



2017-2018 VERIFICATION STATUS 5 INDEPENDENT WORKSHEET

Your 2017–2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Independent Student's Information

Student's Last Name	First Name	MI	Student ID Number
Student's Street Address (Including Apt. #)			Student's Date of Birth
City	State	Zip Code	Student's E-mail Address
Student's Home Phone Number (Include Area Code)		Student's Cell Phone Number	

Independent Student's Family Information

- List below the people in your household and include:
 - Yourself.
 - Your spouse, if you are married.
 - Your children, if any, if you will provide more than half of their support from July 1, 2017, through June 30, 2018, or if the child would be required to provide your information if they were completing a FAFSA for 2017–2018. Include children who meet either of these standards, even if they do not live with you.
 - Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2018

Include the name of the college for any household member who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2017, and June 30, 2018.

If more space is needed, attach a separate page with the student's name and student ID # at the top.

Student Name: _____

Student ID #: _____

Student's First Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
Family Members				

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Independent Student's Income Information to Be Verified

1. Tax Return Filers

Instructions:

Complete this section if the student, filed a 2015 IRS Income Tax Return. The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2015 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed by the FAFSA filer.

Check the box that applies:

- I, the student, **have used** the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer my (and, if married, my spouse's) 2015 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Your school will use the IRS information that was transferred in the verification process.*
- I, the student **has not yet used** the IRS Data Retrieval Tool in FAFSA on the Web, but I will use the tool to retrieve and transfer my (and, if married, my spouse's) 2015 IRS income information into my FAFSA once I have filed a 2015 IRS Tax Return.
- I, the student am **unable or chose not to use** the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school a 2015 IRS Tax Return Transcript.

In most cases, for electronic tax return filers, 2015 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2-3 weeks after the 2015 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2015 paper IRS income tax returns, the 2015 income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6-8 after the 2015 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

Check the box that applies:

- 2015 IRS tax return transcript **is Provided.**
- 2015 IRS tax return transcript **will be provided later.**

Student Name: _____

Student ID #: _____

2. Tax Return Non-Filers

Instructions:

Complete this section if the student **will not file and is not required** to file a 2015 Income Tax Return with the IRS.

Check the box that applies:

The student (and, if married, the spouse) was not employed and had no income earned from work in 2015

The student (and, if married, the spouse) was employed in 2015 and has listed below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is provided. Attach copies of all 2015 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and student ID # at the top. IRS W-2 form(s) must be provided.*

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>ABC's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2016 that indicates a 2015 IRS Income Tax Return was not filed with the IRS or other relevant tax authority.

Check the box that applies:

Non-filing documentation is provided

Non-filing documentation will be provided later

How to obtain a 2015 Tax Return Transcript or Verification of Non-Filing

- **Get Transcript by Mail:** Go to www.irs.gov, under the Tools heading, click "Get a tax transcript". Click "Get Transcript by MAIL". Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript".
- **Get Transcript ONLINE:** Go to www.irs.gov, under the Tools heading, click "Get a tax transcript". Click "Get Transcript ONLINE". Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript".
- **Automated Telephone Request:** 1-800-908-9946
- **Paper Request Form:** IRS Form 4506T-EZ or IRS Form 4506-T

Student Name: _____

Student ID #: _____

Individuals Unusual Circumstances (Please check the box that applies)

Yes **Individuals Granted a Filing Extension by the IRS** No

If the student and/or parent were required to file a 2015 IRS Income Tax Return and were granted a filing extension by the IRS, provide the following documents:

- A copy of the IRS's approval of an extension beyond the automatic six-month extension if the individual requested an additional extension of the filing time for tax year 2015; and
- A copy of IRS Form W-2 for each source of employment income received for tax year 2015 and, if self-employed, a signed statement certifying the amount of the Individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2015.
- Verification of Non-Filing Letter (confirmation that the tax return has not yet been filed) from the IRS or other relevant tax authority dated on or after October 1, 2016;
- If self-employed, a signed and typed statement certifying the amount of the Individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2015.

Yes **Individuals Who Filed an Amended IRS Income Tax Return** No

If the student (and, if married, the student's spouse) filed an amended IRS Income Tax Return for the tax year of 2015, provide the following documents:

- A copy of a 2015 IRS Tax Return Transcript; **and**
- A signed copy of the 2015 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.

Yes **Individuals Who Were Victims of Tax Administration Identity Theft** No

A victim of tax administration identity theft who is not able to obtain a 2015 IRS Tax Return Transcript or use the IRS Data Retrieval Tool must contact the IRS at 1-800-908-4490. Upon authentication of the tax filer's identity, the IRS will provide, by U.S. Postal Service, a printout of the following documents:

- A Tax Return Database View (TRDBV) transcript obtained from the IRS, or any other IRS tax transcript(s) that include all of the income and tax information required to be verified; **and**
- A copy of the signed IRS Form 14039 "Identity Theft Affidavit" that was submitted to the IRS.

Student Name: _____

Student ID #: _____

Certification and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

**Submit this worksheet to the financial aid administrator at Del Mar College.
Del Mar College is an Equal Opportunity/Affirmative Action Institution**

Del Mar College Financial Aid Services

Email: financialaim@delmar.edu

http://www.delmar.edu/Paying_for_College.aspx

East Campus Harvin Center: Room 263

Phone: (361) 698-1293

Fax: (361) 698-2017

West Campus Coleman Center Room 146

Phone: (361) 698-1726

Fax: (361) 698-2695

Updated 11/21/16

Student Name: _____

Student ID #: _____

Identity and Statement of Educational Purpose

(To be signed at the Institution)

The student must appear in person at Del Mar College to verify his or her identity by presenting an unexpired valid government-issued photo identification ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose below.

Statement of Education Purpose

I certify that I _____ am the individual signing this Statement of Educational
(Print Student's Name)

Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Del Mar College for 2017-2018.

Student's Signature

Date

Student's ID #

Financial Aid Official's Signature

Date

**Submit this worksheet to the financial aid administrator at Del Mar College.
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Del Mar College Financial Aid Services

Email: financialaim@delmar.edu

[http://www.delmar.edu/Paying for College.aspx](http://www.delmar.edu/Paying_for_College.aspx)

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