

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT

June 12, 2018

The Regular Meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Del Mar College, Corpus Christi, Texas at 8:30 a.m. on Tuesday, June 12, 2018, with the following present:

From the Board:

Mr. Trey McCampbell, Dr. Nicholas Adame, Mr. Ed Bennett, Ms. Elva Estrada, Ms. Susan Hutchinson, Ms. Sandra Messbarger, Mr. Gabriel Rivas, and Ms. Carol Scott.

From the College:

Dr. Mark Escamilla, President and CEO; Dr. Beth Lewis, Executive Vice President and Chief Academic Officer; Mr. Augustin Rivera, Jr., General Counsel; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Mr. August Alfonso, Vice President for Facilities and Operations & Chief Information Officer; Dr. Rito Silva, Vice President for Student Affairs; Ms. Claudia Jackson, Executive Director of Strategic Communication and Government Relations; Ms. Natalie Villarreal, Director of External and Board Relations; Ms. Delia Perez, Board Liaison; and other staff and faculty.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/MISSION STATEMENT

Mr. McCampbell called the meeting to order with a quorum present. He requested a moment of silence followed by the Pledge of Allegiance and Mission Statement.

The Board Chair announced the Board was going into Closed Session at 8:32 a.m. as follows:

1. CLOSED SESSION pursuant to:

A. **Tex. Govt. Code § 551.074(a)(1)**: (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including: **Appointment of District 4 Regent**, with possible discussion and action in open session; and,

B. **Tex. Govt. Code § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and, the seeking of legal advice from counsel, with possible discussion and action in open session.

The Board reconvened in Open Session at 8:44 a.m. with no action taken at that time.

2. District 4 Board of Regent Candidate Interviews.....Mr. Trey McCampbell
(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)

Mr. Augustin Rivera, Jr. described the information relating to the interview procedure. The candidates drew for their interview position and each candidate was interviewed in open session.

The three candidates were interviewed in the following order: 1. Armando Solis, 2. Dr. Mary Sherwood, and 3. Mr. Raymond Rose. Each candidate provided an introduction and responded to three questions, follow-up questions from the Regents, and each was given an opportunity to wrap up their interview.

The three questions asked to each candidate by Mr. McCampbell are as follows:

1. What makes Del Mar College's mission powerful to you?
2. What is a Regent's role in a community College and how would you carry that out?
3. What do you believe you bring to the Board of Regents that makes you the best qualified to serve?

After the interviews, the Board Chair announced that the Board was going into Closed Session at 9:55 a.m. as follows:

A. **Tex. Govt. Code § 551.074(a)(1)**: (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including: **Appointment of District 4 Regent**, with possible discussion and action in open session; and,

The Board reconvened in open session at 11:14 a.m.

3. Discussion and possible action related to appointment of District 4 Regent
.....Mr. Trey McCampbell
(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)

Mr. McCampbell stated that there were eight initial candidates and they chose to interview three: Mr. Armando Solis, Dr. Mary Sherwood and Mr. Raymond Rose. Three wonderful candidates and each brings a great deal of experience, backgrounds and perspectives and that is what made it really difficult. Mr. McCampbell thanked each candidate for their willingness to serve the College and students.

Mr. Rivas made a motion that the Board appoint Dr. Mary Sherwood to the position of Regent for District 4 for the remainder of the unexpired term. Ms. Estrada seconded the motion. Ms. Scott thanked the three individuals that were interviewed. Ms. Hutchinson thanked the candidates for their commitment to education. There was no further discussion from the Board. There were no public comments. A roll-call vote was taken and the motion carried unanimously, 8-0, with Regents McCampbell, Adame, Bennett, Estrada,

Hutchinson, Messbarger, Rivas, and Scott in favor.

The oath of office will be administered to the duly elected Regent.

(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)

Ms. Jessica Alaniz administered the oath of office to Dr. Mary Sherwood and Regent Sherwood took her place at the Board Table.

