



Graduation Application

Please submit the completed application with the required system-generated academic evaluation signed by your academic advisor to the Office of the Registrar.

1. Student Information

Student ID or Date of Birth: _____ Name: _____

Mailing address for diploma*: Street: _____ City: _____

State: _____ Zip: _____ Phone Number: _____

*If the above address is different than your address on file, this form will act as a change of address for your mailing address only.

2. Completed Degree Information

Please select the term you're applying for graduation. Fall 20__ Spring 20__ Summer(Conferral Only) 20__

(Summer applicants may participate in the Fall Commencement Ceremony by selecting the "I will" Participate box below.)

Indicate the Major Code and Award Level for which requirements have been met. Use a separate line for each award.

(Must Be Completed)

Major Code Ex: BUAD, CRIJ, LIBA OTA

Award Level Ex: AA, AS, AAT, AAS, CER1, CER2, OSA

- 1. Major Code _____
- 2. Major Code _____
- 3. Major Code _____
- 4. Major Code _____

- Award Level _____
- Award Level _____
- Award Level _____
- Award Level _____

3. Please select the appropriate choices below

I have included a system-generated academic evaluation for each major signed by my academic advisor, as proof of completed program requirements or am enrolled in my final semester for an award. **(Required for your application to be considered complete.)**

I have attended a four-year institution and will have my credits transferred **(Reverse Credit Transfer)**.

I will I will not Participate in Commencement Ceremony - **By selecting "I will" you confirm that you are requesting to participate in the ceremony, and will stay for the whole ceremony.**

I do I do not Want my name in any printed materials for commencement.

I do I do not Require special accommodations for **myself** for the ceremony. (You will be emailed with instructions.)

I am I am not A member of the US Forces. If yes, select one: Veteran Active Duty

4. IMPORTANT: Please read the following before signing!

- Incomplete application packets **will not** be accepted.
- All correspondence is sent to your **DMC email**.
- By submitting the application packet, I understand participation in commencement **does not ensure** graduation from Del Mar College.
- **Successful completion** of program requirements is required for graduation from Del Mar College.
- Evaluation of requirements begins **after final grades post**.
- An accumulative **GPA of 2.0** is required to graduate.
- **Completion of 25%** of degree requirements must be done at Del Mar College.
- Subsequent degrees must **differ from prior degrees by 20%** of the required semester hours.
- Please ensure that all transcripts from other schools arrive to the Student Enrollment Center before the end of the term to be considered.
- Diplomas are **mailed out 6-8 weeks after commencement** if you have met requirements.
- Evaluation of requirements certifies you have earned your degrees, certificates, or honors requirements. Participation in commencement ceremonies and inclusion in printed materials does not constitute evidence of completion of awards.

If you have questions about completing this form or need to make changes once submitted, please email graduation@delmar.edu.

Student Signature: _____ Date: _____