6,952,187.16 6,952,187.16



Change in Value

IDENTIFIER	ISSUER PAR VALUE	YIELD	TRADE DATE MATURITY DATE	INTEREST ACCRUAL INTEREST RECEIVED	BEGINNING BOOK VALUE	PURCHASES/ ADDITIONS	REDEMPTIONS	CHANGE IN BOOK VALUE	ENDING BOOK VALUE
					BEGINNING MARKET VALUE			CHANGE IN MARKET VALUE	ENDING MARKET VALUE
GRAND TOTAL		4.33		797,182.03 813,655.50	116,568,712.24 116,130,295.99	20,328,154.43	(58,897,671.09)	(38,323,916.06) (37,928,474.81)	78,244,796.18 78,201,821.18

Compliance Certification



MEEDER
PUBLIC FUNDS

The undersigned acknowledge they have reviewed this quarterly investment report for the period ending August 31, 2024. Officials designated as investment officers by this entity's Investment Policy attest that all investments comply with the Texas Public Funds Investment Act and this entity's Investment Policy.

Raul Garcia, Vice President and Chief Financial Officer

Dr. Catherine West, Director of Accounting

Meeder Representative

Disclosure

Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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M E E D E R
PUBLIC FUNDS

Regular Agenda Item 5



TO: Mark Escamilla, Ph.D., President of the College
FROM: Raul Garcia, CPA, Vice President and Chief Financial Officer 
DATE: October 3, 2024
SUBJECT: Board Agenda: Quarterly Financial Report

BACKGROUND:

In accordance with Board Policy A4.2.1.1, the Board of Regents will review the College's quarterly financial statements and disbursement activity. Mr. Raul Garcia, Vice President and Chief Financial Officer, will present the August Quarterly Financial Report.

Action Item: Discussion and possible action regarding the College's Quarterly Financial Report for the period ending August 2024.

DEL MAR COLLEGE
INCOME/EXPENSE STATEMENT
CURRENT OPERATING FUNDS
For the Twelve Months Ended August 2024

	FY 2024			% Spent YTD	FY 2023			% Spent YTD
	BUDGET	ACTUALS			BUDGET	ACTUALS		
REVENUES: RG								
STATE FUNDING								
PERFORMANCE APPROPRIATION	\$ 19,508,146	\$ 19,508,146	100%	\$ 17,359,105	\$ 17,359,106	100%		
FAST APPROPRIATION	1,141,504	1,153,451	101%	-	-	0%		
INSURANCE CONTRIBUTION	4,281,371	4,281,371	100%	4,281,371	3,987,111	93%		
RETIREMENT CONTRIBUTION	1,966,711	2,161,527	110%	1,871,176	2,080,212	111%		
TOTAL STATE FUNDING	\$ 26,897,732	\$ 27,104,494	101%	\$ 23,511,652	\$ 23,426,429	100%		
OTHER REVENUES								
TUITION & FEES	\$ 22,001,700	\$ 20,644,905	94%	\$ 23,284,829	\$ 21,263,860	91%		
DUAL ENROLLMENT	-	40,649	0%	1,091,000	1,117,077	102%		
PROPERTY TAXES	65,068,806	68,856,293	106%	65,556,443	66,078,552	101%		
INVESTMENT INCOME	793,400	2,610,794	329%	730,000	2,040,083	279%		
MISCELLANEOUS	468,744	576,076	123%	532,144	667,465	125%		
TOTAL OTHER REVENUES	\$ 88,332,650	\$ 92,728,716	105%	\$ 91,194,416	\$ 91,167,037	100%		
TOTAL REVENUES	\$ 115,230,382	\$ 119,833,210		\$ 114,706,068	\$ 114,593,466			
EXPENDITURES:								
SALARIES & BENEFITS								
FACULTY SALARIES	\$ 33,593,394	\$ 32,970,427	98%	\$ 33,467,687	\$ 33,215,787	99%		
EXEMPT SALARIES	17,113,487	17,002,348	99%	17,378,672	17,665,572	102%		
NON EXEMPT SALARIES	12,821,217	11,964,856	93%	13,924,481	12,180,455	87%		
BENEFITS	20,487,813	19,965,819	97%	20,629,511	14,760,217	72%		
TOTAL SALARIES & BENEFITS	\$ 84,015,911	\$ 81,903,450	97%	\$ 85,400,351	\$ 77,822,031	91%		
NON-SALARY								
CONTRACT INSTRUCTION	\$ 158,600	\$ 144,077	91%	\$ 151,600	\$ 145,427	96%		
SUPPLIES, POSTAGE, DUPL., COPIER RENTAL	3,497,541	2,811,260	80%	3,443,888	2,559,489	74%		
MAINTENANCE & REPAIRS	1,747,539	2,134,177	122%	1,595,040	1,669,057	105%		
EQUIPMENT	776,699	1,255,972	162%	1,074,025	644,094	60%		
STUDENT RECRUITING AND MARKETING	1,139,569	879,180	77%	1,060,908	1,019,401	96%		
AUDIT & LEGAL, TAX APPRAISAL, COLL. FEES	1,633,106	1,697,099	104%	1,626,295	1,574,588	97%		
CONTRACT LABOR & CONSULTANTS	3,064,494	4,217,828	138%	3,276,496	3,202,576	98%		
ACCREDITATION	65,636	50,149	76%	75,047	57,100	76%		
SPECIAL POP. INTERPRETOR	114,397	185,369	162%	114,397	125,714	110%		
COMP. SOFTWARE, HARDWARE, LICENSE & SERV.	3,612,534	3,855,054	107%	2,694,283	3,348,836	124%		
TRAVEL & PROFESSIONAL DEVELOPMENT	499,515	390,342	78%	536,923	496,293	92%		
ELECTION	-	-	0%	190,000	7,953	0%		
SECURITY	1,565,000	1,921,022	123%	1,515,000	1,615,051	107%		
RECRUITMENT	32,000	17,102	53%	32,000	18,159	57%		
FOOD BEVERAGE	84,811	65,606	77%	89,301	88,002	99%		
LIBRARY	250,976	243,493	97%	269,476	214,021	79%		
BAD DEBT	151,707	151,707	100%	151,707	204,338	135%		
MEMBERSHIP & DUES	227,153	174,794	77%	242,044	262,266	108%		
MEMBERSHIP & DUES/INDIRECT ADVOCACY	130	-	0%	8,926	153	2%		
UTILITIES & TELEPHONE	3,061,600	3,454,990	113%	2,825,447	2,996,404	106%		
INSURANCE	4,805,000	3,978,879	83%	3,724,250	4,242,078	114%		
BANK & COLLECTION FEES	192,300	154,067	80%	192,800	148,975	77%		
CAMPUS POLICE	302,858	6,048	2%	302,858	42,090	14%		
TUITION BOND TRANSFERS OUT	1,952,500	1,952,500	100%	1,955,500	1,955,500	100%		
MISCELLANEOUS	550,350	605,596	110%	436,915	470,837	108%		
TOTAL NON-SALARY	\$ 29,486,015	\$ 30,346,314	103%	\$ 27,585,126	\$ 27,108,401	98%		
CONTINGENCY	\$ 1,728,456	-	0%	\$ 1,720,591	1,180,080	69%		
TOTAL CONTINGENCY	\$ 1,728,456	\$ -	0%	\$ 1,720,591	\$ 1,180,080	69%		
TOTAL EXPENDITURES	\$ 115,230,382	\$ 112,249,765	97%	\$ 114,706,068	\$ 106,110,513	93%		
CURRENT NET INCOME AVAILABLE FROM OPERATIONS		\$ 7,583,446			\$ 8,482,954			