4. Staff presentation and discussion related to 2018-2019 Budget.....Ms. Lenora Keas
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Dr. Escamilla, Dr. West, and Tammy McDonald presented the agenda item in Ms. Keas' absence.

The presentation included the following preliminary information:

- Review Budget Timeline & Key Points;
- Review Mid-Year Adjustment; Projected FY 2017-2018 w/Mid-Year Adjustment \$95,647,615;
- Discuss an Overview of Enrollment Trends: Unduplicated Credit: 16,060 and Unduplicated Continuing Education: 8,982;
- Review 2019 Strategic Initiatives;
- Discuss Types of Revenue and Revenue Budget: State Appropriations, Tuition and Fees, and Property Taxes;
- Review 2019 Proposed Expenditure Budget; Budget Increase FY 2018 to FY 2019 of \$1,211,606, 1% change;
- Review Maintenance and Operations Tax Rate Related to Budget: Proposed Budget: \$52,925,447, Proposed Tax Rate: 0.205700/\$100;
- Discuss Debt Service Budget and Rate: Debt Service Obligation: \$18,500,409, and Debt Service Tax Rate: 0.072766/\$100;
- Recommendation of Combined Tax Rate: Preliminary Combined Tax Rate of 0.278466/\$100.

Dr. Escamilla, Dr. West and Tammy McDonald responded to questions from the Regents during the presentation.

RECESS FOR LUNCH: The meeting was recessed for lunch at 12:29 p.m.

The meeting reconvened at 1:11 p.m.

RECOGNITIONS:

Students and Staff

- Dr. Diana Ortega-Feerick successfully completed the 2017-2018 New Leadership Academy (NLA) Fellows Program sponsored by the National Forum on Higher Education for the Public Good and the American Association of Hispanics in Higher Education (AAHHE).....Dr. Rito Silva
(Goal 3. Professional Initiatives: Provide Innovative, Relevant, and Meaningful Opportunities)

Dr. Silva congratulated Dr. Diana Ortega-Feerick, Assistant Dean of Student Engagement and Retention, for successfully completing the 2017-2018 New Leadership Academy Fellows Program sponsored by the National Forum on Higher Education for the Public Good and the American Association of Hispanics in Higher Education. This program helps prepare talented leaders to acquire greater responsibility through influential positions within their institutions and to be an influential voice in society. Dr. Silva also congratulated Dr. Ortega-Feerick for successfully completing her dissertation in December.

Faculty.....Dr. Beth Lewis

- Luke Markert: Elected as a Nominating Committee Member for the PTA Educator Special Interest Group, a component of the APTA Academy of Education
(Goal 3. Professional Initiatives: Provide Innovative, Relevant, and Meaningful Opportunities)

This recognition was moved to next month’s agenda.

STAFF REPORTS:

- 2016-2017 Instructional Program Review Process and Status Report.....Dr. Beth Lewis
(Goal 1. Student Learning Success: Ensure Exceptional Educational Opportunities for All Students)

Dr. Lewis reported that the Instructional Program Review is a collaborative and systematic method of analyzing components of an instructional program with the intent of improving its quality. She provided information relating to the review process, the seven core criteria and the four possible outcomes which include positive, conditional, probationary and terminate.

The status report on 2017 reviews is as follows:

Positive: Air Conditioning, American Sign Language/Interpreter Preparation, Building Maintenance, Communications, Criminal Justice, ESOL, Kinesiology, Nondestructive Testing, Pharmacy Technician, Psychology, Sound Recording Technology, and Speech.
Still Under Review: Biology, Geology, Mexican-American Studies, and Physics; and
Terminate: Engineering Technology, which Dr. Lewis will discuss later in the agenda.

Dr. Lewis responded to questions from the Regents.

Dr. Escamilla stated that this dialogue is important and evidence that would be submitted as part of the review with SACSCOC in the ten year evaluation and required in order to update the Board on program reviews.

