

VERIFICATION STATUS 5 INDEPENDENT WORKSHEET

A. Student's Information

First Name _____ M.I. _____ Last Name _____

Address _____ City _____ State _____ Zip Code _____

Primary Phone # _____ Secondary Phone # _____

Personal Email _____ Date of Birth _____ Student ID Number _____

B. Number of Household Members and Number in College

List below the people in the **student's household**. Include:

- The student.
- The student's spouse if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of the children's support from **July 1, 2025**, through **June 30, 2026**, even if a child does not live with the student.
- Other people, if they now live with the student and the student or spouse, provides more than half of the other person's support, and will continue to provide more than half of that person's support through **June 30, 2026**.

Include in the space below information about any household member, who is, or will be, enrolled **at least half time** in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between **July 1, 2025**, and **June 30, 2026**, and include the name of the college.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
1	1	<i>Self</i>	<i>Del Mar College</i>	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Student Name: _____ Student ID #: _____

C. Verification of Student and Spouse Tax Filing Statement:

Complete this section if the student and spouse (if married) **filed or will file** a **2023** IRS income tax return(s). The best way to verify income and aid eligibility on the FAFSA form is by providing consent and approval to transfer 2023 federal tax information on the FAFSA application.

Important Notes: The instructions below apply to students and spouses (if married) included in the household. Please notify Del Mar College financial aid office if student and spouse filed separate IRS income tax returns for **2023** or had a change in marital status after **December 31, 2024**. If the student and spouse filed ‘married filing separately,’ both contributor’s tax return transcript for **2023** will need to be sent to the Office of Financial Aid.

Check the box that applies:

- ☐ The student and spouse **did provide consent** and **approval** to transfer **2023** federal tax information on the FAFSA application.
- ☐ The student and spouse **did not provide consent** and **approval** to transfer **2023** federal tax information on the FAFSA application. If the **2023** income tax information for the student was not available or could not be used, please provide Del Mar College Financial Aid Office with a **2023** IRS Tax Return Transcript(s) or a signed copy of the **2023** income tax return and applicable schedules.

D. Verification of Student and Spouse Nontax Filers Statement

Complete this section if the student and spouse (if married) **will not file** and **is not required** to file a **2023** income tax return with the IRS.

Check the box that applies:

- ☐ The student and spouse (if married) was not employed and had no income earned from work in **2023**.
- ☐ The student and spouse (if married) was employed in **2023** and have listed below the names of all employers, the amount earned from each employer in **2023**, and whether an IRS W-2 form, or an equivalent document is provided. It is **MANDATORY** to provide copies of all **2023** IRS W-2 forms issued to the student by their employers. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Employer’s Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2023
1	1	1
2	2	2
3	3	3

Provide documentation from the IRS or other relevant tax authority dated on or after **October 1, 2024** that indicates a **2023** IRS income tax return was not filed with the IRS or other relevant tax authority, or a signed statement certifying that the individual attempted to obtain Verification of Non-filing (VNF) Letter from the IRS or other relevant tax authority and was unable to obtain the required documentation.

- ☐ Check here if the IRS Verification of Non-filing (VNF) Letter or a signed statement **is provided**.
- ☐ Check here if the IRS Verification of Non-filing (VNF) Letter or a signed statement **will be provided later**.

Student Name: _____ Student ID #: _____

E. Verification of Income Information for Individuals with Unusual Circumstances

Instructions: Check the box that applies to the circumstance(s) listed below, if none apply leave blank.

Individuals Who Filed an Amended IRS Income Tax Return

☐

Student

☐

Spouse

An individual who filed an amended IRS income tax return for tax year 2023 must provide the following:

- A signed copy of the 2023 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS or documentation from the IRS that include the change(s) made by the IRS; **and**
- A 2023 IRS Tax Return Transcript that includes all of the income and tax information required to be verified; **or** a signed copy of the 2023 IRS Form 1040 and the applicable schedules that were filed with the IRS.

Individuals Who Were Victims of IRS Tax-Related Identity Theft

☐

Student

☐

Spouse

An individual who was the victim of IRS tax-related identity theft must provide:

- A Tax Return Database View (TRDBV) transcript obtained from the IRS, or if unable to obtain a TRDBV, an equivalent document provided by the IRS or a copy of the signed 2023 income tax return and applicable schedules the individual filed with the IRS; **and**
- A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft, and that the IRS is aware of the tax-related identity theft.

Individuals Who Filed Non-IRS Income Tax Returns

☐

Student

☐

Spouse

A tax filer who filed an income tax return with a tax authority other than the IRS may provide a signed copy of his or her income tax return that was filed with the relevant tax authority. However, if we question the accuracy of the information on the signed copy of the income tax return, the tax filer must provide us with a copy of the tax account information issued by the relevant tax authority before verification can be completed.

Student Name: _____ Student ID #: _____

F. Certifications and Signatures

The student and spouse signature signing below certifies that all the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature (Required) _____

Date _____

Spouse's Signature (Optional) _____

Date _____

Identity and Statement of Educational Purpose

(To Be Completed at the Institution)

Instructions: The student must appear in person at **Del Mar College Financial Aid Office** to verify their identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must complete, in the presence of the institutional official, the Statement of Educational Purpose below.

I certify that I (Print Student's Name) _____ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Del Mar College** for 2025-2026.

Student's Signature (Required) _____ Date _____

Student's ID Number _____

Financial Aid Official's Signature _____ Date _____

Submit this worksheet to the financial aid administrator at Del Mar College.

Del Mar College is an Equal Opportunity/Affirmative Action Institution.

Identity and Statement of Educational Purpose

(To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at Del Mar College to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing his Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Del Mar College for 2025-2026.

Student's Signature (Required) _____ Date _____

Student's ID _____

Notary's Certificate of Acknowledgement

(Notary's certification may vary by State)

State of _____ City/County of _____

On _____ (Date), before me, _____ (Notary's
Name), personally appeared, _____, (Printed name of
signer) and proved to me because of satisfactory evidence of identification

_____ (Type of unexpired government-issued photo ID
provided) to be the above-name person who signed the foregoing
instrument.

WITNESS my hand and official seal

(Notary Signature) _____

My commission expires on (Date) _____

***Submit this worksheet to the financial aid administrator at Del Mar College.
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