**DEL MAR COLLEGE
BALANCE SHEET
CURRENT OPERATING FUNDS
As of August 31, 2024**

	<u>FY2024</u>	<u>FY2023</u>	<u>Change</u>
ASSETS: <i>RG</i>			
CASH	\$ 4,969,934	\$ 5,295,113	\$ (325,179)
INVESTMENTS	54,669,279	58,246,237	(3,576,958)
PREPAID EXPENSE	-	-	-
ACCOUNTS RECEIVABLE:			
ACCRUED INTEREST	465,842	290,351	175,491
STUDENT & OTHER RECEIVABLES	6,549,288	6,673,383	(124,095)
PROPERTY TAX RECEIVABLE	3,243,493	1,501,074	1,742,419
FAST APPROPRIATIONS RECEIVABLE	-	-	-
PERFORMANCE APPROPRIATIONS RECEIVABLE	-	-	-
DEFERRED OUTFLOWS PENSION & OPEB	12,023,412	2,574,370	9,449,042
TOTAL ASSETS	\$ 81,921,248	\$ 74,580,528	\$ 7,340,720
LIABILITIES:			
CURRENT LIABILITIES:			
ACCOUNTS PAYABLE	\$ 3,444,778	\$ 7,867,526	\$ (4,422,748)
SALARIES & BENEFITS PAYABLE	438,673	2,739,408	(2,300,735)
ESTIMATED SICK LEAVE & VAC. PAYABLE	803,395	799,441	3,954
NET PENSION AND OPEB LIABILITY	1,401,343	1,378,047	23,296
DEFERRED TUITION	9,180,026	9,257,812	(77,786)
DEFERRED STATE APPROPRIATIONS	-	-	-
DEFERRED INCOME-OTHER	652,732	162,847	489,885
REVENUE BOND PAYABLE	-	-	-
TOTAL CURRENT LIABILITIES	15,920,947	22,205,081	(6,284,134)
NONCURRENT LIABILITIES:			
ESTIMATED SICK LEAVE & VAC. PAYABLE	\$ 7,230,553	\$ 7,194,970	\$ 35,583
OTHER LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:			
NET PENSION AND OPEB	77,218,235	62,976,677	14,241,558
DEFERRED INFLOWS RELATED TO PENSION & OPEB	16,953,720	20,716,084	(3,762,364)
TOTAL OTHER LIABILITIES AND DEFERRED INFLOWS OR RESOURCES	94,171,955	83,692,761	10,479,194
TOTAL NONCURRENT LIABILITIES	101,402,508	90,887,731	10,514,777
TOTAL LIABILITIES	\$ 117,323,455	\$ 113,092,812	\$ 4,230,643
NET POSITION			
UNRESTRICTED FUND BALANCE FROM OPERATIONS	\$ 31,964,233	\$ 31,927,410	\$ 36,823
RISK RESERVE	8,600,000	8,600,000	-
REDUCTION RELATED TO NET PENSION & OPEB FUND BALANCE	(83,549,886)	(87,522,648)	3,972,762
CURRENT YEAR NET INCOME AVAILABLE FROM OPERATIONS	7,583,446	8,482,954	(899,508)
TOTAL NET POSITION	\$ (35,402,207)	\$ (38,512,284)	\$ 3,110,077
TOTAL LIABILITIES AND NET POSITION	\$ 81,921,248	\$ 74,580,528	\$ 7,340,720

Del Mar College
Financial Record System
Bank 41 Colleague

Disbursements for dates 08/01/2024 thru 08/31/2024

Check	Date	Payee	Amount	Description
81327	8/1/2024	Alamo Iron Works	\$ 7,562.09	Instructional Supplies
81328	8/1/2024	City of Corpus Christi	1,000.00	Other General Expense
81329	8/1/2024		1.00	A/R - Students
81330	8/1/2024	Galvans Paint and Body LLC	2,800.00	Repairs & Maintenance
81331	8/1/2024		600.00	A/R - Students
81332	8/1/2024		25.00	A/R - Students
81333	8/1/2024	Jones & Bartlett Learning, LLC	94.68	Software Desk Lic Fees
81334	8/1/2024	Koetter Fire Protection of Cor	8,276.59	Repairs & Maintenance
81335	8/1/2024		50.00	A/R - Students
81336	8/1/2024	Lawrence Greenwood	1,026.00	Instructional Supplies
81337	8/1/2024	Lone Star Piano Tuning	840.00	Repairs & Maintenance
81338	8/1/2024	McKesson Medical-Surgical Gove	2,938.20	Instructional Supplies
81339	8/1/2024	Publicdata.Com	277.00	Software Desk Lic Fees
81340	8/1/2024	Sam's Club	380.78	Office Supplies
81341	8/1/2024	Sequel Data Systems Inc	12,577.97	Contract Labor
81342	8/1/2024	Tri-Anim Health Services Inc	1,079.36	Instructional Supplies
81343	8/1/2024	UniFirst	259.37	Supplies - Not Cap Not INVT
81344	8/1/2024	US Foods Inc	178.59	Supplies - Not Cap Not INVT
81345	8/2/2024	Dash Truck & Equipment Sales,	5,500.00	Vehicles
81346	8/2/2024		200.00	A/R - Students
81347	8/6/2024	BSN Sports LLC	52.99	Production,Publications & Prom
81348	8/6/2024	City of Kingsville	10,723.00	CI - Tuition/Fees
81349	8/6/2024	Corpus Christi Builders	346.50	Building Structure
81350	8/6/2024	Dub's Garage	3,279.29	Repairs & Maintenance
81351	8/6/2024	EAN Services LLC	110.76	Contributions from Other's
81352	8/6/2024	Facility Solutions Group	1,252.28	Electrical
81353	8/6/2024	Home Depot	297.58	Instructional Supplies
81354	8/6/2024	Koetter Fire Protection of Cor	7,037.42	Repairs & Maintenance
81355	8/6/2024	Lawrence Greenwood	248.00	Instructional Supplies
81356	8/6/2024	Liquid Environmental Solutions	2,179.33	Environmental Compliance
81357	8/6/2024	Lone Star Piano Tuning	140.00	Contract Labor
81358	8/6/2024	McComb Relocation Services	4,422.50	Contract Labor
81359	8/6/2024	Microtech Microscope Services	5,317.76	Repairs & Maintenance
81360	8/6/2024	Mitchell 1	1,589.00	Software Desk Lic Fees
81361	8/6/2024	Mobile Communications America	2,654.36	< 5,000 Equip Not Cap INVT
81362	8/6/2024	Patterson Dental Company	587.05	Instructional Supplies
81363	8/6/2024	Robstown Hardware Company Inc	128.49	Site Supplies
81364	8/6/2024	Ronair Inc	7,600.00	Contractors
81365	8/6/2024	S/P2	399.00	Software Desk Lic Fees
81366	8/6/2024	SCLogic LLC	6,615.00	Software Desk Lic Fees
81367	8/6/2024	South Texas Chapter AGC	1,871.42	Instructional Supplies
81368	8/6/2024	T-Mobile USA Inc	158.54	Telephone
81369	8/6/2024	Texas Dpt Licensing	70.00	Repairs & Maintenance
81370	8/6/2024	Thomson Reuters- West	2,189.27	Library Continuation
81371	8/6/2024	Tx Dpt of State Health Svcs	57.00	Environmental Compliance
81372	8/6/2024	TXU Energy	207,843.41	Electricity
81373	8/6/2024	U.S. Bank Voyager Fleet System	12,732.11	Fuel/Oil
81374	8/6/2024	UniFirst	183.30	Uniforms
81375	8/6/2024	United Rentals North America I	1,230.50	P & S - Other
81376	8/8/2024	Alameda Medical Supply	674.76	Participant Support Costs
81377	8/8/2024	Alamo Iron Works	1,354.05	Instructional Supplies
81378	8/8/2024	Alliance Health Resources Mobi	1,825.00	Online Services
81379	8/8/2024		55.00	A/R - Students

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Check	Date	Payee	Amount	Description
81380	8/8/2024		847.00	A/R - Students
81381	8/8/2024	Bio-Rad Laboratories	1,174.03	Instructional Supplies
81382	8/8/2024	Bound Tree Medical LLC	262.75	Instructional Supplies
81383	8/8/2024	BSN Sports LLC	1,928.14	Production,Publications & Prom
81384	8/8/2024	Computer Solutions	5,880.00	Contract Labor
81385	8/8/2024	Corpus Christi Sign Company LL	2,133.45	Production,Publications & Prom
81386	8/8/2024	Daikin Applied	3,965.44	SC NC HVAC
81387	8/8/2024	Dell Technologies Inc	1,034.07	< 5,000 Computer Not Cap INVT
81388	8/8/2024	DEX Imaging LLC	12.15	Copier Rental
81389	8/8/2024	Doctums Global LLC	1,710.00	Consultants
81390	8/8/2024	Ecolab Inc	93.18	Repairs & Maintenance
81391	8/8/2024	Fasclampitt Paper	3,587.50	Supplies - Not Cap Not INVT
81392	8/8/2024		55.00	A/R - Students
81393	8/8/2024		55.00	A/R - Students
81394	8/8/2024		55.00	A/R - Students
81395	8/8/2024	Gignac & Associates LLP	8,294.86	Consultants
81396	8/8/2024	Guard Master Fire & Safety	1,507.90	Contract Labor
81397	8/8/2024	HEB Grocery Company	180.13	Instructional Supplies
81398	8/8/2024	Home Depot	1,187.38	Site Supplies
81399	8/8/2024	Instructure Inc	10,999.17	Transcript Fee
81400	8/8/2024	Interstate Batteries of	2,220.84	P & S - Other
81401	8/8/2024	Kilgore International Inc	2,881.00	Instructional Supplies
81402	8/8/2024		110.00	A/R - Students
81403	8/8/2024	Lawrence Greenwood	348.00	Instructional Supplies
81404	8/8/2024		55.00	A/R - Students
81405	8/8/2024	Lone Star Piano Tuning	2,100.00	Repairs & Maintenance
81406	8/8/2024	McKesson Medical-Surgical Gove	4,730.84	Instructional Supplies
81407	8/8/2024	New Pig Corporation	3,820.92	Environmental Compliance
81408	8/8/2024	Northern Safety Company Inc	452.70	Supplies - Not Cap Not INVT
81409	8/8/2024	Parkell Inc	3,919.69	Supplies - Not Cap Not INVT
81410	8/8/2024	Patterson Dental Company	1,357.90	Instructional Supplies
81411	8/8/2024	Pittsburg Paints	319.02	Building Structure
81412	8/8/2024	Salem Press	115.50	Library Books
81413	8/8/2024	Scantron Corporation	150.00	Maint Agree-Software
81414	8/8/2024	Simucase, LLC	100.00	Electronic Testing REsources
81415	8/8/2024	Sound Vibrations	200.00	Repairs & Maintenance
81416	8/8/2024	Spectrum	8,443.36	Telephone
81417	8/8/2024	TASB Risk Management Fund	206,078.00	Insurance - Auto
81418	8/8/2024	Texas Scenic Company	280.00	Repairs & Maintenance
81419	8/8/2024	US Omni & TSACG Compliance Ser	750.00	Consultants
81420	8/8/2024		55.00	A/R - Students
81421	8/8/2024	Annuity Investment	25.00	A/P - TSA
81422	8/8/2024	Fiduciary Trust Company of New	20.00	A/P - TSA
81423	8/8/2024	Sames Crow Ford	49,945.00	Vehicles
81424	8/8/2024	Nilsa Sullivan	500.00	Participant Support Costs
81425	8/13/2024	Alamo Iron Works	4,171.05	Instructional Supplies
81426	8/13/2024	Alliance Health Resources Mobi	2,610.00	Online Services
81427	8/13/2024	American Allied Health	102,405.00	Student Reimb Exp
81428	8/13/2024	Aspire Cyber LLC	2,450.00	Consultants
81429	8/13/2024	B & T Rents	376.25	Funds Held for Others
81430	8/13/2024	B. E. Beecroft Company, Inc	268,448.36	Contractors
81431	8/13/2024	Beacon Technologies	630.00	Software Desk Lic Fees
81432	8/13/2024	Beasley Tire Service	1,679.80	Repairs & Maintenance