- Hurricane Preparedness.....Dr. Beth Lewis
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Dr. Lewis reported that the College is preparing for Hurricane Season as follows:

- Divisions are updating their business continuity plans with contact information for employees, including their likely evacuation information;
- Divisions will begin an inventory of their areas for special conditions that will need unusual accommodations in the event of a hurricane with mandatory evacuation and evaluating current supplies on hand;
- Reviewing standard MOUs with vendors;
- Revising the critical incident organizational chart; and
- Designating employees for stage 0 (DMC's first responders) and stage 1 responders after a hurricane.

Dr. Lewis responded to questions from the Regents.

- THECB 60x30TX Strategic Plan Update.....Dr. Kristina Wilson
(Goal 6. Partnerships: Expand Opportunities for Mutually-Beneficial Alliances)

Dr. Wilson provided an overview of the Texas Higher Education Coordinating Board's 60x30TX Plan. Since launching the plan the state realized that even though the goals are very broad and visionary, they are hard to make actionable on the regional or institutional level. They have developed institutional or regional targets. Dr. Wilson described the 60x30TX Goals and provided detailed information on each goal:

- Goal One: Educated Population;
- Goal Two: Completion;
- Goal Three: Marketable Skills; and
- Goal Four: Student Debt

The next steps are identifying meaningful Key Performance Indicators (KPIs) for Del Mar College and develop the new strategic plan.

Dr. Wilson and Dr. Escamilla responded to questions from the Regents.

- Design Calendar for the South Side Campus – Five Month Look Ahead from Gensler/ Turner Ramirez Architects.....Mr. August Alfonso
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Mr. Alfonso reported that the College’s administration met with the design architects to create a planning calendar. They met with Gensler/Turner Ramirez Architects, AG/CM and Facilities Programming. Mr. Alfonso reviewed the planning calendar, including future meetings for the Board of Regents.

- Delinquent Tax Reimbursement from sale of 1914 Courthouse.....Ms. Claudia Jackson
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Ms. Jackson reported that the Board elected to join the Tax Increment Reinvestment Zone #3 in 2010. The TIRZ #3 Board has periodically looked at projects that would allow the use of the aggregate funding to make those projects possible. Since the College joined the TIRZ fund in 2010 there has been roughly \$1M set aside in this fund. Late last month the Nueces County Courthouse Development Partners LLC purchased the 1914 Courthouse and in that purchase the developer will pay back all of the delinquent taxes to Del Mar College, which is approximately \$110,000.

Ms. Jackson responded to questions from the Regents.

COLLEGE PRESIDENT’S REPORT.....Dr. Mark Escamilla

- Chief Financial Officer Update
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Dr. Escamilla reported that the College has come together and made a selection and Mr. Raul Garcia will be the next CFO. He went through extensive interviews in May and he will begin his duties at Del Mar College on August 1, 2018.

- May 9, 2018: Flour Bluff Business Association Guest Speaker
(Goal 6. Partnerships: Expand Opportunities for Mutually-Beneficial Alliances)

Dr. Escamilla presented to the Flour Bluff Business Association on May 9th. The Flour Bluff Business Association is a strong group and he was glad to present information relating to the College.

- May 11, 2018: Spring Semester Graduation
(Goal 1. Student Learning Success: Ensure Exceptional Educational Opportunities for All Students)

Del Mar College’s Spring Graduation was held on May 11th. He provided information relating to the similarity in how the numbers are trending compared to last Spring, which

was the College's largest graduate group. He stated that it was one of the most emotionally charged graduations in several years.

- May 18, 2018: Texas Tribune Panel, Texas A&M University Corpus Christi
(Goal 3. Professional Initiatives: Provide Innovative, Relevant, and Meaningful Opportunities)

Dr. Escamilla reported that on May 18th he participated in the Texas Tribune Panel at A&M Corpus Christi to discuss post Hurricane Harvey recovery for the College and what it has meant in the student's lives that were affected, including budget impacts and additional related information.

