DEL MAR COLLEGE
OFFICE OF THE PRESIDENT

August 20, 2026

NOTICE OF COMMITTEE MEETING

The Called Meeting of the Audit Committee of the Del Mar College District Board of Regents will convene on **August 26, 2026, at 2:30 p.m.,** at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

CALL TO ORDER
QUORUM CALL
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
DMC VISION STATEMENT: *Del Mar College empowers our communities to achieve their dreams.*

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific public comments will be allowed on agenda items prior to action by the Board.

- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.

- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
    1. Provide a statement of specific factual information in response to an inquiry.
    2. Recite existing policy in response to an inquiry.
    3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.

    (Tex. Govt. Code Section § 551.042)

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ITEMS FOR DISCUSSION AND POSSIBLE ACTION…Mr. Rudy Garza Jr., Chair

1. Approval of Minutes:
   Audit Committee Meeting, March 26, 2026

2. Discussion and possible action regarding the following:

   College's 2026 Internal Audit Plan Status including: Institutional Research and Reporting (Data Validation Update); Senate Bill 17 Compliance Report; Grants Update; Accounts Payable and Disbursements Follow-Up Report; Financial Aid Follow-Up Report; Discussion on of FY 26 Annual Report

   FY 27 Internal Audit Plan including: Discussion of Risk Assessment Refresh and Internal Audit Plan

   (II Elevate, Goal 2: Maximize resources entrusted to the College)

3. CLOSED SESSION pursuant to:

   TEX. GOV'T CODE § 551.071: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and/or the seeking of legal advice from counsel on pending legal or contemplated matters or claims, or other legal matters.

ADJOURNMENT

PUBLIC NOTICE is given that the Audit Committee may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code.

Item 1

``MINUTES OF THE CALLED MEETING OF THE AD HOC AUDIT COMMITTEE OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT

March 26, 2026

The Called Meeting of the Audit Committee of the Del Mar College District convened on Tuesday, March 26, 2026, at 3:00 p.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

From the Board:

Present: Chair Rudy Garza, Jr. and Mr. David Loeb.

Mr. Carl Crull joined the meeting at 3:02 p.m.

From the College:

Dr. Mark Escamilla, President and CEO; Mr. Augustin Rivera, Jr., General Counsel; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

CALL TO ORDER / QUORUM CALL

Chair Garza called the meeting to order with a quorum present. He requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS - The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Discussion and possible action regarding the College's 2026 Internal Audit Activity including: Maintenance; Institutional Research and Reporting (Reporting Data Validation); Senate Bill 17 Compliance; Grant Compliance; and Follow-Ups for Bursar's Office and Accounts Payable and Disbursements

   Presenter: Ms. Tammy McDonald

   (II: Elevate, Goal 2: Maximize resources entrusted to the College)

   Ms. Tammy McDonald provided introductory remarks and introduced Mr. Dan Graves and Ms. Afton Bowie with Weaver who provided information regarding the status of current audit reports.

   Mr. Dan Graves stated that the Internal Audit report for Maintenance and Facilities was completed. The audit examined the design and effectiveness of maintenance-related processes, including facilities maintenance, grounds maintenance, construction, repairs, and deferred maintenance. He also stated the review covered governance, budgeting, facility condition assessments, data and reporting, and execution of maintenance activities. The audit covered activities from August 1, 2024 through July 31, 2025. The audit resulted in an overall satisfactory opinion. Four findings were identified, all rated as moderate risk. Management concurred with the findings and provided responses and planned remediation timelines, primarily within the next fiscal year.

Regarding policies, procedures, and documentation, maintenance and facilities operations rely heavily on informal practices and staff experience. Formal written procedures, standards, and succession planning is limited. Funding allocated for deferred maintenance is insufficient to significantly reduce the backlog. In FY25, approximately 9% of requested deferred maintenance funding was approved. Unscheduled maintenance tickets are not consistently closed or completed within established priority timelines, affecting tracking and reporting accuracy. Routine scheduled maintenance is tracked manually and is not fully integrated into the work-order system, limiting data analysis and long-term planning.

Ms. Afton Bowie provided information and stated the Internal Audit of Reporting Data Validation is currently in progress. The engagement includes a review of data handling, access controls, data quality and validation, institutional data definitions, and documentation. The process design phase has been completed and operational testing is underway, with completion anticipated in April. She also discussed Senate Bill 17 (SB17) and stated a follow-up and expanded review, including additional focus on contracts and compliance-related language will be reviewed.

Mr. Graves discussed federal grants and stated a review of the full grant lifecycle, from acceptance through reporting and closeout, including compliance with varying grant requirements will be conducted.

Ms. Bowie, Mr. Graves, Ms. McDonald, and Dr. Escamilla responded to questions from the Board of Regents.

Motion: Approve the recommendations of the Audit Team
Moved by: Regent Crull | Seconded by: Regent Loeb
Vote: Carried unanimously, 3 – 0 by show of hands
In favor: Regents Crull, Garza, and Loeb

2. CLOSED SESSION pursuant to:

   a. **<u>TEX. GOV'T CODE § 551.071</u>:** (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and/or seeking of legal advice from counsel on pending legal or contemplated matters or claims, or other legal matters.

The Committee did not go into Closed Session.

ADJOURNMENT:

The meeting was adjourned at 3:49 p.m.

MINUTES REVIEWED BY GC: /s/ARjr