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Check	Date	Payee	Amount	Description
81433	8/13/2024	Bio-Rad Laboratories	337.55	Instructional Supplies
81434	8/13/2024	BSN Sports LLC	648.47	Production,Publications & Prom
81435	8/13/2024	CC Battery Co Inc	1,050.09	Repairs & Maintenance
81436	8/13/2024	Civitas Learning Inc	167,500.00	Software Desk Lic Fees
81437	8/13/2024	Columbia Advisory Group LLC	2,362.00	Consultants
81438	8/13/2024	Computer Solutions	497.97	Maint Agree-Software
81439	8/13/2024	Demco Inc	12,181.28	Supplies - Not Cap Not INVT
81440	8/13/2024	Department of Information	569.43	Telephone
81441	8/13/2024	DEX Imaging LLC	1,438.03	Copier Rental
81442	8/13/2024	Discount Tire	3,130.60	Repairs & Maintenance
81443	8/13/2024	Facility Solutions Group	1,100.00	SC NC Electrical
81444	8/13/2024	GK Techstar, LLC	450.00	Repairs & Maintenance
81445	8/13/2024	HEB Grocery Company	980.35	Instructional Supplies
81446	8/13/2024	Katherine J. Hewett	500.00	Participant Support Costs
81447	8/13/2024	Interstate Batteries of	1,174.71	Repairs & Maintenance
81448	8/13/2024	Jean's Restaurant Supply	438.41	Supplies - Not Cap Not INVT
81449	8/13/2024	Laerdal Medical Corp	91,558.35	> 5,000 Equipment Capitalized
81450	8/13/2024	Lawrence Greenwood	323.00	Instructional Supplies
81451	8/13/2024	Medexsupply Distributors Inc	462.95	Instructional Supplies
81452	8/13/2024	MediaValet Inc	16,200.00	Software Desk Lic Fees
81453	8/13/2024	Moller Promotional Products LL	177.00	Other General Expense
81454	8/13/2024	Pass the OT	115.00	Electronic Testing REsources
81455	8/13/2024	Patterson Dental Company	1,781.35	Supplies - Not Cap Not INVT
81456	8/13/2024	Pittsburg Paints	665.22	Building Structure
81457	8/13/2024	Ragic Inc	159.60	Software Desk Lic Fees
81458	8/13/2024	James M. Shollenberger	91.92	Instructional Supplies
81459	8/13/2024	SonoSim Inc	10,782.00	Software Desk Lic Fees
81460	8/13/2024	Southwest Binding & Laminating	161.03	Repairs & Maintenance
81461	8/13/2024	Toolkit Technologies Inc	14,566.00	Instructional Supplies
81462	8/13/2024	Toshiba Business Solutions	3,048.80	AP Copier Leasing
81463	8/13/2024	United Parcel Service Inc	69.85	Instructional Supplies
81464	8/13/2024	VWR International	2,853.63	Instructional Supplies
81465	8/13/2024	Xerox Financial Services	4,705.28	AP Copier Leasing
81466	8/15/2024	Alamo Iron Works	1,687.60	Instructional Supplies
81467	8/15/2024	Apollo Towing Service	237.60	Contract Labor
81468	8/15/2024	Aquatic Renovations	1,200.00	Repairs & Maintenance
81469	8/15/2024	Baker & Taylor LLC	93.51	Library Books
81470	8/15/2024	Santa Barraza	2,000.00	Contract Labor
81471	8/15/2024	Big M Pest Control	2,329.00	Repairs & Maintenance
81472	8/15/2024		55.00	A/R - Students
81473	8/15/2024	Ewing Irrigation Products Inc	65.72	Site Supplies
81474	8/15/2024	Fast Signs	3,198.84	Production,Publications & Prom
81475	8/15/2024		55.00	A/R - Students
81476	8/15/2024	GreatAmerica Financial Service	531.00	Equipment Maintenance Subscrip
81477	8/15/2024	Gabriella N. Guerra	775.62	Travel
81478	8/15/2024	Home Builders Institute	1,500.00	Memberships & Dues
81479	8/15/2024	Home Depot	5,305.76	Supplies - Not Cap Not INVT
81480	8/15/2024	Hub City Overhead Door	1,238.00	SC NC Building Structure
81481	8/15/2024	Jean's Restaurant Supply	19,164.88	Supplies - Not Cap Not INVT
81482	8/15/2024	Lawrence Greenwood	776.00	Instructional Supplies
81483	8/15/2024	McKesson Medical-Surgical Gove	158.41	Instructional Supplies
81484	8/15/2024	Medline Industries Inc	1,433.65	Instructional Supplies
81485	8/15/2024	Papercut Software Pty Ltd	292.00	Maint Agree-Software

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81486	8/15/2024	Patterson Dental Company	5,732.40	Supplies - Not Cap Not INVT
81487	8/15/2024	Pocket Nurse	9,190.00	> 5,000 Equipment Capitalized
81488	8/15/2024	Robstown Hardware Company Inc	617.81	Site Supplies
81489	8/15/2024	Screening One Inc	556.60	Online Services
81490	8/15/2024	Seaside Containers Llc	4,200.00	Supplies - Not Cap Not INVT
81491	8/15/2024	Seaside Trucking LLC	1,500.00	Supplies - Not Cap Not INVT
81492	8/15/2024	Singer Sewing Ctr in Corpus Ch	1,492.97	Instructional Supplies
81493	8/15/2024	Stewart Dean Bearing Inc	345.00	HVAC
81494	8/15/2024	Swagelok Austin	423.79	Instructional Supplies
81495	8/15/2024	United Corpus Christi Chamber	15,000.00	Memberships & Dues
81496	8/15/2024	Virage Simulation Inc	5,750.00	Equipment Maintenance Subscrip
81497	8/15/2024	VWR International	86.34	Instructional Supplies
81498	8/15/2024	Xerox Business Solutions South	1,332.67	AP Copier Leasing
81499	8/15/2024	BrandSafway LLC	24,260.00	3rd Party Expense
81500	8/15/2024	Kekenya R. Price	500.00	Participant Support Costs
81501	8/15/2024	Marcia Serrano	500.00	Participant Support Costs
81502	8/20/2024	AT & T	496.83	Telephone
81503	8/20/2024	AT & T	2,622.37	Telephone
81504	8/20/2024	AT & T	8,978.63	Telephone
81505	8/20/2024	Avid Storage - Ayers St	650.00	Rent Expense
81506	8/20/2024	Baker & Taylor LLC	342.87	Library Books
81507	8/20/2024	Certified Training & Safety In	1,550.00	Instructional Supplies
81508	8/20/2024	Computer Solutions	16,676.72	< 5,000 Computer Not Cap INVT
81509	8/20/2024	DEX Imaging LLC	921.32	Copier Rental
81510	8/20/2024	Guard Master Fire & Safety	650.00	Instructional Supplies
81511	8/20/2024	Hannon Hill Corporation	42,045.64	Software Desk Lic Fees
81512	8/20/2024	Home Depot	2,118.14	Supplies - Not Cap Not INVT
81513	8/20/2024	JW Pepper & Sons Inc	67.24	Music
81514	8/20/2024	Keeper Security, Inc.	702.00	Software Desk Lic Fees
81515	8/20/2024	King Features Syndicate	210.00	Funds Held for Others
81516	8/20/2024	Kyrish Truck Ctr	661.84	Repairs & Maintenance
81517	8/20/2024	Lawrence Greenwood	774.00	Instructional Supplies
81518	8/20/2024	Nueces County	11,204.35	Tax Assessing & Collecting
81519	8/20/2024	Patterson Dental Company	229.95	Software Desk Lic Fees
81520	8/20/2024	Salesforce, Inc.	1,350.00	Software Desk Lic Fees
81521	8/20/2024	Carolina Salinas Hinojosa	350.00	Contract Labor
81522	8/20/2024	San Patricio County Appraisal	1,461.60	Tax Appraisal Fee
81523	8/20/2024	Scantron Corporation	662.00	Maint Agree-Software
81524	8/20/2024	TASB Risk Management Fund	6,271.41	Workman's Comp
81525	8/20/2024	Texas A&M Univ-Corpus Christi	63.00	Instructional Supplies
81526	8/20/2024	Toshiba Business Solutions	473.50	Copier Rental
81527	8/20/2024	UniFirst	99.40	Uniforms
81528	8/20/2024	Verizon Wireless	1.34	Telephone
81529	8/20/2024	VWR International	545.15	Instructional Supplies
81530	8/20/2024	Weaver Instructional Systems I	16,000.00	Software Desk Lic Fees
81531	8/22/2024	Aquatic Renovations	600.00	Repairs & Maintenance
81532	8/22/2024	Astound Business Solutions	3,100.00	Telephone
81533	8/22/2024	AT & T	475.28	Telephone
81534	8/22/2024	AT & T	3,873.77	Telephone
81535	8/22/2024	AT & T	78.48	Telephone
81536	8/22/2024	Bound Tree Medical LLC	1,730.88	Instructional Supplies
81537	8/22/2024	BSN Sports LLC	718.68	Production,Publications & Prom
81538	8/22/2024	Burlington English Inc	2,016.00	Software Desk Lic Fees