- May 21, 2018: Steering Committee Meeting for Executive Ed.D. Program at UT-Austin
(Goal 3. Professional Initiatives: Provide Innovative, Relevant, and Meaningful Opportunities)

Dr. Escamilla participated in the Steering Committee in Austin for the new Executive Ed.D. Program at the University of Texas. He is proud to serve on that committee, serving the College of Education.

- June 1, 2018: 2018 CCATT Annual Conference Presentation
(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)

Dr. Escamilla and several Regents attended the CCATT Conference held in Ft. Worth, Texas. This conference was one of the best conferences he has attended; it was put together by the Association for the Trustees.

REGENT'S COMMENTS:

- CCATT Annual Conference, June 1-2, 2018
.....Ms. Sandra Messbarger, Mr. Gabriel Rivas, and Ms. Carol Scott
(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)

Regents Rivas, Messbarger, and Scott provided a brief overview of the CCATT Annual Conference which they attended. Regent Scott was selected as Chair Elect for the Association.

PENDING BUSINESS:

Status Report on Requested Information

(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

5. Approval of Minutes:
Regular Board Meeting, April 10, 2018
Called Meeting, April 16, 2018
(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)
6. Acceptance of Investments for May 2018
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)
7. Acceptance of Financial Statement for April 2018
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Mr. Rivas made a motion to approve the consent agenda items. Ms. Hutchinson seconded the motion. There was no further discussion from the Board. There were no public comments. A voice vote was taken and the motion carried unanimously, 9-0, with Regents McCampbell, Adame, Bennett, Estrada, Hutchinson, Messbarger, Rivas, Scott, and Sherwood in favor.

REGULAR AGENDA

8. Discussion and possible action related to the use of 2014 Bond Funds for the replacement of the Venters Building Fire Alarm System and authorizing the administration to refund College budget accounts to pay for the project.....Mr. August Alfonso
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Mr. Alfonso reported that on June 26, 2017, the College issued RFP 2017-13 for the replacement of the Venters Building Fire Alarm System. The system became inoperable and required a comprehensive replacement in order to meet the fire and safety code. The

project began in June 2018 and they expect full completion by the end of the month. The project engineer was Stridde Collins & Associates Inc., and the project contractor was Circle Industries, Inc. with a total cost of \$230,289.13. Administration recommends the use of 2014 Bond Funds to refund College budget accounts that were used to pay for the Venters Building Fire Alarm System.

Mr. Alfonso responded to questions from the Regents.

Ms. Scott made a motion to accept administration’s recommendation to use 2014 Bond Funds to refund College budget accounts that were used to pay for the Venters Building Fire Alarm. Ms. Messbarger seconded the motion. There was no further discussion from the Board. There were no public comments. A voice vote was taken and the motion carried unanimously with Regents Adame, Bennett, Estrada, Hutchinson, McCampbell, Messbarger, Rivas, Scott, and Sherwood in favor.

- 9. Discussion and possible action related to the use of 2014 Bond Funds for the design and construction of two Marquee Digital Signs for the West Campus and authorizing the administration to proceed with the project.....Mr. August Alfonso
(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)

Mr. Alfonso stated that the 2014 Bond allocated \$600,000 to address the need for marquee signage for Del Mar College sites. Administration recommends authorization to proceed with the following projects: design and build two marquee digital monument signs at the West Campus, with both signs located at the Campus Edge along Old Brownsville and Airport Road. Mr. Alfonso introduced Brian Binek from Turner Ramirez Architects to discuss the proposed marquees.

Dr. Escamilla and Mr. Alfonso replied to questions from the Regents.

After discussion and input from the Board, Dr. Escamilla recommended bringing this item back to the Board at a future meeting with more information on the numbers.