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Check	Date	Payee	Amount	Description
81539	8/22/2024	Camacho Demolition LLC	14,400.00	Environmental Compliance
81540	8/22/2024	Certified Training & Safety In	4,575.00	Instructional Supplies
81541	8/22/2024	Corpus Christi Sign Company LL	1,425.77	Production,Publications & Prom
81542	8/22/2024	Dell Technologies Inc	2,471.74	< 5,000 Computer Not Cap INVT
81543	8/22/2024	Design Science Inc	530.75	Software Desk Lic Fees
81545	8/22/2024	Flowers Baking Company	161.86	Food Supplies
81546	8/22/2024	Gall's Inc	1,252.80	Instructional Supplies
81547	8/22/2024	HEB Grocery Company	700.48	Food & Beverage
81548	8/22/2024	Home Depot	2,578.10	Site Supplies
81549	8/22/2024	Instructure Inc	5,162.80	Transcript Fee
81550	8/22/2024	Lawrence Greenwood	388.00	Instructional Supplies
81551	8/22/2024	Liquid Environmental Solutions	2,006.60	Environmental Compliance
81552	8/22/2024	Nereyda Martinez	127.97	Travel
81554	8/22/2024	P.W. Leopard Inc.	9,060.00	Funds Held for Others
81555	8/22/2024	PASCO Scientific	1,726.74	Instructional Supplies
81556	8/22/2024	Patterson Dental Company	513.62	Supplies - Not Cap Not INVT
81558	8/22/2024	Pocket Nurse	493.30	Instructional Supplies
81559	8/22/2024	Realityworks Inc	9,969.96	< 5,000 Equip Not Cap INVT
81560	8/22/2024	Sam's Club	350.52	Food Supplies
81561	8/22/2024	South Texas Music Mart	4,973.00	< 5,000 Equip Not Cap INVT
81562	8/22/2024	Stewart Dean Bearing Inc	23.00	HVAC
81563	8/22/2024	Sweetwater Sound Inc	2,629.00	Software Desk Lic Fees
81564	8/22/2024	UniFirst	192.38	Supplies - Not Cap Not INVT
81566	8/22/2024		2,023.95	A/R - Students
81567	8/22/2024		207.99	A/R - Students
81568	8/22/2024		1,091.37	A/R - Students
81569	8/22/2024		730.25	A/R - Students
81570	8/27/2024	Allied Universal Security Serv	277,644.55	Security Services
81571	8/27/2024	Ben E Keith Company	493.19	Instructional Supplies
81572	8/27/2024	Big M Pest Control	135.00	Repairs & Maintenance
81573	8/27/2024	Silas Breaux	4,263.00	Supplies - Not Cap Not INVT
81574	8/27/2024	CASAS - Comprehensive Adult St	2,940.00	Online Services
81575	8/27/2024	Certified Training & Safety In	200.00	Instructional Supplies
81576	8/27/2024	Collegesource Inc	13,033.91	Software Desk Lic Fees
81577	8/27/2024	Computer Solutions	6,791.35	< 5,000 Equip Not Cap INVT
81578	8/27/2024	Corpus Christi Stamp Works Inc	123.21	Supplies - Not Cap Not INVT
81579	8/27/2024	The Cromeens Law Firm, PLLC	980.00	Contract Labor
81580	8/27/2024	Dell Technologies Inc	24,879.66	< 5,000 Computer Not Cap INVT
81581	8/27/2024	Department of Information	631.67	Telephone
81582	8/27/2024	EAN Services LLC	125.88	Travel
81583	8/27/2024	Education Management Solutions	45,906.00	Software & Service Subscriptio
81584	8/27/2024	Eppendorf North America Inc	523.43	Repairs & Maintenance
81585	8/27/2024	HEB Grocery Company	325.44	Instructional Supplies
81586	8/27/2024	Home Depot	2,612.17	Supplies - Not Cap Not INVT
81587	8/27/2024	International Association of H	1,040.86	Instructional Supplies
81588	8/27/2024	JW Pepper & Sons Inc	151.50	Music
81589	8/27/2024	Kinetic Software Inc	1,680.00	Contract Labor
81590	8/27/2024	Koetter Fire Protection of Cor	12,696.00	Contract Labor
81591	8/27/2024	Lawrence Greenwood	355.00	Instructional Supplies
81592	8/27/2024	Marianna Industries Inc	29.25	Instructional Supplies
81593	8/27/2024	Platinum Educational Group	475.00	Software Desk Lic Fees
81594	8/27/2024	Brittany N. Schicker	185.00	Travel
81595	8/27/2024	South Texas News Inc	1,625.00	Production,Publications & Prom

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Check	Date	Payee	Amount	Description
81596	8/27/2024	Spectrum	100.51	Telephone
81597	8/27/2024	Spectrum	834.36	Telephone
81598	8/27/2024	Spectrum	2,735.66	Telephone
81599	8/27/2024	Spectrum	1,491.60	Telephone
81600	8/27/2024	Spectrum	2,735.66	Telephone
81601	8/27/2024	Spectrum	2,735.66	Telephone
81602	8/27/2024	Spectrum	2,735.66	Telephone
81603	8/27/2024	Spectrum	2,735.66	Telephone
81604	8/27/2024	Spectrum	2,735.66	Telephone
81605	8/27/2024	T-Mobile USA Inc	8,488.88	Telephone
81606	8/27/2024	UniFirst	91.65	Uniforms
81607	8/27/2024	US Foods Inc	1,722.98	Instructional Supplies
81608	8/27/2024	VWR International	168.03	Instructional Supplies
81609	8/27/2024	Annuity Investment	25.00	A/P - TSA
81610	8/27/2024	Fiduciary Trust Company of New	20.00	A/P - TSA
81611	8/29/2024	Advanced Technologies Consulta	3,357.00	Software Desk Lic Fees
81612	8/29/2024	American Allied Health	315.00	Participant Support Costs
81613	8/29/2024	Baker & Taylor LLC	155.85	Library Books
81614	8/29/2024	Big M Pest Control	39.00	Repairs & Maintenance
81615	8/29/2024	Bound Tree Medical LLC	224.56	Instructional Supplies
81616	8/29/2024	BSN Sports LLC	680.52	Production,Publications & Prom
81617	8/29/2024	Camacho Demolition LLC	7,475.00	Environmental Compliance
81618	8/29/2024	City of Corpus Christi	65.49	Disposal Trash
81619	8/29/2024	Coastal Bend Food Bank	817.50	Food & Beverage
81620	8/29/2024	Dell Technologies Inc	1,402.19	< 5,000 Computer Not Cap INVT
81621	8/29/2024	DEX Imaging LLC	116.53	Copier Rental
81622	8/29/2024	Express Employment Professiona	254.88	Contract Labor
81623	8/29/2024	Global Industrial	278.49	Environmental Compliance
81624	8/29/2024	Handshake	5,250.00	Software Desk Lic Fees
81625	8/29/2024	HEB Grocery Company	225.57	Food Supplies
81626	8/29/2024	Andres Hernandez	3,500.00	Consultants
81627	8/29/2024	Home Depot	731.75	Building Structure
81628	8/29/2024	JimSon Inc	287.00	Custodial Supplies
81629	8/29/2024	Carlos A. Martinez	170.85	Travel
81630	8/29/2024	McComb Relocation Services	330.00	Contract Labor
81631	8/29/2024	McKesson Medical-Surgical Gove	169.77	Instructional Supplies
81632	8/29/2024	Mission Restaurant Supply	236.70	Supplies - Not Cap Not INVT
81633	8/29/2024	Nueces County Appraisal	278,022.00	Tax Appraisal Fee
81634	8/29/2024	ProQuest LLC	6,332.93	Library - Elec Resource
81635	8/29/2024	Sheffield Pottery	1,673.58	> 5,000 Equipment Capitalized
81636	8/29/2024	Sirsidyx	89,123.57	Software Desk Lic Fees
81637	8/29/2024	TASB Risk Management Fund	3,850.00	Unemployment
81638	8/29/2024	Texas A&m Engineering Experime	4,533.00	Participant Support Costs
81639	8/29/2024	Texas Scenic Company	5,061.00	Instructional Supplies
81640	8/29/2024	U.S. Bank Voyager Fleet System	10,305.28	Fuel/Oil
81641	8/29/2024	UniFirst	23.25	Uniforms
81642	8/29/2024	Virage Simulation Inc	110.00	Repairs & Maintenance
81643	8/29/2024	VWR International	6,478.25	Instructional Supplies
81644	8/29/2024	Xerox Business Solutions South	1,678.80	AP Copier Leasing
81645	8/30/2024	Annuity Investment	2,177.74	A/P - ORP
81646	8/30/2024	Annuity Investment	150.00	A/P - TSA
81647	8/30/2024	Ascensus Trust Co	5,432.44	A/P - ORP
81648	8/30/2024	Ascensus Trust Co	700.00	A/P - TSA

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Check	Date	Payee	Amount	Description
81649	8/30/2024		160.00	A/R - Students
81650	8/30/2024	Fiduciary Trust Company of New	3,716.48	A/P - ORP
81651	8/30/2024		726.01	Funds Held for Others
81652	8/30/2024	National Life Insurance Compan	292.12	A/P - ORP
81653	8/30/2024	National Life Insurance Compan	3,096.16	A/P - ORP
81654	8/30/2024	National Life Insurance Compan	4,509.00	A/P - TSA
81655	8/30/2024	Putnam Investments (TSA)	750.00	A/P - TSA
81656	8/30/2024		482.13	A/R - Students
81657	8/30/2024		317.49	A/R - Students
81658	8/30/2024	Yvonne V. Valdez Trustee	350.00	A/P - Bankruptcy
E003721	8/1/2024	Louie Asuncion	906.56	Travel
E003721	8/1/2024	Jessie M. Chrobocinski	24.12	Travel
E003721	8/1/2024	Celia Garza	628.46	Travel
E003721	8/1/2024	Scott Krall	1,000.00	Contract Labor
E003721	8/1/2024	Michael A. Quintana	2,475.00	Consultants
E003722	8/1/2024	Diana I. Robison	198.32	Travel
E003722	8/1/2024	Tania L. Shumaker	5.36	Travel
E003722	8/1/2024		20.00	A/R - Students
E003722	8/1/2024	Airgas USA	255.00	Supplies - Not Cap Not INVT
E003722	8/1/2024	Amazon.Com LLC	144.62	Instructional Supplies
E003722	8/1/2024	Amigos Library Services	2,000.00	Memberships & Dues
E003722	8/1/2024	Bumper to Bumper Easy CDL	341.05	Online Services
E003722	8/1/2024	Carolina Biological Supply	448.59	Instructional Supplies
E003722	8/1/2024	Cintas Corporation	704.69	Contractors
E003722	8/1/2024	Concentra Medical Center	141.00	Employee Med Exam
E003723	8/1/2024	Corpus Christi Produce	15.60	Food Supplies
E003723	8/1/2024	Gateway Printing & Office Supp	5,732.17	Supplies - Not Cap Not INVT
E003723	8/1/2024	Grainger Inc	820.08	Supplies - Not Cap Not INVT
E003723	8/1/2024	Henry Schein Inc	84.56	Instructional Supplies
E003723	8/1/2024	LK Jordan & Associates	2,844.66	Contract Labor
E003723	8/1/2024	Municipal Emergency Services	1,095.76	Instructional Supplies
E003723	8/1/2024	O'Reilly Auto Parts	112.51	P & S - Other
E003723	8/1/2024	Texas Gulf Coast JATC	2,559.71	Instructional Supplies
E003723	8/1/2024	Uline	2,316.86	Supplies - Not Cap Not INVT
E003723	8/1/2024	You Name It Specialties Inc	1,918.26	Production,Publications & Prom
E003724	8/6/2024		500.00	Non Faculty Stipend
E003724	8/6/2024		200.00	Non Faculty Stipend
E003724	8/6/2024	Rebekah E. Carter	23.45	Travel
E003724	8/6/2024		500.00	Funds Held for Others
E003724	8/6/2024	Paul T. Creacy	252.95	Travel
E003724	8/6/2024		500.00	Non Faculty Stipend
E003724	8/6/2024	Willie A. Herrera	90.45	Travel
E003724	8/6/2024	Lazaro Lujan, IV	24.39	Travel
E003724	8/6/2024		2,000.00	Non Faculty Stipend
E003724	8/6/2024	Holly Ortiz	500.00	Participant Support Costs
E003725	8/6/2024		500.00	Non Faculty Stipend
E003725	8/6/2024		500.00	Non Faculty Stipend
E003725	8/6/2024		2,000.00	Non Faculty Stipend
E003725	8/6/2024		200.00	Non Faculty Stipend
E003725	8/6/2024	Thomas M. Thompson	500.00	Consultants
E003725	8/6/2024		500.00	Non Faculty Stipend
E003725	8/6/2024	ABM Industry Groups LLC	105,537.59	Contractors
E003725	8/6/2024	ACI Payments Inc	339.59	Bank Expenses

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E003725	8/6/2024	Airgas USA	72.08	Instructional Supplies
E003725	8/6/2024	All Points Environmental LLC	1,940.00	Environmental Compliance
E003726	8/6/2024	Altex Electronics	1,490.75	PC Maintenance Supplies
E003726	8/6/2024	Amazon.Com LLC	2,637.66	Library Books
E003726	8/6/2024	Bird's Rubber Stamps	46.50	Office Supplies
E003726	8/6/2024	CC Lawn Pros, LLC	3,900.00	Contractors
E003726	8/6/2024	Columbia Electric Supply	670.10	Electrical
E003726	8/6/2024	Ellucian Company LLC	214,986.75	Consultants
E003726	8/6/2024	Gateway Printing & Office Supp	1,543.84	Supplies - Not Cap Not INVT
E003726	8/6/2024	Grainger Inc	2,013.40	Building Structure
E003726	8/6/2024	JL Squared Construction	2,700.00	SC NC Building Structure
E003726	8/6/2024	Johnstone Supply	276.35	HVAC
E003727	8/6/2024	Landauer Inc	972.25	Supplies - Not Cap Not INVT
E003727	8/6/2024	LK Jordan & Associates	7,301.14	Contract Labor
E003727	8/6/2024	MLG Education Consulting LLC	10,000.00	Contract Labor
E003727	8/6/2024	O'Reilly Auto Parts	81.14	Repairs & Maintenance
E003727	8/6/2024	RegisterBlast	1,938.00	Hobet Test
E003727	8/6/2024	Republic Services Inc	3,087.48	Disposal Trash
E003727	8/6/2024	Sally Beauty Supply	79.91	Instructional Supplies
E003727	8/6/2024	Shoreline Plumbing Co	28,667.82	Contractors
E003727	8/6/2024	Wilson Consulting for Higher E	5,665.47	< 5,000 Software Not Cap INVT
E003727	8/6/2024	Winston Water Cooler of Corpus	2,926.08	Plumbing
E003728	8/6/2024	You Name It Specialties Inc	3,773.65	Production,Publications & Prom
E003728	8/8/2024	Cynthia A. Longoria	39.99	Repairs & Maintenance
E003728	8/8/2024	Kathleen M. Westergren	59.58	Professional Development
E003728	8/8/2024	Yan Xu	859.30	Participant Support Costs
E003728	8/8/2024	Airgas USA	2,758.00	Instructional Supplies
E003728	8/8/2024	Altex Electronics	706.70	PC Maintenance Supplies
E003728	8/8/2024	Amazon.Com LLC	5,837.20	Supplies - Not Cap Not INVT
E003728	8/8/2024	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E003728	8/8/2024	B & H Photo Video Pro Audio	1,351.48	Supplies - Not Cap Not INVT
E003728	8/8/2024	Bird's Rubber Stamps	155.00	Instructional Supplies
E003729	8/8/2024	Carolina Biological Supply	128.14	Instructional Supplies
E003729	8/8/2024	CDWG LLC	2,173.40	Supplies - Not Cap Not INVT
E003729	8/8/2024	Cintas Corporation	704.69	Contractors
E003729	8/8/2024	Clampitt Paper Co of San Anton	1,157.58	Supplies - Not Cap Not INVT
E003729	8/8/2024	Cotonial Security Life Ins	22.78	A/P - Optional Life
E003729	8/8/2024	Columbia Electric Supply	611.44	Electrical
E003729	8/8/2024	Command Commissioning Llc	3,406.50	Consultants
E003729	8/8/2024	Corpus Christi Athletic Club	207.27	Corpus Christi Athletic Club
E003729	8/8/2024	Del Mar College Foundation	118.00	Foundation Contributions
E003729	8/8/2024	Economic Modeling LLC	10,395.00	Software Desk Lic Fees
E003730	8/8/2024	Everest Water and Coffee LLC	199.95	Food Supplies
E003730	8/8/2024	Felix Diesel Service Inc	7,460.04	Repairs & Maintenance
E003730	8/8/2024	Ferguson Enterprises Inc	198.93	Plumbing
E003730	8/8/2024	Garda CL Southwest Inc	1,679.70	Security Services
E003730	8/8/2024	Gateway Printing & Office Supp	11,007.90	Office Supply Payable
E003730	8/8/2024	Grainger Inc	3,665.66	Instructional Supplies
E003730	8/8/2024	Johnstone Supply	105.66	HVAC
E003730	8/8/2024	Metlife	237.50	A/P - TSA
E003730	8/8/2024	Municipal Emergency Services	452.50	Instructional Supplies
E003730	8/8/2024	Netsync Network Solutions	9,215.75	Contract Labor
E003731	8/8/2024	Providence Tax Finance Managem	1,406.25	Consultants