Mr. McCampbell agreed that this item be tabled until a future meeting.

- 10. Discussion and possible action related to the deletion of the Engineering Technology Program.....Dr. Beth Lewis
(Goal 1. Student Learning Success: Ensure Exceptional Educational Opportunities for All Students)

Dr. Lewis explained the recommendation of deactivating the Engineering Technology Program and supporting certificates due to decreases in area job growth, changes in

technical skill in the industry and declining enrollment and graduation rates over the last several years. There have been six graduates in this program since Spring of 2015, and that includes all four certificates and the degree. Remaining students will migrate to instrumentation, process technology, or mechatronics. There is one faculty member and he will be reassigned to teach other classes.

Dr. Lewis responded to questions from the Regents.

Note: Dr. Sherwood temporarily stepped out of the Board Room.

Ms. Scott made a motion to accept administration's recommendation. Mr. Rivas seconded the motion. There was no further discussion from the Board. There were no public comments. A voice vote was taken and the motion carried unanimously, 8-0, amongst Regents present, with Regents Adame, Bennett, Estrada, Hutchinson, McCampbell, Messbarger, Rivas, and Scott in favor.

11. Discussion and possible action related to the addition of the new AAS Advanced Technology and Robotics/Mechatronics Degree.....Dr. Beth Lewis
(Goal 1. Student Learning Success: Ensure Exceptional Educational Opportunities for All Students)

Dr. Lewis described the proposed new AAS Advanced Technology and Robotics/Mechatronics Degree, providing details pertaining to the field, job market, and institutional capacity. This degree is based on advisory committee feedback, environmental scanning, and a feasibility study that aligns with current industry trends. If approved, this degree will be offered in Fall 2019. Currently, the colleges in our region that offer this degree are Houston Community College and South Texas College. This degree is a blending of several disciplines, robotics, electronics, instrumentation and computer control systems.

Dr. Lewis responded to questions from the Regents.

Ms. Estrada made a motion to accept administration's recommendation of this degree. Mr. Rivas seconded the motion. There was no further discussion from the Board. There were no public comments. A voice vote was taken and the motion carried unanimously, 9-0, with Regents Adame, Bennett, Estrada, Hutchinson, McCampbell, Messbarger, Rivas, Scott, and Sherwood in favor.

12. Discussion and possible action related to the new AAS Electrical Transmission and Distribution Systems Technology Degree.....Dr. Beth Lewis

(Goal 1. Student Learning Success: Ensure Exceptional Educational Opportunities for All Students)

Dr. Lewis described the proposed new AAS Electrical Transmission and Distribution Systems Technology Degree. Local industry and workforce placement meetings determined the deficit in the power plants of skilled distributors, dispatchers and operators that control the systems that generate and distribute electrical power. The program supports increased workforce demand in our region. If approved, this degree will be offered in Fall 2019. Dr. Lewis provided additional information pertaining to the field, job market and institutional capacity.

Dr. Lewis responded to questions from the Regents.

Ms. Messbarger made a motion to accept administration's recommendation of this degree. Mr. Rivas seconded the motion. There was no further discussion from the Board. There were no public comments. A voice vote was taken and the motion carried unanimously, 9-0, with Regents Adame, Bennett, Estrada, Hutchinson, McCampbell, Messbarger, Rivas, Scott, and Sherwood in favor.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

There were no public comments.

The Board Chair announced the Board was going into Closed Session at 3:23 p.m. as follows:

13. CLOSED SESSION pursuant to:

- A. **Tex. Govt. Code § 551.074(a)(1)**: (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including: 1) Annual Evaluation of College President; with possible discussion and action in open session; and,
- B. **Tex. Govt. Code § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and, the seeking of legal advice from counsel, with possible discussion and action in open session

The Board reconvened in Open Session at 3:37 p.m. with no action taken.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 3:41 p.m.

MINUTES REVIEWED BY GC: /s/AR