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E003731	8/8/2024	Reliastar Life Insurance Co	75.00	A/P - TSA
E003731	8/8/2024	Republic Services Inc	404.34	Supplies - Not Cap Not INVT
E003731	8/8/2024	Safeguard System Inc	963.34	Repairs & Maintenance
E003731	8/8/2024	SecureTech	1,138.50	Contract Labor
E003731	8/8/2024	Shoreline Plumbing Co	50,000.00	Contractors
E003731	8/8/2024	Southern Tire Mart	40.00	Repairs & Maintenance
E003731	8/8/2024	SpawGlass Contractors Inc	862,739.96	Const Cost - Contractors
E003731	8/8/2024	Texas Gulf Coast JATC	2,457.33	Instructional Supplies
E003731	8/8/2024	Uline	187.73	Building Structure
E003732	8/8/2024	You Name It Specialties Inc	5,488.00	Production,Publications & Prom
E003732	8/13/2024	Lucille Jones	6,000.00	Contract Labor
E003732	8/13/2024	Lenora I. Keas	245.22	Travel
E003732	8/13/2024	Angela N. Soto	210.38	Travel
E003732	8/13/2024	Liza Torres	100.50	Travel
E003732	8/13/2024	Airgas USA	470.30	Instructional Supplies
E003732	8/13/2024	Amazon.Com LLC	4,933.71	Office Supplies
E003732	8/13/2024	B & H Photo Video Pro Audio	11,543.04	Supplies - Not Cap Not INVT
E003732	8/13/2024	Bank of New York Mellon	3,050.00	Paying Agency Fee
E003732	8/13/2024	Bird's Rubber Stamps	139.50	Supplies - Not Cap Not INVT
E003733	8/13/2024	CC Lawn Pros, LLC	5,725.00	Contractors
E003733	8/13/2024	CDWG LLC	8,050.44	Supplies - Not Cap Not INVT
E003733	8/13/2024	Cintas Corporation	704.69	Contractors
E003733	8/13/2024	Clampitt Paper Co of San Anton	403.99	Supplies - Not Cap Not INVT
E003733	8/13/2024	Columbia Electric Supply	239.68	Electrical
E003733	8/13/2024	Corpus Christi Freightliner	2,972.28	Repairs & Maintenance
E003733	8/13/2024	Everest Water and Coffee LLC	379.10	Instructional Supplies
E003733	8/13/2024	Fisher Scientific Company LLC	280.65	Instructional Supplies
E003733	8/13/2024	Gateway Printing & Office Supp	890.58	< 5,000 Furn and Fix Not Cap
E003733	8/13/2024	Grainger Inc	3,039.77	Instructional Supplies
E003734	8/13/2024	Graves Dougherty Hearon	5,036.80	Legal Fees
E003734	8/13/2024	Johnstone Supply	1,974.06	HVAC
E003734	8/13/2024	LK Jordan & Associates	4,745.16	Contract Labor
E003734	8/13/2024	Republic Services Inc	2,002.50	Disposal Trash
E003734	8/13/2024	Stridde Callins & Associates	1,230.37	Consultants
E003734	8/13/2024	Texas Book Company	1,936.85	Participant Support Costs
E003734	8/13/2024	TK Elevator Corporation	115.79	Repairs & Maintenance
E003734	8/13/2024	You Name It Specialties Inc	6,699.11	Production,Publications & Prom
E003734	8/15/2024	Stephanie B. Ding	45.92	Food & Beverage
E003734	8/15/2024	Teresa Saldivar	400.00	Contract Labor
E003735	8/15/2024	Elizabeth A. Soliz-Abrego	380.00	Childcare
E003735	8/15/2024	Mayra V. Zamora	500.00	Contract Labor
E003735	8/15/2024	Airgas USA	998.43	Instructional Supplies
E003735	8/15/2024	Amazon.Com LLC	2,376.78	Office Supplies
E003735	8/15/2024	Anderson Marketing Group	10,444.55	Advertising
E003735	8/15/2024	Apple Computer Inc	5,694.00	< 5,000 Computer Not Cap INVT
E003735	8/15/2024	Bumper to Bumper Easy CDL	2,544.45	Online Services
E003735	8/15/2024	City of Corpus Christi	30,765.97	Gas
E003735	8/15/2024	Columbia Electric Supply	46.43	Electrical
E003735	8/15/2024	Corpus Christi Freightliner	31.62	Repairs & Maintenance
E003736	8/15/2024	Culligan Water Conditioning	444.85	Instructional Supplies
E003736	8/15/2024	Cyberone, Llc	51,743.90	Software Desk Lic Fees
E003736	8/15/2024	Deaf and Hard of Hearing Cente	420.00	Special POP Interpreter
E003736	8/15/2024	Everest Water and Coffee LLC	165.00	Instructional Supplies

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Check	Date	Payee	Amount	Description
E003736	8/15/2024	Felix Diesel Service Inc	14,853.27	Repairs & Maintenance
E003736	8/15/2024	Fisher Scientific Company LLC	8,387.98	Instructional Supplies
E003736	8/15/2024	Franklin Covey Client Sales In	30,857.52	Software Desk Lic Fees
E003736	8/15/2024	Gateway Printing & Office Supp	10,885.26	Office Supply Payable
E003736	8/15/2024	Grainger Inc	2,794.77	Instructional Supplies
E003736	8/15/2024	Gulf Coast Paper Co Inc	1,084.33	Instructional Supplies
E003737	8/15/2024	Johnstone Supply	228.82	HVAC
E003737	8/15/2024	LK Jordan & Associates	4,788.79	Contract Labor
E003737	8/15/2024	Netsync Network Solutions	30,212.83	Software Desk Lic Fees
E003737	8/15/2024	O'Reilly Auto Parts	276.26	Repairs & Maintenance
E003737	8/15/2024	PHCC San Antonio	907.00	Instructional Supplies
E003737	8/15/2024	Schneider Electric	9,255.00	SC NC HVAC
E003737	8/15/2024	Shoreline Plumbing Co	50,063.27	Contractors
E003737	8/15/2024	Texas Book Company	21,583.07	A/P - Student 3rd Party
E003737	8/15/2024	Texas Gulf Coast JATC	6,108.87	Instructional Supplies
E003737	8/15/2024	TK Elevator Corporation	11,958.55	Repairs & Maintenance
E003738	8/15/2024	Weaver	37,506.04	Audit Fees
E003738	8/15/2024	Winston Water Cooler of Corpus	1,013.13	Plumbing
E003738	8/15/2024	You Name It Specialties Inc	365.63	Production,Publications & Prom
E003738	8/20/2024	Mary L. Borchardt	694.50	Funds Held for Other Additions
E003738	8/20/2024	Robert V. Marraro, Jr.	15.41	Travel
E003738	8/20/2024		500.00	Non Faculty Stipend
E003738	8/20/2024		500.00	Non Faculty Stipend
E003738	8/20/2024	Dennis S. Richardson	500.00	Contract Labor
E003738	8/20/2024		500.00	Non Faculty Stipend
E003738	8/20/2024	ACI Payments Inc	549.25	Bank Expenses
E003739	8/20/2024	Airgas USA	1,461.09	Instructional Supplies
E003739	8/20/2024	Amazon.Com LLC	6,551.62	Instructional Supplies
E003739	8/20/2024	Anderson Marketing Group	299,576.51	Advertising
E003739	8/20/2024	Assessment Technologies	7,000.00	Electronic Testing REsources
E003739	8/20/2024	Baxter Healthcare Corporation	150.00	Software Desk Lic Fees
E003739	8/20/2024	CC Lawn Pros, LLC	5,425.00	Contractors
E003739	8/20/2024	CDWG LLC	4,313.35	Instructional Supplies
E003739	8/20/2024	Cintas Corporation	704.69	Contractors
E003739	8/20/2024	City of Corpus Christi	35,495.65	Water
E003739	8/20/2024	Deaf and Hard of Hearing Cente	6,393.75	Special POP Interpretor
E003740	8/20/2024	Felix Diesel Service Inc	2,908.73	Repairs & Maintenance
E003740	8/20/2024	Gateway Printing & Office Supp	8,941.12	< 5,000 Furn and Fix Not Cap
E003740	8/20/2024	Grainger Inc	2,848.43	Supplies - Not Cap Not INVT
E003740	8/20/2024	Johnstone Supply	4,586.29	HVAC
E003740	8/20/2024	Labatt Food Service LLC	6,466.14	Food Supplies
E003740	8/20/2024	LK Jordan & Associates	7,395.28	Contract Labor
E003740	8/20/2024	Meeder Public Funds, Inc.	2,166.00	Consultants
E003740	8/20/2024	Nalco Company LLC	1,500.00	Chemical-Water Treatment
E003740	8/20/2024	Netsync Network Solutions	1,704.54	Contractors
E003740	8/20/2024	Nueces Electric Cooperative	1,211.73	Electricity
E003741	8/20/2024	PHCC San Antonio	94.03	Instructional Supplies
E003741	8/20/2024	Shi Government Solutions	7,089.76	Software Desk Lic Fees
E003741	8/20/2024	Texas Book Company	61,143.65	A/P-Viking Inclusive Access
E003741	8/20/2024	Texas Gulf Coast JATC	8,143.89	Instructional Supplies
E003741	8/20/2024	Texas Wilson Office Furniture	15,098.86	< 5,000 Furn and Fix Not Cap
E003741	8/20/2024	Winston Water Cooler of Corpus	478.17	Plumbing
E003741	8/20/2024	You Name It Specialties Inc	6,698.83	Production,Publications & Prom

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Check	Date	Payee	Amount	Description
E003741	8/22/2024	D'Andrea S. Chavez	176.88	Travel
E003741	8/22/2024	Mark S. Escamilla	300.36	Travel
E003741	8/22/2024	Nina M. Fischer	288.77	Safe Harbor Tax
E003742	8/22/2024	Omar Gonzalez	18.76	Travel
E003742	8/22/2024	Jonda L. Halcomb	655.10	Travel
E003742	8/22/2024	Liana Joslin	56.28	Travel
E003742	8/22/2024	Mr. Daniel W. Korus	1,219.76	Travel
E003742	8/22/2024	Jennifer L. McWha	232.14	Travel
E003742	8/22/2024	Camilo A. Salinas	125.00	Contract Labor
E003742	8/22/2024	Domingo Vela, Jr.	229.95	Travel
E003742	8/22/2024	Kathleen M. Westergren	48.24	Travel
E003742	8/22/2024	Airgas USA	9,156.60	Instructional Supplies
E003742	8/22/2024	All Points Environmental LLC	350.00	Environmental Compliance
E003743	8/22/2024	Altex Electronics	1,094.14	PC Maintenance Supplies
E003743	8/22/2024	Amazon.Com LLC	5,147.74	Instructional Supplies
E003743	8/22/2024	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E003743	8/22/2024	Apple Computer Inc	3,178.00	< 5,000 Computer Not Cap INVT
E003743	8/22/2024	Assessment Technologies	5,120.00	Electronic Testing RResources
E003743	8/22/2024	B & H Photo Video Pro Audio	186.80	Supplies - Not Cap Not INVT
E003743	8/22/2024	Best Buy for Business	175.45	Supplies - Not Cap Not INVT
E003743	8/22/2024	Bird's Rubber Stamps	217.00	Office Supplies
E003743	8/22/2024	CDWG LLC	39,108.74	Supplies - Not Cap Not INVT
E003743	8/22/2024	City of Corpus Christi	138.74	Gas
E003744	8/22/2024	Clampitt Paper Co of San Anton	313.08	Supplies - Not Cap Not INVT
E003744	8/22/2024	Colonial Security Life Ins	22.78	A/P - Optional Life
E003744	8/22/2024	Columbia Electric Supply	1,434.93	Electrical
E003744	8/22/2024	Corpus Christi Athletic Club	207.27	Corpus Christi Athletic Club
E003744	8/22/2024	Corpus Christi Freightliner	127.50	Repairs & Maintenance
E003744	8/22/2024	Corpus Christi Produce	563.33	Food Supplies
E003744	8/22/2024	Dearborn Real Estate	346.26	Online Services
E003744	8/22/2024	Del Mar College Foundation	128.00	Foundation Contributions
E003744	8/22/2024	Everest Water and Coffee LLC	314.32	Food Supplies
E003744	8/22/2024	Felix Diesel Service Inc	24,184.56	Repairs & Maintenance
E003745	8/22/2024	Fisher Scientific Company LLC	1,584.99	Instructional Supplies
E003745	8/22/2024	Grainger Inc	232.98	Instructional Supplies
E003745	8/22/2024	Johnstone Supply	1,193.95	HVAC
E003745	8/22/2024	Labatt Food Service LLC	4,268.17	Food Supplies
E003745	8/22/2024	LK Jordan & Associates	849.77	Contract Labor
E003745	8/22/2024	Metlife	237.50	A/P - TSA
E003745	8/22/2024	Mission Golf Cars	216.00	Repairs & Maintenance
E003745	8/22/2024	Pepsi Cola Corpus Christi	3,865.24	Food Supplies
E003745	8/22/2024	Puffer Sweiven LP	728.00	Maint Agree-Software
E003745	8/22/2024	Reliastar Life Insurance Co	75.00	A/P - TSA
E003746	8/22/2024	Safeguard System Inc	856.74	Repairs & Maintenance
E003746	8/22/2024	Texas Book Company	326.80	Participant Support Costs
E003746	8/22/2024	Touchnet Information System	1,436.85	Student Ref Exp
E003746	8/22/2024	Uline	556.53	Instructional Supplies
E003746	8/27/2024	Matthew Busby	459.55	Travel
E003746	8/27/2024	Corlea L. Cervantes	240.74	Travel
E003746	8/27/2024	Bradford L. Eilering	391.58	Travel
E003746	8/27/2024	Ann B. Fierova	70.35	Travel
E003746	8/27/2024	Sara M. Greer	349.45	Travel
E003746	8/27/2024	Raul Greses, Jr.	165.95	Travel

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Disbursements for dates 08/01/2024 thru 08/31/2024

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E003747	8/27/2024	Rita R. Hernandez	352.13	Travel
E003747	8/27/2024	Jason B. Houlihan	51.59	Travel
E003747	8/27/2024	Gary G. McKinny	21.44	Travel
E003747	8/27/2024	Victoria L. Pannone	399.92	Travel
E003747	8/27/2024	Rolando R. Pena	629.00	Travel
E003747	8/27/2024	Diana I. Robison	38.19	Travel
E003747	8/27/2024	Crystal J. Seehorn	10.05	Travel
E003747	8/27/2024	Eva V. Sepulveda	78.39	Travel
E003747	8/27/2024	Tania L. Shumaker	9.38	Travel
E003747	8/27/2024	Angela N. Soto	80.40	Travel
E003748	8/27/2024	ABM Industry Groups LLC	6,595.57	Contractors
E003748	8/27/2024	Amazon.Com LLC	1,159.68	Office Supplies
E003748	8/27/2024	Arc Document Solutions Llc	1,586.50	P & S - Other
E003748	8/27/2024	Assessment Technologies	203,095.00	Electronic Testing REsources
E003748	8/27/2024	B & H Photo Video Pro Audio	1,798.02	Supplies - Not Cap Not INVT
E003748	8/27/2024	Bugpro Inc	4,392.00	Repairs & Maintenance
E003748	8/27/2024	CC Lawn Pros, LLC	1,950.00	Contractors
E003748	8/27/2024	CDWG LLC	740.61	Supplies - Not Cap Not INVT
E003748	8/27/2024	Cintas Corporation	704.69	Contractors

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Disbursements for dates 08/01/2024 thru 08/31/2024

Check	Date	Payee	Amount	Description
E003748	8/27/2024	Gateway Printing & Office Supp	43,930.00	< 5,000 Furn and Fix Not Cap
E003749	8/27/2024	Labatt Food Service LLC	812.98	Instructional Supplies
E003749	8/27/2024	LK Jordan & Associates	4,751.33	Contract Labor
E003749	8/27/2024	Municipal Emergency Services	1,703.15	Instructional Supplies
E003749	8/27/2024	Netsync Network Solutions	7,618.80	Contractors
E003749	8/27/2024	O'Reilly Auto Parts	79.96	P & S - Other
E003749	8/27/2024	Pinnacle Medical Management	100.00	Online Services
E003749	8/27/2024	Procure Software	1,548.00	Software Desk Lic Fees
E003749	8/27/2024	SecureTech	5,188.50	Contract Labor
E003749	8/27/2024	Southern Computer Warehouse In	425.25	Supplies - Not Cap Not INVT
E003749	8/27/2024	You Name It Specialties Inc	15,159.20	Production,Publications & Prom
E003750	8/29/2024	Stephanie B. Ding	147.82	Food & Beverage
E003750	8/29/2024	Joseph M. Dudek	644.17	Professional Development
E003750	8/29/2024	Patricia A. Frederick	376.77	Supplies - Not Cap Not INVT
E003750	8/29/2024	Joshua T. Gentry	239.19	Travel
E003750	8/29/2024	Cynthia A. Longoria	522.56	Professional Development
E003750	8/29/2024	Robert V. Marraro, Jr.	400.37	Travel
E003750	8/29/2024	Robert P. Montez	178.89	Travel
E003750	8/29/2024	Angela T. Moraida	15.90	Office Supplies
E003750	8/29/2024	Erin Ramsey	5,000.00	Contract Labor
E003750	8/29/2024	Augustin Rivera Jr.	793.14	Travel
E003751	8/29/2024	Amy K. Rodriguez	12.06	Travel
E003751	8/29/2024	Rebecca Salinas	36.18	Travel
E003751	8/29/2024	Christin M. Vega	1,291.36	Professional Development
E003751	8/29/2024	Patricia F. Walter	125.15	Food & Beverage
E003751	8/29/2024	All Points Environmental LLC	2,386.50	Environmental Compliance
E003751	8/29/2024	Amazon.Com LLC	7,497.35	Office Supplies
E003751	8/29/2024	B & H Photo Video Pro Audio	2,427.57	< 5,000 Equip Not Cap INVT
E003751	8/29/2024	Bird's Rubber Stamps	124.00	Office Supplies
E003751	8/29/2024	Bumper to Bumper Easy CDL	831.20	Instructional Supplies
E003751	8/29/2024	CC Lawn Pros, LLC	1,950.00	Contractors
E003752	8/29/2024	CDWG LLC	964.99	Supplies - Not Cap Not INVT
E003752	8/29/2024	Cintas Corporation	704.69	Contractors
E003752	8/29/2024	City of Corpus Christi	522.61	Gas
E003752	8/29/2024	Cotonial Security Life Ins	224.44	A/P - Optional Life
E003752	8/29/2024	Concentra Medical Center	141.00	Employee Med Exam
E003752	8/29/2024	Cornell Smith Mierl Brutocao B	1,190.00	Legal Fees
E003752	8/29/2024	Corpus Christi Athletic Club	4,827.39	Corpus Christi Athletic Club
E003752	8/29/2024	David F Trujillo & Associates	7,500.00	Contract Labor
E003752	8/29/2024	Del Mar College Foundation	4,071.67	Foundation Contributions
E003752	8/29/2024	Everest Water and Coffee LLC	595.75	Food Supplies
E003753	8/29/2024	Gateway Printing & Office Supp	1,051.46	< 5,000 Furn and Fix Not Cap
E003753	8/29/2024	Grainger Inc	288.42	Instructional Supplies
E003753	8/29/2024	Graves Dougherty Hearon	198.00	Legal Fees
E003753	8/29/2024	Highland Strategic, LLC	1,000.00	Consultants
E003753	8/29/2024	Jefferson National Life	1,833.46	A/P - ORP
E003753	8/29/2024	Johnstone Supply	133.43	HVAC
E003753	8/29/2024	Labatt Food Service LLC	677.45	Food Supplies
E003753	8/29/2024	Metlife	500.00	A/P - TSA
E003753	8/29/2024	MLG Education Consulting LLC	10,000.00	Contract Labor
E003753	8/29/2024	Municipal Emergency Services	2,925.33	< 5,000 Computer Not Cap INVT
E003754	8/29/2024	Pinnacle Medical Management	228.00	Participant Support Costs
E003754	8/29/2024	PowerSchool Group LLC	7,425.00	Software & Service Subscriptio

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E003754	8/29/2024	Rae Security Southwest, Llc	5,060.00	Contractors
E003754	8/29/2024	Reliastar Life Insurance Co	100.00	A/P - TSA
E003754	8/29/2024	San Antonio Area Plumbers & Pi	1,000.00	Instructional Supplies
E003754	8/29/2024	Shi Government Solutions	34,270.50	Software Desk Lic Fees
E003754	8/29/2024	SpawGlass Contractors Inc	739,789.61	Const Cost - Contractors
E003754	8/29/2024	USAA Annuity Life Insurance Co	2,133.68	A/P - ORP
E003754	8/29/2024	Victory Capital Advisers Inc	8,165.94	A/P - ORP
E003754	8/29/2024	You Name It Specialties Inc	12,625.40	Production,Publications & Prom
Total: \$			<u>6,242,430.58</u>	

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81341	8/1/2024	Sequel Data Systems Inc	\$ 12,577.97	Contract Labor
81348	8/6/2024	City of Kingsville	10,723.00	CI - Tuition/Fees
81372	8/6/2024	TXU Energy	207,843.41	Electricity
81373	8/6/2024	U.S. Bank Voyager Fleet System	12,732.11	Fuel/Oil
81399	8/8/2024	Instructure Inc	10,999.17	Transcript Fee
81417	8/8/2024	TASB Risk Management Fund	206,078.00	Insurance - Auto
81423	8/8/2024	Sames Crow Ford	49,945.00	Vehicles
81427	8/13/2024	American Allied Health	102,405.00	Student Reimb Exp
81430	8/13/2024	B. E. Beecroft Company, Inc	268,448.36	Contractors
81436	8/13/2024	Civitas Learning Inc	167,500.00	Software Desk Lic Fees
81439	8/13/2024	Demco Inc	12,181.28	Supplies - Not Cap Not INVT
81449	8/13/2024	Laerdal Medical Corp	91,558.35	> 5,000 Equipment Capitalized
81452	8/13/2024	MediaValet Inc	16,200.00	Software Desk Lic Fees
81459	8/13/2024	SonoSim Inc	10,782.00	Software Desk Lic Fees
81461	8/13/2024	Toolkit Technologies Inc	14,566.00	Instructional Supplies
81481	8/15/2024	Jean's Restaurant Supply	19,164.88	Supplies - Not Cap Not INVT
81495	8/15/2024	United Corpus Christi Chamber	15,000.00	Memberships & Dues
81499	8/15/2024	BrandSafway LLC	24,260.00	3rd Party Expense
81508	8/20/2024	Computer Solutions	16,676.72	< 5,000 Computer Not Cap INVT
81511	8/20/2024	Hannon Hill Corporation	42,045.64	Software Desk Lic Fees
81518	8/20/2024	Nueces County	11,204.35	Tax Assessing & Collecting
81530	8/20/2024	Weaver Instructional Systems I	16,000.00	Software Desk Lic Fees
81539	8/22/2024	Camacho Demolition LLC	14,400.00	Environmental Compliance
81570	8/27/2024	Allied Universal Security Serv	277,644.55	Security Services
81576	8/27/2024	Collegesource Inc	13,033.91	Software Desk Lic Fees
81580	8/27/2024	Dell Technologies Inc	24,879.66	< 5,000 Computer Not Cap INVT
81583	8/27/2024	Education Management Solutions	45,906.00	Software & Service Subscriptio
81590	8/27/2024	Koetter Fire Protection of Cor	12,696.00	Contract Labor
81633	8/29/2024	Nueces County Appraisal	278,022.00	Tax Appraisal Fee
81636	8/29/2024	Sirsidynix	89,123.57	Software Desk Lic Fees
81640	8/29/2024	U.S. Bank Voyager Fleet System	10,305.28	Fuel/Oil
E003725	8/6/2024	ABM Industry Groups LLC	105,537.59	Contractors
E003726	8/6/2024	Ellucian Company LLC	214,986.75	Consultants
E003727	8/6/2024	MLG Education Consulting LLC	10,000.00	Contract Labor
E003727	8/6/2024	Shoreline Plumbing Co	28,667.82	Contractors
E003729	8/8/2024	Economic Modeling LLC	10,395.00	Software Desk Lic Fees
E003730	8/8/2024	Gateway Printing & Office Supp	11,007.90	Office Supply Payable
E003731	8/8/2024	Shoreline Plumbing Co	50,000.00	Contractors
E003731	8/8/2024	SpawGlass Contractors Inc	862,739.96	Const Cost - Contractors
E003732	8/13/2024	B & H Photo Video Pro Audio	11,543.04	Supplies - Not Cap Not INVT
E003735	8/15/2024	Anderson Marketing Group	10,444.55	Advertising
E003735	8/15/2024	City of Corpus Christi	30,765.97	Gas
E003736	8/15/2024	Cyberone, Llc	51,743.90	Software Desk Lic Fees
E003736	8/15/2024	Felix Diesel Service Inc	14,853.27	Repairs & Maintenance
E003736	8/15/2024	Franklin Covey Client Sales In	30,857.52	Software Desk Lic Fees
E003736	8/15/2024	Gateway Printing & Office Supp	10,885.26	Office Supply Payable
E003737	8/15/2024	Netsync Network Solutions	30,212.83	Software Desk Lic Fees
E003737	8/15/2024	Shoreline Plumbing Co	50,063.27	Contractors
E003737	8/15/2024	Texas Book Company	21,583.07	A/P - Student 3rd Party
E003737	8/15/2024	TK Elevator Corporation	11,958.55	Repairs & Maintenance
E003738	8/15/2024	Weaver	37,506.04	Audit Fees
E003739	8/20/2024	Anderson Marketing Group	299,576.51	Advertising
E003739	8/20/2024	City of Corpus Christi	35,495.65	Water
E003741	8/20/2024	Texas Book Company	61,143.65	A/P-Viking Inclusive Access

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Check	Date	Payee	Amount	Description
E003741	8/20/2024	Texas Wilson Office Furniture	15,098.86	< 5,000 Furn and Fix Not Cap
E003743	8/22/2024	CDWG LLC	39,108.74	Supplies - Not Cap Not INVT
E003744	8/22/2024	Felix Diesel Service Inc	24,184.56	Repairs & Maintenance
E003748	8/27/2024	Assessment Technologies	203,095.00	Electronic Testing REsources
E003748	8/27/2024	Gateway Printing & Office Supp	43,930.00	< 5,000 Furn and Fix Not Cap
E003749	8/27/2024	You Name It Specialties Inc	15,159.20	Production,Publications & Prom
E003753	8/29/2024	MLG Education Consulting LLC	10,000.00	Contract Labor
E003754	8/29/2024	Shi Government Solutions	34,270.50	Software Desk Lic Fees
E003754	8/29/2024	SpawGlass Contractors Inc	739,789.61	Const Cost - Contractors
E003754	8/29/2024	You Name It Specialties Inc	12,625.40	Production,Publications & Prom
Total: \$			<u>5,244,132.18</u>	